

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING MINUTES
MONDAY, September 18, 2017**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Della DiPietro at 7:31 p.m.

Present: Clerk Rena Basch, Treasurer Della DiPietro and Trustees Randolph Perry and Ken Kohrs.

Absent: Supervisor Mike Moran and Trustees John Allison and Claudia Sedmak.

Also present: Township Attorneys Sandy Sorini and Sarah Williams, Fire Chief Mark Nicholaj, Building Official Peter Pace and Utilities Director Rick Judkins.

II. CITIZEN PARTICIPATION

No citizen signed up for participation. Kristen Tabar from Toyota and Jennifer Olmstead from A2 Spark were present but did not speak.

III. APPROVAL OF MINUTES OF BOARD MEETING OF August 21, 2017

Basch pointed out some very minor corrections page 1, item IV, last line “no” should be “not”; page 2 – two locations where “a” is missing (before “municipality” and before “mechanism.) **Perry moved approval of the Board Meeting Minutes of August 21, 2017. Kohrs seconded. Motion passed.**

IV. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING - NONE**V. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSIONS****A. Set Public Hearing for October 16, 2017, on Request for IFT from Toyota for Expansion of the Toyota Caltly Design Center.**

Perry moved to set a public hearing for Monday, October 16, 2017 at 7:30 pm to consider the request for an IFT from Toyota for the expansion of the Caltly Design Center. Kohrs seconded. Motion passed. Kristin Tabar from Toyota clarified the ownership of the project.

B. Resolution Authorizing Township Tax Levy for Fiscal Year 2018 Subject to Public Hearing

DiPietro said this resolution is on the agenda tonight, separate from the Budget Public Hearing, because we need to authorize the millage rates before printing the tax bills. Resolution included in the packet. **Basch moved to approved the resolution authorizing the Township tax levy for fiscal year 2018 subject to public hearing. Perry seconded. Motion passed. DiPietro moved to set a public hearing on the 2018 Budget for October 16, 2017 at 7:30 pm; Kohrs seconded. Motion passed.**

C. Re-appointment of Diane O’Connell and Kris Olsson to Three Year Terms on Planning Commission, ending 7-1-20.

Basch moved to approve Supervisor Moran’s appointment of Diane O’Connell and Kris Olsson to 3-year terms on the Planning Commission, ending July 1, 2020. Perry seconded. Motion passed.

D. Re-appointment of Margaret Hedstrom to Three Year Term on Zoning Board of Appeals, ending 7-1-20.

Perry moved to approve Supervisor Moran’s appointment of Margaret Hedstrom to a 3-year term on the Zoning Board of Appeals, ending July 1, 2020. Kohrs seconded. Motion passed.

E. Public Safety

1. Sheriff's Department—Supervisor Moran emailed written reports from Sheriff's Office

2. Fire Department

Chief Nicholai reviewed highlights from his written report. The Department responded to 95 incidents in the month of August, with 85% participation of the Paid on Call (POC) firefighters. Probably will be at ~ 22 POCs by end of the week. Photos of recent training sessions included in the report.

F. Utilities Department

Rick Judkins provided a written report. Continues to work on the SAW grant. Asset management (AM) program requirements documents included in the packet. Working through the asset management process already as part of the SAW grant project, but still need to do the ratings. GIS work is almost finished. Ratings will be incorporating into the CIP. SAW grant paid for asset management of the sewer system, but the MDEQ requirements for AM of the water system are coming next. We have over 520 connections to our water system, but it's hard to know how many people that serves, but we assume we are well above the number of people served to qualify as a system that must meet all the AM requirements. We're fortunate we haven't had any water main breaks, but the system is aging.

G. Supervisor's Report —No report; Moran is out of town.

H. Clerk's Report

Basch reported that the new Hart voting equipment has arrived, except for 3 ballot boxes. All 6 pieces (2 disabled assistance terminals, and 4 scanning tabulators) are stored in the Election closet since they are so compact. Tomorrow and Wednesday both the Clerk and Deputy Clerk will be attending required training on the new equipment.

I. Treasurer's Report

DiPietro shared a tax valuation sheet from the County. We continue to add value to the Township. Summer tax collection just finished up; we collected ~ \$9M in one week.

J. Planning Commission

No report; August Planning Commission meeting was cancelled.

K. Building Department

Peter Pace introduced himself to the Board and said some changes were coming to the Building Department. Adam retired as electrical inspector, and Brandon has started in that role. A couple of large projects are finishing up, and new ones are beginning. In Northbrooke half of the lots are under permit or already built; by spring of 2018 it should be completed. Cornwell Farms and All Seasons are coming in fast. Prices of contractors and materials are going way up because of the hurricanes, so some of these projects may try to move forward in a hurry. A written report was included in packet.

L. Approval of Claims Listings

Kohrs moved approval of the claims listing dated 08/17/2017 – 09/01/2017 in the amount of \$320,443.46. DiPietro seconded the motion which was adopted unanimously. Basch moved approval of the claims listing dated 09/12/2017 in the amount of \$369,124.98. Kohrs seconded the motion which was adopted unanimously.

VII. INFORMATION ONLY ITEMS

VI. NON-AGENDA ITEMS

Judkins updated the Board on potential U of M development that will dramatically increase water needs and impact utility infrastructure and Fire Department planning. Perry said the Utility Committee needs to meet in October, however he and John Allison will be out of town. Perry asked if Counsel could determine when under the Open Meetings Act a meeting via conference or video call is allowed for a recommending body like the Utilities Committee.

IX. PUBLIC COMMENT - None

X. ADJOURNMENT - Perry moved to adjourn at 8:11 pm, possible a record for quickest Board meeting ever.