

# APPLICATION FOR CONDITIONAL USE PERMIT

(Chapter 74, Article II, Division 3)

## Ann Arbor Charter Township

3792 Pontiac Trail, Ann Arbor, MI 48105

Phone: 734-663-3418 Fax: 734-663-6678

www.aatwp.org

Fee \_\_\_\_\_

Date Received \_\_\_\_\_

File Number CUP - \_\_\_\_\_

Describe Proposed Project \_\_\_\_\_

Project Address \_\_\_\_\_

Property I.D. \_\_\_\_\_ Parcel Size \_\_\_\_\_

### Applicant:

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### Owner:

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## REQUIRED INFORMATION

- Applicant's name, address, telephone number
- Names and addresses of ALL owners of record and proof of ownership
- If the applicant is not the fee-simple owner, then a signed authorization for the application must be provided by the owner
- Legal description, address and tax parcel number of property
- Scaled and accurate survey drawing, correlated with the legal description showing all existing buildings, drives and other Improvements
- Detailed description of the proposed use
- A site plan, containing the information required of a preliminary site plan and including evidence showing that the proposed use meets all required standards as follows:
  - Will be harmonious, and in accordance with the objectives, intent, and purposes of this chapter.
  - Will be compatible with the natural environment and existing and future land uses in the vicinity.
  - Will be compatible with the master plan.
  - Will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for any such services.
  - Will not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property or the public welfare.
  - Will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

*Sign requirement* (section 74-61(g)). The applicant or owner of the property shall place a sign no less than four feet by four feet on each side of the affected property that abuts a street. The sign shall not be erected in the road right-of-way or in a manner that would obstruct the vision of motorists or pedestrians. Each sign shall be erected at least 21 days, but not more than 30 days, before the Township public hearing on the application, and shall remain in place through the date of the public hearing. Each sign shall be removed from the property no later than three business days following the public hearing or the adjourned or continued date of the public hearing, whichever is later. Each sign shall state in six inch letters as applicable "PROPERTY PROPOSED FOR CONDITIONAL USE PERMIT" and shall state in letters of no less than two inches the street address or tax code parcel number, acreage of the property proposed for development, the current zoning and any proposed zoning or conditional use for the property and the date, time and place of the initial public hearing on the application.

- Please submit four (4) large drawings (24"x36") and twenty-four (24) small drawings (11"x17") with your application.

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**OFFICE USE**

Public Hearing Date: \_\_\_\_\_

Planning Commission Recommendation:

Approval: \_\_\_\_\_

Conditions:

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Denied \_\_\_\_\_

Board of Trustees Decision:

Approved \_\_\_\_\_, Date: \_\_\_\_\_

Conditions of Approval:

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Denied: \_\_\_\_\_, Date: \_\_\_\_\_

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