



# ELECTRICAL PERMIT APPLICATION

Ann Arbor Charter Township  
 3792 Pontiac Trail, Ann Arbor, MI 48105  
 Phone: 734-663-1855 Fax: 734-663-6678  
[www.aatwp.org](http://www.aatwp.org)

Permit no. \_\_\_\_\_

Authority: 1972 PA230  
 Completion Mandatory to obtain permit

## I. Job Location

Site Address			Parcel ID		
Directions to site:					
Name of Property Owner			Phone		Email address
Mailing address			Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
City/Village	State	Zip Code	Building Permit Number		

## II. Contractor/Homeowner Information (permit holder)

<input type="checkbox"/> Contractor <input type="checkbox"/> Master <input type="checkbox"/> Homeowner	Name of Electrical Contractor or Homeowner		Contractor License Number		Expiration Date
Address (Street no. and Name)			Federal Employer ID Number (or reason for exemption)		Unemployment Agency Number (or reason for exemption)
City/Village		Zip Code	Telephone number		Workers Compensation Insurance Carrier (or reason for exemption)
Email address			Fax		
Name of Master Electrician			Master License Number		Expiration Date
Business/Branch Address			City	State	Zip Code

## III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Service Only	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

## IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If the work being performed is described above, check below **"Plans Not Required"**

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

**Plans not required**-If plan review is required see back side fee schedule Item #30; Minimum \$60.00 first hour, \$50.00 for each hour thereafter.

## V. Homeowner Affidavit

I hereby certify the Electrical work described on this permit application shall be **installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by an Ann Arbor Township electrical inspector. I will cooperate with the electrical inspector and assume the responsibility to arrange for required inspections.

## VI. Applicant Signature

<b>Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subjected to civil fines.</b>	
Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section V Homeowner Affidavit)	Date
Printed name	

**Complete Application on Back Side**

**VII. Fee Clarifications**

**ITEM #25 & #26 MOBILE HOME UNIT SITE:**

When installing a site service in a park, the permit applicant must include the application fee, plus the number of park sites (pedestals).

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a Pre-manufactured home on private property, a permit must include the application fee, service and feeder.

Description of work to be performed

**VIII. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.**

	FEE	QTY	TOTAL		FEE	QTY	TOTAL
1. Application Fee (non-refundable)	\$30.00	1	\$30.00	17. Units up to 20 K.V.A. or H.P.	6.00		
Service:				18. Units 21 to 50 K.V.A. or H.P.	12.00		
2. Temporary - Thru 200 AMP	15.00			19. Units 51 K.V.A. or H.P. or Over	15.00		
3. Over 200 Amp Thru 600 Amp	25.00			20. Fire Alarms (per device) - Minimum \$45.00	5.00 each		
4. Over 600 Amp Thru 800 Amp	50.00			21. Energy Retrofit-Temp Control	45.00		
5. Over 800 Amp Thru 1200 Amp	75.00			22. Conduit only; or grounding only	45.00		
6. Over 1000 Amp GFI Only	100.00			24. Swimming Pools/Hot Tubs	40.00		
7. Circuits	5.00			25. Mobile Home Park Site Feeder Connection	30.00		
8. Lighting Fixtures - per 25	6.00			26. Pedestals Only	16.00		
9. Dishwasher	5.00			27. Special Safety Inspection	50.00		
10. Furnace - Unit Heater	5.00			28. Additional Inspection	40.00		
11. Electrical Heating Unit (baseboard)	4.00			29. Final Inspection	40.00		
12. Power Outlets (Ranges, Dryers, etc.)	7.00			30. License Registration (Per cycle)	5.00		
13. Signs	27.00			30. Plan Review Fee			
14. Air Conditioning	21.00			<b>Make checks payable to</b>			
15. Lift pumps	21.00			<b>Ann Arbor Township</b>			
16. Feeder-Bus Ducts, etc – per 50'	6.00			<b>TOTAL FEES</b>			

**IX. Instructions for Completing Application**

GENERAL: Electrical work shall not be started until the application for permit has been filed with Ann Arbor Township. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected and approved.**

The inspection telephone number will be provided on the permit form. When ready for inspection, call Ann Arbor Township providing as much advance notice as possible. The inspection department will need the **job address** and **permit number**.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**