

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
MONDAY, FEBRUARY 20, 2017**

**I. CALL TO ORDER**

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:34 p.m.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison, Ken Kohrs, and Randolph Perry.

Absent: Trustee Claudia Sedmak.

Also Present: Township Attorney Matt Rechtien, Fire Chief Mark Nicholai, and Utilities Director Rick Judkins.

**II. CITIZEN PARTICIPATION.**

No citizen signed up for participation.

**III. APPROVAL OF MINUTES**

**Perry moved approval of the January 16, 2017 meeting minutes as drafted. Kohrs seconded the motion which was adopted unanimously.**

**IV. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING**

**V. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSIONS**

**A. PUBLIC HEARING on Resolution Establishing the Roll for Special Assessment District (SAD) for Tech Park Roads**

Moran reported the special assessment district has been previously established by the Board, and the public hearing scheduled tonight is to consider comments on the assessment roll. Moran identified a minor change to the roll in which acreage is now used to allocate the special assessment among taxable parcels with the same or similar ownership. Moran explained the breakdown of funding from WCRC and MDOT and voluntary contributions from the University of Michigan and the Township.

Moran opened the public hearing at 7:40 p.m. There were no public comments. Moran closed the public hearing at 7:41 p.m.

Moran reported the resolution includes the option of spreading the costs over 3 years with an interest rate of 2.5% per year. Attorney Rechtien and DiPietro recommended minor revisions to the resolution. Perry recommended a minor change to Exhibit B. **DiPietro moved to approve Resolution Confirming Ann Arbor Technology Park Public Roadway Special Assessment Roll drafted dated February 20, 2017 with the following changes: Under item Q add “Nor were any made at the February 20, 2017 hearing”; under item 3 in the 6<sup>th</sup> line strike “for a**

period of three (3) years”; and in the 9<sup>th</sup> line after “the” insert “day after the” and after “made” insert “on or”; on page 6 change the date to February 20, 2017; and in the 2<sup>nd</sup> paragraph of Exhibit B strike “due” and insert “paid” and in the 2<sup>nd</sup> line after “paid” insert “on or”. Allison seconded the motion which was adopted unanimously.

**B. Resolution Approving Metro Act Permit to Mobilite, LLC of Newport Beach, CA. Perry moved to approve the Mobilite LLC of Newport Beach, CA. Unilateral Metro Act Permit. Kohrs seconded the motion which was adopted unanimously.**

**C. Resolution Closing Road for 44th Dexter--Ann Arbor Run**

Moran reported the road closure for the Dexter-Ann Arbor Run is essentially the same request the Township has had for a number of years. **DiPietro moved approval of the Resolution Authorizing a Temporary Road Closure for the Dexter-Ann Arbor Run. Basch seconded the motion which was adopted unanimously.**

**D. Contract with Washtenaw County Road Commission for Replacement of a Culvert on Warren Road, Just East of the Intersection with Earhart Road.**

Moran reported the Warren Road culvert needs to be replaced and has been downgraded several times, and has been held up by the MDEQ permitting process. Moran indicated the MDEQ is recommending a much larger culvert to allow for better water flow. Moran presented a proposed agreement with the WCRC for the work with total cost of \$51,500 with the Township’s share of \$25,750. **Allison moved to authorize the Supervisor to sign the contract with WCRC for replacement of the Warren Road culvert over the tributary to Fleming Creek contingent upon Township attorney review and approval.**

**E. Proposed Amendment to Contract with Stantec re SAW Grant for Wastewater Collection System Asset Management Program**

Moran provided the Board with a brief background on the SAW grant and explained the purpose of the contract is to commit Stantec to the previously agreed upon work in 2013-2017 at 2013 prices. **Allison moved to authorize the Supervisor to sign the letter from Stantec dated January 10, 2017 committing them to their proposal dated November 13, 2013 at the 2013 price cost. Basch seconded the motion which was adopted unanimously.**

**F. Public Safety**

**1. Sheriff’s Office**

The Board received a written report from the Sheriff’s Department.

**2. Fire Department**

Chief Nicholai submitted a written report to the Board on the department’s activity for the month of January 2017. Nicholai requested Board approval to purchase nine sets of turnout gear at a cost of \$16,793.10 that is to be reimbursed by a FEMA Safer Grant received in 2014. **Kohrs**

**moved to authorize payment of \$16,793.10 for nine sets of turnout gear. DiPietro seconded the motion which was adopted unanimously.**

#### **G. Utilities Department**

Judkins submitted a written report to the Board on the department's activity for the month of January 2017. Judkins also reported the City is logging complaints regarding odors coming from the WWTP.

#### **H. Supervisor's Report**

Moran reported Scio Township has been allowed to intervene in the PALL lawsuit, and the petition filed with EPA to include the site in the superfund list takes about a year to evaluate. Moran also reported the Dixboro Road Shared-Use Trail bids came in under the proposed estimates, and they were required by MDOT to accept the lowest bidder at 1.6 million. Moran noted the Township will not have to spend the additional gift of \$100,000, and that a public meeting is scheduled on February 28th with residents of the adjoining housing developments.

#### **I. Clerk's Report**

Basch reported the ZBA meets tomorrow regarding the Township's variance requests for the parking lot expansion, and the Election Commission met tonight to consolidate precincts for the May election. Basch also reported on the state audit of Detroit's 'worst-of-the-worst' 139 precincts found no evidence of voter fraud. Basch noted the Township has completed their first year of in-house payroll, and that January and February have been busy getting ready for the annual audit.

#### **J. Treasurer's Report**

DiPietro submitted a written report to the Board. DiPietro also reported February 28<sup>th</sup> is the last day to pay taxes to the Township with a 3% penalty.

#### **K. Planning Commission**

Allison reported on the February 6, 2017 Planning Commission meeting. The minutes were included in the Board packets.

#### **L. Building Department**

Pace submitted a written report to the Board. Moran requested Board approval of the proposed tree/woodland removal permit fees for projects that do not require a site plan. **Perry moved approval of the tree/woodland removal permit fees for projects that do not require a site plan. Allison seconded the motion which was adopted unanimously.**

#### **M. Farmland Preservation Committee**

Allison reported the committee currently has two vacancies and one property has been recommended for PDR.

**N. Approval of Claims Listings**

**Kohrs moved approval of the claims listing dated December 31, 2016 through February 1, 2017 in the amount of \$555,460.20. Basch seconded the motion which was adopted unanimously. Kohrs moved approval of the claims listing dated December 31, 2016 through February 15, 2017 in the amount of \$161,209.72. Allison seconded the motion which was adopted unanimously.**

**VI. INFORMATION ONLY ITEMS**

Basch reported she is a member of the League of Women Voters that is heading up an education campaign on non-partisan redistricting reform, and will be hosting a Train the Trainers session at Township Hall on February 21<sup>st</sup> at 7:00 p.m.

**VII. NON-AGENDA ITEMS - None**

**VIII. PUBLIC COMMENT - None**

**IX. ADJOURNMENT**

**DiPietro moved to adjourn the meeting at 8:49 p.m.**