

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
MINUTES OF MEETING MONDAY, DECEMBER 18, 2017**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:35 p.m.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison, Ken Kohrs and Claudia Sedmak.

Absent: Trustee Randolph Perry

Also Present: Township Attorney Sarah Williams, Fire Chief Mark Nicholai, and Comptroller Becky Jacques.

II. CITIZEN PARTICIPATION – None

III. APPROVAL OF MINUTES OF NOVEMBER 20, 2017

Corrections to 11/20/2017 minutes: On page 3, item C – the BCBS plan increased by 15.45% (not 50.45%). On page 5, item N, after “smoothly” insert “with the new equipment” strike “exception of” and insert “issue being”, and strike “were paper thin” and insert “are thin paper.” On page 6, item R, third line, replace “October” with “September.” On page 4, item H strike “Resolution Approving” and insert “Amendment of a” in front of Tree/Woodland, and after Stewardship Plan insert “in the amount of 50% of the base fee of the original submittal if within 6 months of original submittal.” On page 5, item M, second sentence should read, “Moran reported the Kaljean/Stiles resolution that the Township Board approved in August has not been approved by the WCPARC or the Natural Areas Technical Advisory Committee (NATAC).” **Basch moved approval of the November 20, 2017 meeting minutes as amended. Allison seconded the motion which was adopted unanimously.**

IV. 2017 FOURTH QUARTER BUDGET ADJUSTMENTS

Controller Becky Jacques provided a report “Fourth Quarter Budget Amendment Requests” and reviewed the major adjustments in each fund. There are two large decreases in the General Fund – one due to postponement of the parking lot expansion (\$145,000) and the other due to planned contributions (\$100,000) to the trail expansion not being needed. In the Fire Fund an increase of \$60,000 results from the hiring of additional paid-on-call (POC) firefighters. In the Building Department there was a big change in operations, moving contracted work in-house, but little change to the bottom line. In the Utilities Fund, the SAW Grant is reflected as both an increase in revenue and the corresponding increase in expense; the only major adjustment to Utilities is an increase of \$45,000 to reflect the increase in engineering and legal fees involved in planning for the new water storage tank. **Allison moved approval of the proposed Fourth Quarter Budget Amendments as presented on the report dated December 18, 2017. DiPietro seconded. Motion passed.**

V. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING - None

VI. APPOINTMENTS, RESOLUTIONS, REPORTS, DISCUSSION

A. Set Schedule of Meetings for 2018 Calendar Year

Proposed 2018 meeting dates and submittal dates for the Planning Commission, Board of Trustees, Zoning Board of Appeals, Farmland and Open Space Preservation Board, and the Election Commission provided in a table. DiPietro **moved to set the meetings of the Township Planning Commission, Board of Trustees, Zoning Board of Appeals, Farmland and Open Space Preservation Board and Election Commission as proposed. Kohrs seconded the motion which was adopted unanimously.**

B. Public Safety

1. Sheriff's Office - The Board received a written report from the Sheriff's Department. Moran said he would have an update on the Sheriff services contract in his report.

2. Fire Department - Chief Nicholai submitted a written report to the Board on the department's activity for the month of November 2017. Nicholai said the department responded to 87 incidents this month; POC firefighters responded on 77%. Four new applicants to the POC ranks are in process right now. Chief clarified what constitutes "miscellaneous," such as incidents that get cancelled, fuel spills, and lift assists.

Nicholai explained the purchase request in the packet for 10 additional sets of turnout gear under the SAFER grant. The Department has 6 new POCs that have not yet received the gear. He is asking to purchase 10 sets because bid price expires at the end of January, and we are planning to hire additional POC staff. **Basch moved to authorize the purchase under the existing bid from Dinges Fire Company (formerly Time Emergency Equipment) for up to ten sets of turnout gear, in the amount of \$19,749, with the understanding that this amount would be reimbursed by the FEMA SAFER grant. Kohrs seconded. Motion passed.**

C. Utilities Department - Judkins submitted a written report to the Board for November.

D. Supervisor's Report - Moran attended a police services committee meeting to discuss the effect of the new public safety and mental health millage. The Sheriff thinks he can get the County to agree to zero increase in deputy contract cost for 2019 and 2020, and a 1.5% increase in 2021 and 2022. Some township officials are displeased with the increase given the amount of extra millage dollars going to cities and villages. The Sheriff thinks it's unlikely townships will get a better deal than that because of County budget woes. Moran and Judkins continue to meet with U of M planners and real estate contacts to discuss the second water storage tank. A lot of development is being planned, and we need that information to calculate utility needs. It was discovered that the contractor hired to do the EPA Preliminary Assessment did not receive much of the information provided by CARD. MDEQ did not release **any** of the community concern documentation to the contractor. At a previous meeting we were told that many local jurisdictions were opting out of the Medical Marijuana laws, but Moran discovered that is not true; most are doing as we are, waiting to see how things play out. Only Lima Township has opted out so far. The Township and our employees have made the healthcare decisions discussed last month, opting to include a new HMO plan option in addition to the renewal of a similar PPO plan for which employees will have to make up the difference in premium increase above 5%.

About half of the employees chose each of the options. A representative from AT&T called Moran to discuss leasing, and Mike took advantage of the opportunity to discuss broadband.

E. Clerk's Report - Basch thanked Moran, Chief Nicholai and the employees for getting all the healthcare enrollment paperwork done in the very tight time window required. She reported her office is busy with the typical end-of-year accounting and records work. Basch reported the Zoning Board of Appeals (ZBA) meets tomorrow with two complicated items on the agenda. One involves ongoing issues with resident Bill Boring who built an illegal shed in order to comply with a court order that he clean up building materials stored in the yard; his ZBA application also includes several requests for variances to remodel his house and barn, some of which were previously granted but expired. The second item is an administrative appeal by Cunningham Limp, a developer whose preliminary site plan for an R&D Center building was denied by the Planning Commission. The developer filed an appeal with the ZBA after the deadline to file had expired, and then filed an appeal of that administrative determination that the deadline had expired. Tomorrow the ZBA only considers whether or not the administrative determination of the deadline to file the appeal was correct.

F. Treasurer's Report - DiPietro received one inquiry regarding pre-paying property taxes to avoid future loss of the property tax deduction. Allowing pre-payment would be very difficult to manage; we currently do not have a policy or practice to do so. She identified only 1 municipality that allows it.

G. Planning Commission – Did not meet in December for lack of agenda items.

H. Building Department - Pace submitted a written report to the Board.

I. Approval of Claims Listings

Kohrs moved approval of the claims listing dated December 1, 2017 in the amount of \$49,784.20. Sedmak seconded the motion which was adopted unanimously. Sedmak moved approval of the claims listing dated December 8, 2017 through December 13, 2017 in the amount of \$161,678.20. There was one question regarding a \$150 payment to “Judkins” under the Farmland Preservation fund; Moran will report back on it. **Kohrs seconded the motion which was adopted unanimously.**

VII. INFORMATION ONLY ITEMS

Moran gave an update on the Kaljean/Styles property preservation easement saying after WCPARC denied the application the owners met with NATAC and made some concessions such that NATAC now recommends approval and contributing \$182,500. WCPARC must now meet and approve it, but Moran says some on that board are still not in favor. The County Parks have now demonstrated that they are a completely unreliable partner in land preservation easements.

Allison reported on the Farmland and Open Space Preservation Board meeting in November. The two new board members Jeremy Moghtader and Kenny Judkins are good additions. The FOSPB is considering two applications. Lonik has drafted an article for the Township newsletter regarding how the Township convinced the County to back down on their public access requirement proposal. All agreed the timing for such an article needs to be considered.

VIII. NON-AGENDA ITEMS

Basch thanked everyone for their signature on the petition for the redistricting reform ballot initiative and reported that Voters Not Politicians collected more than enough signatures and submitted to the Secretary of State's office today. She requested that next month our Board consider endorsing the constitutional amendment ballot proposal, and said she would provide everyone with a copy of the full constitutional amendment text.

IX. PUBLIC COMMENT - None

X. ADJOURNMENT - DiPietro moved to adjourn the meeting at 8:57 p.m. Meeting adjourned.