ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
MINUTES OF MEETING MONDAY, NOVEMBER 21, 2016

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:33 p.m.
Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison and Ken Kohrs.
Absent: Randolph Perry and Claudia Sedmak.
Also Present: Township Attorney Matt Rechtien, Controller Colleen Coogan, Fire Chief Mark Nicolai, and Utilities Director Rick Judkins.

II. CITIZEN PARTICIPATION.

Jack Duey commented on the Cornwell Farms Development stating the non-rural aspect is excessive and most likely would not pass if put to a vote by surrounding neighbors. Duey stated there is enough building going on in this area and doesn't understand why there has to be an urban development so close. Duey also stated he doesn't believe the Township will be adhering to the goals of the Master Plan if the development is approved.

III. APPROVAL OF MINUTES

DiPietro moved approval of the October 17, 2016 meeting minutes as amended. Basch seconded the motion which was adopted unanimously.

IV. INITIAL PRESENTATION OF 2017 BUDGET AND SET PUBLIC HEARING

Basch moved to set a public hearing to adopt the 2017 Budget for December 19, 2016. DiPietro seconded the motion which was adopted unanimously. Coogan reported the administrative tax collection fee was reduced to 0.8% so fees are now estimated at $165,000 instead of $198,000, purchases for the parking lot expansion have been increased from $33,000 to $172,000, and budgeted costs for the Zoning Administrator increased from $1000 to $15,000. Coogan noted the line item for Capital Equipment purchases of $105,000 for the warning sirens have been removed from the 2017 budget. Proposed budget has General Fund reserves of $71,000. Coogan reported increases in the Fire Fund are due to the new contract with the Fire Department and an increase in planning consultant fees have been budgeted for the Building Department Fund. Coogan also reported the objective of the Street Lighting Fund is to breakeven and the proposed equipment purchases of $392,500 under the Capital Improvement Fund has been removed from the budget. Coogan also noted $600,000 is budgeted for development right purchases for the Farmland Preservation Fund. A new rate analysis will be presented to the Utilities committee next month for the Utility Fund.

V. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING

A. Cornwell Farms, Request for PUD and Approval of Area Plan

Heath Hartt with Midwestern Consulting gave a brief overview of the 42 acre project. Hartt reported the property is proposed as a transition zone in the Master Plan. Hartt explained they initially proposed 30 lots which have been reduced to 28 lots with 33% of the site designated as

open space. Hartt noted open space was added around the perimeter of the property to create a buffer between adjacent landowners and proposed lots. Hartt noted a trail system runs through the property and an easement has been provided to allow for a future non-motorized path along Pontiac Trail. Hartt reported the soils on site are very good for storm water management and there will be no storm water discharge leaving the site. Hartt also reported they are proposing to install a dry hydrant on the adjacent Braun property to allow for a pumper truck to draw water from the pond for fire emergencies.

Attorney Rechtien summarized the conditions of the proposed resolution noting all items marked "check" in the resolution have been addressed. Moran responded to the public comment saying he reviewed prior Master Plans and that at least since 2001 this property has been master planned for up to one acre lots, and the proposed PUD is fully consistent with the Master Plan. Allison commented the Planning Commission found the proposed development to be consistent with Master Plan and that the petitioner almost doubled the amount of detention at the northeast basin due to concerns with storm water management and increased the buffer to lessen impacts to adjacent properties. **Allison moved to accept the Planning Commission's recommendation Approving the Resolution of PUD Rezoning Petition and Area Plan and Approving Tree/Woodland Removal Permit Cornwell Farms dated November 21, 2016. Basch seconded the motion which was adopted unanimously. Basch moved to authorize the Supervisor to sign the PUD Agreement. Allison seconded the motion which was adopted unanimously.**

V. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSIONS

A. Public Hearing and Resolution – Fleming Creek Street Light Assessment

Moran opened the public hearing at 8:24 p.m. There were no public comments. Moran closed the public hearing at 8:25 p.m. Moran reported that some residents expressed interest in increasing the number of street light fixtures in Fleming Creek. **Allison moved approval of the Fleming Creek Subdivision Number One Street Lighting Assessment 2016 in the amount of $25.16 per lot. Basch seconded the motion which was adopted unanimously. DiPietro moved approval of the Fleming Creek Subdivision Number Two Street Lighting Assessment 2016 in the amount of $23.63 per lot. Kohrs seconded the motion which was adopted unanimously.**

B. Request for Renewal of Video Franchise from AT&T

Attorney Rechtien reported this is a renewing franchise agreement for AT&T which entitles the Township to certain revenue but requires them to enter into an agreement to allow other service providers to compete. Rechtien summarized the terms and conditions of the agreement. **Basch moved approval of Resolution Approving Uniform Video Service Local Franchise Agreement Renewal with AT&T Under Michigan Act 480 of the Public Acts of 2006 as amended. Allison seconded the motion which was adopted unanimously.**

C. Marijuana Ordinances, Response to Licensing Opportunities

Moran indicated after reading the Planning Commission minutes he is sending this issue back to the Planning Commission again for a formal recommendation after full consideration is given regarding new legislation for commercial licenses for different types of medical marijuana businesses.

D. Resolution Approving Assessments for Maintenance and Repair of Geddes and Warren Court Drains

DiPietro reported this is a five-year project and recommended approval. **Allison moved approval of Resolution Approving Water Resources Commissioner Maintenance and Repair for Geddes and Warren Court Drains dated November 21, 2016. Kohrs seconded the motion which was adopted unanimously.**

E. Resolution Electing Exemption from Requirements of the Publicly Funded Health Insurance Contribution Act for 2017

Moran reported in order to pay more than the hard cap for health insurance of employees the Board needs to pass this resolution by a two-thirds vote. Moran noted the resolution remains unchanged from last year. **Basch moved approval of Resolution of the Ann Arbor Charter Township Board of Trustees Electing Exemption from the Requirements of the Publicly Funded Health Insurance Contribution Act dated November 21, 2016 as amended. Kohrs seconded the motion which was adopted unanimously.**

F. MTA Par Plan General Liability Insurance Renewal

DiPietro moved approval of the invoice from MTA Par Plan through the Decker Agency to provide liability insurance in the amount of $55, 697. Kohrs seconded the motion which was adopted unanimously.

G. Public Safety

1. Sheriff's Office - The Board received a written report from the Sheriff's Department.

2. Fire Department

Chief Nicholai submitted a written report to the Board on the department's activity for the month of October 2016. Nicholai also requested Board approval to pay an invoice from the Washtenaw County Hazardous Materials Authority as a result of the team's response to an incident on October 19th. Nicholai noted he will attempt to recover the costs from the parties involved through the Township's cost recovery ordinance. **DiPietro moved approval of the invoice from Washtenaw County Hazardous Materials Authority in the amount of $7,059.50. Basch seconded the motion which was adopted unanimously.**

H. Utilities Department

Judkins submitted a written report to the Board on the department's activity for the month of October 2016. DiPietro and Basch reported on complaints of odor coming from the City's WWTP.

I. Supervisor's Report

Moran reported the Dixboro Road Shared Use Trail project is on track for construction, but they are continuing to fundraise to cover bids that may come in over the 10% contingency. Moran reported the Warren Road culvert may be repaired within the next month, and the Township parking lot expansion continues to move forward. We were able to park 30 additional cars during the election using the grass in the area of the proposed 16 paved parking spaces. Moran also reported on the status of funding for Tech Park road repairs.

J. Clerk's Report
Basch submitted a written report with election statistics of interest. Basch thanked all departments and staff that helped out with set-up, traffic and crowd control during the election. Basch reported they used an absent voter counting board for the first time that worked really well, and the Township was not selected for a post-election audit. Basch reported the average voter turnout for the Township was 78% which was up from 2012. Voter registration also increased somewhat dramatically from August through November.

K. Treasurer's Report
DiPietro submitted a written report to the Board. DiPietro also reported the bond market is strengthening and winter tax bills are printed and ready to be mailed.

L. Planning Commission
Allison reported on the November 10, 2016 Planning Commission meeting. Minutes were included in the Board's packets.

M. Building Department - Pace submitted a written report to the Board.

N. Farmland Preservation Committee
Allison reported the FOSPB is working on evaluations, appraisals, and affirmative AG easements. Allison also reported they continue to monitor possible changes to the NAPP ordinance requiring public access on conservation easements that may cause less preservation.

O. Approval of Claims Listings
Kohrs moved approval of the claims listing dated October 12, 2016 through October 13, 2016 in the amount of $43,803.52. Allison seconded the motion which was adopted unanimously. Allison moved approval of the claims listing dated November 1, 2016 in the amount of $238,102.30. Kohrs seconded the motion which was adopted unanimously. DiPietro moved approval of the claims listing dated November 15, 2016 in the amount of $419,901.16. Basch seconded the motion which was adopted unanimously. Allison moved approval of the claims listing dated November 15, 2016 through November 16, 2016 in the amount of $106,093.36. Kohrs seconded the motion which was adopted unanimously.

VI. INFORMATION ONLY ITEMS - None

VII. NON-AGENDA ITEMS - None

VIII. PUBLIC COMMENT
Michelle Deatrick introduced herself as the new County Commissioner for District 2.

IX. ADJOURNMENT
DiPietro moved to adjourn the meeting at 9:27 p.m.