



Automatic Utility Bill Payment Program Application

Under this convenient program, your quarterly payment for Water and/or Sewer service is automatically withdrawn from your bank account on the due date.

Important Program Information:

- Complete an application for each Water and/or Sewer account that you want to enroll in this program.
- You will continue to receive your quarterly statement with the balance owed to be withdrawn from your bank account on the due date. If you want to save paper and switch to emailed statements, please check below.
- If the due date falls on a weekend or holiday, the ACH withdrawal will occur on the next business day.
- Applicant authorizes the Township to withdraw Water and/or Sewer payments due from the specified bank account for the service address below. Please do not use any other method of payment while enrolled in this program.
- If the Township is unable to debit your bank account for the amount due for any reason, the Township will charge your Water and/or Sewer account a \$30 NSF FEE. You will be responsible for all penalties accrued on the account.

I authorize Ann Arbor Charter Township to withdraw payment for the following Water and/or Sewer account from my bank account listed below on the due date stated on the quarterly bill. All the information below is required.

_____		_____	
Last Name (Please print)	First Name (Please print)		
_____		_____	_____
Mailing Address (Number and Street)	City	State	Zip code
_____		_____	_____
Phone Number	E-Mail Address	Prefer paperless statement	
Utility Account Number:	_____		
Property/Service Address:	_____		
Bank Name: _____	Select One:		
Bank Routing Number: _____	Checking Account	_____	
Bank Account Number: _____	Savings Account	_____	

I have read the important program information above and agree to the terms. I also understand that **this authorization is in full effect until cancelled in writing to the Treasurer's Office at least 14 days prior to the next due date.**

Authorized Signature _____ Date: _____

Mail completed application **with a voided check** to: Ann Arbor Charter Township, Attn: Treasurer, 3792 Pontiac Trail, Ann Arbor, MI 48105 Please retain a copy of your completed form for your records. Questions? Call (734) 663-3418