

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
MINUTES OF MEETING - MONDAY, JULY 17, 2017**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:34 p.m.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees, Ken Kohrs, Randolph Perry, and Claudia Sedmak.

Absent: John Allison.

Also Present: Township Attorney Matt Rechten, Township Planner Sally Elmiger, Fire Chief Mark Nicholai, and Utilities Director Rick Judkins.

II. CITIZEN PARTICIPATION.

No citizen signed up for participation.

III. APPROVAL OF MINUTES

Corrections to 6/19/17 minutes: Under item VI.A in the 2nd line change “extended” to “extending”; in the 5th line strike “as a way to bring in new customers”, and before the motion insert “It was noted the water and wastewater rates are the same as last year.”, and under item B in the 3rd line change “than its” to “then it’s”. Under item VI.D in the 9th line strike “recommended” and insert “questioned whether we should do” and strike “review of residents within freeway ring” and insert “roadwork for areas to be annexed”; in the 11th line change “outside” to “inside”, and under item I in the 5th line after “with” insert “MIFFS” and after “Tilian” insert “staff responsible for” and change ‘who is’ to “They are”. **Sedmak moved approval of the June 19, 2017 meeting minutes as amended. Basch seconded the motion which was adopted unanimously.**

IV. PRESENTATION OF 2016 AUDIT

Ken Palka with Pfeffer, Hanniford and Palka presented the audit of the Township’s financial statements for fiscal year ending December 31, 2016. Palka reported the audit went very well, and thanked all officials and staff for their assistance. Palka explained the general fund, insurance reserve fund, and development rights monitoring fund, had combined revenues of \$1.2 million with expenditures of \$1,022,000 leaving a net surplus for the year of \$202,646. Palka reported the Township began the year with a fund balance of \$5.4 million and finished the year with fund balance of \$5.6 million. Palka reported the public safety fund had \$2.2 million in revenues with expenditures of \$1.9 million leaving a net surplus for the year of \$372,000. Palka reported this fund began the year with a \$5.9 million fund balance and ended the year with a fund balance of \$6.3 million. The building department fund had revenues of \$300,000 with expenditures of \$114,000 leaving a net surplus for the year of \$186,000, with a year-end fund balance of \$900,000. Palka noted the street lighting fund breaks even every year while

maintaining a \$5000 fund balance. The capital improvement fund had a surplus of \$180,000, starting the year with a fund balance of \$990,000 with a year-end fund balance of \$1.2 million. Palka also reported the water and sewer fund had over \$2.5 million in operating revenues with operating expenses of \$2.3 million, leaving a net operating income surplus of \$268,643. Palka noted the water and sewer fund had non-operating revenue of \$68,000 giving an overall surplus of \$336,000 including depreciation of \$435,000, leaving a net position of \$18 million. **DiPietro moved to accept the 2016 audit. Basch seconded the motion which was adopted unanimously.**

V. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING

A. AMENDMENT TO ZONING CODE SECTIONS 74-2, 74-427, 74-461, 74-462, AND 74-463, AND ADDITION OF ZONING CODE SECTION 74-613

“CAMPGROUNDS”—Recommended for approval by Planning Commission at its meeting on March 6, 2017, tabled by Board of Trustees at April 17, 2017 meeting. The discussion this evening will be limited to these Recreation Issues.

Elmiger reported the changes identified in green are the Planning Commission recommendations while the changes identified in red are her recommended changes. Elmiger indicated she added a definition for temporary campgrounds, and also added a definition for recreational vehicle which mimics the state’s ordinance definition. The Board reviewed and discussed the proposed changes. The Board agreed the two definitions for mobile home were ~~one in~~nearly the same and recommended striking the second definition while making a minor change to the first definition. Board agreed to allow hunting preserves as a conditional use under A-1, and to change rifle and shooting ranges as a conditional use under R-C to A-1. The Board also discussed the definition of public and private parks and recommended amending the language to clarify business operations. The Board also agreed to add language under section 74-613 to identify temporary campgrounds and to delete the requirement that campgrounds have direct access to a paved public road. Elmiger agreed to incorporate the changes discussed tonight for further consideration by the Board next month.

V. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSIONS

A. Re-appointment of Board Chair Tom Bartoshesky to a 3-year term and of Ken Judkins to a 2-year term to Farmland and Open Space Preservation Board.

Sedmak moved approval to re-appoint Tom Bartoshesky to a 3-year term and to appoint Ken Judkins to a 2-year term to the Farmland and Open Space Preservation Board. DiPietro seconded the motion which was adopted unanimously.

B. Arbor Spark, Request for 2017 Annual Contribution

Basch moved approval of the Ann Arbor Spark 2017 contribution in the amount of \$2000. DiPietro seconded the motion which was adopted unanimously.

C. Huron River Watershed Council, Request for Membership Dues, April 2017 to

2018

DiPietro moved approval of the Huron River Watershed Council annual membership dues in the amount of \$423.10. Sedmak seconded the motion which was adopted unanimously.

D. Regarding Preliminary Study Committee Report on Proposed Mid-Century Modern Historic District

Moran reported that Melissa Milton-Pung and Christine Voorhees were unable to attend tonight's meeting and requested the matter be tabled until next month. **Perry moved to table until next month. Basch seconded the motion which was adopted unanimously.**

E. Public Safety

1. Sheriff's Office

The Board received a written report from the Sheriff's Department.

2. Fire Department

Chief Nicholai submitted a written report to the Board on the department's activity for the month of June 2017.

F. Utilities Department

Judkins submitted a written report to the Board on the department's activity for the month of June 2017.

G. Supervisor's Report

Moran reported the Dixboro Road Shared-Use Trail project is expected to be completed by mid-August, but won't officially open until 2 month later. Moran reported the Governor signed the MNRTF grant so the Township will ~~be able to seek reimbursement from the County~~have that \$300,000 for the ~~Connecting Communities grant~~trail. Moran also reported the BOC voted to place a one mill proposal on the November ballot for public safety and mental health; the Tech Park roads are expected to be paved in August-September, and the Slow Farm (farmed by Peter Brauer, a Tilian graduate on property owned by Kim Bayer) was recognized by the Michigan Department of Agriculture.

H. Clerk's Report

Basch reported some board and planning commission members were not paid according to schedule due to someone new in the office handling payroll while staff was on vacation. Basch also reported she be will out of the office for three weeks for vacation.

I. Treasurer's Report

DiPietro submitted a written report to the Board. DiPietro also reported she is busy with summer tax collection, and that she's still in need of articles for another newsletter.

J. Planning Commission

The minutes of the July 10, 2017 Planning Commission meeting were included in the Board

packets. Moran reported the Board may choose to appoint another Planning Commission representative during Allison's sabbatical, however, Allison would have to resign and then be reappointed, or the Board may choose to do nothing at all. Moran noted he would discuss the issue of coverage with Planning Commission Chair O'Connell and report back to the Board next month.

K. Building Department

Pace submitted a written report to the Board.

L. Approval of Claims Listings

Sedmak moved approval of the claims listing dated June 20, 2017 through June 28, 2017 in the amount of \$84,941.30. Kohrs seconded the motion which was adopted unanimously. Kohrs moved approval of the claims listing dated July 1, 2017 through July 13, 2017 in the amount of \$111,310.41. Sedmak seconded the motion which was adopted unanimously.

VI. INFORMATION ONLY ITEMS - None

VII. NON-AGENDA ITEMS - None

VIII. PUBLIC COMMENT - None

IX. ADJOURNMENT

DiPietro moved to adjourn the meeting at 9:15 p.m.