

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
MINUTES OF MEETING
MONDAY, JANUARY 16, 2017**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:33 p.m.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison, Ken Kohrs, and Claudia Sedmak.

Absent: Trustee Randolph Perry.

Also Present: Township Attorney Matt Rechtien, Fire Chief Mark Nicholai, and Utilities Director Rick Judkins.

II. CITIZEN PARTICIPATION.

No citizen signed up for participation.

III. APPROVAL OF MINUTES

Corrections to the 12/19/16 minutes: Under item VI.D. in the second line after “employees” insert “and part-time employees”; strike “a” and insert “an additional”; and in the 3rd line after “for” insert “Mary Kendall”. **Allison moved approval of the December 19, 2016 meeting minutes as amended. Sedmak seconded the motion which was adopted unanimously.**

IV. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING

A. Direct Planning Commission to Review Replacing Zoning Map—A new map has been produced that incorporates changes in zoning since the last map was prepared in 2012— Supervisor requests referral to Planning Commission to hold public hearing.

Moran reported the Township has been working on replacing the zoning map and recommended the Planning Commission hold a public hearing on the map change. Moran noted some of the issues with the zoning map relate to the Pentz Development property on Warren Road that was subject of a lawsuit back in 1975, as the map currently only shows half of the acreage set aside for a mobile home park. **Moran moved to direct the Planning Commission to hold a public hearing on a replacement Zoning Map. DiPietro seconded the motion which was adopted unanimously.**

V. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSIONS

A. Resolution Establishing Special Assessment District (SAD) for Tech Park Roads, Directing Supervisor to Prepare the Special Assessment Roll and Setting a Public Hearing to hear Objections to the Roll on February 20, 2017

Moran provided the Board with a brief recap of the meeting held with Tech Park businesses that are proposed to be assessed showing the confines of the district and a roll-out plan to pay for the road repairs and improvements. Moran reported the Clerk sent out notice to all property owners of record and that he sent out an additional notice via email to all facility managers. Moran noted a proposed resolution is before the Board establishing the district with a public hearing scheduled tonight. Moran opened the public hearing at 7:43 p.m. There were no public comments. Moran closed the public hearing at 7:44 p.m. After a brief discussion, the Board agreed to minor revisions to sections 2 and 3 of the resolution. **Kohrs moved approval of the Resolution Establishing Ann Arbor Technology Park Public Roadway Special Assessment District under Michigan Act 188 of the Public Acts of 1954, as amended draft dated January 16, 2017 with changes to Section 2 striking the last sentence “The term of the District is such time as the Board shall determine for payment”, and under Section 3 striking “based on the number of parcels within the District” and striking the parenthetical “(or such owner and his or her spouse)”. Allison seconded the motion which was adopted unanimously.**

Moran also reported a proposed resolution is before the Board for the purpose of scheduling a public hearing on the assessment roll for the Tech Park roads. Basch noted the same corrections to section B of the resolution and correcting the date under the Clerk’s certification. **DiPietro moved approval of the Resolution Scheduling Public Hearing on Assessment Roll for Ann Arbor Technology Park Public Roadway Special Assessment District under Michigan Act 188 of the Public Acts of 1954, as amended draft dated January 16, 2017 with changes to Section B in the 3rd line striking “based on the number of parcels in the District” and striking the parenthetical “(or such owner and his or her spouse), and inserting the date of January 16, 2017 under the Clerk’s certification. Kohrs seconded the motion which was adopted unanimously.**

B. Nimble Systems Contract to Migrate Email to Cloud

Moran reported the Township is ready to migrate its email to the Cloud with Nimble Systems. Moran noted the broad disclaimer of liability was removed, and the terms and conditions of the contract were better identified through the advice of counsel. Moran noted the actual costs are \$6,670 and requires Board approval. **Sedmak moved to authorize the Supervisor to sign the contract with Nimble Systems. Basch seconded the motion which was adopted unanimously.**

C. Public Safety

1. Sheriff’s Office

The Board received a written report from the Sheriff’s Department.

2. Fire Department

Chief Nicholai submitted a written report to the Board on the department’s activity for the month of December 2016. Nicholai also reported the Township was awarded an Assistance to

Firefighter Grant through FEMA for fire hoses, a regional fire service grant with the Township as the designated fiduciary for the 11 local departments who are the regional partners in the grant request. Nicholai requested Board approval to purchase the fire hoses from Zahnen Companies, the sole bidder, in the amount of \$224,960 with the understanding all but \$14,981.60 will be reimbursed by the regional partners. **DiPietro moved to approve request to purchase fire hoses using the FEMA grant in the amount of \$224,960 advancing funds all except \$14,981.60 that the Township will be responsible for, contingent upon Township attorney review and approval of the contract. Kohrs seconded the motion which was adopted unanimously.**

D. Utilities Department

Judkins submitted a written report to the Board on the department's activity for the month of December 2016.

E. Supervisor's Report

Moran reported on the status of the 1-4 Dioxane plume, and noted the new manager with Scio Township is seeking to intervene in the proceedings in the circuit court case, and has extended an invitation to Township to participate. Moran noted he doesn't see any position that isn't being adequately represented, or already being addressed, however, the Township will not have a seat at the table in case of any settlement. Moran reported he met with the new Northfield Township Supervisor Marlene Chockley who may be interested in joining the Township in exploring broadband services. Moran reported the Warren Road culverts are still under the MDEQ permitting process, and the Township parking lot expansion continues to move forward with the Township seeking variances for the project. Moran also reported a portion of sidewalks that were installed for the Skyline High School are located in the Township but are not being maintained by the City or school. Moran also noted the CARD committee is changing its by-laws so it's more formalized because the MDEQ is trying to marginalize them by creating their own stakeholders' group.

F. Clerk's Report

Basch reported the Election Coordinating Committee is scheduled to meet on January 24th which outlines the duties and responsibilities for school board elections for the Ann Arbor Public School District. Basch reported new voting equipment is expected to roll-out in 2017 with three vendors approved by the State with the County yet to decide which vendor to select. Basch also reported the ZBA is scheduled to meet tomorrow on the DTE Solar Array sign variance request with MDOT to weigh in on safety concerns. **Sedmak moved to authorize the Clerk to sign the Election Coordinating Committee agreement. Allison seconded the motion which was adopted unanimously.**

G. Treasurer's Report

DiPietro reported that winter taxes are due by February 14, 2017.

H. Planning Commission

Allison reported on the January 9, 2017 Planning Commission meeting. The minutes were included in the Board packets.

I. Building Department

Pace submitted a written report to the Board.

J. Farmland Preservation Committee

No report.

K. Approval of Claims Listings

Allison moved approval of the claims listing dated December 31, 2016 through January 2, 2017 in the amount of \$186,505.03. Sedmak seconded the motion which was adopted unanimously. Allison moved approval of the claims listing dated January 11, 2017 in the amount of \$14,221.36. Kohrs seconded the motion which was adopted unanimously. Kohrs moved approval of the claims listing dated January 13, 2017 in the amount of \$4,397.99. Sedmak seconded the motion which was adopted unanimously.

VI. INFORMATION ONLY ITEMS - None

VII. NON-AGENDA ITEMS - None

VIII. PUBLIC COMMENT - None

IX. ADJOURNMENT

Moran moved to adjourn to closed session at 8:56 p.m. to discuss legal strategy in a pending lawsuit. DiPietro seconded the motion which was adopted unanimously.