

# **ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA**

**Monday, March 18, 2024, at 7:30 PM**

**Township Office, 3792 Pontiac Trail, Ann Arbor MI 48105**

To participate via video conference call - [Click here to register](#) or [Visit aatwp.org](http://Visit.aatwp.org)

## **I. CALL TO ORDER, ESTABLISH QUORUM**

## **II. APPROVAL OF BOARD OF TRUSTEES MINUTES**

- A. Regular Meeting February 19, 2024
- B. Special Meeting February 21, 2024, Open Session
- C. Special Meeting February 21, 2024, Closed Session

## **III. CITIZEN PARTICIPATION 7:30 - 7:45 - Citizen Participation on Agenda items only. Call the Township Office for reserved time- 663-3418 - before noon on the day of the meeting. Public Comment regarding non-agenda items is at the end of the meeting.**

## **IV. APPROVE THE AGENDA AND CONSENT AGENDA**

- A. Claims Listing 02-17-24 to 3-14-24 for \$ 614,115.00.
- B. Approve Ann Arbor Technology Park 2023 member payment of \$138.94.
- C. Approve Fire Department Purchase request of \$21,640 from R & R Fire Truck Repair, Inc. for Battery Operated Positive Pressure Fans.

## **V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS**

- A. Resolution Establishing Moratorium on Mining Applications
- B. Washtenaw County Mutual Aid Interlocal Agreement – Chief Mark Nickolai
- C. Resolution of Support to Pursue a Michigan Natural Resources Trust Fun Grant to Complete Trail Construction for the Dixboro Pathway Gap – Rick Judkins and Eric Humesky, Stantec
- D. Cross Connection Control Program – Rick Judkins
- E. CARD Resolution to establish a residential testing program – Michael Moran
- F. Resolution Regarding Interest on Private Wastewater System (PWS) Deposits and Escrows Accounts

## **VI. REPORTS, DISCUSSIONS**

### **A. Supervisor's Report**

- 1) Funding Local Road Improvements in Washtenaw County

- 2) Proposed 2025 – 2028 Roads and Non-Motorized Millage
- 3) SPARK Legislative Breakfast Meeting

**B. Clerk's Report**

**C. Treasurer's Report**

**D. Planning Commission Report**

- 1) March 4, 2024 Regular Meeting
- 2) March 12, 2024, Public Engagement meeting

**E. Committee Report**

- 1) Farmland Open Space and Preservation Board Report –
- 2) Utility Committee
- 3) Climate Resilience Committee
  - (a) Community Energy Management Grant
- 4) Zoning Board of Appeals
- 5) Public Safety Committee
- 6) Roads Committee

**F. Utilities Department Report**

**G. Public Safety Report**

- 1) Washtenaw County Sheriff's Department
- 2) Fire Department – Chief Mark Nicholai

**H. Building Department Report**

**VII. INFORMATION ONLY ITEMS**

**VIII. NON-AGENDA ITEMS**

**IX. PUBLIC COMMENT**

**X. ADJOURNMENT**

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING – MONDAY, FEBRUARY 19, 2024  
TOWNSHIP OFFICES  
3792 PONTIAC TRAIL, ANN ARBOR MI  
7:30 PM**

**I. CALL TO ORDER, ESTABLISH QUORUM**

Supervisor O’Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 7:35 pm on February 19, 2024.

Present: Supervisor Diane O’Connell  
Clerk Rena Basch  
Treasurer Carlene Colvin-Garcia  
Trustee John Allison  
Trustee Michael Moran  
Trustee Kristine Olsson (7:38pm)

Absent: Trustee Rodney Smith

Also Present: Township Attorney Gabis, Bodman PLC  
Township Planner Elmiger, Carlisle Wortman  
Fire Captain Lewis Kempf  
Utilities Director Judkins  
Township Planner Elmiger, Carlisle Wortman

**II. APPROVAL OF BOARD OF TRUSTEES MINUTES**

**A. Regular Meeting January 22, 2024.**

**MOTION by Moran, support by Colvin-Garcia, to amend and approve the January 22, 2024 regular meeting minutes as follows:**

- **P. 12, last paragraph under Supervisor’s report, last sentence, correct to read: . . . the trend will be ~~episodic~~ asymptotic . . .**

**Motion passed unanimously by voice vote.**

**B. Special Meeting Open Session February 5, 2024**

**MOTION by Allison, support by Moran, to approve the February 5, 2024 special meeting open session minutes as submitted.**

**Motion passed unanimously by voice vote.**

**C. Special Meeting Closed Session February 5, 2024**

**MOTION by Moran, support by Basch, to approve the February 5, 2024 special meeting closed session minutes as submitted.**

**Motion passed unanimously by voice vote.**

**III. CITIZEN PARTICIPATION**

None.

**IV. APPROVE THE AGENDA AND CONSENT AGENDA**

**MOTION by Moran, support by Allison, to approve the agenda and consent agenda, amended as follows:**

- **Move IV.G. “Approve request for furnishing and installing one Allen Bradley Compact Logix PLC to replace the existing SLC 500 pic that is no longer supported for \$65,325.00” from Consent Agenda to Utilities Report.**

**Motion passed unanimously by voice vote.**

**Consent Agenda:**

- A. Claims Listing 01/19/2024 - 02/16/2024 for \$664,380.73**
- B. Approve Personnel Committee recommendation to increase compensation of Planning Commissioners from \$150 per meeting to \$175 effective Jan 1, 2024.**
- C. Remand and approve \$3,000 for an appraisal approved by FOSPB.**
- D. Approve release for annexation of 444 Huntington Place, I -09-27-475-002, to connect to City water.**
- E. Approve \$6,000 for a contract for Tetra Tech to continues the sampling program through March 27, 2024**
- F. Approve purchase request for Engine 12-2 repair for \$24,502.55.**

**V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS**

**A. Warren Road Culvert – Aaron Berkholz, Washtenaw County Road Commission**

Washtenaw County Road Commission representatives present this evening included:  
Aaron Berkholz, Assistant Director of Engineering  
Adam Lape, Director of Operations

Supervisor O’Connell introduced this agenda item. The Township had worked with the Washtenaw County Road Commission (WCRC) to try to get the Warren Road culvert near Dixboro Road rehabilitated. After conversation with WCRC and EGLE (Michigan Department of Environment, Great Lakes and Energy) this repair had originally been quoted (in 2022) for \$60K, including the Road Commission’s 50% contribution. The Township has committed \$30K, using ARPA (American Rescue Plan Act) funds. Now the cost was being quoted at over \$400K. Mr. Berkholz and Mr. Lape were present to answer questions about this changed circumstance.

Mr. Berkholz explained that the County had two types of culvert structures.

1. A *bridge* structure had a 20' span or greater. What defines a bridge is the span over the waterway that is flowing underneath the county road. Bridges are federally mandated to be inspected at a minimum every 2 years. Washtenaw County has 125 federally listed bridge structures. A bridge that has a weight limited posted on it is deteriorating, and WCRC inspects those bridges more frequently. Federal and state funding resources – while limited – are available for bridge repair.
2. *Culverts* having a smaller than 20' span are left up to the local road agency (WCRC) to manage as an asset and to identify funding sources for the repair. A culvert on a local county road that has a 5' diameter or a 5' span or greater needs a funding partner, usually the local municipality. WCRC takes care of anything smaller than that.

Regarding the Warren Road culvert near Dixboro Road:

- In 2019 the weight limit was lowered to 20 tons, and the bridge changed from a 3-unit posting (such as a gravel train), to a single-unit posting (such as a box truck), indicating there is an issue with the culvert. The culvert will continue to deteriorate to the point where it has to be closed.
- The most recent inspection was in November 2023, when the bridge was again identified as being in poor condition.
- The culvert was a 12.5' CMP (corrugated metal pipe) arch, which is large enough to walk through. As is not atypical for these pipes, the metal has rusted along the waterline. The galvanizing along the waterline and into the bottom of the pipe has been stripped away, and there are holes in the bottom of the pipe. Above the waterline, the culvert is still in very good condition.
- Conversation with the Township took place in early 2022 regarding repairing or replacing the culvert. The 12.5' pipe is too small for the stream, and needs to be upsized to 20', and replaced with a longer-lasting aluminum pipe.
- In 2022 the estimated cost of replacing the pipe was ~\$350K - ~\$400K. Because the cost was so high, and based on the funding available, Mr. Berkholz worked with the County's bridge engineer and talked to other road commissions, and came up with a lower cost solution of placing a 4"-6" reinforced concrete floor in the bottom of the culvert. The \$60K estimate was put forward as the cost of that type of repair, and an agreement with the Township was reached in October 2022.
- The concrete floor liner would not increase the weight limit on the culvert; the culvert would remain weight restricted. The liner would stem further restriction on the culvert, and as a repair would last perhaps 10-15 years.
- The current process for culvert installation is to place the floor of the pipe 1' to 1.5' below the stream bed elevation, which over time establishes a natural water course through the culvert. In early 2023 WCRC participated in a site visit with an EGLE Transportation Review Unit representative, who pointed out that the existing pipe is a constriction of the stream. When this culvert was installed decades ago, the floor of the pipe was placed at the same elevation as the stream. Putting a 4"-6" floor liner in the bottom of the culvert will raise it above the stream bed, which can cause a back-water condition, or a downstream perched condition where a scour hole is created at the pipe outlet. After this conversation, WCRC decided not to submit a permit application for the work.

- About the same time, an opportunity related to ARPA funding became available. In 2022 the Township had committed \$30K from ARPA funding it had received.
- The County (not the Road Commission) had also received ARPA funding. The Board of Commissioners allocated \$2M to water resources related to stormwater quality, and set up an application process to determine qualified projects.
- WCRC encouraged its township partners to submit applications. and during the first round of applications, their township partners received funding for 12 culverts, at a 50% cost share with ARPA funds. The cost share is shared between the townships and WCRC.
- The Warren Road culvert was not one of the original applications. For second round funding, WCRC worked with the Township, which did submit for ARPA funding. If granted, ARPA would cover \$200K, and the Township and WCRC would each have to commit \$100K. Also, it should be noted that the \$400K estimate is just that – an estimate. This is a large culvert that requires large equipment to install, and prices are fluid. The applications went in on January 16; the projects have not yet been awarded. The ARPA money needs to be obligated in 2024, but the project doesn't have to be completed until 2026.
- If the funds are granted for this project, Mr. Berkholz will return to the Township to have further conversation as to whether the Township wants to increase the amount allocated for this culvert replacement.

In response to questions, Mr. Berkholz said the culvert under Dixboro Road was the same type of construction as the one under Warren; they were probably installed at the same time. However, the Dixboro culvert does not have the same level of deterioration as the Warren Road culvert, and there is no weight limit on the Dixboro culvert. The Dixboro culvert is on a county primary road, and the County would have the responsibility for repairing or replacing it, when that need arose.

Mr. Berkholz and Mr. Lape discussed with the Board other local road projects planned for the next few years, including the upcoming work on Joy Road. Mr. Lape will email Supervisor O'Connell more information regarding local projects.

**B. Resolution Authorizing a Temporary Road Closure for the Dexter- Ann Arbor Run – Doug Goodhue**

Materials regarding this request were in the Board packets, including a certificate of liability insurance, endorsements, lease contract and map, along with a draft resolution.

**MOTION by Basch, support by Olsson, to approve the ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION AUTHORIZING A TEMPORARY ROAD CLOSURE FOR THE DEXTER-ANN ARBOR RUN.**

Motion passed unanimously by voice vote.

**C. Ordinance Amendments, Zoning Code Section 74-2, “definitions” and 74-9, “Home occupation,” regarding standards for home occupations.**

Township Planner Elmiger explained that the draft Home Occupation ordinance language had been updated based on comments provided by the Board at previous meetings.

Discussion:

The word “telework” had been replaced with “telecommuting.” However, “telework” still occurred in two instances – on p. 3, sub. (b)e., and on p. 7 sub.(e). In both instances, the term could just be removed, without replacement.

**MOTION by Basch, support by Allison, that the Ann Arbor Charter Township Board of Trustees adopt AMENDMENT TO ZONING CODE: HOME OCCUPATIONS, revised February 14, 2024, with the word “telework” removed in those instances where it occurs.**

**Motion passed unanimously by voice vote.**

**D. Ordinance Amendments, Zoning Code Section 74-426, “Requirements, scope, uses, exceptions,” and 74-461 through 74-463, “Schedule of Use Regulations,” regarding accessory structures.**

Township Planner Elmiger explained that the draft ordinance amendments regarding accessory structures had been updated to incorporate comments provided by the Board at their previous meeting.

As requested, Planner Elmiger had created three worksheets to calculate the maximum size for accessory buildings on a lot. The worksheets cover the three “lot size” categories in the ordinance. After Planner Elmiger and the Board worked through one of the worksheets, Planner Elmiger said she would make modifications and corrections based on her own experience and the experience of the Board this evening. The worksheet would be attached to the permit application, and would not be part of the ordinance.

After discussion, the following motion was made:

**Motion by Allison, support by Moran, that the Ann Arbor Charter Township Board of Trustees adopt AMENDMENT TO ZONING CODE: ACCESSORY BUILDINGS AND STRUCTURES, revised February 14, 2024, with the following changes:**

- **p. 4, top of page, add vi. Accessory structures that are for farm operations (barns, silos, farm markets) are not subject to the total area size requirements listed in c (1) above.**
- **p. 4, under d. Zoning Compliance Certificate, last line, change his/her to their.**

**Motion passed unanimously by voice vote.**

**E. Amendments to Zoning Code Chapter 74, Sections 74-2 “Definitions and Interpretation,” 74-600 “Fence Regulations,” 74-595 “Setbacks on Arterial Roads,” and 74-426 “Requirements, Scope, Uses, Exceptions” - Sinead Redmond**

Referencing her January 25, 2024 memorandum, Township Planner Elmiger explained that the Building Official has received a number of requests for residential fence permits that

propose to fully enclose the front yard, and locate a gate across a driveway. Typically, the fence runs along the front property line/road right-of-way line, which doesn't leave any space for an emergency vehicle or delivery truck to pull off the road onto the driveway due to the gate there.

Planner Elmiger, the Building Official, and the Fire Chief worked together to develop an ordinance to amend the fence ordinance to allow a fence across a driveway, as long as the fence is located so that emergency vehicles can get to the driveway without having to park in the road and then open the gate and then get up to the house.

The Planning Commission took the opportunity to review the entire fence ordinance and made other changes to the ordinance as appropriate. The Planning Commission reviewed the subsequent draft, and held a public hearing on July 6, 2023. The Commission received comments from homeowners who have/want to have a fence enclosing their gardens that is tall enough to keep deer out, and has an electric current for the same purpose.

Planner Elmiger reviewed the changes in the fence ordinance as listed in the January 25, 2024 memo, and tonight Planner Elmiger reviewed those changes with the Board of Trustees.

After review and discussion, the Board directed Planner Elmiger to further research and potentially provide language as follows:

1. Clarify when fences are allowed in setbacks. Are setbacks along a road frontage measured from the property line or road right-of-way? Should the exception for fences be removed from 74-595 "Setbacks on arterial roads?"
2. When are fences permitted in easements and/or road right of ways? The Township's Utility Director has found that fences at common rear property lines have been installed atop utility and/or access easements. The ordinance is somewhat unclear - perhaps fences should specifically be prohibited within any right-of-way or easement. Perhaps the language could say that any fences built within any easement is the property owner's responsibility to repair or replace (or pay the cost) if work needs to occur within the easement and the fence needs to come out.

The Board questioned how other communities were addressing this issue.

3. Should interior fences have a height restriction different than the height of the primary structure? Should perimeter fences on a common property line between 2 properties have an absolute height limit?
4. Should the ordinance further clarify responsibility for maintenance of fences constructed on common property lines? Does allowing your neighbor to construct a fence on the property line then cause you to also be liable for fence repairs?
5. Clarify the definition of Knox Box.
6. Regarding Section 74-600(j), clarify who "Board of Appeals" refers to. Could the Building Official approve temporary fence extensions, rather than the Board of Appeals?

**MOTION by Basch, support by Allison, to table discussion regarding Amendments to Zoning Code Chapter 74, Sections 74-2 “Definitions and Interpretation,” 74-600 “Fence Regulations,” 74-595 “Setbacks on Arterial Roads,” and 74-426 “Requirements, Scope, Uses, Exceptions”, so that the Township Planner can incorporate tonight’s discussion in the draft language.**

**Motion passed unanimously by voice vote.**

**F. Approve Carlisle Wortmann Agreement for Consulting Services – Sally Elmiger, Carlisle Wortmann**

The new Carlisle Wortmann Agreement for Consulting Services was in the Board packets, along with an updated fee schedule. Fees are being raised \$5 per hour for each project team member.

Township Attorney Gabis said she had reviewed the Agreement. The only change of note is in Section 7.0, the indemnity provision, which had some differences from the original contract (2005).

After discussion, and in order to allow time to get a fuller explanation of the proposed changes in Section 7.0 from Carlisle Wortman Associates, the following motion was offered:

**MOTION by Moran, support by Allison, to approve Attachment 1 FEES of the Agreement for Consulting Services, and table further discussion and action of the Agreement to the March Board of Trustees meeting.**

**Motion passed unanimously by voice vote.**

**VI. REPORTS, DISCUSSIONS**

**A. Supervisor’s Report – O’Connell**

- Joy Road repair is on the Road Commission weekly work schedule.
- Upcoming meeting with Road Commission, Mid Michigan Materials, and the Township regarding needed maintenance/repair on Earhart.
- MDOT is taking some easement for the Maple Road Bridge repair. This will affect the land donation property, and there will be a different legal description.
- Township gateway sign was approved by MDOT.
- Township is doing ALICE (active shooter) training on March 5.
- Upcoming meeting with University of Michigan regarding the water tank construction.
- Township is supporting the \$21M Watershed Council grant, which has many partners. This is a federal grant for designing and building green infrastructure.
- A subcommittee will be evaluating the mining ordinance, with Trustee Allison taking the lead and Trustee Moran also participating.
- Potential community meeting led by the Road Commission with residents of Earhart Road.

**B. Clerk’s Report – Basch**

Clerk Basch updated the Board on activity in the Clerk's office, especially as related to the presidential primary, where early voting was taking place; the Township audit; preparation for Board of Review; many tax payers at the counter; and preparation for special meetings.

**C. Treasurer's Report – Colvin-Garcia**

Treasurer Colvin-Garcia update the Board on activity in the Treasurer's office:

- Audit completed.
- The last of the costs are in for the Dhu Varren Road special assessment district.

**D. Planning Commission Report – February 5, 2024 – Allison**

- Planning Commission continues to work on Master Plan goals.
- Public engagement meeting scheduled for March 12<sup>th</sup>.
- Discussion of Planning Commission Bylaws relative to conflict of interest.

**E. Committee Reports**

**1) Farmland Open Space and Preservation Board Report**

Trustee Allison reviewed the January 29, 2024 FOSPB minutes, a copy of which was in the Board packet.

- New PDR easement language being reviewed by the Township Attorney.
- Clerk Basch will follow up on request for storage space for FOSPB documents (in addition to minutes) on the Township server.
- FOSPB continues to discuss the end of the millage and potential recommendation to the Board.
- A PDR application has been recommended for an appraisal.

**2) Utility Committee**

Meeting Thursday the 22<sup>nd</sup>, 1:30pm.

**3) Climate Resilience Committee**

- Working on rewrite of the Climate Action Plan
- Applying for a Community Energy Management Grant of ~\$100K to perform an ASHRAE (American Society of Heating, Refrigerating and Air Conditioning Engineers) energy audit of the Township's larger buildings.

**4) Zoning Board of Appeals**

Did not meet.

**5) Public Safety Committee**

Did not meet.

**6) Roads Committee**

Did not meet.

**F. Utilities Department Report**

Utilities Director Judkins reported on the following:

- Water main break and repair just across the road from the Fire Station; the break was caused by corrosion.
- Director Judkins addressed the request pulled from the consent agenda, **Approve request for furnishing and installing one Allen Bradley Compact Logix PLC to replace the existing SLC 500 plc that is no longer supported for \$65,325.00.** The Programmable Logic Controller that operates the Township's water system is no longer supported; there are no parts available, and if the PLC goes down, the entire system goes down. This request has been put off for several years, in hopes of doing this at the same time the water tank is constructed, but waiting is no longer a prudent or safe option. He has been trying to get a 2<sup>nd</sup> bid; he should hopefully have that bid for the Utility Committee meeting on Thursday.
- Director Judkins is going to ask the Utility Committee to make a recommendation that escrow money and interest related to private wastewater systems stay with the sewer treatment plants, in order to provide funds to help pay for future replacement if something fails.
- All Seasons is planning on starting construction of their next phase this spring.

**G. Public Safety Report**

**1) Washtenaw County Sheriff's Department**

Report in the Board packets.

**2) Fire Department – Captain Lewis Kempf**

January 2024 Fire Department Report was in the Board packets.

Captain Kempf addressed the Apparatus Repair approved as part of the Consent Agenda.

**H. Building Department Report**

Report is in the packets.

**VII. INFORMATION ONLY ITEMS**

None

**VIII. NON-AGENDA ITEMS**

CARD (Coalition for Action on remediation of Dioxane) resolution will come before the Board in March, hopefully to be submitted in tandem with Scio Township's similar resolution.

**IX. PUBLIC COMMENT**

None.

**X. ADJOURNMENT**

**MOTION by Colvin-Garcia, support by Olsson, to adjourn the meeting.**

**Motion passed unanimously by voice vote.**

The meeting was adjourned 10:17 pm.

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES SPECIAL MEETING MINUTES  
WEDNESDAY, FEBRUARY 21, 2024 at 1:00 PM  
TOWNSHIP OFFICES - 3792 PONTIAC TRAIL, ANN ARBOR, MI**

**I. CALL TO ORDER, ESTABLISH QUORUM**

Supervisor O'Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 1:10 pm on February 21, 2024.

Present: Supervisor Diane O'Connell  
Clerk Rena Basch  
Treasurer Carlene Colvin-Garcia  
Trustee John Allison  
Trustee Michael Moran  
Trustee Kristine Olsson

Absent: Trustee Rodney Smith

Also Present: Township Planner Sally Elmiger and Township Attorneys Sarah Gabis and Sarah Williams

**II. CLOSED SESSION - To consult with Township attorneys and consultants regarding purchase of real property.**

**Basch moved to go into closed session to address two agenda items: a) to consider purchase of real property per Sec. 8 (1) (d) of the Open Meetings Act, and b) per Sec. 8 (1) (h) of the Open Meetings Act to discuss a legal opinion from the Township Attorney which is exempt from discussion or disclosure by state or federal statute because the information is protected by attorney-client privilege. Allison seconded the motion.**

**Roll call vote:**  
**Allison - yes**  
**Basch – yes**  
**Colvin-Garcia - yes**  
**Moran - yes**  
**O'Connell – yes**  
**Olsson - yes**

**Motion passed 6-0.** The Board of Trustees moved into closed session at 1:11 pm and left the meeting room.

**III. Open Session**

At 4:10 pm the Board re-entered the Township meeting room and the following motion was offered: **MOTION by Basch, support by Moran, that closed session be adjourned. Motion passed.**

**MOTION by Colvin-Garcia, support by Allison that the Board move back into open session. Motion passed.**

**Basch moved that the Township proceed as discussed in the Closed Session regarding the purchase of real property. Colvin-Garcia seconded.**

**Motion passed 6-0.**

Board members agreed a draft resolution pertaining to the other agenda item will be added to the March Board meeting agenda.

**IV. Non-Agenda Items – None**

**V. Public Comment – None**

**VI. Adjourn**

**MOTION by Colvin-Garcia, support by Moran to adjourn the meeting. Motion passed by voice vote, and meeting adjourned at 4:12 pm.**

03/14/2024 09:11 AM  
User: IWHITT  
DB: Ann Arbor Towhsh

INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP  
EXP CHECK RUN DATES 02/17/2024 - 03/14/2024  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL2

Page: 1/9

| GL Number                                | Grant | Invoice Line Desc        | Vendor                 | Invoice Description                | Amount   | Check #    |
|------------------------------------------|-------|--------------------------|------------------------|------------------------------------|----------|------------|
| Fund 101 GENERAL FUND                    |       |                          |                        |                                    |          |            |
| Dept 000 OTHER REVENUE ACCOUNT           |       |                          |                        |                                    |          |            |
| 101-000-232.000                          |       | Cellphones               | VERIZON WIRELESS       | CELLPHONES DECEMBER                | 40.01    | 2089700809 |
| Total For Dept 000 OTHER REVENUE ACCOUNT |       |                          |                        |                                    | 40.01    |            |
| Dept 101 BOARD OF TRUSTEES               |       |                          |                        |                                    |          |            |
| 101-101-818.000                          |       | SERVICE CONTRACTS        | CHERYL K. MCGUIRE      | MINUTES                            | 312.50   | 37538      |
| 101-101-818.000                          |       | SERVICE CONTRACTS        | TETRA TECH             | SURFACE WATER SAMPLING             | 1,258.50 | 37578      |
| Total For Dept 101 BOARD OF TRUSTEES     |       |                          |                        |                                    | 1,571.00 |            |
| Dept 171 SUPERVISOR                      |       |                          |                        |                                    |          |            |
| 101-171-715.009                          |       | WORKERS COMP INSURANCE   | MICHIGAN MUNICIPAL     | WORKERS COMP 4TH INSTALLMENT       | 70.07    | 37590      |
| Total For Dept 171 SUPERVISOR            |       |                          |                        |                                    | 70.07    |            |
| Dept 215 CLERK                           |       |                          |                        |                                    |          |            |
| 101-215-715.009                          |       | WORKERS COMP INSURANCE   | MICHIGAN MUNICIPAL     | WORKERS COMP 4TH INSTALLMENT       | 116.79   | 37590      |
| 101-215-909.000                          |       | ELECTION NOTICES         | WASHTENAW COUNTY LEGAL | NOTICE OF ELECTION                 | 55.00    | 37586      |
| Total For Dept 215 CLERK                 |       |                          |                        |                                    | 171.79   |            |
| Dept 228 TECHNOLOGY                      |       |                          |                        |                                    |          |            |
| 101-228-818.000                          |       | INTUIT *QBooks Online    | Intuit                 | INTUIT *QBooks Online              | 30.00    | 2089700809 |
| 101-228-818.000                          |       | MSFT 365 Licenses        | MICROSOFT CORPORATION  | MSFT 365 LICENSES DECEMBER         | 129.96   | 2089700809 |
| 101-228-818.000                          |       | MSFT 365 Licenses        | MICROSOFT CORPORATION  | MSFT 365 LICENSES DECEMBER         | 2.42     | 2089700809 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | TAZ NETWORKS INC       | JAN IT SERVICES                    | 1,381.50 | 2089700816 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | TAZ NETWORKS INC       | FEB IT SERVICES                    | 1,381.50 | 2089700816 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | TAZ NETWORKS INC       | DECEMBER IT SERVICES               | 1,381.50 | 2089700816 |
| Total For Dept 228 TECHNOLOGY            |       |                          |                        |                                    | 4,306.88 |            |
| Dept 253 TREASURER                       |       |                          |                        |                                    |          |            |
| 101-253-715.009                          |       | WORKERS COMP INSURANCE   | MICHIGAN MUNICIPAL     | WORKERS COMP 4TH INSTALLMENT       | 116.79   | 37590      |
| 101-253-955.000                          |       | MISCELLANEOUS            | KEN GUERRINI           | REIMBURSEMENT OF WIRE TRANSFER FEE | 15.00    | 37533      |
| 101-253-955.200                          |       | CONVENTION & CONFERENCES | MICHIGAN MUNICIPAL     | MMTA CONFERENCE FOR TREASURER      | 1,396.00 | 37568      |
| Total For Dept 253 TREASURER             |       |                          |                        |                                    | 1,527.79 |            |
| Dept 257 ASSESSOR                        |       |                          |                        |                                    |          |            |
| 101-257-818.000                          |       | SERVICE CONTRACTS        | WAYNE COUNTY APPRAISAL | ASSESSING SERVICES                 | 4,839.41 | 37529      |
| 101-257-957.100                          |       | BOARD OF REVIEW          | WASHTENAW COUNTY LEGAL | BOARD OF REVIEW                    | 55.00    | 37586      |
| Total For Dept 257 ASSESSOR              |       |                          |                        |                                    | 4,894.41 |            |
| Dept 261 OPERATIONS                      |       |                          |                        |                                    |          |            |
| 101-261-727.000                          |       | OFFICE SUPPLIES          | JOHNETTA ELLIOT        | REIMBURSEMENT FOR COFFEE CREAMER   | 6.99     | 37541      |
| 101-261-728.000                          |       | PRINTING/BINDING         | OBM                    | PRINTING                           | 152.20   | 2089700809 |
| 101-261-728.000                          |       | PRINTING/BINDING         | OBM                    | TONER                              | 14.50    | 2089700809 |
| 101-261-728.000                          |       | PRINTING/BINDING         | OBM                    | PRINTING                           | 68.61    | 2089700809 |
| 101-261-851.000                          |       | 3792 Pontiac Trl (TV &   | COMCAST CABLE          | 3792 Pontiac Trl (TV & Internet)   | 55.98    | 2089700809 |
| 101-261-851.000                          |       | Cellphones               | VERIZON WIRELESS       | CELLPHONES DECEMBER                | 41.07    | 2089700809 |
| 101-261-851.000                          |       | Monthly Phone Service    | IVS COM INC            | 2024 PHONE SERVCIE REMAINING       | 128.00   | 37518      |
| Total For Dept 261 OPERATIONS            |       |                          |                        |                                    | 467.35   |            |
| Dept 262 ELECTION                        |       |                          |                        |                                    |          |            |
| 101-262-957.100                          |       | GENERAL OPERATING        | SOLID ROCK CHURCH      | ELECTION DAY RENT                  | 200.00   | 37576      |
| Total For Dept 262 ELECTION              |       |                          |                        |                                    | 200.00   |            |

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP  
EXP CHECK RUN DATES 02/17/2024 - 03/14/2024  
JOURNALIZED OPEN AND PAID  
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| GL Number                                | Grant | Invoice Line Desc         | Vendor                 | Invoice Description             | Amount    | Check #    |
|------------------------------------------|-------|---------------------------|------------------------|---------------------------------|-----------|------------|
| Fund 101 GENERAL FUND                    |       |                           |                        |                                 |           |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                           |                        |                                 |           |            |
| 101-265-920.000                          |       | Gas Charges : 3792        | DTE Energy Company     | Gas Charges : 3792 Pontiac Trl  | 307.46    | 2089700814 |
| 101-265-920.000                          |       | Electric Charges : 3792   | DTE Energy Company     | Electric Charges : 3792 Pontiac | 544.69    | 2089700814 |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                           |                        |                                 | 852.15    |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                           |                        |                                 |           |            |
| 101-266-802.000                          |       | ENGINEERING FEES          | STANTEC CONSULTING     | ENGINEERING FEES                | 1,398.00  | 37544      |
| 101-266-804.000                          |       | ACCOUNTING SERVICES       | THE WOODHILL GROUP LLC | ACCOUNTING SERVICES             | 1,140.25  | 37580      |
| 101-266-804.000                          |       | ACCOUNTING SERVICES       | THE WOODHILL GROUP LLC | ACCOUNTING SERVICES             | 3,752.75  | 37580      |
| 101-266-806.000                          |       | CONSULTANTS - OTHER       | STEVEN WRIGHT          | GRAVEL PIT CONSULTANT/ WELL     | 4,500.00  | 37577      |
| 101-266-811.000                          |       | LEGAL FEES                | BODMAN PLC             | LEGAL FEES                      | 2,940.00  | 37534      |
| 101-266-811.000                          |       | LEGAL FEES                | BODMAN PLC             | ORDINANCES                      | 7,350.00  | 37534      |
| 101-266-811.000                          |       | LEGAL FEES                | BODMAN PLC             | DHUVARREN SPECIAL ASSESSMENT    | 70.00     | 37534      |
| 101-266-811.000                          |       | LEGAL FEES                | BARR, ANHUT &          | LEGAL EXPENSE                   | 30.00     | 37553      |
| 101-266-811.010                          |       | LITIGATION- MID MICHIGAN  | BODMAN PLC             | LEGAL FEES                      | 6,703.55  | 37534      |
| 101-266-811.014                          |       | LITIGATION- SUN           | BODMAN PLC             | LEGAL FEES                      | 6,580.00  | 37534      |
| 101-266-811.015                          |       | LEGAL FEES- BAYER         | BARR, ANHUT &          | LEGAL EXPENSE                   | 210.00    | 37553      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |       |                           |                        |                                 | 34,674.55 |            |
| Dept 272 FARMLAND SUPPORT                |       |                           |                        |                                 |           |            |
| 101-272-818.000                          |       | SERVICE CONTRACTS         | CHERYL K. MCGUIRE      | MINUTES                         | 300.00    | 37538      |
| 101-272-920.001                          |       | 4400 Pontiac Trl/Tilian   | DTE Energy Company     | 4400 Pontiac Trl/Tilian Farm    | 140.91    | 2089700814 |
| Total For Dept 272 FARMLAND SUPPORT      |       |                           |                        |                                 | 440.91    |            |
| Dept 701 PLANNING COMMISSION             |       |                           |                        |                                 |           |            |
| 101-701-715.009                          |       | WORKERS COMP INSURANCE    | MICHIGAN MUNICIPAL     | WORKERS COMP 4TH INSTALLMENT    | 70.08     | 37590      |
| 101-701-801.000                          |       | PLANNER FEES              | CARLISLE-WORTMAN       | MASTER PLAN 2024                | 1,647.50  | 37536      |
| 101-701-801.000                          |       | PLANNER FEES              | CARLISLE-WORTMAN       | PLANNING FEES                   | 2,265.00  | 37536      |
| 101-701-811.000                          |       | LEGAL FEES                | BODMAN PLC             | LEGAL FEES                      | 4,830.00  | 37534      |
| 101-701-818.000                          |       | SERVICE CONTRACTS         | CHERYL K. MCGUIRE      | MINUTES                         | 300.00    | 37538      |
| Total For Dept 701 PLANNING COMMISSION   |       |                           |                        |                                 | 9,112.58  |            |
| Dept 702 ZONING                          |       |                           |                        |                                 |           |            |
| 101-702-806.000                          |       | CONSULTANTS - OTHER       | CARLISLE-WORTMAN       | ZONING ADMINISTRATION           | 990.00    | 37536      |
| Total For Dept 702 ZONING                |       |                           |                        |                                 | 990.00    |            |
| Total For Fund 101 GENERAL FUND          |       |                           |                        |                                 | 59,319.49 |            |
| Fund 205 PUBLIC SAFETY FUND              |       |                           |                        |                                 |           |            |
| Dept 301 POLICE/SHERIFF                  |       |                           |                        |                                 |           |            |
| 205-301-815.000                          |       | WASHTENAW COUNTY SHERIFF  | WASHTENAW COUNTY TREAS | POLICE SERVICES FEB             | 59,096.68 | 37528      |
| Total For Dept 301 POLICE/SHERIFF        |       |                           |                        |                                 | 59,096.68 |            |
| Total For Fund 205 PUBLIC SAFETY FUND    |       |                           |                        |                                 | 59,096.68 |            |
| Fund 206 FIRE FUND                       |       |                           |                        |                                 |           |            |
| Dept 228 TECHNOLOGY                      |       |                           |                        |                                 |           |            |
| 206-228-818.000                          |       | Active 911 - 12 Months 35 | ACTIVE911 INC          | Active 911 - 12 Months 35 Users | 525.00    | 2089700809 |
| 206-228-818.000                          |       | MSFT 365 Licenses         | MICROSOFT CORPORATION  | MSFT 365 LICENSES DECEMBER      | 215.72    | 2089700809 |
| 206-228-818.000                          |       | MSFT 365 Licenses         | MICROSOFT CORPORATION  | MSFT 365 LICENSES DECEMBER      | 4.02      | 2089700809 |
| 206-228-818.000                          |       | SERVICE CONTRACTS         | TAZ NETWORKS INC       | IT SERVICES                     | 956.50    | 2089700816 |
| 206-228-818.000                          |       | IT Care                   | TAZ NETWORKS INC       | IT Care                         | 956.50    | 2089700816 |

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| Fund 206 FIRE FUND                       |       |                           |                       |                                   |           |            |
| Dept 228 TECHNOLOGY                      |       |                           |                       |                                   |           |            |
| 206-228-818.000                          |       | IT Care                   | TAZ NETWORKS INC      | IT Care                           | 956.50    | 2089700816 |
| 206-228-933.000                          |       | REPAIR & MAINTENANCE      | GODADDY.COM           | DOMAIN RENEWAL AAFTD.ORG          | 23.17     | 2089700809 |
| Total For Dept 228 TECHNOLOGY            |       |                           |                       |                                   | 3,637.41  |            |
| Dept 261 OPERATIONS                      |       |                           |                       |                                   |           |            |
| 206-261-727.000                          |       | Office Supplies           | QUILL CORPORATION     | Office Supplies                   | 82.53     | 37574      |
| 206-261-728.000                          |       | PRINTING/BINDING          | OBM                   | PRINTING                          | 152.20    | 2089700809 |
| 206-261-728.000                          |       | PRINTING/BINDING          | OBM                   | PRINTING                          | 113.74    | 2089700809 |
| 206-261-730.000                          |       | Postage for Returned      | THE UPS STORE         | Postage for Returned Equipment    | 30.84     | 2089700809 |
| 206-261-742.000                          |       | Charger Cables for        | BEST BUY STORES, L.P. | Charger Cables for Tablets        | 65.25     | 2089700809 |
| 206-261-742.000                          |       | Equipment Bags            | FOX OUTDOOR PRODUCTS  | Equipment Bags                    | 59.07     | 2089700809 |
| 206-261-742.000                          |       | Replacement Ground Ladder | WITMER PUBLIC SAFETY  | Replacement Ground Ladder 14'     | 351.83    | 2089700809 |
| 206-261-742.000                          |       | Accountability Tags       | AMERICAN AWARDS AND   | Accountability Tags               | 67.50     | 37512      |
| 206-261-742.000                          |       | Fire Extinguisher /       | FIRE SAFETY USA       | Fire Extinguisher / Mounting      | 800.20    | 37516      |
| 206-261-742.000                          |       | 3 Carbinde Chain Saw      | WEINGARTZ SUPPLY CO   | 3 Carbinde Chain Saw Blades       | 419.97    | 37530      |
| 206-261-742.000                          |       | Floor Dry                 | TRACTOR SUPPLY CREDIT | Floor Dry                         | 187.25    | 2089700817 |
| 206-261-742.001                          |       | EMS Supplies              | BOUND TREE MEDICAL,   | EMS Supplies                      | 741.30    | 37554      |
| 206-261-818.000                          |       | 3792 Pontiac Trl (TV &    | COMCAST CABLE         | 3792 Pontiac Trl (TV & Internet)  | 222.72    | 2089700809 |
| 206-261-818.000                          |       | TV & Internet             | COMCAST CABLE         | TV & Internet                     | 107.12    | 2089700809 |
| 206-261-821.000                          |       | Dispatch Services         | EMERGENT HEALTH       | Dispatch Services                 | 1,394.18  | 37588      |
| 206-261-821.000                          |       | DISPATCH SERVICES         | EMERGENT HEALTH       | FIRE DISPATCHING SERVICES         | 1,394.18  | 37588      |
| 206-261-851.000                          |       | FAX NUMBER                | AT&T                  | FAX NUMBER DECEMBER SERVICES      | 55.00     | 2089700809 |
| 206-261-851.000                          |       | 3792 Pontiac Trl (TV &    | COMCAST CABLE         | 3792 Pontiac Trl (TV & Internet)  | 55.98     | 2089700809 |
| 206-261-851.000                          |       | TV & Internet             | COMCAST CABLE         | TV & Internet                     | 111.95    | 2089700809 |
| 206-261-851.000                          |       | Cellphones                | VERIZON WIRELESS      | CELLPHONES DECEMBER               | 522.25    | 2089700809 |
| 206-261-851.000                          |       | Monthly Phone Service     | IVS COM INC           | 2024 PHONE SERVCIE REMAINING      | 60.00     | 37518      |
| 206-261-933.000                          |       | Saw Maintenance           | HOME DEPOT USA INC    | Saw Maintenance                   | 29.03     | 2089700809 |
| 206-261-933.000                          |       | 1/2 Invoice for Station 1 | CUMMINS INC D/B/A     | 1/2 Invoice for Station 1         | 241.53    | 37514      |
| 206-261-933.000                          |       | Station 2 Generator       | CUMMINS INC D/B/A     | Station 2 Generator Service       | 429.60    | 37514      |
| 206-261-933.000                          |       | Air Monitor Sensor        | SAFEWARE INC          | Air Monitor Sensor Replacement    | 253.44    | 37526      |
| 206-261-933.000                          |       | SCBA Mask Repair          | WEST SHORE FIRE, INC. | SCBA Mask Repair                  | 184.40    | 37531      |
| 206-261-933.000                          |       | Station 1 Fire Exting.    | DELAU FIRE & SAFETY   | Station 1 Fire Exting. Inspection | 477.00    | 37558      |
| 206-261-955.000                          |       | Station Supplies          | GORDON FOOD SERVICE   | Station Supplies                  | 39.98     | 2089700809 |
| 206-261-955.000                          |       | Station Supplies          | GORDON FOOD SERVICE   | Station Supplies                  | 22.74     | 2089700809 |
| 206-261-955.000                          |       | Food for Crews Working    | LITTLE CEASERS        | Food for Crews Working Heavy Call | 67.19     | 2089700809 |
| 206-261-955.000                          |       | Station Supplies          | SAM'S CLUB/SYNCHRONY  | Station Supplies                  | 128.48    | 2089700809 |
| 206-261-980.000                          |       | Rotary Saw Blades         | FIRE RESCUE BLADES    | Rotary Saw Blades                 | 887.00    | 2089700809 |
| 206-261-980.000                          |       | Folding Tables            | SAM'S CLUB/SYNCHRONY  | Folding Tables                    | 209.94    | 2089700809 |
| 206-261-980.000                          |       | Replacment Ladder Belts / | AHS RESCUE            | Replacment Ladder Belts /         | 2,081.76  | 37511      |
| Total For Dept 261 OPERATIONS            |       |                           |                       |                                   | 12,047.15 |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                           |                       |                                   |           |            |
| 206-265-775.000                          |       | Lysol                     | HOME DEPOT USA INC    | Lysol                             | 13.33     | 2089700809 |
| 206-265-920.000                          |       | Gas Charges : 3792        | DTE Energy Company    | Gas Charges : 3792 Pontiac Trl    | 307.45    | 2089700814 |
| 206-265-920.000                          |       | 4319 Goss Rd              | DTE Energy Company    | 4319 Goss Rd                      | 1,896.86  | 2089700814 |
| 206-265-920.000                          |       | Electric Charges : 3792   | DTE Energy Company    | Electric Charges : 3792 Pontiac   | 544.69    | 2089700814 |
| 206-265-920.000                          |       | Fire Station 4301 GOSS RD | DTE Energy Company    | Fire Station 4301 GOSS RD BLDG B  | 20.11     | 2089700814 |
| 206-265-933.000                          |       | Front Lights / Move       | A & N ELECTRIC, INC   | Front Lights / Move Electrical    | 747.30    | 37509      |
| 206-265-935.000                          |       | Dead Tree Removal         | ADAM'S TREE SERVICE   | Dead Tree Removal                 | 875.00    | 37549      |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                           |                       |                                   | 4,404.74  |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                           |                       |                                   |           |            |
| 206-266-811.000                          |       | LEGAL FEES                | BODMAN PLC            | WAMAA INTERLOCAL AGREEMENT        | 700.00    | 37534      |

| GL Number                               | Grant | Invoice Line Desc         | Vendor                 | Invoice Description                | Amount    | Check #    |
|-----------------------------------------|-------|---------------------------|------------------------|------------------------------------|-----------|------------|
| Fund 206 FIRE FUND                      |       |                           |                        |                                    |           |            |
| Dept 266 LEGAL & PROFESSIONAL           |       |                           |                        |                                    |           |            |
| Total For Dept 266 LEGAL & PROFESSIONAL |       |                           |                        |                                    | 700.00    |            |
| Dept 270 PERSONNEL                      |       |                           |                        |                                    |           |            |
| 206-270-715.009                         |       | WORKERS COMP INSURANCE    | MICHIGAN MUNICIPAL     | WORKERS COMP 4TH INSTALLMENT       | 11,678.91 | 37590      |
| 206-270-723.000                         |       | Bauer / Ward              | OCCUPATIONAL HEALTH    | Bauer / Ward                       | 800.00    | 37571      |
| 206-270-723.000                         |       | Boldenow                  | OCCUPATIONAL HEALTH    | Boldenow                           | 396.00    | 37571      |
| 206-270-725.000                         |       | 2023 Dues                 | WASHTENAW COUNTY       | 2023 Dues                          | 500.00    | 37527      |
| 206-270-746.000                         |       | Uniforms - Bricker        | ALLIE BROTHERS, INC    | Uniforms - Bricker                 | 497.89    | 37552      |
| 206-270-746.000                         |       | Uniforms - Green          | ALLIE BROTHERS, INC    | Uniforms - Green                   | 557.88    | 37552      |
| 206-270-746.000                         |       | Uniforms - Bauer          | ALLIE BROTHERS, INC    | Uniforms - Bauer                   | 522.93    | 37552      |
| 206-270-746.000                         |       | 3 High Vis. Coats         | ALLIE BROTHERS, INC    | 3 High Vis. Coats                  | 899.97    | 37552      |
| 206-270-746.000                         |       | Uniforms - Kahari         | ALLIE BROTHERS, INC    | Uniforms - Kahari                  | 557.88    | 37552      |
| 206-270-746.001                         |       | Zarkowski Boots           | WITMER PUBLIC SAFETY   | Zarkowski Boots                    | 380.62    | 2089700809 |
| 206-270-746.001                         |       | Structural FF Boots -     | WITMER PUBLIC SAFETY   | Structural FF Boots - Boldenow     | 604.98    | 37532      |
| 206-270-746.001                         |       | Hoods, Gloves,            | WITMER PUBLIC SAFETY   | Hoods, Gloves, Flashlights         | 2,686.63  | 37532      |
| 206-270-746.001                         |       | Firefighting Protective   | WITMER PUBLIC SAFETY   | Firefighting Protective Hoods 15   | 179.96    | 37532      |
| 206-270-746.001                         |       | Pant Rental - Green       | TURNOUT RENTAL LLC     | Pant Rental - Green                | 440.00    | 37584      |
| 206-270-746.001                         |       | Gear Repair x 2           | TURNOUT RENTAL LLC     | Gear Repair x 2                    | 382.50    | 37584      |
| 206-270-746.001                         |       | Fire Gloves               | WITMER PUBLIC SAFETY   | Fire Gloves                        | 214.98    | 37587      |
| 206-270-961.000                         |       | PHTLS Refresher / Initial | MARC A VOLGER AND      | PHTLS Refresher / Initial Training | 2,105.00  | 37566      |
| 206-270-961.001                         |       | 7 Textbooks               | JONES & BARTLETT       | 7 Textbooks                        | 1,466.95  | 37563      |
| 206-270-961.001                         |       | SCBA Mask Restriction     | WITMER PUBLIC SAFETY   | SCBA Mask Restriction Devices (10) | 1,074.89  | 37587      |
| 206-270-961.001                         |       | SCBA Mask Restriction     | WITMER PUBLIC SAFETY   | SCBA Mask Restriction Devices (2)  | 218.97    | 37587      |
| Total For Dept 270 PERSONNEL            |       |                           |                        |                                    | 26,166.94 |            |
| Dept 596 TRANSPORTATION                 |       |                           |                        |                                    |           |            |
| 206-596-748.000                         |       | GASOLINE & DIESEL         | CORRIGAN OIL COMPANY   | FUEL AND 3% CREDIT CARD FEE        | 823.98    | 2089700809 |
| 206-596-748.000                         |       | GASOLINE & DIESEL         | CORRIGAN OIL COMPANY   | FUEL AND 3% CREDIT CARD FEE        | 24.71     | 2089700809 |
| 206-596-748.000                         |       | Fuel                      | CORRIGAN OIL COMPANY   | Fuel                               | 862.94    | 2089700809 |
| 206-596-748.000                         |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH      | DECEMBER 2023 INVOICE              | 7.71      | 2089700813 |
| 206-596-748.000                         |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH      | DECEMBER 2023 INVOICE              | 333.64    | 2089700813 |
| 206-596-748.000                         |       | Fuel                      | CORRIGAN OIL COMPANY   | Fuel                               | 1,501.79  | 37513      |
| 206-596-748.000                         |       | Fuel                      | CORRIGAN OIL COMPANY   | Fuel                               | 342.19    | 37513      |
| 206-596-748.000                         |       | Fuel                      | CORRIGAN OIL COMPANY   | Fuel                               | 575.51    | 37557      |
| 206-596-933.000                         |       | Utility 12-3 Battery      | ADVANCE AUTO PARTS -   | Utility 12-3 Battery Replacement   | 275.23    | 2089700809 |
| 206-596-933.000                         |       | REPAIR & MAINTENANCE      | ADVANCE AUTO PARTS -   | BATTERY                            | 279.10    | 2089700809 |
| 206-596-933.000                         |       | Washer Fluid, Bulbs, DEF  | ADVANCE AUTO PARTS -   | WASHER FLUID, BULBS, DEF (         | 103.47    | 2089700809 |
| 206-596-933.000                         |       | Utility 12-2 Tires        | BELLE TIRE             | Utility 12-2 Tires                 | 1,419.96  | 2089700809 |
| 206-596-933.000                         |       | ZIPPY AUTO WASH           | ZIPPY AUTO WASH LLC    | ZIPPY AUTO WASH                    | 29.99     | 2089700809 |
| 206-596-933.000                         |       | Tunda Car Wash            | ZIPPY AUTO WASH LLC    | Tunda Car Wash                     | 8.99      | 2089700809 |
| 206-596-933.000                         |       | Oil Filters               | ADVANCE AUTO PARTS -   | Oil Filters                        | 82.75     | 37510      |
| 206-596-933.000                         |       | Starting Fluid /          | ADVANCE AUTO PARTS -   | Starting Fluid / Winshield Washing | 24.19     | 37510      |
| 206-596-933.000                         |       | Engine 12-1 Alternator    | FIRE WRENCH OF         | Engine 12-1 Alternator Repair      | 1,259.50  | 37517      |
| 206-596-933.000                         |       | Rescue 12-1 / 4 Wheel     | LAFONTANE AUTOMOTIVE   | Rescue 12-1 / 4 Wheel Drive        | 266.38    | 37521      |
| 206-596-933.000                         |       | REPAIR & MAINTENANCE      | R & R FIRE TRUCK       | FIRE TRUCK REPAIRS                 | 24,502.55 | 37523      |
| 206-596-933.000                         |       | Cable Ties                | CARPENTER BROS.        | Cable Ties                         | 17.99     | 37537      |
| 206-596-933.000                         |       | Towing Charge Rescue 12-2 | BREWER'S INC.          | Towing Charge Rescue 12-2          | 360.00    | 37555      |
| 206-596-933.000                         |       | Bulbs, Threadlock,        | CARPENTER BROS.        | Bulbs, Threadlock, Electrical Tape | 41.94     | 37556      |
| 206-596-933.000                         |       | Ladder 12-2 / ID          | GRAPH-X SIGNS, DISPLAY | Ladder 12-2 / ID Lettering         | 470.00    | 37561      |
| 206-596-933.000                         |       | Replacement Kussmaul Plug | KUSSMAUL ELECTRONICS   | Replacement Kussmaul Plug          | 379.40    | 37564      |
| 206-596-933.000                         |       | Rescue 1 - Wheel Balance  | LAFONTANE AUTOMOTIVE   | Rescue 1 - Wheel Balance           | 199.08    | 37565      |
| 206-596-933.000                         |       | Engine 12-2 Arrowstick    | PRIORITY ONE EMERGENCY | Engine 12-2 Arrowstick Light /     | 991.96    | 37573      |
| 206-596-933.000                         |       | Rescue 12-2 / 4x4 Repair  | R & R FIRE TRUCK       | Rescue 12-2 / 4x4 Repair           | 513.00    | 37575      |
| 206-596-933.000                         |       | Engine 2 EGR Cooler Kit / | R & R FIRE TRUCK       | Engine 2 EGR Cooler Kit / Pressure | 2,603.75  | 37575      |

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP  
EXP CHECK RUN DATES 02/17/2024 - 03/14/2024  
JOURNALIZED OPEN AND PAID  
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| GL Number                                | Grant | Invoice Line Desc     | Vendor                | Invoice Description           | Amount    | Check #    |
|------------------------------------------|-------|-----------------------|-----------------------|-------------------------------|-----------|------------|
| Fund 206 FIRE FUND                       |       |                       |                       |                               |           |            |
| Dept 596 TRANSPORTATION                  |       |                       |                       |                               |           |            |
| Total For Dept 596 TRANSPORTATION        |       |                       |                       |                               | 38,301.70 |            |
| Total For Fund 206 FIRE FUND             |       |                       |                       |                               | 85,257.94 |            |
| Fund 211 GRANTS FUND                     |       |                       |                       |                               |           |            |
| Dept 751 PARKS AND RECREATION            |       |                       |                       |                               |           |            |
| 211-751-802.000                          | CCG   | ENGINEERING FEES      | STANTEC CONSULTING    | DIXBORO ROAD PATHWAY GAP      | 1,530.00  | 37544      |
| Total For Dept 751 PARKS AND RECREATION  |       |                       |                       |                               | 1,530.00  |            |
| Total For Fund 211 GRANTS FUND           |       |                       |                       |                               | 1,530.00  |            |
| Fund 219 STREET LIGHTING FUND            |       |                       |                       |                               |           |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                       |                       |                               |           |            |
| 219-265-920.000                          |       | FC streetlights       | DTE Energy Company    | FC streetlights               | 435.46    | 2089700815 |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                       |                       |                               | 435.46    |            |
| Total For Fund 219 STREET LIGHTING FUND  |       |                       |                       |                               | 435.46    |            |
| Fund 225 FARMLAND PRESERVATION           |       |                       |                       |                               |           |            |
| Dept 261 OPERATIONS                      |       |                       |                       |                               |           |            |
| 225-261-818.000                          |       | SERVICE CONTRACTS     | PEOPLES COMPANY OF    | APPRAISAL MOEHRLE PROPERTY    | 3,000.00  | 37543      |
| Total For Dept 261 OPERATIONS            |       |                       |                       |                               | 3,000.00  |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                       |                       |                               |           |            |
| 225-266-806.000                          |       | CONSULTANTS - OTHER   | TREEMORE ECOLOGY &    | FARMLAND CONSULTING           | 568.76    | 37583      |
| 225-266-811.000                          |       | LEGAL FEES            | BODMAN PLC            | LEGAL FEES                    | 420.00    | 37534      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |       |                       |                       |                               | 988.76    |            |
| Total For Fund 225 FARMLAND PRESERVATION |       |                       |                       |                               | 3,988.76  |            |
| Fund 249 BUILDING DEPARTMENT FUND        |       |                       |                       |                               |           |            |
| Dept 228 TECHNOLOGY                      |       |                       |                       |                               |           |            |
| 249-228-818.000                          |       | MSFT 365 Licenses     | MICROSOFT CORPORATION | MSFT 365 LICENSES DECEMBER    | 41.51     | 2089700809 |
| 249-228-818.000                          |       | MSFT 365 Licenses     | MICROSOFT CORPORATION | MSFT 365 LICENSES DECEMBER    | 0.77      | 2089700809 |
| Total For Dept 228 TECHNOLOGY            |       |                       |                       |                               | 42.28     |            |
| Dept 261 OPERATIONS                      |       |                       |                       |                               |           |            |
| 249-261-812.000                          |       | INSPECTOR COSTS       | JAMES RATLIFF         | INSPECTIONS                   | 5,680.00  | 37520      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | NEW CASTLE            | INSPECTIONS                   | 1,360.00  | 37522      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | RICK MAYERNIK         | INSPECTION                    | 1,360.00  | 37524      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | RICK PLISKO           | INSPECTIONS                   | 920.00    | 37525      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | CARLISLE-WORTMAN      | 4200 GOSS RD -NSK LAB REMODEL | 180.00    | 37536      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | JAMES RATLIFF         | INSPECTIONS                   | 1,520.00  | 37562      |
| 249-261-812.000                          |       | INSPECTOR COSTS       | NEW CASTLE            | INSPECTIONS                   | 360.00    | 37570      |
| 249-261-851.000                          |       | Cellphones            | VERIZON WIRELESS      | CELLPHONES DECEMBER           | 123.21    | 2089700809 |
| 249-261-851.000                          |       | Monthly Phone Service | IVS COM INC           | 2024 PHONE SERVCIE REMAINING  | 26.20     | 37518      |
| Total For Dept 261 OPERATIONS            |       |                       |                       |                               | 11,529.41 |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                       |                       |                               |           |            |
| 249-266-806.000                          |       | CONSULTANTS - OTHER   | CARLISLE-WORTMAN      | BUILDING CONSULTANT           | 357.50    | 37536      |

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP  
EXP CHECK RUN DATES 02/17/2024 - 03/14/2024  
JOURNALIZED OPEN AND PAID  
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| GL Number                                   | Grant | Invoice Line Desc        | Vendor                | Invoice Description            | Amount     | Check #    |
|---------------------------------------------|-------|--------------------------|-----------------------|--------------------------------|------------|------------|
| Fund 249 BUILDING DEPARTMENT FUND           |       |                          |                       |                                |            |            |
| Dept 266 LEGAL & PROFESSIONAL               |       |                          |                       |                                |            |            |
| Total For Dept 266 LEGAL & PROFESSIONAL     |       |                          |                       |                                | 357.50     |            |
| Dept 270 PERSONNEL                          |       |                          |                       |                                |            |            |
| 249-270-715.009                             |       | WORKERS COMP INSURANCE   | MICHIGAN MUNICIPAL    | WORKERS COMP 4TH INSTALLMENT   | 175.18     | 37590      |
| 249-270-955.200                             |       | CONVENTION & CONFERENCES | COCM                  | CONFERENCE FEE + MEMBERSHIP    | 245.00     | 37548      |
| Total For Dept 270 PERSONNEL                |       |                          |                       |                                | 420.18     |            |
| Dept 596 TRANSPORTATION                     |       |                          |                       |                                |            |            |
| 249-596-748.000                             |       | GASOLINE & DIESEL        | BP PRODUCTS NORTH     | DECEMBER 2023 INVOICE          | 65.25      | 2089700813 |
| 249-596-933.000                             |       | REPAIR & MAINTENANCE     | BREWER'S INC.         | AUTO SERVICE ( INVOICES 74648, | 1,251.20   | 37555      |
| Total For Dept 596 TRANSPORTATION           |       |                          |                       |                                | 1,316.45   |            |
| Total For Fund 249 BUILDING DEPARTMENT FUND |       |                          |                       |                                | 13,665.82  |            |
| Fund 592 UTILITIES FUND                     |       |                          |                       |                                |            |            |
| Dept 000 OTHER REVENUE ACCOUNT              |       |                          |                       |                                |            |            |
| 592-000-204.000                             |       | ACCRUED CONNECTION FEES  | THE REGENTS OF THE    | REFUND OF FIRE LINE CONNECTION | 278,250.00 | 37579      |
| Total For Dept 000 OTHER REVENUE ACCOUNT    |       |                          |                       |                                | 278,250.00 |            |
| Dept 228 TECHNOLOGY                         |       |                          |                       |                                |            |            |
| 592-228-818.000                             |       | MSFT 365 Licenses        | MICROSOFT CORPORATION | MSFT 365 LICENSES DECEMBER     | 55.31      | 2089700809 |
| 592-228-818.000                             |       | MSFT 365 Licenses        | MICROSOFT CORPORATION | MSFT 365 LICENSES DECEMBER     | 1.04       | 2089700809 |
| Total For Dept 228 TECHNOLOGY               |       |                          |                       |                                | 56.35      |            |
| Dept 261 OPERATIONS                         |       |                          |                       |                                |            |            |
| 592-261-779.000                             |       | SMALL TOOLS              | GENPARTSSUPPLY.COM    | TOOLS                          | 101.30     | 2089700809 |
| 592-261-779.000                             |       | SMALL TOOLS              | HOME DEPOT USA INC    | GARAGE HEATER AND TOOLS        | 69.25      | 2089700809 |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARKWAY SERVICES, INC | PORTABLE TOILET                | 120.00     | 2089700809 |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARKWAY SERVICES, INC | PORTABLE TOILET                | 120.00     | 2089700809 |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARKWAY SERVICES, INC | PORTABLE TOILET                | 130.00     | 2089700809 |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARKWAY SERVICES, INC | PORTABLE TOILET                | 130.00     | 2089700809 |
| 592-261-818.000                             |       | 4239 Whitehall Trash     | WM CORPORATE SERVICES | 4239 Whitehall Trash Pickup    | 256.89     | 2089700809 |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | CITY OF ANN ARBOR     | BACTI SAMPLE TESTING           | 120.00     | 37539      |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | UIS SCADA INC         | RESET SCADA COMPUTER           | 380.00     | 37545      |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARAGON LABORATORIES  | WATER TESTING                  | 100.00     | 37572      |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | PARAGON LABORATORIES  | WATER TESTING                  | 284.00     | 37572      |
| 592-261-818.000                             |       | SERVICE CONTRACTS        | UIS SCADA INC         | NEW HEATER FOR TOWSLEY LIFT    | 1,965.44   | 37585      |
| 592-261-851.000                             |       | Cellphones               | VERIZON WIRELESS      | CELLPHONES DECEMBER            | 173.22     | 2089700809 |
| 592-261-851.000                             |       | Monthly Phone Service    | IVS COM INC           | 2024 PHONE SERVCIE REMAINING   | 25.80      | 37518      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | HOME DEPOT USA INC    | HARDWARE                       | 210.09     | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | HOME DEPOT USA INC    | HARDWARE                       | 151.88     | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | HOME DEPOT USA INC    | HARDWARE                       | 15.27      | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | MENARD INC            | HARDWARE                       | 114.41     | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | MENARD INC            | HARDWARE                       | 495.87     | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | WEINGARTZ SUPPLY CO   | HARDWARE                       | 1,373.93   | 2089700809 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | CUMMINS INC D/B/A     | 1/2 Invoice for Station 1      | 241.53     | 37514      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | CARPENTER BROS.       | HARDWARE                       | 22.96      | 37537      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | CARPENTER BROS.       | HARDWARE                       | 74.97      | 37556      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | ETNA SUPPLY COMPANY   | CURB BOX                       | 379.00     | 37560      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | MASTERCRAFT PLUMBING  | BACKFLOW CERTIFICATION         | 1,039.00   | 37567      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | TRACTOR SUPPLY CREDIT | HARDWARE                       | 98.69      | 2089700817 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | TRACTOR SUPPLY CREDIT | HARDWARE                       | 165.95     | 2089700817 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE     | TRACTOR SUPPLY CREDIT | HARDWARE                       | 69.99      | 2089700817 |

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| GL Number                                 | Grant | Invoice Line Desc          | Vendor                | Invoice Description                | Amount     | Check #    |
|-------------------------------------------|-------|----------------------------|-----------------------|------------------------------------|------------|------------|
| Fund 592 UTILITIES FUND                   |       |                            |                       |                                    |            |            |
| Dept 261 OPERATIONS                       |       |                            |                       |                                    |            |            |
| 592-261-933.000                           |       | REPAIR & MAINTENANCE       | TRACTOR SUPPLY CREDIT | HARDWARE                           | 130.71     | 2089700817 |
| 592-261-976.000                           |       | EQUIPMENT PURCH UNDER \$5K | FERGUSON WATERWORKS   | PIPES                              | 1,764.00   | 37547      |
| Total For Dept 261 OPERATIONS             |       |                            |                       |                                    | 10,324.15  |            |
| Dept 265 BUILDINGS AND GROUNDS            |       |                            |                       |                                    |            |            |
| 592-265-920.000                           |       | 4620 E Huron Dr            | DTE Energy Company    | 4620 E Huron Dr                    | 127.07     | 2089700814 |
| 592-265-920.000                           |       | 3701 Plymouth Rd           | DTE Energy Company    | 3701 Plymouth Rd                   | 21.35      | 2089700814 |
| 592-265-920.000                           |       | 4231 Whitehall Dr          | DTE Energy Company    | 4231 Whitehall Dr                  | 1,287.28   | 2089700814 |
| 592-265-920.000                           |       | 1300 Earhart Rd            | DTE Energy Company    | 1300 Earhart Rd                    | 33.30      | 2089700814 |
| 592-265-920.000                           |       | 1947 N Dixboro Rd          | DTE Energy Company    | 1947 N Dixboro Rd                  | 665.64     | 2089700814 |
| 592-265-920.000                           |       | 1343 Stark Strasse         | DTE Energy Company    | 1343 Stark Strasse                 | 256.62     | 2089700814 |
| 592-265-920.000                           |       | 3695 Washtenaw             | DTE Energy Company    | 3695 Washtenaw                     | 176.16     | 2089700814 |
| 592-265-920.000                           |       | UTILITIES                  | AMERIGAS PROPANE LP   | PROPANE                            | 719.14     | 37546      |
| Total For Dept 265 BUILDINGS AND GROUNDS  |       |                            |                       |                                    | 3,286.56   |            |
| Dept 266 LEGAL & PROFESSIONAL             |       |                            |                       |                                    |            |            |
| 592-266-802.000                           |       | ENGINEERING FEES           | STANTEC CONSULTING    | ENGINEERING FEES                   | 1,874.50   | 37544      |
| 592-266-811.000                           |       | LEGAL FEES                 | BODMAN PLC            | U OF M WATER TANK LEASE            | 1,050.00   | 37534      |
| Total For Dept 266 LEGAL & PROFESSIONAL   |       |                            |                       |                                    | 2,924.50   |            |
| Dept 270 PERSONNEL                        |       |                            |                       |                                    |            |            |
| 592-270-715.009                           |       | WORKERS COMP INSURANCE     | MICHIGAN MUNICIPAL    | WORKERS COMP 4TH INSTALLMENT       | 1,448.18   | 37590      |
| 592-270-725.000                           |       | MEMBERSHIPS - DUES         | MISS DIG SYSTEM INC   | 2024 MEMBERSHIP, MAINTENANCE AND   | 991.59     | 37569      |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES   | MICHIGAN RURAL WATER  | MRWA CONVENTION                    | 255.00     | 2089700809 |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES   | MICHIGAN RURAL WATER  | MRWA CONVENTION                    | 175.00     | 2089700809 |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES   | MICHIGAN RURAL WATER  | MRWA CONVENTION                    | 375.00     | 2089700809 |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES   | MICHIGAN RURAL WATER  | MRWA CONVENTION                    | 375.00     | 2089700809 |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES   | MICHIGAN WATER        | JOINT EXPO & OPERATOR              | 320.00     | 2089700809 |
| Total For Dept 270 PERSONNEL              |       |                            |                       |                                    | 3,939.77   |            |
| Dept 537 SALES/PURCHASES OF W&S           |       |                            |                       |                                    |            |            |
| 592-537-777.000                           |       | METER EQUIPMENT PURCHASES  | FERGUSON WATERWORKS   | METER EQUIPMENT PURCHASES          | 2,801.60   | 37515      |
| Total For Dept 537 SALES/PURCHASES OF W&S |       |                            |                       |                                    | 2,801.60   |            |
| Dept 596 TRANSPORTATION                   |       |                            |                       |                                    |            |            |
| 592-596-748.000                           |       | GASOLINE & DIESEL          | BP PRODUCTS NORTH     | DECEMBER 2023 INVOICE              | 371.72     | 2089700813 |
| 592-596-933.000                           |       | Car Wash                   | ZIPPY AUTO WASH LLC   | Car Wash                           | 29.99      | 2089700809 |
| 592-596-933.000                           |       | Car Wash                   | ZIPPY AUTO WASH LLC   | Car Wash                           | 29.99      | 2089700809 |
| Total For Dept 596 TRANSPORTATION         |       |                            |                       |                                    | 431.70     |            |
| Dept 901 CAPITAL PURCHASES                |       |                            |                       |                                    |            |            |
| 592-901-976.001                           |       | EQUIP PURCH OVER \$5       | HOME DEPOT USA INC    | GARAGE HEATER AND TOOLS            | 258.16     | 2089700809 |
| Total For Dept 901 CAPITAL PURCHASES      |       |                            |                       |                                    | 258.16     |            |
| Total For Fund 592 UTILITIES FUND         |       |                            |                       |                                    | 302,272.79 |            |
| Fund 702 ESCROW FUND                      |       |                            |                       |                                    |            |            |
| Dept 000 OTHER REVENUE ACCOUNT            |       |                            |                       |                                    |            |            |
| 702-000-220.103                           |       | TOYOTA CALTY DESIGN        | TOYOTA MOTOR NORTH    | ESCROW REFUND: TOYOTA CALTY DESIGN | 37,700.00  | 37582      |
| 702-000-220.140                           |       | 500 STEIN TREE MITIGATION  | BODMAN PLC            | LEGAL FEES                         | 770.00     | 37534      |
| 702-000-249.063                           |       | CP-02-16 PINE HILL VILLAS  | STANTEC CONSULTING    | ENGINEERING FEES                   | 470.00     | 37544      |

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| GL Number                                | Grant | Invoice Line Desc         | Vendor             | Invoice Description              | Amount    | Check # |
|------------------------------------------|-------|---------------------------|--------------------|----------------------------------|-----------|---------|
| Fund 702 ESCROW FUND                     |       |                           |                    |                                  |           |         |
| Dept 000 OTHER REVENUE ACCOUNT           |       |                           |                    |                                  |           |         |
| 702-000-249.067                          |       | CP-01-17 CORNWELL FARMS   | STANTEC CONSULTING | ENGINEERING FEES                 | 77.00     | 37544   |
| 702-000-249.067                          |       | CP-01-17 CORNWELL FARMS   | ALEX T. DE PARRY   | ESCROW REFUND: CP-01-17 CORNWELL | 16,796.37 | 37550   |
| 702-000-249.075                          |       | CP-01-21 TOYOTA FUEL TANK | TOYOTA MOTOR NORTH | ESCROW REFUND : CP-01-21 TOYOTA  | 2,055.05  | 37581   |
| 702-000-249.077                          |       | CP-01-23 BECKWITH         | STANTEC CONSULTING | ENGINEERING FEES                 | 15,378.01 | 37544   |
| 702-000-249.078                          |       | CP-02-03 UM EAA CSPD TEMP | STANTEC CONSULTING | ENGINEERING FEES                 | 187.00    | 37544   |
| 702-000-249.079                          |       | CP-03-23 TOYOTA BATTERY   | STANTEC CONSULTING | ENGINEERING FEES                 | 7.37      | 37544   |
| 702-000-249.079                          |       | CP-03-23 TOYOTA BATTERY   | STANTEC CONSULTING | ENGINEERING FEES                 | 2,818.15  | 37544   |
| 702-000-262.060                          |       | SOI-03-16 PINE HILL       | STANTEC CONSULTING | ENGINEERING FEES                 | 319.50    | 37544   |
| 702-000-262.079                          |       | SOI-28-20 MID MICHIGAN    | STANTEC CONSULTING | ENGINEERING FEES                 | 1,030.86  | 37544   |
| 702-000-262.083                          |       | SOI-18-22 A2WWTP          | STANTEC CONSULTING | ENGINEERING FEES                 | 444.70    | 37544   |
| 702-000-262.085                          |       | SOI 11-23 BECKWITH        | STANTEC CONSULTING | ENGINEERING FEES                 | 375.05    | 37544   |
| 702-000-280.147                          |       | SP-07-15 BEZTAK ALL       | BODMAN PLC         | LEGAL FEES                       | 280.00    | 37534   |
| 702-000-280.147                          |       | SP-07-15 BEZTAK ALL       | STANTEC CONSULTING | ENGINEERING FEES                 | 154.00    | 37544   |
| 702-000-280.153                          |       | ZC-02-16 CORNWELL FARMS   | ALEX T. DE PARRY   | ESCROW REFUND :ZC-02-16 CORNWELL | 6,060.00  | 37551   |
| 702-000-280.179                          |       | SP-03-19 BECKWITH         | STANTEC CONSULTING | ENGINEERING FEES                 | 154.00    | 37544   |
| 702-000-280.201                          |       | NF-03-20 4715 RIDGE CREEK | CARLISLE-WORTMAN   | PLANNER FEES                     | 55.00     | 37536   |
| 702-000-280.203                          |       | SP-05-20 MAPLE RIDGE      | BODMAN PLC         | LEGAL FEES                       | 1,785.00  | 37534   |
| 702-000-280.203                          |       | SP-05-20 MAPLE RIDGE      | STANTEC CONSULTING | ENGINEERING FEES                 | 1,202.00  | 37544   |
| 702-000-280.219                          |       | SP-03-22 AAWWTP HEADWORKS | CARLISLE-WORTMAN   | PLANNING FEES                    | 275.00    | 37536   |
| 702-000-280.223                          |       | SP-04-20 TOYOTA 1555      | STANTEC CONSULTING | ENGINEERING FEES                 | 154.00    | 37544   |
| Total For Dept 000 OTHER REVENUE ACCOUNT |       |                           |                    |                                  | 88,548.06 |         |
| Total For Fund 702 ESCROW FUND           |       |                           |                    |                                  | 88,548.06 |         |

| GL Number | Grant | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------|-------------------|--------|---------------------|--------|---------|
|-----------|-------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

|          |              |            |
|----------|--------------|------------|
| Fund 101 | GENERAL FUND | 59,319.49  |
| Fund 205 | PUBLIC SAFET | 59,096.68  |
| Fund 206 | FIRE FUND    | 85,257.94  |
| Fund 211 | GRANTS FUND  | 1,530.00   |
| Fund 219 | STREET LIGHT | 435.46     |
| Fund 225 | FARMLAND PRE | 3,988.76   |
| Fund 249 | BUILDING DEF | 13,665.82  |
| Fund 592 | UTILITIES FU | 302,272.79 |
| Fund 702 | ESCROW FUND  | 88,548.06  |

|                      |            |
|----------------------|------------|
| Total For All Funds: | 614,115.00 |
|----------------------|------------|



326 EAST HOOVER AVENUE  
ANN ARBOR, MICHIGAN 48109-1002  
(734) 763-5623

March 4, 2024

Dear Ann Arbor Technology Park Association Members,

Per agreement and based on percentage of acreage, each Ann Arbor Technology Park Association Member is responsible for a portion of fees paid by the University of Michigan on behalf of the Park Association.

Please reference the **Payment Due per Association Member section on the next page** and detail of calendar year 2023 street light maintenance, street light energy costs, grounds, and the non-profit fee. PAY ONLY your Company's portion shown in the Pay This Amount column.

**Please remit your payment by March 25, 2024.**

Payment can be made via USD Bank Check or Electronic Fund Transfer, as instructed below.

Bank Check Payment:

|                  |                                      |
|------------------|--------------------------------------|
| Make payable to: | University of Michigan               |
| Mail to:         | University of Michigan – Real Estate |
|                  | 326 E. Hoover, Mail Stop E           |
|                  | Ann Arbor, MI 48109-1002             |
|                  | ATTN: Jennifer Magoon-Judge          |

Electronic Fund Transfer:

**Instruction Page attached (see p4).**

**Please notify [jmjudge@umich.edu](mailto:jmjudge@umich.edu) prior to processing any e-transfer payment.** Otherwise, unidentified electronic fund transfers will not be applied to the correct account.

Do not hesitate to email questions to [jmjudge@umich.edu](mailto:jmjudge@umich.edu) or call (734)323-3314

Sincerely,

Jennifer Magoon-Judge

University of Michigan, Real Estate Office

## 2023 Payment Due Per Association Member:

| Member             | Acres  | Percentage | Rounded to | Pay this Amount |
|--------------------|--------|------------|------------|-----------------|
| UM                 | 185.51 | 46.79%     | 46.8       | \$17,182.73     |
| Toyota             | 107    | 26.99%     | 27         | \$9,910.80      |
| KLA Tencor         | 45.1   | 11.37%     | 11.4       | \$4,177.35      |
| NSK                | 34.2   | 8.63%      | 8.6        | \$3,167.75      |
| IMRA               | 16.4   | 4.14%      | 4.1        | \$1,519.04      |
| AISIN              | 6.8    | 1.71%      | 1.7        | \$629.85        |
| Ann Arbor Township | 1.5    | 0.38%      | 0.4        | \$138.94        |
| <hr/>              |        |            |            |                 |
| Total              | 396.51 | 100%       |            | \$36,726.45     |

### Calendar Year 2023 Subtotals

|                    |             |
|--------------------|-------------|
| Light Repairs      | \$16,420.43 |
| Utilities - Energy | \$9,327.05  |
| Non-Profit Fee     | \$20.00     |
| Grounds            | \$10,845.00 |
| Miss Dig Requests  | \$113.97    |
| <hr/>              |             |
|                    | \$36,726.45 |

## Detail - January-December 2023 Ann Arbor Technology Park Expenses

| Date                 | Service                    | Vendor       | Invoice/WO#  | Amount             |
|----------------------|----------------------------|--------------|--------------|--------------------|
| 1/27/2023            | Street Light Energy Charge | UM Utilities | S7858121     | \$928.52           |
| 1/31/2023            | Street Light Repair        | UM Utilities | 3446381-2023 | \$202.14           |
| 1/31/2023            | Street Light Repair        | UM Utilities | 3446381-2023 | \$775.04           |
| 1/31/2023            | Street Light Repair        | UM Utilities | 3446381-2023 | \$3,388.61         |
| 2/28/2023            | Street Light Energy Charge | UM Utilities | S7877350     | \$907.55           |
| 2/24/2023            | Miss Dig                   | UM Utilities | S7896408     | \$113.97           |
| 3/29/2023            | Street Light Energy Charge | UM Utilities | S7920892     | \$771.85           |
| 3/31/2023            | Street Light Repair        | UM Utilities | 3446381-2023 | \$90.00            |
| 4/26/2023            | Street Light Energy Charge | UM Utilities | S7934366     | \$816.61           |
| 4/19/2023            | Grounds                    | AAHLS        | 42231        | \$1,160.00         |
| 5/15/2023            | Grounds                    | AAHLS        | 53238        | \$725.00           |
| 5/26/2023            | Street Light Energy Charge | UM Utilities | S7963480     | \$706.16           |
| 6/14/2023            | Grounds                    | AAHLS        | 68232        | \$1,000.00         |
| 6/28/2023            | Street Light Energy Charge | UM Utilities | S7999064     | \$651.33           |
| 7/14/2023            | Grounds                    | AAHLS        | 710234       | \$1,300.00         |
| 7/18/2023            | 2023 Annual LARA Fee       | State of MI  | 1943442      | \$20.00            |
| 7/27/2023            | Street Light Energy Charge | UM Utilities | S8011517     | \$600.76           |
| 8/21/2023            | Grounds                    | AAHLS        | 83233        | \$900.00           |
| 8/30/2023            | Street Light Energy Charge | UM Utilities | S8034409     | \$637.67           |
| 9/27/2023            | Grounds                    | AAHLS        | 94233        | \$2,410.00         |
| 9/27/2023            | Street Light Energy Charge | UM Utilities | S8057031     | \$705.15           |
| 10/16/2023           | Grounds                    | AAHLS        | 108236       | \$1,100.00         |
| 10/31/2023           | Street Light Repair        | UM Utilities | 3560974-2024 | \$7,812.64         |
| 11/21/2023           | Grounds                    | AAHLS        | 119233       | \$1,350.00         |
| 11/30/2023           | Street Light Repair        | UM Utilities | 3560974-2024 | \$4,152.00         |
| 11/28/2023           | Street Light Energy Charge | UM Utilities | S8103980     | \$1,662.66         |
| 12/7/2023            | Grounds                    | AAHLS        | 125232       | \$900.00           |
| 12/20/2023           | Street Light Energy Charge | UM Utilities | S8119017     | \$938.79           |
| <b>Expense Total</b> |                            |              |              | <b>\$36,726.45</b> |

## SUBJECT: Electronic Funds Transfer Instructions

Following are the banking instructions for a sender to electronically remit payment to the University of Michigan:

|                 |                                                                      |
|-----------------|----------------------------------------------------------------------|
| Bank Name:      | Bank of America<br>2600 West Big Beaver Road<br>Troy, Michigan 48084 |
| Account Name:   | The Regents of the University of Michigan EFT Depository Account     |
| Routing Number: | 071-000-039 (For domestic ACH/EFT use only)                          |
| Account Number: | 5401125777                                                           |

**Must Include in Transfer Notes: SC 920420 Acct 413990**

\* Be sure to notify in advance Jennifer Magoon-Judge at [jmjudge@umich.edu](mailto:jmjudge@umich.edu) when sending payments via electronic funds transfer.

From: Jennifer Magoon-Judge <jmjudge@umich.edu>  
Sent: Monday, March 4, 2024 11:26 AM  
To: Rose, David; Penny Gardner (TEMA TOC); Ed Jabri; khammer@imra.com; Oconnor, Kevin; McLaughlin, John; Diane O’Connell  
Cc: Jennifer Magoon-Judge; Stacy Eckert  
Subject: Ann Arbor Technology Park Association Members Fee Due by 3/25/2024  
Attachments: 2023 AATP Members Letter - Jan-Dec 2023 Fees Due.docx

Good Morning All,

Attached is the 2023 Ann Arbor Technology Park Association Members letter with details of expenses paid by the University of Michigan, your payment options, and amount due from each member.  
A quick breakdown per member is below. Please pay only the individual amount for your company.

Please notify me in advance if you will process a payment via electronic funds transfer. Please remit payment by check or electronic payment (per instructions on page 4) by March 25, 2024.

Do not hesitate to contact me if you have any questions.

Thank you,

Jennifer Magoon-Judge  
Property Manager • University of Michigan Real Estate Office  
326 E. Hoover • Mail Stop E • Ann Arbor, MI • 48109-1002  
Mobile: (734)323-3314 • Office: (734) 763-5623

2023 Calendar Year Payment Due Per Association  
Member:

Member  
Acres  
Percentage  
Rounded to  
Pay this Amount  
UM  
185.51  
46.79%  
46.8  
\$17,182.73  
Toyota  
107  
26.99%  
27

\$9,910.80  
KLA Tencor  
45.1  
11.37%  
11.4  
\$4,177.35  
NSK  
34.2  
8.63%  
8.6  
\$3,167.75  
IMRA  
16.4  
4.14%  
4.1  
\$1,519.04  
AISIN  
6.8  
1.71%  
1.7  
\$629.85  
Ann Arbor Twp  
1.5  
0.38%  
0.4  
\$138.94

Total  
396.51  
100%

\$36,726.45  
CAUTION: This email originated from outside of Ann Arbor Charter Township. DO NOT click on links or open attachments unless you were expecting the email, recognize the sender, and know the content is safe.



# Memo

To: Ann Arbor Charter Township Board  
From: Mark Nicholai – Fire Chief  
Cc: N/A  
Date: March 13, 2024  
Re: Purchase Request – Battery Operated Positive Pressure Ventilation Fans

---

The fire department is requesting the purchase of four (4) battery operated positive pressure ventilation (PPV) fans to replace older technology, gasoline operated fans. The replacement of the PPV fans are identified in the approved capital improvement plan.

PPV fans are used routinely to remove smoke and other products from structures by pressurizing the structure with air. This forces contaminants out of the structure. Removal of contaminants provides for a safer working environment for firefighters, provides for enhanced abilities to quickly locate any incapacitated victims, and may aid in locating the fire. It also aids in removal of nuisance smoke from careless cooking situations.



Personnel researched various manufactures and models of PPV fans and believe the unit best suited for these operations is manufactured by SuperVac.

Several price quotes were received for four (4) PPV fans with all the necessary components including the fans, batteries (8), battery chargers (2), and a 110v power cords (4), that would be required for extended operations.

The following are the vendors along with their quoted price:

- |                                |             |
|--------------------------------|-------------|
| • R & R Fire Truck Repair Inc. | \$21,640.00 |
| • CSI Emergency Apparatus LLC  | \$21,720.00 |
| • West Shore Fire              | \$22,040.00 |
| • Municipal Emergency Services | \$22,743.20 |
| • Witmer Public Safety Group   | \$25,679.96 |

I recommend that the Board authorize the purchase from R & R Fire Truck Repair Inc., in the amount of \$21,640. I would further recommend that this purchase be charged to line item 402-900-976.001 – Capital Improvement – Equipment Greater than \$5,000.

*Mark A. Nicholai*

Fire Chief

**TOWNSHIP BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF ANN ARBOR  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION ESTABLISHING MORATORIUM  
ON MINING APPLICATIONS  
DATE: \_\_\_\_\_**

Resolution adopted at a regular meeting of the Board of Trustees of the Charter Township of Ann Arbor, Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan, on \_\_\_\_\_, 2024.

PRESENT:

ABSENT:

Motion by Trustee:                      Supported by Trustee:

**RECITALS**

A.     Ann Arbor Charter Township (“Township”) has a zoning ordinance enacted in accordance with the Michigan Zoning Enabling Act, MCL 125.3101 (“MZEA”).

B.     In 2011, material modifications in the law were adopted to the MZEA relating to local government review and approval of applications to mine natural resources in Michigan, including gravel mining.

C.     Since 2011, case law interpreting those modifications continues to rapidly develop, especially surrounding the “no very serious consequences” mandate articulated in Section 205, Subsections (3) through (6) of the MZEA, MCL 125.3205.

D.     Recently, very serious consequences have resulted from mining activity in the Township, namely the hazardous depletion of underground fresh water resources. Reliable evidence demonstrates that numerous residential wells required for potable water have gone dry due to nearby mining activity.

E.     The Township is actively and diligently reviewing the levels of underground water resources and the replenishment of the aquifer that supplies potable water to a large number of Township residents.

F.     The Township is also currently undertaking a Master Plan review and update regarding all land uses in the Township and the Township finds it prudent and necessary for the public health, safety and welfare to study how mining, in conjunction with other uses in the Township, may impact sensitive ground water resources and be appropriately balanced to promote the protection of valuable ground water resources so that no very serious consequences result from mining activity.

G. Temporary moratoria are an essential tool to ensure successful community planning and development, especially when evidence exists that a particular land use or activity is likely to cause very serious consequences to a valuable and necessary natural resource.

H. Considering that reliable evidence demonstrates that a very serious consequence has occurred to the Township's fresh water resources due to mining activity, the Township deems it of critical importance to the public health, safety and welfare of the Township and its residents to undertake review of the Township's current zoning ordinance related to mining practices, zoning ordinances related to the protection of natural resources, the hydrogeology impacting the Township's fresh water resources, potential Master Plan modifications, and applicable Michigan law that has continued to emerge since 2011 related to "no very serious consequences" rule, to determine if any modifications to the Township's ordinances are necessary to protect the Township's natural resources in accordance with Michigan law.

I. The Township finds that it should direct the Township Attorney, the Township Planning Consultant, and a hydrogeologist to pursue such studies and report to the Board their recommendations if any, on amending the Township's ordinances within 60 days following the adoption of this Resolution.

J. Considering the complexity of the subject matter, and the very serious consequences that are likely to occur to the natural resources of the Township due to certain mining practices, and the time necessary to review and prepare studies, prepare draft ordinance provisions, consider the implications on nearby communities, conduct public hearings and provide members of the public with adequate opportunity to examine this issue and provide input to the Township, it is anticipated that the study and actions to consider amending the Township's ordinances will require at least four (4) months.

K. The Township finds that it cannot feasibly and responsibly process applications for mining until the above articulated reviews are undertaken and considered, and amendments have been prepared, considered, and enacted, if necessary.

L. The Township finds that it is in the best interests of the health, safety and welfare of the Township to adopt a four (4) month moratorium on all requests seeking approval of mining activities in the Township.

NOW, THEREFORE, THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF ANN ARBOR HEREBY RESOLVES:

1. A four (4) month moratorium on all requests seeking approval of mining activities in the Township is hereby adopted; and
2. During the four (4) month moratorium, neither the Planning Commission nor the Township Board, nor any administrative official or consultant of the Township, shall process or consider requests seeking approval of gravel mining in the Township; and

3. The Township Attorney is hereby directed to pursue a study of the Township's ordinances related to mining and to the preservation of natural resources and recommend necessary modifications, if any, to the Township Board within 60 days;
4. The Township's Planning Consultant is hereby directed to study and review mining uses in the Township as part of the Master Planning process and report the findings and recommendations from this study to the Township Board within 60 days following the adoption of this Resolution; and
5. The Township Supervisor is directed to engage a qualified hydrogeologist to study the current hydrogeology impacting the Township's freshwater resources, and the stability of the related sources of groundwater from which the Township gathers the necessary resources to supply freshwater to the Township's residents and report findings and recommendations to the Township Board within 60 days following the adoption of this resolution; and
6. In the event any private property owner in the Township alleges to be aggrieved by this moratorium based on the Due Process Clause, Takings Clause, or other provision of state or federal constitution or law ("Aggrieved Party"), the administrative remedy for such party shall be as follows:
  - a. The Aggrieved Party shall present a petition seeking relief to the Township Board, which shall include all of the following: a detailed statement of all grounds on which the party alleges to be aggrieved; the facts giving rise to the Aggrieved Party's claim; the opinion of one or more relevant experts, made under oath, supporting each and every conclusion supporting the Aggrieved Party's claim;
  - b. Upon receipt of such a petition, the Township Board shall seek such analysis of the claims by its consultants and experts as may be required to respond to the petition, and shall thereafter notice and conduct a public hearing on the allegations made in the petition;
  - c. After the public hearing, the Township Board shall review the materials submitted, consider the evidence presented at hearing, and have such evidence reviewed by its experts if found to be necessary by the Township Board, with the view of determining whether the claims of the Aggrieved Party are valid; and
  - d. At the conclusion of its review, the Township Board shall either fashion a remedy which will obviate any violation of constitution or law found to exist, or deny the petition.
7. This Resolution may be extended one time for an additional three (3) months, upon duly adopted resolution of the Township Board.

Motion by Trustee\_\_\_\_\_, supported by Trustee \_\_\_\_\_ to adopt the foregoing resolution as presented.

Roll Call Vote:

Ayes:

Nays: None

Absent and Excused: None

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
Diane O'Connell,  
Township Supervisor

#### CERTIFICATE

I, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Ann Arbor Charter Township, County of Washtenaw, State of Michigan at a regular meeting held on \_\_\_\_\_, 2024, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
RENA BASCH, Township Clerk

Dated: \_\_\_\_\_, 2024

STEPHANIE SIMON MORITA

smorita@rsjalaw.com

27555 Executive Drive, Suite 250  
Farmington Hills, Michigan 48331  
P 248.489.4100 | F 248.489.1726  
rsjalaw.com



ROSATI | SCHULTZ  
JOPPICH | AMTSBUECHLER

## MEMORANDUM

To: **Washtenaw Area Mutual Aid Association**

From: **Stephanie Simon Morita**  
**Rosati, Schultz, Joppich & Amtsbuechler, P.C.**

Re: **Washtenaw Area Mutual Aid Council Interlocal Agreement**

Date: **November 28, 2023**

---

I am pleased to present you with a final version of the **Washtenaw Area Mutual Aid Council Interlocal Agreement**.

We first started working on this with leadership from the Washtenaw Area Mutual Aid Association (WAMAA) in mid-2021 to create a governmental entity pursuant to the Urban Cooperation Act of 1967, MCL 124.501 that engages in the same activities as WAMAA, but which also has governmental immunity. Currently, WAMAA is a nonprofit corporation.

This Agreement will need to be approved by each of the Parties to the Agreement. Once that occurs, the Agreement will be sent to the Governor's office for approval. Assuming approval is obtained, the Agreement will need to be filed with the Secretary of State and with each County Clerk for each of the Counties where the Parties are located.

Subsequent to approval by the Parties and the Governor, and the filing of the Agreement where required, it is the intent of the parties to transfer WAMAA's assets to Washtenaw Area Mutual Aid Council (WAMAC).

This has been a group effort, and we extend a sincere thank you to all of the Fire Chiefs and their legal counsel who provided input to bring the Agreement to this point.

Please present this Agreement to your respective legislative body for approval, and send me **six (6) original signed signature pages** for compilation into complete original agreements for filing with the State and each of the Counties, and for retention by WAMAC. Once we have all of the signature pages back, a complete copy will be sent to all of the Parties. If you require a change to the signature page or have any questions, please reach out.

**Interlocal Agreement**  
for the  
**Washtenaw Area Mutual Aid Council**  
**(WAMAC)**

This Washtenaw Area Mutual Aid Council Interlocal Agreement ("Agreement") is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the ("Parties") and individually as a ("Party")

The governmental entities who are members to this Agreement may be referred to collectively as the ("Parties") and individually as a ("Party").

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

**IT IS AGREED AS FOLLOWS:**

**ARTICLE I - PURPOSE**

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council ("WAMAC" or "the Council" herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

## **ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL**

### **Section 1. Creation of the Washtenaw Area Mutual Aid Council**

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

### **Section 2. Name**

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

### **Section 3. Composition of Council**

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

#### **Section 4. Officers**

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

## **Section 5. Meetings**

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

## **Section 6. Quorum**

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

## **Section 7. Voting**

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

## **Section 8. Minutes and Freedom of Information Act**

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

## **Section 9. Rules**

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

## **Section 10. Registered Office**

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

## **Section 11. Privileges and Immunity from Liability**

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

## **ARTICLE III – EQUIPMENT APPARATUS AND FUNDS**

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association ("WAMAA") and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

## **ARTICLE IV - POWERS**

### **Section 1. General Powers**

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

## **Section 2. Limitations on Authority**

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebted any of the Parties.
- C. The Council may not make policy or commitments for any Party.

## **Section 3. Insurance**

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on

the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

## **ARTICLE V - FINANCE**

### **Section 1. Fiscal Year**

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

### **Section 2. Annual Budget and Membership Dues**

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by October 1. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by November 1. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

### **Section 3. Treasurer**

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

### **Section 4. Administration**

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

## **ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION**

### **Section 1. Participation and Duration**

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

### **Section 2. Termination of Participation**

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

### **Section 3. Dissolution**

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
  - 1. The Parties to the Agreement total fewer than fifteen (15); or,
  - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

## **ARTICLE VII - MISCELLANEOUS PROVISIONS**

### **Section 1. Amendments**

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

### **Section 2. Applicable Laws**

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

### **Section 3. State Approval**

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

### **Section 4. Effective Date**

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

## **Section 5. Duration**

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

## **Section 6. Effect of Agreement**

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

## **Section 7. Severability**

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

## **Section 8. No Waiver of Governmental Immunity**

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

## **Section 9. Entire Agreement**

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

## **Section 10. Captions**

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

### **Section 11. Jurisdiction and Venue**

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

### **Section 12. Recitals**

The Recitals shall be considered an integral part of this Agreement.

### **Section 13. Counterpart Signatures**

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

The **Charter Township of Ann Arbor**, a Michigan municipal corporation located at 1714 Murfin Ave, Ann Arbor, MI 48105, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Ann Arbor**

By: \_\_\_\_\_  
Diane O'Connell, Supervisor

By: \_\_\_\_\_  
Rena Basch, Clerk

The **Charter Township of Augusta**, a Michigan municipal corporation located at 7530 Talladay Rd, Milan, MI 48160, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Augusta**

By: \_\_\_\_\_  
Brian Shelby, Supervisor

By: \_\_\_\_\_  
Kim Gonczy, Clerk

The **Charter Township of Green Oak**, a Michigan municipal corporation located at 10001 Silver Lake Rd, Brighton, MI 48116, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Green Oak**

By: \_\_\_\_\_  
Mark St. Charles, Supervisor

By: \_\_\_\_\_  
Michael H. Sedlak, Clerk

The **Charter Township of Pittsfield**, a Michigan municipal corporation located at 6201 W. Michigan Ave., Ann Arbor, MI 48108-9721, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Pittsfield**

By: \_\_\_\_\_  
Mandy Grewal, Supervisor

By: \_\_\_\_\_  
Michelle L. Anzaldi, Clerk

The **Charter Township of Superior**, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Superior**

By: \_\_\_\_\_  
Ken Schwartz, Supervisor

By: \_\_\_\_\_  
Lynette Findley, Clerk

The **Charter Township of Van Buren**, a Michigan municipal corporation located at 46425 Tyler Rd, Van Buren Twp, MI 48111, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Van Buren**

By: \_\_\_\_\_  
Kevin McNamara, Supervisor

By: \_\_\_\_\_  
Leon Wright, Clerk

The **Charter Township of Ypsilanti**, a Michigan municipal corporation located at 1143 Coleman St, Ypsilanti, MI 48198, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Charter Township of Ypsilanti**

By: \_\_\_\_\_  
Brenda Stumbo, Supervisor

By: \_\_\_\_\_  
Karen Lovejoy Roe, Clerk

The **Chelsea Area Fire Authority**, a Michigan governmental entity located at 200 W. Middle St, Chelsea, MI 48118, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Chelsea Area Fire Authority**

By: \_\_\_\_\_

Tom Osborne, Chairperson

The **City of Ann Arbor**, a Michigan municipal corporation located at 100 N. 5<sup>th</sup> Ave, Ann Arbor, MI 48104, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Ann Arbor**

By: \_\_\_\_\_  
Christopher Taylor, Mayor

By: \_\_\_\_\_  
Jacqueline Beaudry, Clerk

The **City of Belleville**, a Michigan municipal corporation located at 6 Main St Belleville, MI 48111, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Belleville**

By: \_\_\_\_\_  
Kerreen Conley, Mayor

By: \_\_\_\_\_  
Michelle Bellingham, Clerk

The **City of South Lyon**, a Michigan municipal corporation located at 335 S. Warren St, South Lyon, MI 48178, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of South Lyon**

By: \_\_\_\_\_  
Stephen Kennedy, Mayor

By: \_\_\_\_\_  
Lisa Deaton, Clerk

The **City of Ypsilanti**, a Michigan municipal corporation located at 1 South Huron St., Ypsilanti, MI 48197, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**City of Ypsilanti**

By: \_\_\_\_\_  
Lois Richardson, Mayor

By: \_\_\_\_\_  
Andrew Hellenga, Clerk

The **Village of Clinton**, a Michigan municipal corporation located at 119 E. Michigan Ave, Clinton, MI 49236, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Village of Clinton**

By: \_\_\_\_\_  
Basil Greenleaf, Supervisor

By: \_\_\_\_\_  
Diane Zuker, Clerk

The **Dexter Area Fire Department**, a Michigan governmental entity located at 8140 Main St, Dexter, MI 48130, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Dexter Area Fire Department**

By: \_\_\_\_\_  
Shawn Keough, Chairperson

**Hamburg Township**, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Hamburg Township**

By: \_\_\_\_\_  
Patrick J. Hohl, Supervisor

By: \_\_\_\_\_  
Mike Dolan, Clerk  
Mary Kuzner, Clerk

**Manchester Township**, a Michigan municipal corporation located at 275 S. Macomb, Manchester, MI 48158, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Manchester Township**

By: \_\_\_\_\_  
Ronald Milkey, Supervisor

By: \_\_\_\_\_  
Danell Proctor, Clerk

The **Milan Area Fire Department**, a Michigan governmental entity located at 45 Wabash St, Milan, MI 48160, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Milan Area Fire Department**

By: \_\_\_\_\_

Michael Armitage, Board Chairperson

**Northfield Township**, a Michigan municipal corporation located at 8350 Main St, Whitmore Lake, MI 48189, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Northfield Township**

By: \_\_\_\_\_  
Kenneth Dignan III, Supervisor

By: \_\_\_\_\_  
Kathleen Manley, Clerk

By: \_\_\_\_\_  
Mark D. Lloyd, Manager

**Salem Township**, a Michigan municipal corporation located at 9600 6 Mile Rd, Northville, MI 48168, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Salem Township**

By: \_\_\_\_\_  
Gary Wittaker, Supervisor

By: \_\_\_\_\_  
Del Wensley, Clerk

The **Saline Area Fire Department**, a Michigan governmental entity located at 205 E. Michigan Ave, Saline, MI 48176, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Saline Area Fire Department**

By: \_\_\_\_\_  
\_\_\_\_\_, Chairperson

By: \_\_\_\_\_  
Jason Sperle, Fire Chief

**Scio Township**, a Michigan municipal corporation located at 827 N. Zeeb, Ann Arbor, MI 48103, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Scio Township**

By: \_\_\_\_\_  
Will Hathaway, Supervisor

By: \_\_\_\_\_  
Jessica Flintoft, Clerk

By: \_\_\_\_\_  
Joyce Parker, Manager

**Sumpter Township**, a Michigan municipal corporation located at 23480 Sumpter Rd, Belleville, MI 8111, adopted a Resolution on\_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Sumpter Township**

By: \_\_\_\_\_  
Bryan Huffman, Supervisor

By: \_\_\_\_\_  
Anthony Burdick, Clerk

The **Township of Clinton**, a Michigan municipal corporation located at 172 W. Michigan Ave, Clinton, MI 49236, adopted a Resolution on \_\_\_\_\_ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

**Township of Clinton**

By: \_\_\_\_\_  
Basil Greenleaf, Supervisor

By: \_\_\_\_\_  
Joann Steffens, Clerk

**BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF ANN ARBOR  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION OF SUPPORT TO PURSUE  
A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT TO COMPLETE TRAIL  
CONSTRUCTION FOR THE DIXBORO PATHWAY GAP  
DATE: March 18, 2024**

Resolution adopted at a regular meeting of the Board of Trustees (the “Township Board”) of the Charter Township of Ann Arbor (the “Township”), Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan on March 18, 2024, and available electronically via Zoom video conference which was open and made available to the public via a registration link and dial in number located on the website for the Township.

PRESENT:

ABSENT:

Motion by Trustee: \_\_\_\_\_; supported by Trustee: \_\_\_\_\_

**RECITALS**

A. The Township previously applied for and received a grant for the Dixboro Road Matthaei Botanical Gardens Shared Use Trail Phase 1, from the Michigan Natural Resources Trust Fund (“MNRTF”) and others for installation of a shared use trail between the Border-to-Border Trail at Parker Mill Park at Geddes Road north to the Matthaei Botanical Gardens along a route located generally parallel to Dixboro Road and Fleming Creek (“Shared Use Trail Phase 1”). The Shared Use Trail Phase 1 was completed in 2017.

B. Because of the extensive use of the Shared Use Trail Phase 1, and the desire to provide a critical north-south non-motorized connection between Matthaei Botanical Gardens and Plymouth Road, the Township applied for and received grants from MNRTF and the Washtenaw County Parks and Recreation Commission, among other grants, to extend the Shared Use Trail Phase 1 from Matthaei Botanical Gardens across Plymouth Road to Marshall Park and the Freeman Preserve along a route generally parallel to Dixboro Road (“Shared Use Trail Phase 2”). The Shared Use Trail Phase 2 was completed in 2021.

C. The Shared Use Trail Phase 1 and Shared Use Trail Phase 2 (together, the “Trails”) both experience high use. Their use and benefit to the community would be increased if they were connected (the “Project”). In addition, connecting the Trails would be in alignment with the Township’s five-year *Parks, Recreation, and Open Space Master Plan*, which describes the Township’s physical and social characteristics, existing parks and recreation facilities, and the desired actions to be taken to improve parks, recreation, and trails facilities, including the Trails and the Dixboro Pathway Gap Project.

D. The Project has received a Washtenaw County Parks and Recreation Commission Connecting Communities grant in the amount of \$40,000 to be applied toward the engineering of the Project, a Washtenaw County Water Resources Commission ARPA grant in the amount of \$40,000 to be applied toward the construction of the Project, and a WCPARC Connecting Communities grant in the amount of \$250,000 to be applied toward the construction of the Project.

E. The Township Board proposes to apply for a \$300,000 grant from the MNRTF ("MNRTF Grant Application"). The grant application is to complete the construction of the Project, specifically by constructing a 10 foot wide asphalt pathway with one culvert extension on the east side of Dixboro Road to connect the Trails.

**RESOLUTION**

NOW THEREFORE, BE IT RESOLVED that Board of Trustees hereby authorizes the Township's Supervisor to submit a MNRTF Grant Application for \$300,000.

AYES:

NAYES:

ABSTAIN:

Resolution declared adopted.

\_\_\_\_\_  
Diane O'Connell  
Ann Arbor Charter Township Supervisor

STATE OF MICHIGAN                    )  
                                                  ) ss.  
COUNTY OF WASHTENAW            )

I certify that the foregoing is a true and complete copy of a resolution adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on March 18, 2024, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Rena Basch  
Ann Arbor Charter Township Clerk

Dated: \_\_\_\_\_, 2024



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
LANSING



PHILLIP D. ROOS  
DIRECTOR

March 4, 2024

VIA EMAIL AND U.S. MAIL

Will Hathaway, Township Supervisor  
Scio Township Board  
827 North Zeeb Road  
Ann Arbor, Michigan 48103

Dear Will Hathaway:

SUBJECT: Response to Scio Township Board; Resolution in Support of a Residential Testing Program; Resolution #2024-01; Gelman Sciences, LLC

The Department of Environment, Great Lakes, and Energy (EGLE) has reviewed the Board's January 9, 2024, Resolution in Support of a Residential Testing Program (Resolution #2024-01). Resolution #2024-01 asks EGLE to request that Gelman Sciences, LLC (Gelman), fund the following:

- Establishment of a residential drinking water well sampling program for 1,4-dioxane that includes Scio and Ann Arbor Townships, such that individual homeowners can qualify for funds to test their wells for 1,4-dioxane;
- Payment to EGLE for administering the program;
- Payment for analysis by an independent laboratory using the United States Environmental Protection Agency Analytical Method 522 for 1,4-dioxane, and payment to the Washtenaw County Health Department for conducting the sampling on a quarterly basis and sending to an independent laboratory for Method 522 analysis; and
- Payment for EGLE to review and approve of any property owner's application to sample additional wells for 1,4-dioxane within a 0.5-mile radius of a detection of 1,4-dioxane in a drinking water well or monitoring well.

Resolution #2024-01 also asks that EGLE implement the program and seek cost recovery from Gelman in the instance that Gelman refuses to conduct drinking water well sampling.

Pursuant to the 2014 Cost Recovery Settlement Agreement with Gelman and the Fourth Amended and Restated Consent Judgment (Fourth CJ), EGLE's costs have been resolved. Hence, EGLE is not in a position to seek the relief that Scio Township requests. With regard to Method 522, the analytical method used by the EGLE laboratory is sensitive enough to detect 1,4-dioxane in water to 0.5 parts per billion (ppb), which is well below the 7.2 ppb drinking water criterion for 1,4-dioxane. In

Will Hathaway

Page 2

March 4, 2024

addition, EGLE already operates a program in cooperation with the Washtenaw County Health Department that is similar to the program requested by Scio Township. Finally, the Fourth CJ already requires Gelman to conduct residential drinking water well sampling and provide alternate water if certain provisions in the Fourth CJ are triggered. Therefore, EGLE will not be requiring Gelman to perform residential drinking water well sampling as requested by Resolution #2024-01.

If you need further information, please contact Cynthia Mollenhour, Liability Specialist, Compliance and Enforcement (C&E) Section, Remediation and Redevelopment Division (RRD), at 517-614-8177 or [MollenhourC@Michigan.gov](mailto:MollenhourC@Michigan.gov); or Dan Yordanich, Manager, C&E Section, RRD, at 517-648-9052 or [YordanichD@Michigan.gov](mailto:YordanichD@Michigan.gov); or you may contact either of them at EGLE, P.O. Box 30426, Lansing, Michigan 48909-7926.

Sincerely,



Phillip D. Roos  
Director  
517-284-6700

cc: Danielle Allison-Yokom, Department of Attorney General  
Brian Negele, Department of Attorney General  
Aaron B. Keatley, Chief Deputy Director, EGLE  
Mike Neller, EGLE  
Joshua Mosher, EGLE  
Dan Yordanich, EGLE  
Mary Miller, EGLE  
Andrea Munoz-Hernandez, EGLE  
Darren Bowling, EGLE  
Lisa Agosta, EGLE  
Cynthia Mollenhour, EGLE  
Chris Svoboda, EGLE

## **CARD Resolution to establish a Residential Testing Program**

WHEREAS, on May 17, 2023, the State of Michigan on behalf of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and Gelman Sciences, Inc. (Gelman) entered into a Fourth Amended Consent Judgment (CJ4) "in recognition of, and with the intention of, furtherance of the public interest by (1) addressing environmental concerns raised in Plaintiffs' Complaint; (2) expediting Remedial Action at the Site; and (3) avoiding further litigation concerning matters covered by this Consent Judgment" CJ4, page 2;

WHEREAS, EGLE and Gelman "Among other things . . . enter[ed] this Consent Judgment to reflect EGLE's revision of the generic state-wide residential and non-residential generic drinking water cleanup criteria for 1,4-dioxane in groundwater to 7.2 micrograms per liter" CJ4, page 2;

WHEREAS, achieving the above objectives requires a network of test wells, sufficient to determine the direction in which the 1,4-dioxane plume is expanding and the level of 1,4-dioxane in those test wells that are found to have been contaminated;

WHEREAS, the network of wells being tested by Gelman or the State of Michigan by EGLE has been demonstrated to be inadequate to determine the flow of the 1,4-dioxane plume to the north toward Barton Pond, where the City of Ann Arbor obtains 85% of the water that it processes for drinking by residents and businesses within the City of Ann Arbor and for residents and businesses within Scio Township and Ann Arbor Township;

WHEREAS, the flow of the plume in that direction was detected by the testing of residential wells in Scio and Ann Arbor Townships by those respective townships at those townships expense using the 1,4-dioxane analytical Method 522;

WHEREAS, testing of residential wells within Scio and Ann Arbor Townships by Gelman and EGLE using testing protocols other than Method 522 was not even able to detect the presence of 1,4-dioxane contamination in a substantial number of those polluted wells;

WHEREAS, in the Fourth Amended Consent Judgment EGLE and Gelman further agreed that "notwithstanding any other provision in this Consent Judgment: (1) EGLE reserves the right to institute proceedings in this action or in a new action seeking to require [Gelman] to perform any additional response activity at the Site; and (2) EGLE reserves the right to institute proceedings in this action or in a new action seeking to reimburse EGLE for response costs incurred by the State of Michigan relating to the Site" CJ4, Section XVIII E, page 61;

WHEREAS, it would further public interest by (1) addressing environmental concerns raised in Plaintiffs' Complaint; and (2) expedite Remedial Action at the Site for EGLE to establish a program for the testing of residential wells in Scio and Ann Arbor Townships for 1,4-dioxane using EPA analytical Method 522 and seek reimbursement for the costs of that program from Gelman in the action pending in the Washtenaw County Circuit Court;

Now, therefore, IT IS RESOLVED that the Coalition for Action in the Remediation of 1,4-dioxane (CARD) hereby asks that EGLE request that Gelman pay for an EGLE program to test residential wells in Scio and Ann Arbor Townships at Gelman's cost and,

if Gelman refuses to undertake the testing, to implement the program and seek reimbursement from Gelman that includes the following elements:

- A. Payment to EGLE for establishing a Residential Drinking Water Well 1,4-dioxane Testing Program, including in Scio Township and Ann Arbor Township, paid for by Gelman for an individual homeowner to qualify for funds to test their drinking water well for 1,4-dioxane.
- B. Payment to EGLE for administering the Program.
- C. Payment for the analysis of the collected residential drinking water well samples by an independent analytical laboratory using the 1,4-dioxane analytical Method 522.
- D. Payment to Washtenaw County Health Department for collecting the drinking water well samples in a quarterly year collection routine and sending the samples to the independent analytical lab for Method 522 analysis.
- E. Payment to EGLE for review and approval of an application by any property owner to have their drinking water well sampled for 1,4-dioxane if the applicant has a drinking water well within  $\frac{1}{2}$  mile of an existing drinking water well or monitoring well with a detectable level of 1,4-dioxane. EGLE would approve the application if those two criteria were met.

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
RESOLUTION REGARDING INTEREST ON PRIVATE WASTEWATER SYSTEM  
(PWS) DEPOSITS AND ECROWS  
DATE: March 18, 2024**

Resolution adopted at a regular meeting of the Board of Trustees of the Charter Township of Ann Arbor, Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan on March 18, 2024, and available electronically via Zoom video conference which was open and made available to the public via a registration link and dial in number located on the website for the Township of Ann Arbor.

PRESENT:

ABSENT:

Resolution by                      ; supported by                      .

RECITALS

A. The Board has adopted a Fee Schedule and Policy, which provides for certain deposits to be held by the Township related to construction or development in the Township, and the Township is authorized to hold other deposits and escrows pursuant to Township ordinances, applicable statutes or agreements.

B. By resolution dated April 21, 2003, the Board of Trustees confirmed the Township policy that the Township is not required to place any deposit or escrow amount in an interest bearing account, but the Township has the right and authority to do so in accordance with applicable statutes, and that unless otherwise specifically provided in an agreement for such purpose, any interest earned on deposits or escrows held by the Township shall be for the benefit of the Township and that all interest earned shall be retained by the Township.

C. Section 70-361(c)(10) of the Township's Code of Ordinances mandates that upon issuance of a Private Wastewater System (PWS) permit, a replacement reserve be established, funded and placed in escrow by the PWS Owner in an amount sufficient to fund 50 percent of the anticipated total replacement costs of the PWS system and equipment, including the anticipated costs of replacement or reconstruction of the collection system and drain field ("Replacement Reserve").

D. Section 70-361(c)(10)(b) of the Township's Code of Ordinances mandates that the Replacement Reserve be perpetually funded at the aforementioned 50% level, unless a larger amount is required by law, notwithstanding an withdrawal or use of any portion of the Replacement Reserve.

E. The Board wishes to direct that the foregoing interest retained by the Township attributable to each escrow deposited pursuant to Section 70-361(c)(10)(as amended) be held by the Township for the purpose of contribution toward the respective PWS perpetual Replacement Reserve escrow balance that is mandated by Section 70-361(c)(10)(b)(as amended).

F. The Board believes it to be in the best interests of the health, safety, and welfare of the Township to adopt this Resolution.

### RESOLUTION

Now, therefore, it is resolved:

1. Based on the foregoing Recitals, which are incorporated herein by reference, any interest earned on escrows deposited pursuant to 70-361(c)(10)(as amended) shall be held by the Township and attributed respectively to the PWS perpetual Replacement Reserve escrow funding balance that is mandated by 760-361(c)(10)(b)(as amended).

2. The Resolution adopted April 2003 shall remain in full force and effect except to the extent it is inconsistent with this Resolution.

3. The Board finds it to be in the best interests of the health, safety, and welfare of the Township to adopt the foregoing Resolution.

AYES:

NAYES:

ABSTAIN:

### **RESOLUTION DECLARED ADOPTED.**

---

Diane O'Connell, Township Supervisor

I certify that the foregoing is a true and complete copy of a resolution adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on March 18, 2024, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: \_\_\_\_\_, 2024

---

Rena Basch, Township Clerk

## SPARK 2024 Legislative Priorities

Ann Arbor SPARK is committed to advancing the economy of our region by establishing it as a desired place for innovation, business location and growth, and for talented people to live and work. These legislative updates will help accelerate opportunities for our economy to grow, attract more investment and help create “Prosperity for All.”

***SPARK Strategic Priority: Acceleration - The pursuit of economic growth through working with startups and early-stage tech companies represents the best investment of all of SPARK’s levers of change. Helping these small companies can pay exponential dividends and influence both equity and talent attraction.***

### 1. Expand the Michigan Startup Evergreen Fund:

Authorize and appropriate \$126 million to the Michigan Startup Evergreen Fund, promoting collaboration among key entities such as the University of Michigan, Invest Detroit, Ann Arbor SPARK, BRCC, Western Michigan University, Michigan Technological University, Wayne State University, Michigan Venture Capital Association, and TechTown. Clearly outline the allocations to each listed entity, establish program rules, and restrict the role of MEDC to a fiduciary capacity in the process.

### 2. Increase Entrepreneurial Program Funding:

Appropriation. Despite previous backing during the Snyder and Whitmer administrations, the budget for MEDC’s entrepreneurial programs has dwindled from \$100 million annually to \$15 million. SPARK strongly advocates for elevating the appropriation to \$32 million, with a clear directive to support entrepreneurial programs. Aligning our state’s actions with our commitment to fostering entrepreneurship is of utmost importance.

***SPARK Strategic Priority: Growth - Retaining and growing our existing companies and attracting new ones to locate here in core industry sectors such as mobility, cybersecurity, information, life science and financial technologies will make our economy more resilient and well positioned in the reshuffling of supply chains by the pandemic and global tensions.***

### 3. Establish the State Research and Development Tax Credit:

Establish the State Research and Development Tax Credit for Michigan, addressing the current lack thereof, which puts the state at a competitive disadvantage compared to neighboring states. Streamline eligibility by aligning it with the federal R&D credit; if a company qualifies for the federal credit, they would automatically qualify for the Michigan credit. This streamlined approach is especially advantageous for R&D facilities in the Ann Arbor region.

#### Board of Directors

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David Wilhoit  
Wacker Chemical  
Christina York  
SpellBound  
Robert Young  
Toyota North America

4. **Michigan Strategic Outreach and Attraction Reserve Fund (SOAR):**

Authorize and allocate funding for SOAR. While SPARK endorses the overall funding initiative, various instances across the state illustrate that small-scale R&D projects can lead to significant investments and high-paying jobs, frequently on sites measuring less than 20-acres. (Examples in Ann Arbor include KLA, Wacker Chemical, and Sartorius). SPARK supports the expansion of SOAR but recommends prioritizing projects based on economic impact rather than solely on footprint.

5. **Reinstate “Good Jobs for Michigan” / High-wage Incentive for Regional Employment (HIRE) Program:**

Reauthorize this wage incentive to encourage job creation in Michigan for high-paying jobs. This program carries no budget implications for existing revenue and is an excellent attraction and expansion incentive. SPARK successfully utilized it to attract the KLA R&D facility (\$70M investment, 700+ jobs). Unfortunately, the Whitmer Administration allowed it to lapse.

***SPARK Strategic Priority: Community - Collaboration across our core region and southeast Michigan has never been more important. There is a myriad of issues affecting the region that must be addressed to achieve the vision of smart economic growth in the service of all.***

6. **Allocate Economic Development Funding to the Twelve Regional Partnerships:**

Appropriation. Economic Development Leaders for Michigan (EDLM) Partners endorse a decentralized approach, mirroring Ohio's successful Jobs Ohio model. This strategy empowers local economic development organizations, leveraging their historical knowledge to make well-informed investment decisions that contribute to long-term regional success. In contrast, a top-down, one-size-fits-all decision-making process in Lansing, spearheaded by short-term staff members, demonstrates lower effectiveness. Adopting a decentralized strategy, aligned with Ohio's model, holds the promise of generating aggregated success for the entire state.

# Funding Local Road Improvements in Washtenaw County

*Spring 2024*



Questions? Contact Us!

Matthew F. MacDonell P.E., Managing Director, [macdonell@wcroads.org](mailto:macdonell@wcroads.org), (734) 327-6688

Adam Lape, Director of Operations, [lapea@wcroads.org](mailto:lapea@wcroads.org), (734) 327-6697

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## Introduction

Each year, the Washtenaw County Board of County Road Commissioners (the WCRC Board) and township boards partner to provide local road improvements. In 2024, the WCRC Board increased its investment in local infrastructure to \$2 million, expanded its criteria of culvert maintenance replacements, and will continue to perform dust control as normal maintenance. While road funding is limited, both parties work hard to spend this precious funding efficiently and effectively. The following packet was assembled for both seasoned officials who are very familiar with the process and for officials new to their positions to help them better understand the intricacies of local road funding.

## Ann Arbor Township Summary

The following is a summary of the roads, bridges and culverts located in Ann Arbor Township and the 2024 allocation made by the WCRC Board for local roads in Ann Arbor Township.

### Primary Roads

- 22.56 miles of paved primary roads
- 0 miles unpaved primary roads
- 2 bridges (more than 20' span)
- 8 culverts, greater than 5' in diameter

### Local Roads

- 5.68 miles of local paved roads
- 13.99 miles of local unpaved roads
- 4 bridges (more than 20' span)
- 7 culverts on local collector roads, greater than 5' in diameter

## 2024 Local Road Matching Program Allocation

Notification of the intent to use matching funds is due to WCRC by **Friday, May 17, 2024**. See Appendix B for the full program conditions.

| Township  | Allocation |
|-----------|------------|
| Ann Arbor | \$39,266   |

## Local Road Needs

| Township  | Paved Local Road Needs | Unpaved Local Road Needs | Total Local Road Needs | Average 10-year Annual Expenditure Needed |
|-----------|------------------------|--------------------------|------------------------|-------------------------------------------|
| Ann Arbor | \$1,898,900            | \$1,331,800              | \$3,230,700            | \$323,070                                 |

## Local Road Bridges/Culverts of Concern

The chart below shows local road bridges or culverts in the township that are in poor or failed condition. WCRC regularly inspects these structures. Additional load restrictions, up to road closure, may be put in place as conditions deteriorate.

The WCRC Board remains committed to partnering with townships to invest in culverts and bridges located on local roads. See page 6 for more information.

| Township  | Road Name        | Type    | Condition Rating<br>(1- failed, 10 – good) | Span<br>(inches) | Length<br>(feet) | Material Type         | Legal Posting           |
|-----------|------------------|---------|--------------------------------------------|------------------|------------------|-----------------------|-------------------------|
| Ann Arbor | Warren Rd        | Culvert | 3                                          | 150              | 60               | Corrugated Steel Pipe | Load Rating 20T         |
| Ann Arbor | Old Dixboro Road | Bridge  | 4                                          | 55.8             |                  | Steel                 | Load Rating 30T/38T/40T |
| Ann Arbor | Old Dixboro Road | Bridge  | 4                                          | 72.8             |                  | Steel                 | Load Rating 30T/38T/40T |

## Historic Township Road Contributions 2019 – 2023

This chart includes all contributions made by the township to WCRC including local road investments, non-motorized improvements, bond payments, primary road investments by a township, etc. See Appendix D for a map of these investments.

| Township  | 2019       | 2020       | 2021       | 2022      | 2023      | 5 -Yr.<br>Annual Average |
|-----------|------------|------------|------------|-----------|-----------|--------------------------|
| Ann Arbor | \$ 232,862 | \$ 240,137 | \$ 601,919 | \$115,034 | \$418,599 | \$321,710                |

## Contact Information

| District Foreman                                                                                      | Director of Operations                                                                          | WCRC's Customer Service                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mike Mastie<br><a href="mailto:mastiem@wcroads.org">mastiem@wcroads.org</a><br>Office: (734) 761-1500 | Adam Lape<br><a href="mailto:lapea@wcroads.org">lapea@wcroads.org</a><br>Office: (734) 327-6697 | Main phone: (734) 761-1500<br><a href="mailto:wcrc@wcroads.org">wcrc@wcroads.org</a><br>Submit a road request via <a href="http://wcroads.org">wcroads.org</a> or download the WCRC Fix It App |

## Funding for Local Roads

### Overview

Roads in Michigan have been chronically underfunded for decades. There are numerous reasons behind this fact but no matter the cause, Michiganders see the results. This is especially true for local roads, which connect people from the primary road system to their homes and businesses. Local roads can be further divided into local collector roads and subdivision roads. Local collector roads are those that connect residential and business areas to the primary road system. Local subdivision roads mostly service residents or businesses within subdivisions and business parks.

Washtenaw County has more than 1,060 centerline miles of local roads. See Appendix A for a chart breaking down mileage by township.

Primary and local designations are determined by MDOT. These designations are critical since they play an important role in how much WCRC receives from the Michigan Transportation Fund (MTF)<sup>1</sup>. In 2023, WCRC received \$2,986 for each mile of rural primary road and \$3,287 for each mile of rural local road. In the urban areas, the amount increases to reflect additional traffic and lanes. The urban primary roads receive \$20,045 per mile and urban local roads receive \$6,130 per mile.

In addition to this part of the formula, WCRC receives funds from vehicle registration fees collected through the Secretary of State. Vehicle registration fees are distributed to county road agencies based on the number of vehicles registered in each county.

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<sup>1</sup> Michigan Transportation Fund (MTF) is WCRC's primary source of funding. It is made up of revenue from state fuel tax and vehicle registration fees which are allocated through a formula to MDOT, county road agencies and cities/villages. WCRC is expecting to receive \$36,000,000 from MTF in 2024.

## **Local Road Matching Program**

Unfortunately, the MTF allocated for local roads barely covers WCRC's costs for routine maintenance such as snow plowing, pothole patching, grading, and dust control. In addition, under current state law, any improvements to a local road (for example resurfacing) must have at least 50% of its funding come from a source other than the road commission, often the township.

Knowing that local road funding is a challenge, the WCRC Board has historically provided a Local Road Matching Program.

WCRC's Local Road Matching Program is made up of two elements.

1. Local Road Matching
2. Local Road Culverts and Bridges Matching

The full conditions of the Local Road Matching Program can be found in Appendix B.

### **Local Road Matching**

This year, the WCRC Board approved a total of \$2 million for the Local Road Matching Program. These funds are allocated to each township based on the distribution formula used by MDOT to distribute road funds to the 83 counties of Michigan. In 2023, townships collectively funded over \$9.6 million in local road improvements.

See Appendix B for a listing of each township's matching fund allocation.

See Appendix C for a listing of each township's contribution from 2019 – 2023. See Appendix D for a map showing Ann Arbor Township's investment over the past 5 years.

### **Local Road Culvert and Bridges Matching**

In addition, the WCRC Board remains committed to covering 50% of the cost of replacing local road culverts and bridges. For 2024, the WCRC Board expanded the matching criteria as WCRC will replace existing culverts less than 5 feet in diameter at no cost to the township. Any existing culvert 5 feet in diameter or larger, required to be rehabilitated or replaced will require 50% match. This funding source is separate from the \$2 million local road matching funds.

## Planning Your Investments

Roads, like any other public infrastructure, require a lot of investment. Unfortunately, in Michigan, the needs far outweigh the funds available in any given year. So, how do WCRC and townships in Washtenaw County decide the best way to invest limited funds?

WCRC utilizes the principles of asset management when planning investments. According to Michigan's Transportation Asset Management Council, asset management is the "ongoing process of maintaining, preserving, upgrading and operating physical assets cost-effectively, based on a continuous physical inventory and condition assessment and investment to achieve established performance goals."

While this may be a daunting definition, the overall concept is simple. Staying on top of low-cost maintenance items is more cost-effective in the long run.

The WCRC Board adopted a [Transportation Asset Management Plan 2021-2023](#) for the primary road system in 2021 and updated the [project list](#) in December 2023. Visit [wcroads.org](http://wcroads.org) to read the full report.

## Inventory and Condition Assessment

For asset management to be effective, an agency must first understand what assets are under its jurisdiction and the current conditions of these assets. This is done through an inventory or physical inspection of each asset. The inventory and condition assessment process are different for paved roads and unpaved roads.

### Paved Roads

For paved roads, WCRC uses the Pavement Surface Evaluation and Rating (PASER) system. The PASER system rates paved roadways on a scale of 1 to 10. Roads are then designated into three groups: Good (10-8 rating), Fair (7-5 rating) and Poor (4-1 rating). All primary paved roads are evaluated every year, and all local paved roads are evaluated every two years in Washtenaw County.

The latest PASER for the roads in Ann Arbor Township are shown in the following map.

# Ann Arbor Township

## Primary & Local Paved Roads

### PASER RATINGS

PASER stands for Pavement Surface Evaluation and Rating. The PASER rating ranges from 1- failed conditions, to 10 - brand new pavement. A pavement will only be a 10 the first year of its life, the second year it will automatically become a 9. Any condition of 8 or greater is considered to be a good condition; 7, 6 or 5 are fair; 4 or lower is poor.

- PASER based on current ratings and project improvements
- Private and Gravel roads not rated.

### THE RIGHT FIX AT THE RIGHT TIME

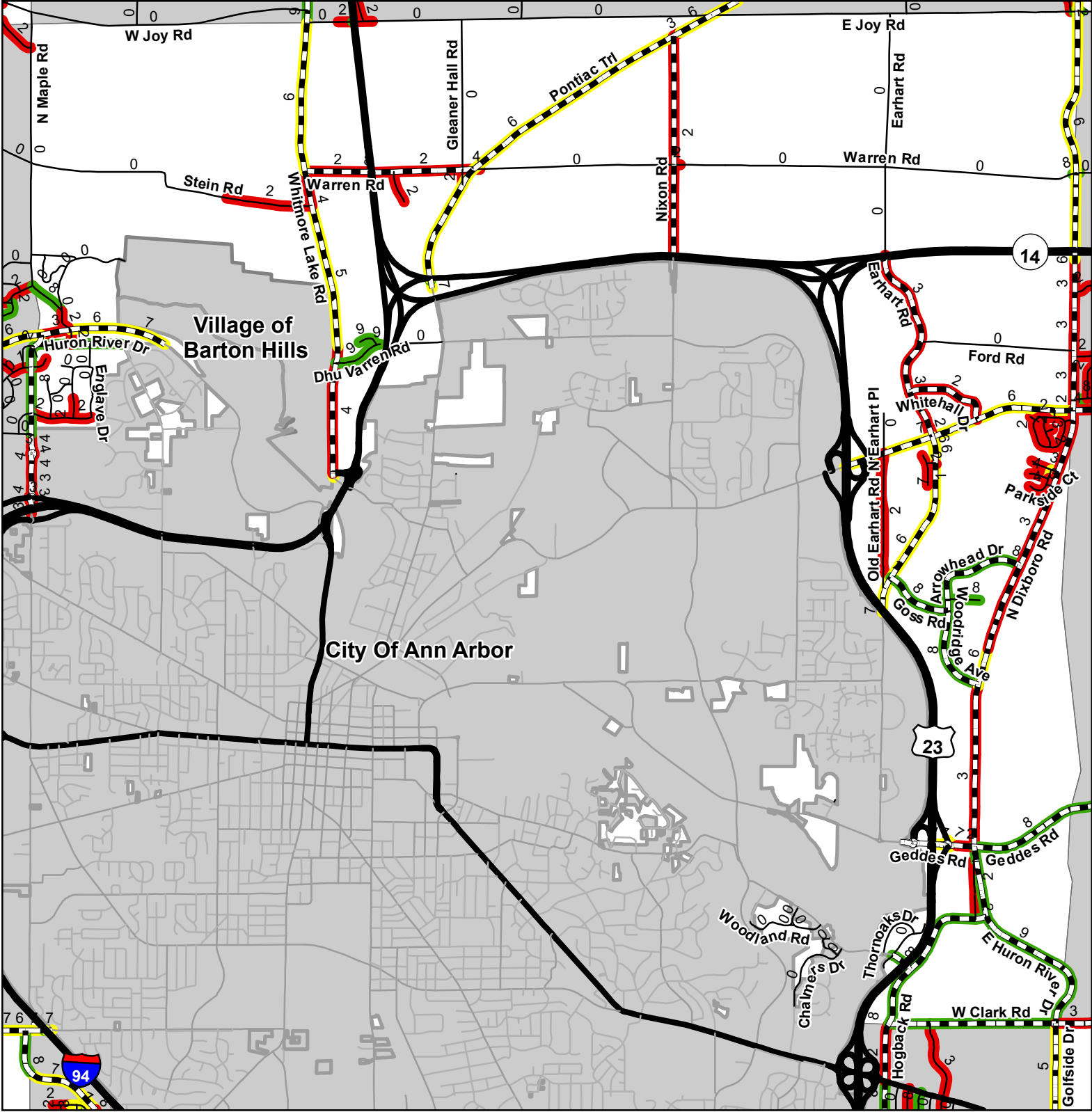
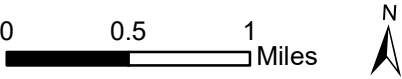
The WCRC determines the best fix to optimize service life for each of our projects. Good pavement management involves less expensive treatments earlier in the life of the pavement in order to take full advantage of infrastructural investments.

**Road Classification**

- State Trunkline
- County Primary
- County Local
- City
- City/Village Boundary

**Road Ratings**

- Good (10, 9, 8)
- Fair (7, 6, 5)
- Poor (4, 3, 2, 1)



## **Unpaved Roads**

Michigan has thousands of miles of unpaved roads, including more than 700 miles in Washtenaw County. In Washtenaw County, unpaved roads are surfaced with limestone or gravel. WCRC does not use an official condition rating scale for unpaved roads since surface conditions depend so much on the weather. While subjective, each district foreman is highly familiar with the roads in his area and can provide an informal condition rating for each of them based upon the type of material present, drainage facilities and last date of improvements.

## **Bridges and Culverts**

Bridges are structures that span 20' or more. There are 125 bridges on Washtenaw County roads. By law, WCRC inspects bridges at least every two years. Bridges are rated Good, Fair or Poor.

Culverts are structures less than 20' span and vary in description, from a corrugated metal pipe (CMP) to an old-fashioned short-span bridge. There are not any state requirements to inspect culverts but in 2014 WCRC implemented an inspection program for culverts 5' or larger in diameter.

These inspections help WCRC staff and townships identify problems and plan for replacement costs, minimizing surprises. Inspections have also resulted in weight restrictions or culvert closures on primary and local roads for the safety of the traveling public.

WCRC bears all the cost to replace failed structures on primary roads but must partner with the respective township on local roads. To help, the WCRC Board committed to covering 50% of the cost to replace certain culverts on local roads (see page 6 for more information).

See Appendix E for a map showing the latest culvert condition ratings on local collector roads in Ann Arbor Township.

## Mix of Fixes

### Paved Roads

PASER can and should be used to make investment decisions on the paved road system.

Before any decisions can be made, it is important to understand the various treatments available for paved road maintenance depending on the road condition. The key is applying the right fix at the right time on the right road.

| Pavement Condition (PASER) | Possible Treatment              | Estimated Cost per Mile for Two-Lane Road | Estimated Life Expectancy                                                | Who can conduct the work?       |
|----------------------------|---------------------------------|-------------------------------------------|--------------------------------------------------------------------------|---------------------------------|
| Good (10-8 rating)         | Crack sealing                   | \$12,000                                  | Can last up to 3 years                                                   | WCRC crews                      |
|                            | Seal coat (chip seal, fog seal) | \$40,000                                  | Can extend the life of a road by 3-5 years                               | WCRC crews                      |
| Fair (7-5 rating)          | Seal coat (chip seal, fog seal) | \$40,000                                  | Can extend the life of a road by 3-5 years                               | WCRC crews                      |
|                            | Mill and resurface              | \$220,000                                 | Can extend the life of a road for 5-7+ years (with proper maintenance)   | Contractor with WCRC inspection |
| Poor (4-1 rating)          | Pulverize and resurface         | \$440,000                                 | Can extend the life of a road for 10-15+ years (with proper maintenance) | Contractor with WCRC inspection |
|                            | Reconstruct                     | \$1,000,000+                              | Can last up to 15 to 20 years (with proper maintenance)                  | Contractor with WCRC inspection |

On the primary road system, WCRC's strategy is to focus most of the investment on maintaining roads already in good condition and elevating roads from fair to good. In addition, WCRC strives to fix a few miles of poor roads each year, depending on funding.

**Example:** Primary Road X was rated a 5 in the last round of PASER. This year, WCRC elects to mill and resurface it for \$220,000 per mile elevating it to a 10 rating. Next year, WCRC plans to apply a seal coat to it (both chip seal and fog seal) for \$40,000 per mile. WCRC will need to seal coat it again in approximately 5 years to keep it in good condition.

On the local road system, the strategy depends on the funding partner, usually the township. WCRC staff are happy to work with each township to develop the best strategy for the local paved road system and the township's budget.

## Unpaved Roads

Similar to paved roads, there is a range of treatment options for unpaved roads, and it is important to apply the right fix at the right time.

As a part of WCRC's routine maintenance, every unpaved road in Washtenaw County will be graded a couple times per year and WCRC crews will do limestone/gravel patching and dust control as needed.

Just like paved roads, unpaved roads require more than just routine maintenance including ongoing drainage improvements to keep water from standing on the roadway which leads to deterioration of the road. Unpaved roads also require resurfacing, which will be gravel or limestone depending upon the type of road.

Any work beyond routine maintenance on local roads comes at the direction of and is funded by the township. Funds from the Local Road Matching Program described on page 6 can be used for any of the following treatments.

| Possible Treatment                                       | Estimated Cost                  | Recommended Frequency             | Who can conduct the work?       |
|----------------------------------------------------------|---------------------------------|-----------------------------------|---------------------------------|
| Drainage improvements (ditching, berming, tree trimming) | Varies significantly by project | Varies                            | WCRC crews                      |
| Resurfacing (with either limestone or gravel)            | Typically, \$100k per mile      | Should be done every 8 – 10 years | WCRC crews                      |
| Paving an unpaved road <sup>2</sup>                      | \$1.5 million+ per mile         | N/A                               | Contractor with WCRC inspection |

## Bridges and Culverts

There are fewer options available on bridges and culverts to help extend the life of the structure. WCRC will often invest money to rehabilitate or preserve a bridge deck or substructure. Some culverts can be lined to help extend their life. Most often, investments in culverts, especially those on local roads, are for a full replacement after the condition has deteriorated significantly.

---

<sup>2</sup> It should be noted, especially when considering whether to pave local unpaved roads, many residents have expressed strong feelings against paving the road they live on, while other residents and drivers expect the road to be paved.

## **Project Selection**

As shown in the charts above, there are more options for investing in the local road system than the funding available. To help prioritize where to invest each year, WCRC staff work with township officials to create an annual proposed local road improvement program with project estimates. These discussions typically start in late fall and carry on throughout the winter. Final project agreements are created in mid to late spring. The full conditions of the Local Road Matching Program can be found in Appendix B.

See Appendix F for a summary of needs on local paved and unpaved roads, by township.

## **Funding Options for Townships**

Townships are not legally required to contribute to the maintenance, construction or reconstruction of county roads. However, Act 51 does restrict how much state funding a road commission can spend on local county road construction. In addition, road commissions do not have taxing authority, so their funding sources are limited.

Washtenaw County is not alone in its challenges securing much needed local road funding. Looking beyond county lines, we see townships throughout Michigan turning to other taxing mechanisms to generate the revenue necessary to repair and maintain local roads.

Whereas WCRC does not have any legal taxing authority, townships have three options to help raise revenue to fund road improvements: a millage through Act 51, a township-wide millage or a special assessment district.

### **Act 51 Millage**

Act 51 of 1951 outlines two options for townships to raise revenue for the maintenance and improvement of local roads.

1. Township boards can levy a property tax of no more than three mills in any year, without a vote of the people, for the maintenance or improvement of county roads within the township.
2. With voter approval, township boards may levy a property tax of no more than 6 mills in any year for the maintenance or improvement of county roads within the township.

## **Township-Wide Millage**

Section 6 of Article IX of the Constitution of Michigan of 1963 authorizes townships to levy millages with a majority vote of the people.

In 2021, Ypsilanti Charter Township used this option to place Proposition C on the ballot to fund recreation, bike paths, sidewalks, roads, parks and general operating purposes. The measure passed with 76% of the vote.

See Appendix G for taxable values with various millage scenarios, by township.

## **Special Assessment Districts**

Public Act 188 of 1954 allows townships to pay for road improvements through a special assessment district (SAD). A SAD is an area where the majority of property owners agree to allow a government agency to levy a property tax in exchange for a specific service such as road improvements. Act 188 outlines the process for levying a SAD.

## Appendix A: Public Road Miles Chart, By Township

| Townships     | Primary Paved | Primary Unpaved | Primary Bridges | Primary Culverts | Local Paved   | Local Unpaved | Local Bridges | Local Culverts |
|---------------|---------------|-----------------|-----------------|------------------|---------------|---------------|---------------|----------------|
| Ann Arbor     | 22.56         | 0.00            | 2               | 8                | 5.68          | 13.99         | 4             | 7              |
| Augusta       | 28.98         | 2.49            | 6               | 20               | 9.24          | 48.33         | 13            | 22             |
| Bridgewater   | 12.24         | 9.16            | 1               | 7                | 0.55          | 39.68         | 3             | 6              |
| Dexter        | 25.85         | 3.75            | 3               | 3                | 13.14         | 25.99         | 0             | 2              |
| Freedom       | 11.92         | 4.47            | 0               | 2                | 1.68          | 46.27         | 0             | 5              |
| Lima          | 18.94         | 5.75            | 3               | 6                | 5.45          | 40.45         | 12            | 7              |
| Lodi          | 18.85         | 2.53            | 0               | 8                | 13.36         | 42.35         | 5             | 19             |
| Lyndon        | 14.42         | 3.62            | 0               | 0                | 0.58          | 37.35         | 1             | 1              |
| Manchester    | 10.80         | 8.81            | 1               | 1                | 1.20          | 46.41         | 1             | 7              |
| Northfield    | 25.81         | 4.64            | 1               | 8                | 11.45         | 47.33         | 2             | 8              |
| Pittsfield    | 42.80         | 0.00            | 0               | 11               | 81.82         | 14.73         | 0             | 8              |
| Salem         | 34.25         | 0.94            | 0               | 12               | 7.5           | 33.6          | 2             | 17             |
| Saline        | 12.21         | 11.65           | 1               | 9                | 1.97          | 27.96         | 3             | 10             |
| Scio          | 48.98         | 0.00            | 12              | 9                | 28.30         | 30.96         | 8             | 10             |
| Sharon        | 10.18         | 11.00           | 2               | 1                | 0.25          | 34.69         | 3             | 2              |
| Superior      | 32.90         | 0.00            | 6               | 14               | 32.09         | 29.13         | 1             | 12             |
| Sylvan        | 16.5          | 0.44            | 1               | 7                | 15.00         | 26.5          | 3             | 7              |
| Webster       | 22.81         | 4.70            | 2               | 4                | 1.27          | 41.82         | 1             | 11             |
| York          | 41.96         | 3.89            | 6               | 20               | 28.44         | 27.17         | 4             | 16             |
| Ypsilanti     | 60.10         | 0.00            | 8               | 9                | 137.16        | 9.93          | 2             | 9              |
| <b>Totals</b> | <b>513.06</b> | <b>77.84</b>    | <b>55</b>       | <b>159</b>       | <b>395.41</b> | <b>665.31</b> | <b>68</b>     | <b>186</b>     |

## **Appendix B: Local Road Matching Program Conditions**



## Washtenaw County Road Commission 2024 Local Road Matching Program

The Washtenaw County Road Commission (WCRC) is anticipating it will receive approximately \$36 million in Michigan Transportation Fund (MTF) revenues for 2024 as presented in its 2024 Preliminary Budget adopted on December 6, 2023.

WCRC recognizes that local road funds are inadequate to maintain the 1,060 centerline miles of local roads in Washtenaw County. As a result, WCRC has historically transferred funds from its Primary Road Fund to its Local Road Fund.

### Matching Funds

- a. Road Projects. WCRC has budgeted \$2,000,000 in 2024 for the Local Road Matching Program. The program distributes the total amount to all twenty townships based on the formula used by the Michigan Department of Transportation to allocate local road funds to the 83 counties of Michigan.

| Township    | 2024 Local Matching Program Allocation | 2023 Local Matching Program Allocation |
|-------------|----------------------------------------|----------------------------------------|
| Salem       | \$74,547                               | \$55,910                               |
| Northfield  | 101,480                                | 76,110                                 |
| Webster     | 75,517                                 | 56,637                                 |
| Dexter      | 71,082                                 | 53,312                                 |
| Lyndon      | 55,655                                 | 41,741                                 |
| Sylvan      | 62,292                                 | 46,719                                 |
| Lima        | 70,147                                 | 52,610                                 |
| Scio        | 133,253                                | 99,940                                 |
| Ann Arbor   | 39,266                                 | 29,449                                 |
| Superior    | 126,552                                | 94,914                                 |
| Ypsilanti   | 372,441                                | 279,331                                |
| Pittsfield  | 253,551                                | 190,163                                |
| Lodi        | 90,435                                 | 67,827                                 |
| Freedom     | 63,359                                 | 47,520                                 |
| Sharon      | 49,092                                 | 36,819                                 |
| Manchester  | 67,285                                 | 50,464                                 |
| Bridgewater | 54,877                                 | 41,158                                 |
| Saline      | 44,542                                 | 33,407                                 |
| York        | 99,609                                 | 74,707                                 |
| Augusta     | 95,015                                 | 71,262                                 |
|             | \$2,000,000                            | \$1,500,000                            |

## Washtenaw County Road Commission 2024 Local Road Matching Program



- b. Culverts. Replacement of local road culverts, existing size of 5' diameter and larger, and bridges will be funded by WCRC at no greater than 50% of total cost. This funding source is separate from the \$2 million local road matching funds.

As was the case in 2023, WCRC will continue to cover all costs for dust control applications on local roads as a maintenance cost. Dust control will be applied by WCRC crews as needed throughout the season, typically May – October.

**Townships must notify WCRC on or before Friday, May 17, 2024 of their intent to use matching funds.**

The WCRC Matching Program is subject to the following conditions:

- a) Project Overruns

WCRC staff will provide an estimated cost for each individual project to be included within an agreement between the township and WCRC. If, prior to beginning an individual project, WCRC determines that the original cost estimate will not cover project costs, WCRC will notify the township to determine if the township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpended funds remaining in that township's total township agreement. If the overrun exceeds the total township agreement, WCRC may bill the township up to an additional 10 percent of the total agreement amount with the township. At the township's option, such overruns can be taken from the following year's matching funds.

- b) Billing Procedures

WCRC will send the first billing mid-summer for an amount that equates to 50 percent of the estimated project costs. Township payment is required within 30 days from receipt of the invoice. The final billing will be sent upon completion of the project(s) and due 30 days from receipt of final invoice. Any credits due to townships will be returned at the time of final billing or credited to the following year, as determined by the township. Standard fringe and overhead rates will be applied as defined by PA 51 of 1951, as amended.

- c) Primary Road Matching

Any township board may, at their option, request that a part or all of its allocated WCRC matching funds, along with an equal amount of township funds, be used on a primary road project within the township boundaries.

- d) Local Matching Fund Carryover

If a township determines that they desire to carry over the funds allocated for a given year into the following year, the township must provide written notification to WCRC that they are requesting this carryover and identify an eligible project for which the funds will be held. The WCRC carryover fund will be preserved for one year. After this time, WCRC will reallocate the funds as stated in Paragraph e.

## Washtenaw County Road Commission 2024 Local Road Matching Program



### e) Reallocation of Funds

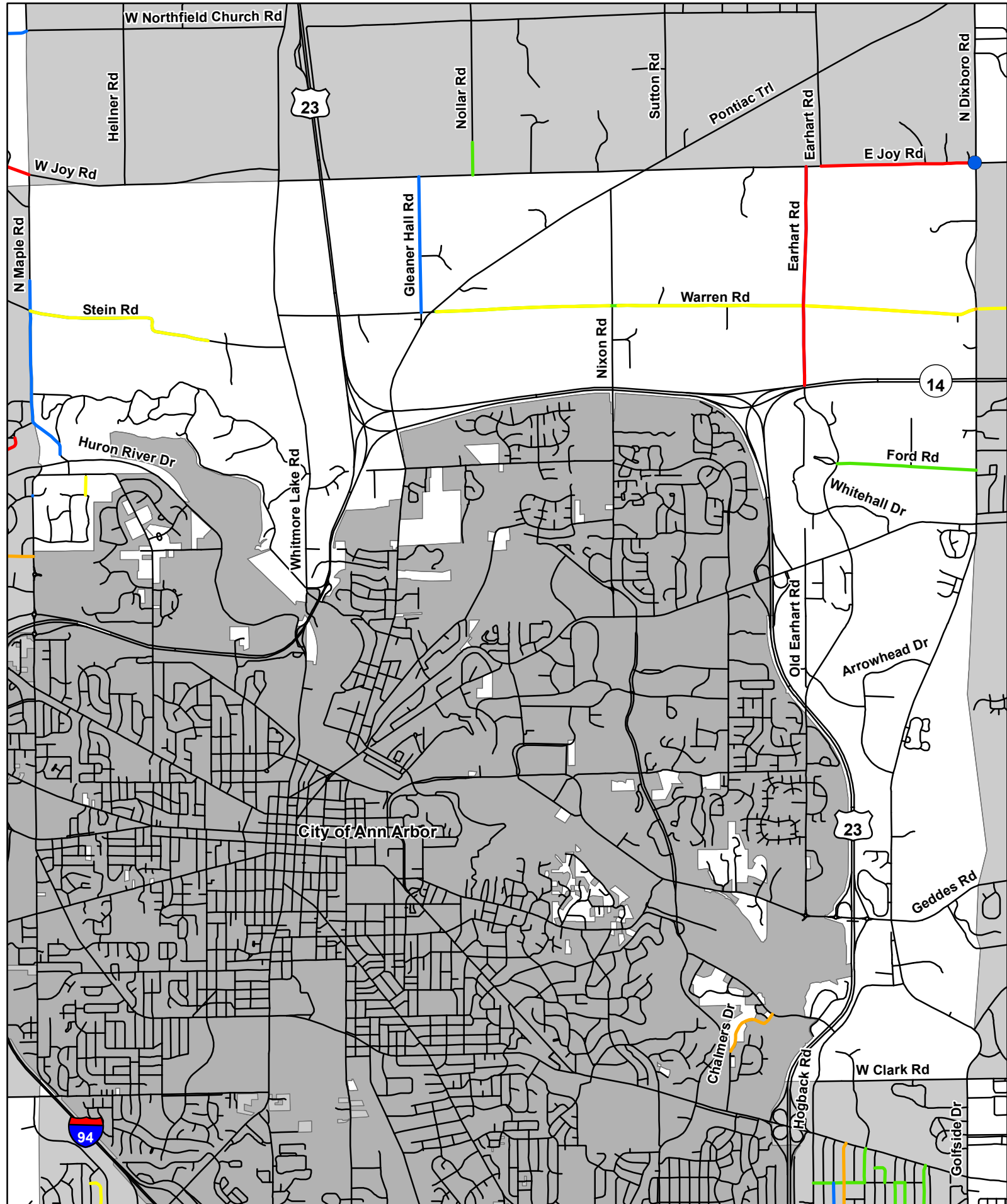
Any township that has not notified WCRC of their intent to use matching funds **on or before Friday, May 17, 2024** will forfeit the allocated matching money. WCRC will determine the amount of unused matching funds and reallocate these funds to primary road maintenance.

## Appendix C: Township Contribution Summary, 2019 – 2023

This chart includes all contributions made by a township to WCRC including local road investments, non-motorized improvements, primary road investments by a **township, etc.**

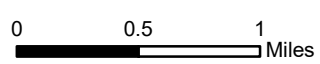
| <b>Township</b> | <b>2019</b>        | <b>2020</b>        | <b>2021</b>        | <b>2022</b>        | <b>2023</b>      | <b>5-Year Average</b> |
|-----------------|--------------------|--------------------|--------------------|--------------------|------------------|-----------------------|
| Ann Arbor       | \$232,862          | \$240,137          | \$601,919          | \$115,034          | \$418,599        | \$321,710             |
| Augusta         | 145,470            | 277,080            | 174,157            | 330,775            | 342,894          | 254,075               |
| Bridgewater     | 64,606             | 16,831             | 59,417             | 63,105             | 97,709           | 60,334                |
| Dexter          | 150,361            | 96,797             | 75,393             | 723,922            | 723,926          | 354,080               |
| Freedom         | 39,090             | 44,743             | 70,463             | 144,034            | 158,564          | 91,379                |
| Lima            | 171,533            | 206,634            | 199,727            | 211,230            | 267,561          | 211,337               |
| Lodi            | 196,082            | 117,308            | 511,702            | 629,674            | 964,296          | 483,812               |
| Lyndon          | 32,872             | 17,424             | 76,395             | 72,297             | 118,210          | 63,440                |
| Manchester      | 38,747             | 31,502             | 67,212             | 136,612            | 353,356          | 125,486               |
| Northfield      | 91,657             | 74,283             | 106,071            | 231,864            | 245,447          | 149,864               |
| Pittsfield      | 2,601,981          | 994,362            | 1,798,975          | 886,052            | 2,302,344        | 1,716,743             |
| Salem           | 3,283,602          | 1,740,718          | 235,209            | 86,211             | 270,001          | 1,123,148             |
| Saline          | 149,038            | 557,529            | 145,983            | 219,427            | 199,347          | 254,265               |
| Scio            | 20,383             | 501,479            | 230,744            | 350,224            | 469,462          | 314,458               |
| Sharon          | 98,669             | 54,138             | 109,206            | 248,572            | 48,258           | 111,769               |
| Superior        | 168,491            | 65,626             | 450,374            | 186,050            | 167,544          | 207,617               |
| Sylvan          | 26,115             | 114,611            | 96,908             | 106,823            | 90,822           | 87,056                |
| Webster         | 198,297            | 38,428             | 487,377            | 412,905            | 74,693           | 242,340               |
| York            | 205,542            | 375,053            | 843,327            | 1,008,932          | 564,022          | 599,375               |
| Ypsilanti       | 1,147,958          | 809,371            | 978,513            | 968,850            | 1,765,042        | 1,133,947             |
| <b>Totals</b>   | <b>\$9,063,358</b> | <b>\$6,374,053</b> | <b>\$7,319,072</b> | <b>\$7,132,591</b> | <b>9,642,096</b> | <b>\$7,472,268</b>    |

## **Appendix D: Township Local Road Investment Map**

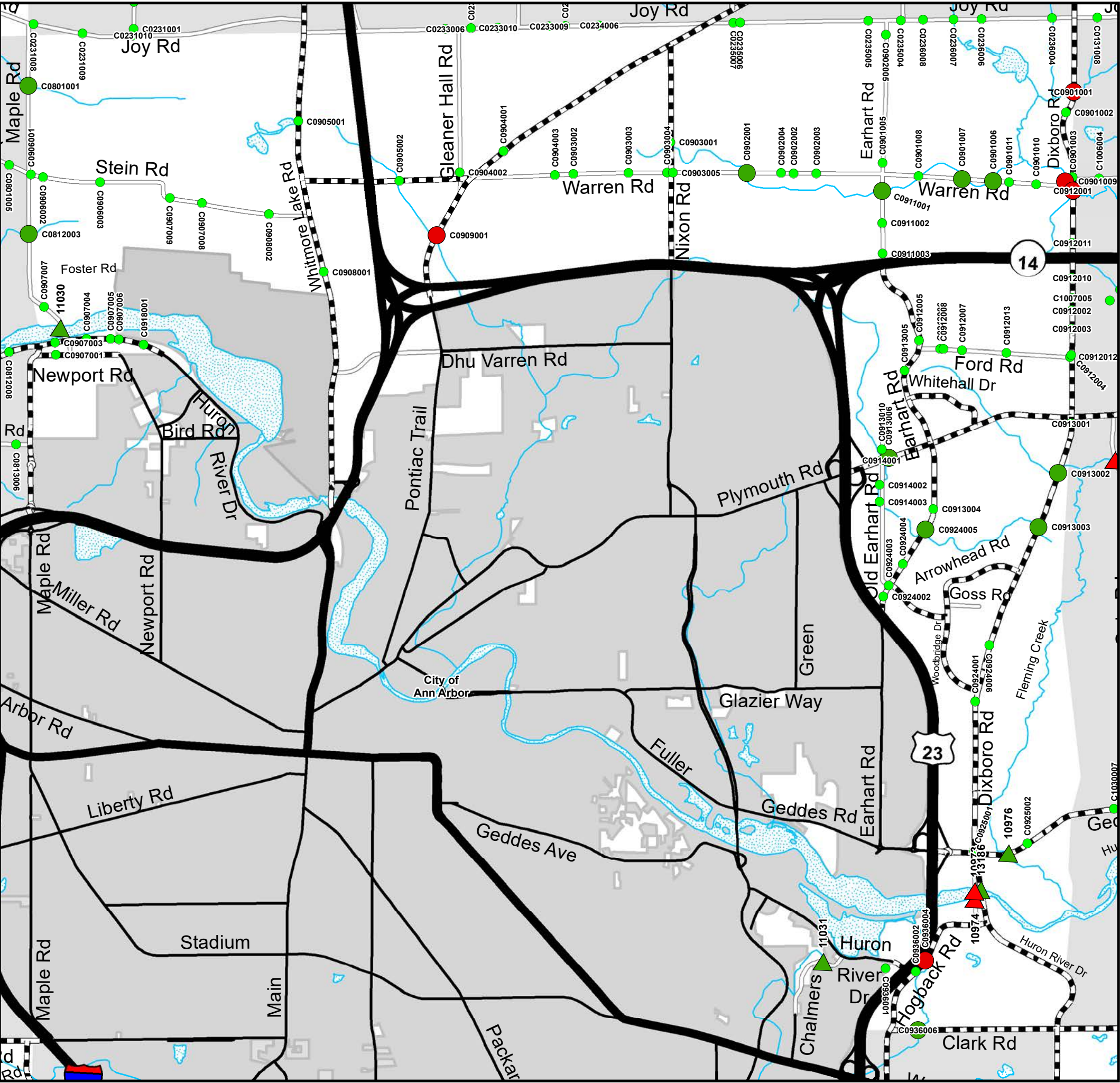


- |      |      |
|------|------|
| 2019 | 2022 |
| 2020 | 2023 |
| 2021 |      |

**Ann Arbor Township**  
Locally Funded  
Road Improvement Projects  
2019 - 2023



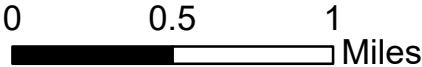
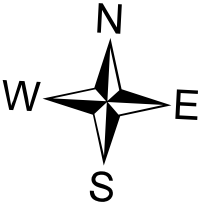
## **Appendix E: Local Collector Road Bridges and Culverts**



# ANN ARBOR TOWNSHIP

## LEGEND

- State Trunkline
- County Primary
- County Local
- Township Boundary
- Lake/River
- Culvert Locations Span Size
  - Less than 5 feet
  - Greater than 5 feet
- Bridge Locations 20 Feet and Greater
  - Poor Condition Rating



## Appendix F: Summary of Local Road Needs, By Township

| Township      | Total Needs<br>for Local<br>Paved Roads | Total Needs<br>for Local<br>Unpaved<br>Roads | Total Needs<br>for Local<br>Roads | Average 10-year<br>Annual Expenditure<br>Needed for Local<br>Roads |
|---------------|-----------------------------------------|----------------------------------------------|-----------------------------------|--------------------------------------------------------------------|
| Ann Arbor     | \$1,898,900                             | \$1,331,800                                  | \$3,230,700                       | \$323,070                                                          |
| Augusta       | \$2,399,560                             | \$4,796,600                                  | \$7,196,160                       | \$719,616                                                          |
| Bridgewater   | \$240,680                               | \$4,055,000                                  | \$4,295,680                       | \$429,568                                                          |
| Dexter        | \$3,691,100                             | \$2,559,800                                  | \$6,250,900                       | \$625,090                                                          |
| Freedom       | \$67,920                                | \$4,627,000                                  | \$4,694,920                       | \$469,492                                                          |
| Lima          | \$1,396,940                             | \$4,045,000                                  | \$5,441,300                       | \$544,130                                                          |
| Lodi          | \$2,599,600                             | \$4,223,000                                  | \$6,822,600                       | \$682,260                                                          |
| Lyndon        | \$100,320                               | \$3,693,200                                  | \$3,793,520                       | \$379,352                                                          |
| Manchester    | \$138,320                               | \$4,623,400                                  | \$4,761,720                       | \$476,172                                                          |
| Northfield    | \$3,573,560                             | \$4,725,800                                  | \$8,298,240                       | \$829,824                                                          |
| Pittsfield    | \$19,113,520                            | \$1,428,200                                  | \$20,541,720                      | \$2,054,172                                                        |
| Salem         | \$1,356,640                             | \$3,343,000                                  | \$4,699,640                       | \$469,964                                                          |
| Saline        | \$137,440                               | \$2,790,400                                  | \$2,927,840                       | \$292,784                                                          |
| Scio          | \$5,970,480                             | \$2,942,400                                  | \$8,912,880                       | \$891,288                                                          |
| Sharon        | \$3,800                                 | \$3,469,000                                  | \$3,472,800                       | \$347,280                                                          |
| Superior      | \$8,272,480                             | \$2,903,600                                  | \$11,176,080                      | \$1,117,608                                                        |
| Sylvan        | \$5,776,280                             | \$2,621,800                                  | \$8,398,080                       | \$839,808                                                          |
| Webster       | \$562,720                               | \$4,138,800                                  | \$4,701,520                       | \$470,152                                                          |
| York          | \$8,171,120                             | \$2,682,800                                  | \$10,843,800                      | \$1,084,380                                                        |
| Ypsilanti     | \$38,007,660                            | \$983,600                                    | \$38,780,340                      | \$3,878,034                                                        |
| <b>TOTALS</b> | <b>\$103,479,040</b>                    | <b>\$65,984,200</b>                          | <b>\$169,463,240</b>              | <b>\$16,946,324</b>                                                |

## Appendix G: Taxable Valuation Data, By Township

| Township      | 2023 Taxable Value      | Millage Amount        |                        |                        |                        |
|---------------|-------------------------|-----------------------|------------------------|------------------------|------------------------|
|               |                         | 0.50                  | 1.00                   | 2.00                   | 3.00                   |
| Ann Arbor     | \$686,946,281           | \$343,473.14          | \$686,946.28           | \$1,373,892.56         | \$2,060,838.84         |
| Augusta       | \$302,958,731           | \$151,479.37          | \$302,958.73           | \$605,917.46           | \$908,876.19           |
| Bridgewater   | \$114,823,834           | \$57,411.92           | \$114,823.83           | \$229,647.67           | \$344,471.50           |
| Dexter        | \$492,960,132           | \$246,480.07          | \$492,960.13           | \$985,920.26           | \$1,478,880.40         |
| Freedom       | \$249,440,148           | \$124,720.07          | \$249,440.15           | \$498,880.30           | \$748,320.44           |
| Lima          | \$297,474,548           | \$148,737.27          | \$297,474.55           | \$594,949.10           | \$892,423.64           |
| Lodi          | \$540,363,892           | \$270,181.95          | \$540,363.89           | \$1,080,727.78         | \$1,621,091.68         |
| Lyndon        | \$200,811,570           | \$100,405.79          | \$200,811.57           | \$401,623.14           | \$602,434.71           |
| Manchester    | \$247,203,183           | \$123,601.59          | \$247,203.18           | \$494,406.37           | \$741,609.55           |
| Northfield    | \$447,719,686           | \$223,859.84          | \$447,719.69           | \$895,439.37           | \$1,343,159.06         |
| Pittsfield    | \$2,553,545,058         | \$1,276,772.53        | \$2,553,545.06         | \$5,107,090.12         | \$7,660,635.17         |
| Salem         | \$473,617,438           | \$236,808.72          | \$473,617.44           | \$947,234.88           | \$1,420,852.31         |
| Saline        | \$145,379,367           | \$72,689.68           | \$145,379.37           | \$290,758.73           | \$436,138.10           |
| Scio          | \$1,657,080,716         | \$828,540.36          | \$1,657,080.72         | \$3,314,161.43         | \$4,971,242.15         |
| Sharon        | \$120,528,577           | \$60,264.29           | \$120,528.58           | \$241,057.15           | \$361,585.73           |
| Superior      | \$838,384,598           | \$419,192.30          | \$838,384.60           | \$1,676,769.20         | \$2,515,153.79         |
| Sylvan        | \$267,226,198           | \$133,613.10          | \$267,226.20           | \$534,452.40           | \$801,678.59           |
| Webster       | \$536,063,600           | \$268,031.80          | \$536,063.60           | \$1,072,127.20         | \$1,608,190.80         |
| York          | \$555,402,479           | \$277,701.24          | \$555,402.48           | \$1,110,804.96         | \$1,666,207.44         |
| Ypsilanti     | \$1,707,054,275         | \$853,527.14          | \$1,707,054.28         | \$3,414,108.55         | \$5,121,162.83         |
| <b>Totals</b> | <b>\$12,434,984,311</b> | <b>\$6,217,492.16</b> | <b>\$12,434,984.31</b> | <b>\$24,869,968.62</b> | <b>\$37,304,952.93</b> |

# 2025 – 2028 Roads & Non-motorized Millage



Thursday, February 29  
Wednesday, March 13  
Thursday, March 14

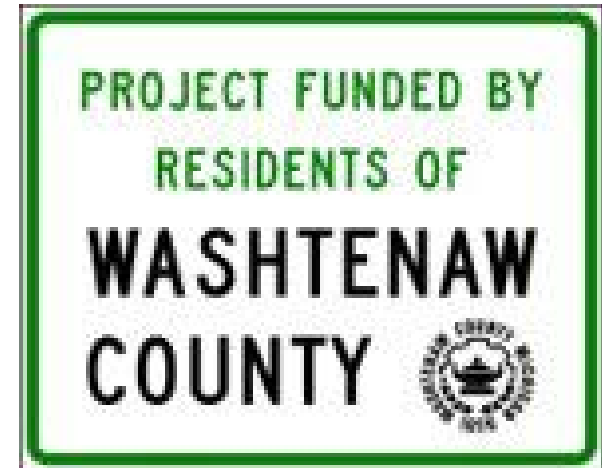


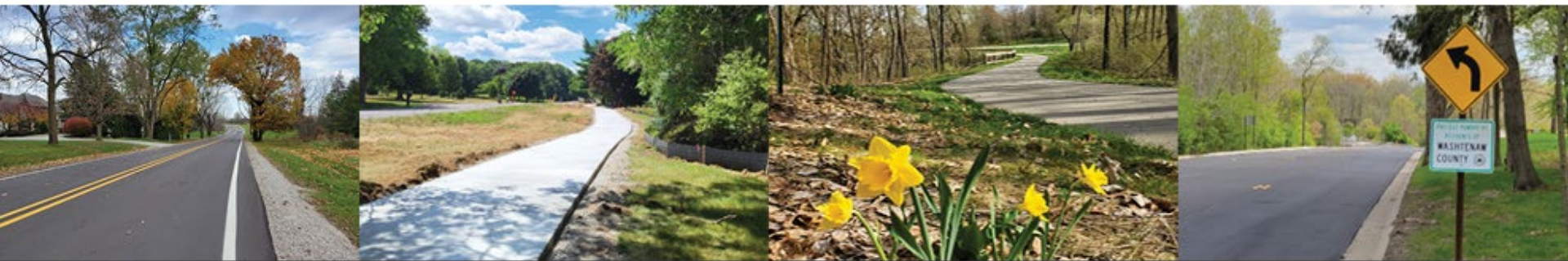
  @Washtenawroads

# Agenda



- I. Welcome and Introductions
- II. A look back: 2014 - 2024
- III. Asset Management
- IV. 2025 – 2028 Millage Plan
- V. Q&A
- VI. Lunch





# Welcome & Introductions



# Welcome & Introductions



**Matthew F. MacDonell, P.E.**  
Washtenaw County Road Commission  
Managing Director



**Coy Vaughn**  
Washtenaw County Parks & Recreation Commission  
Director

# Welcome & Introductions

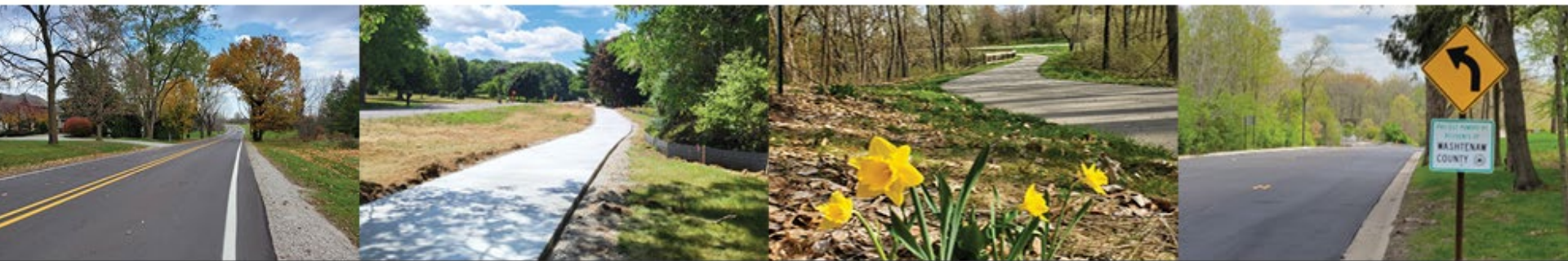
PROJECT FUNDED BY  
RESIDENTS OF  
**WASHTENAW  
COUNTY**



**Brent Schlack, P.E.**  
WCRC Director of Engineering/  
County Highway Engineer



**Adam Lape**  
WCRC, Director of Operations



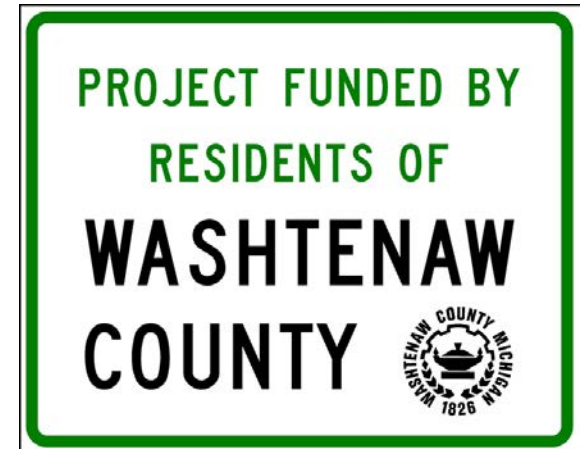
# A look back: 2014 -2024



# History

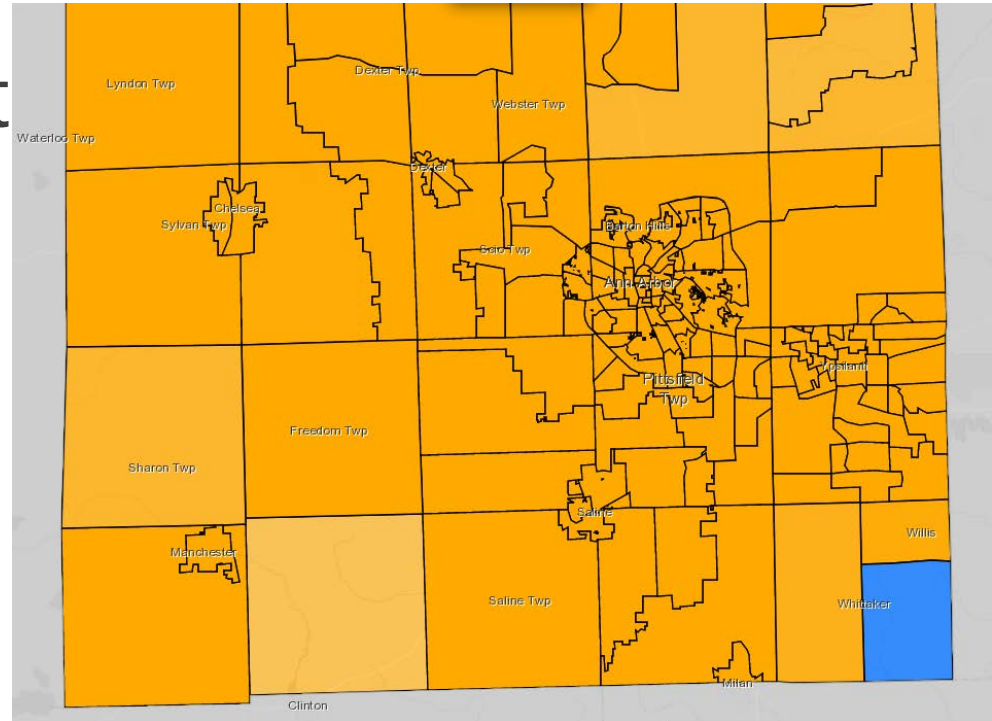


- County Board of Commissioners approved Public Act 283 in 2014 & 2015
- BOC placed roads & non-motorized millage on the ballot in 2016 & 2020.
  - 0.5 millage
  - 4-year millage



# 2020 Election

- Millage passed with 77% support
- 140 out of 141 precincts voted YES!
- Thank you for your support!





# 2021 –2024 Millage Financials



## Distribution of 0.5 mil revenue

| Agency                                                               | Approx. Annual Distribution |
|----------------------------------------------------------------------|-----------------------------|
| Washtenaw County Road Commission                                     | \$4 million                 |
| Cities                                                               | \$3.1 million               |
| Washtenaw County Parks and Recreation Commission (for non-motorized) | \$1.8 million               |
| Total                                                                | \$8.9 million               |

# 2021-2024 Road & Non-Motorized Map



## Washtenaw County Millage Projects 2021-2024

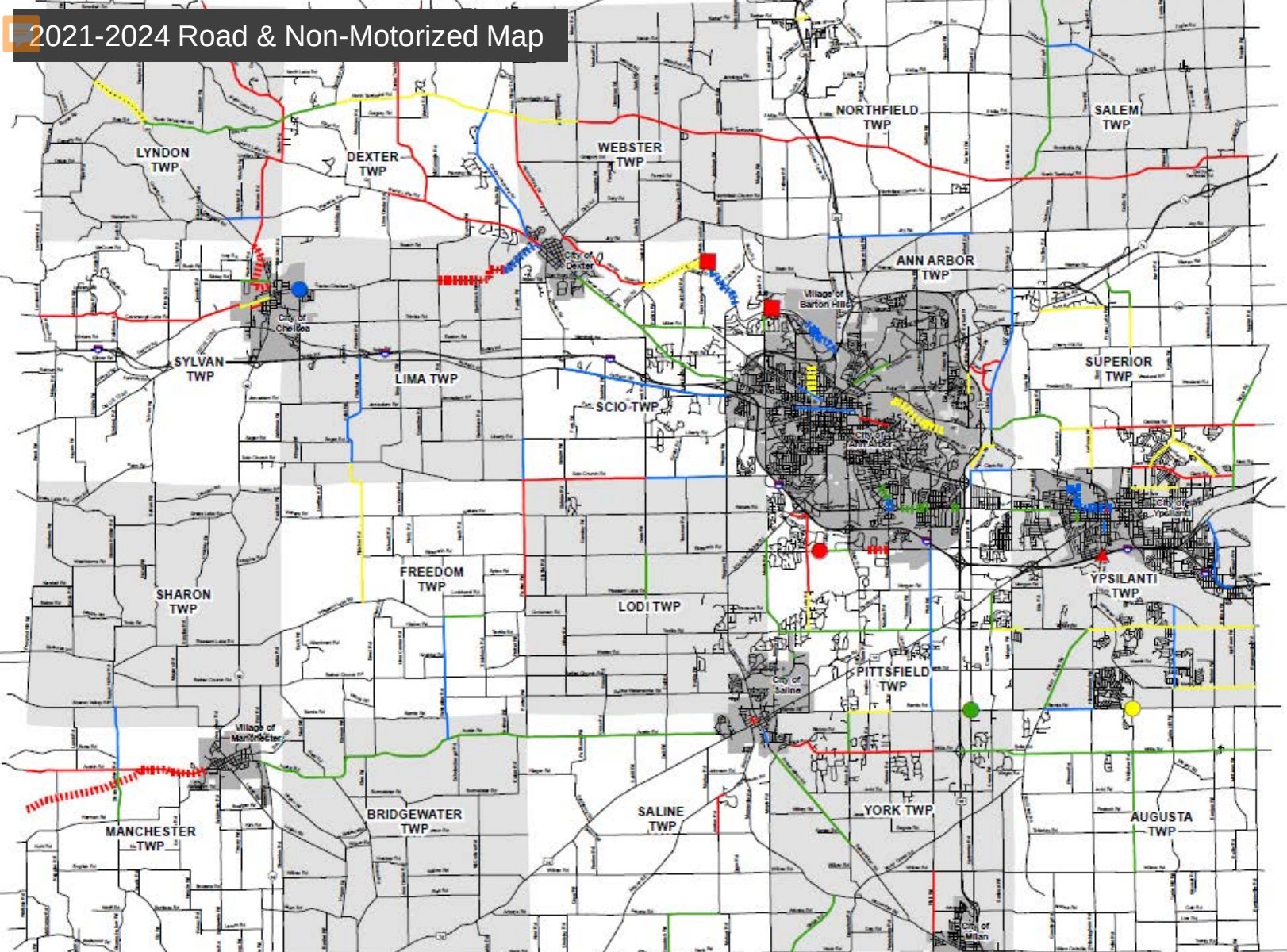
Road  
and Non-Motorized  
Projects

### Road Projects

- 2021
- 2022
- 2023
- 2024
- Road Intersection Project
- Bridge Project

### Non-Motorized Projects

- 2021
- 2022
- 2023
- 2024
- Non-Motorized Project



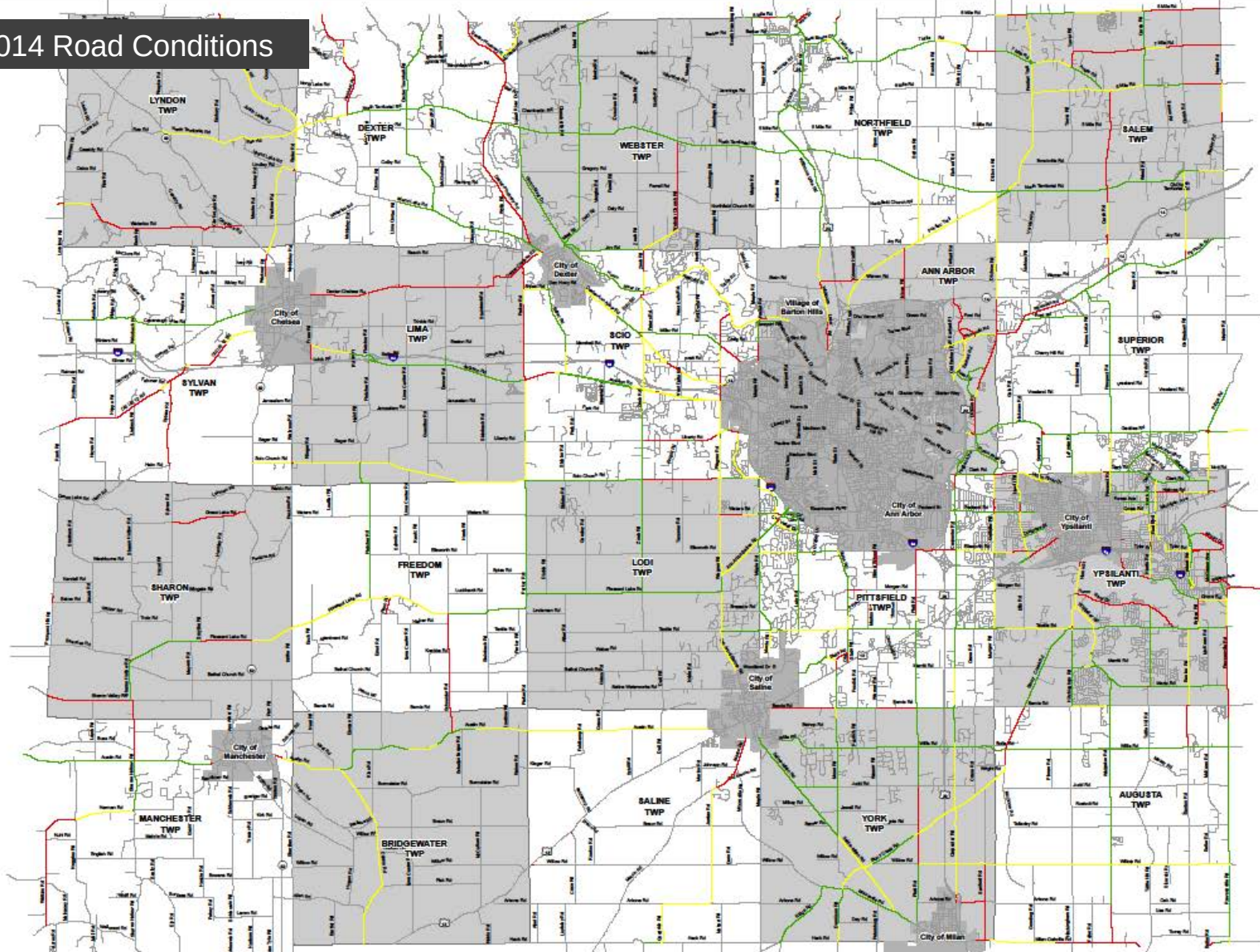


# 2021 – 2024 WCRC Projects



| Type of Work              | Miles               |
|---------------------------|---------------------|
| Chip seal                 | 160                 |
| Mill and overlay          | 26                  |
| Pulverize and resurface   | 19                  |
| Limestone resurfacing     | 7                   |
| Concrete pavement repairs | 4                   |
| Pave unpaved roads        | 2                   |
| <b>Total</b>              | <b>218 miles</b>    |
| Intersections             | 3                   |
| <b>Estimated cost</b>     | <b>\$18 million</b> |

# 2014 Road Conditions



Current Pavement Surface  
Evaluations and Ratings  
(PASER)  
County Primary  
2014

Good - Routine Maintenance  
(8-10)

**20%**

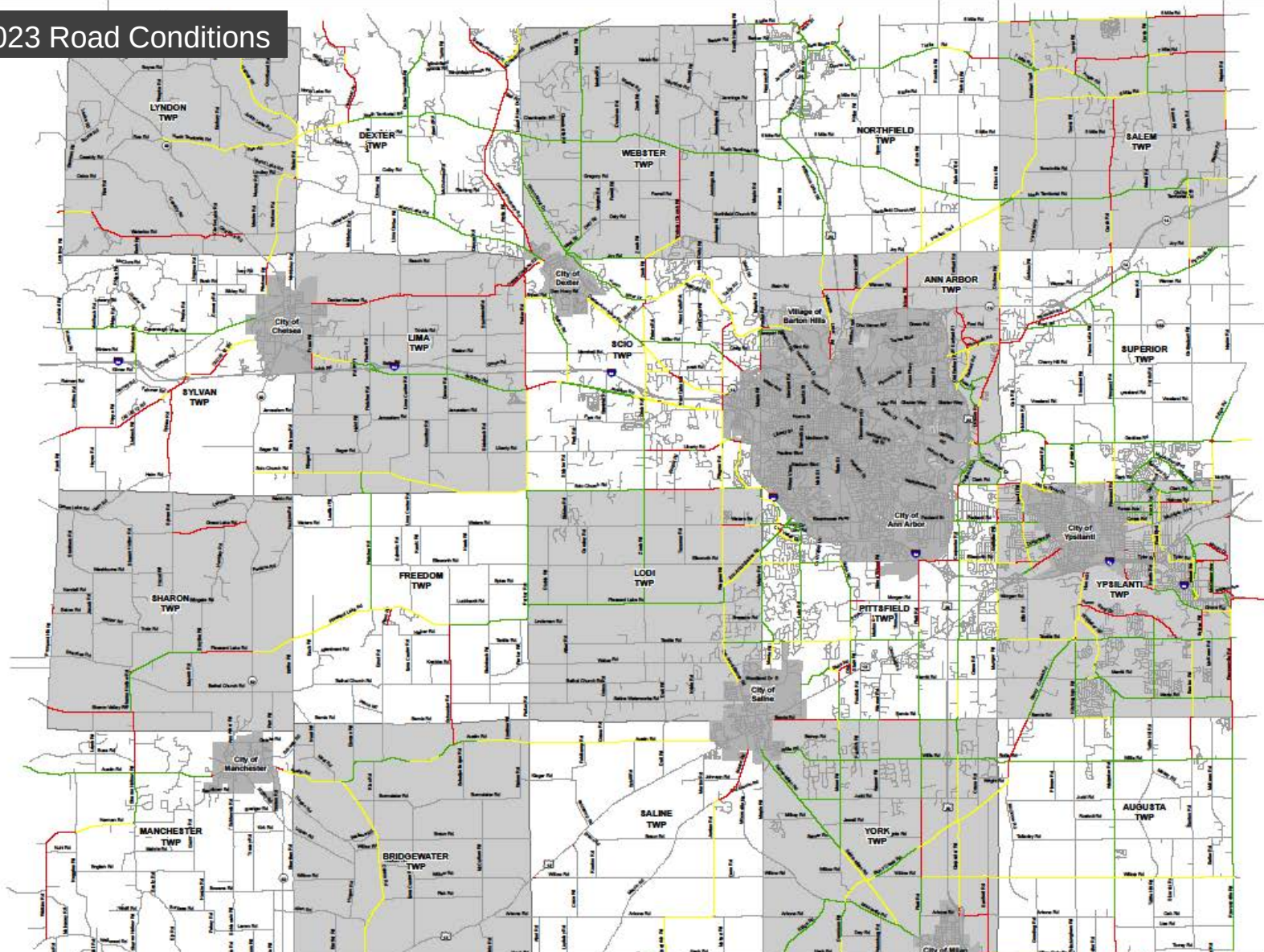
Fair - Capital Preventative  
Maintenance  
(5-7)

**39%**

Poor - Structural Improvement  
(1-4)

**41%**

# 2023 Road Conditions



Current Pavement Surface Evaluations and Ratings (PASER)

County Primary

Good - Routine Maintenance (8-10)

**47%**

Fair - Capital Preventative Maintenance (5-7)

**32%**

Poor - Structural Improvement (1-4)

**21%**

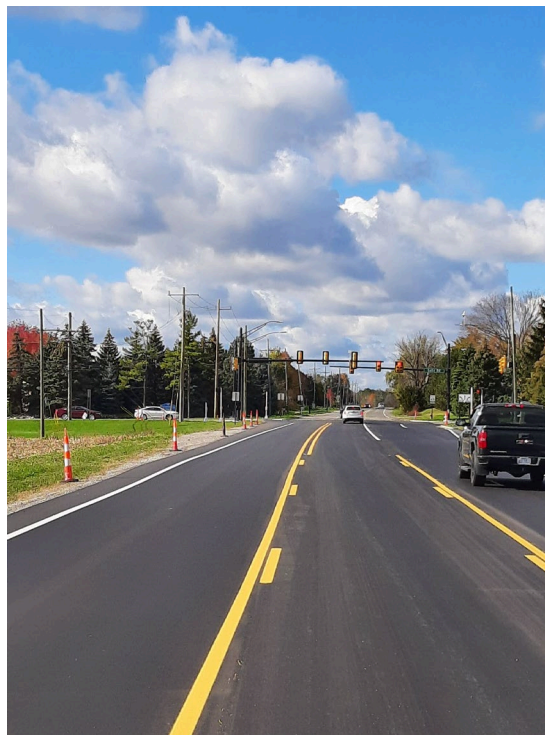




# 2021 Millage Projects



Geddes Rd between Dixboro Rd & Superior Rd (Ann Arbor, Superior Twps.) , 2021



Ellsworth Rd between Oak Valley Dr & State Rd (Pittsfield Twp), 2021



Miller Rd between Zeeb Rd & Wagner Rd (Scio Twp), 2021



# 2022 Millage Projects



Platt Rd between the City of Milan & Willow Rd (York Twp), 2022



N. Territorial Rd between Mast Rd & Napier Rd (Northfield, Salem, Webster Twps.) 2022



Scio Church Rd between Shield Rd & Zeeb Rd (Scio, Lodi Twps.), 2022



# 2023 Millage Projects



D3 Section of the Border-To-Border Pathway  
near the Huron River (Scio Twp), 2023



Textile Rd between Crane Rd & Munger Rd  
(Ypsilanti Twp), 2023



Bemis Rd between Moon Rd & Warner  
Rd (Pittsfield, York Twps.), 2023

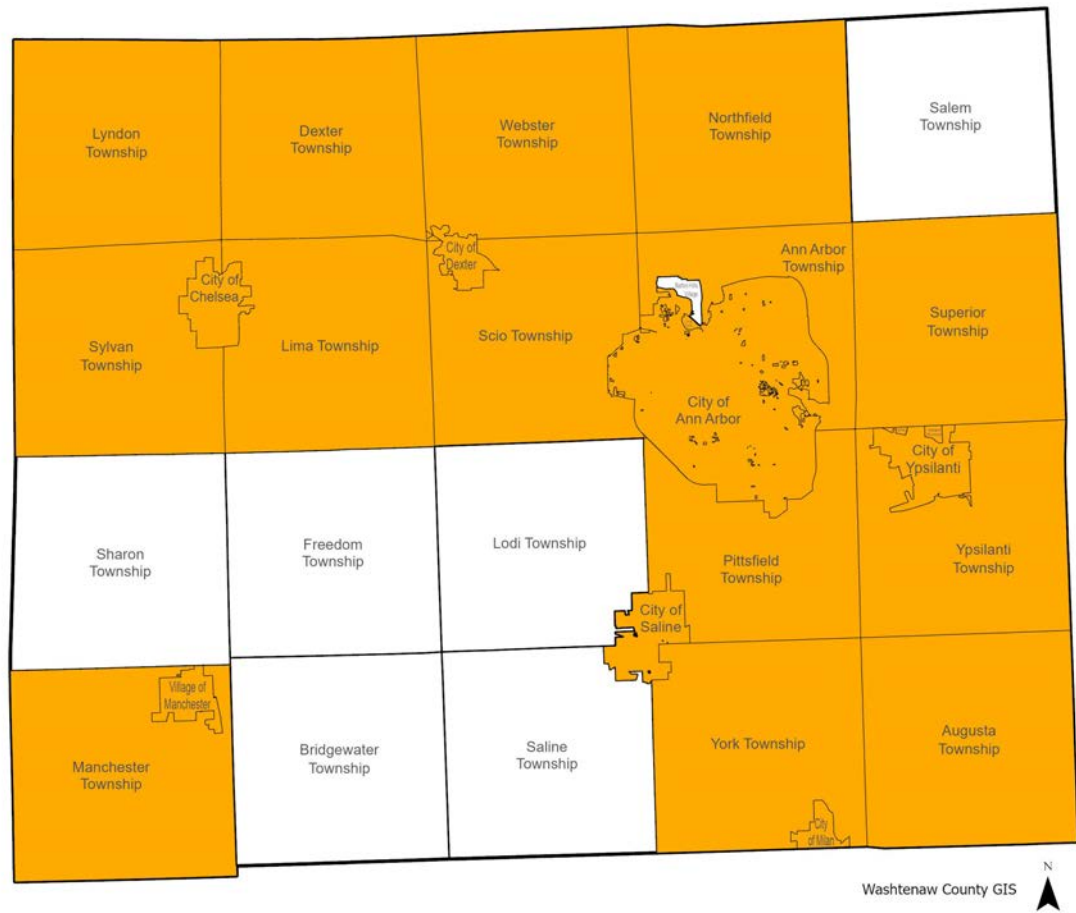


# 2021–2024 Non-Motorized Projects

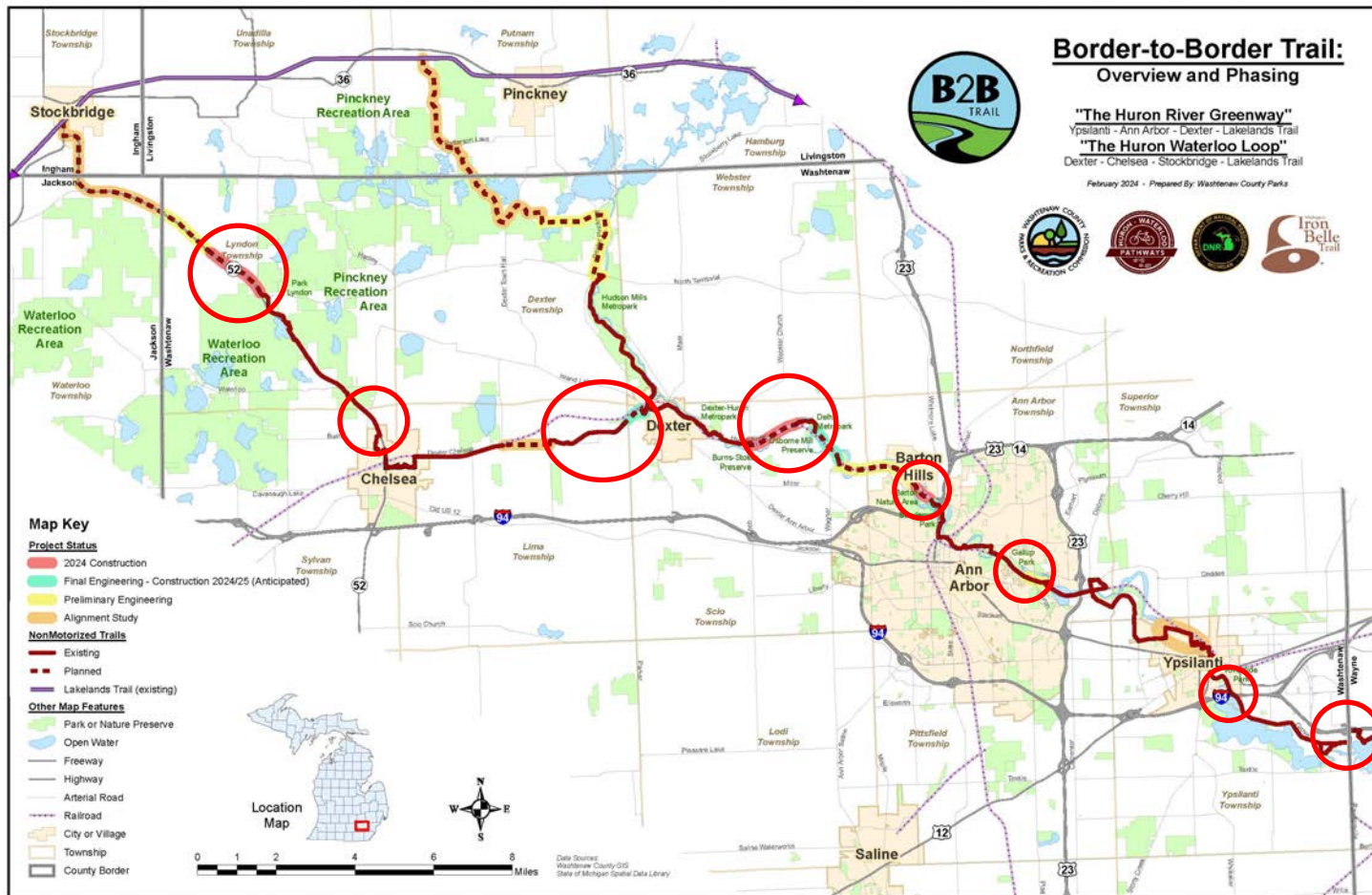
| Project Type                                                                          | Estimated Cost                                               |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <b>B2B Trail Projects</b><br>(10 projects, 10 miles, 15 partner agencies/communities) | \$20 million                                                 |
| <b>Connecting Communities Grants</b><br>(10 projects, 9 communities)                  | \$3.5 million*<br>*2024 still to be awarded (\$600,000/year) |
| <b>Total</b>                                                                          | <b>\$23.5 million</b>                                        |



# Non-Motorized Projects



# Non-Motorized Projects 2021-24





# Non-Motorized Projects



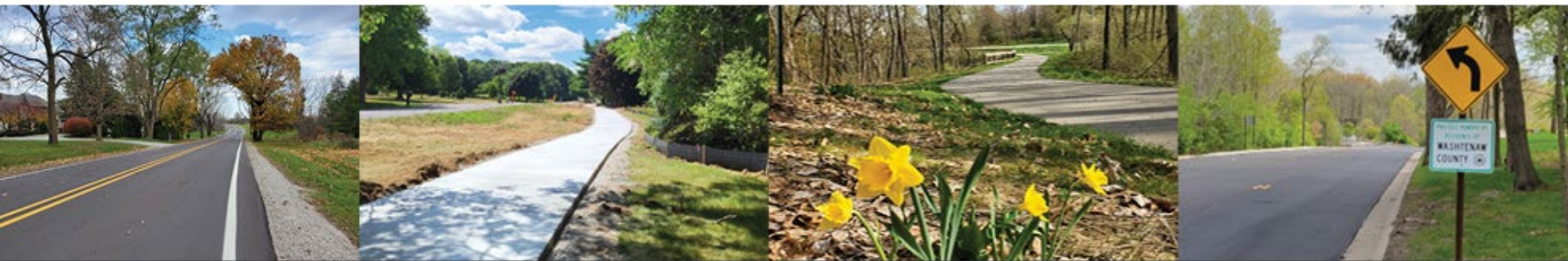
Non-motorized improvement along Grove Rd over I-94, (Ypsilanti Twp), 2021



Chelsea- Connection pathway, M-52 (Sylvan Twp), 2022



Border to Border Trail along Huron River (Scio Twp), 2023



# Asset Management





# Asset Management - Definition



- “Ongoing process of **maintaining, preserving, upgrading,** and operating physical assets **cost-effectively,** based on a **continuous physical inventory and condition assessment and investment** to achieve established performance goals.”



# Definition



- **Primary Roads** – Public roads that connect communities, generally have the most traffic
  - Examples: Jackson Rd, Saline-Milan Rd, Pontiac Trail
- **Local Roads** – Public roads that connect people to their homes, including subdivision roads



# PASER

- **P**avement **S**urface **E**valuation and **R**ating
  - Visual inspection
  - **Good**, **Fair** or **Poor** designations

# PASER

- Good
  - Little or no maintenance required
  - Keep good with crack seal and chip seal



# PASER

- Fair
  - Preservation maintenance suggested
  - Mill and resurface to good condition
  - Keep fair with crack seal and chip seal



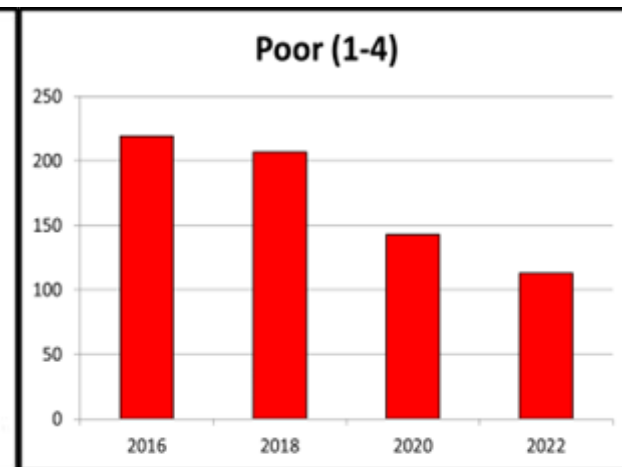
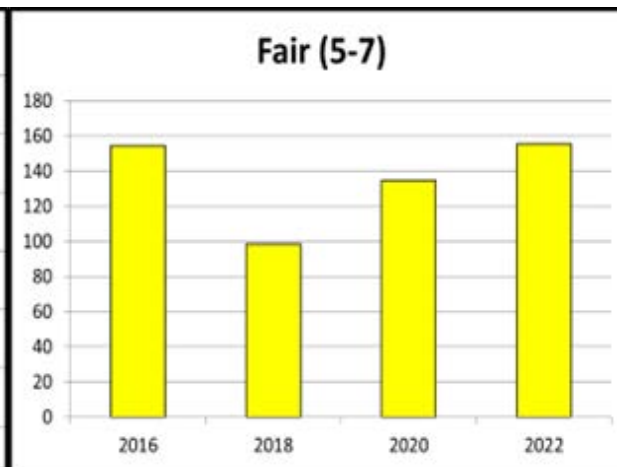
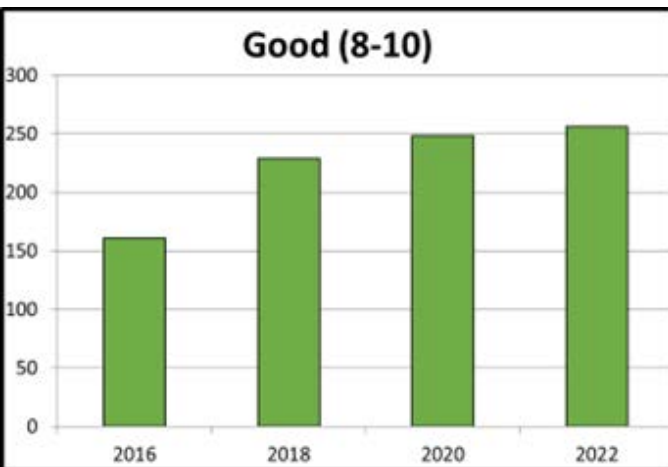
# PASER

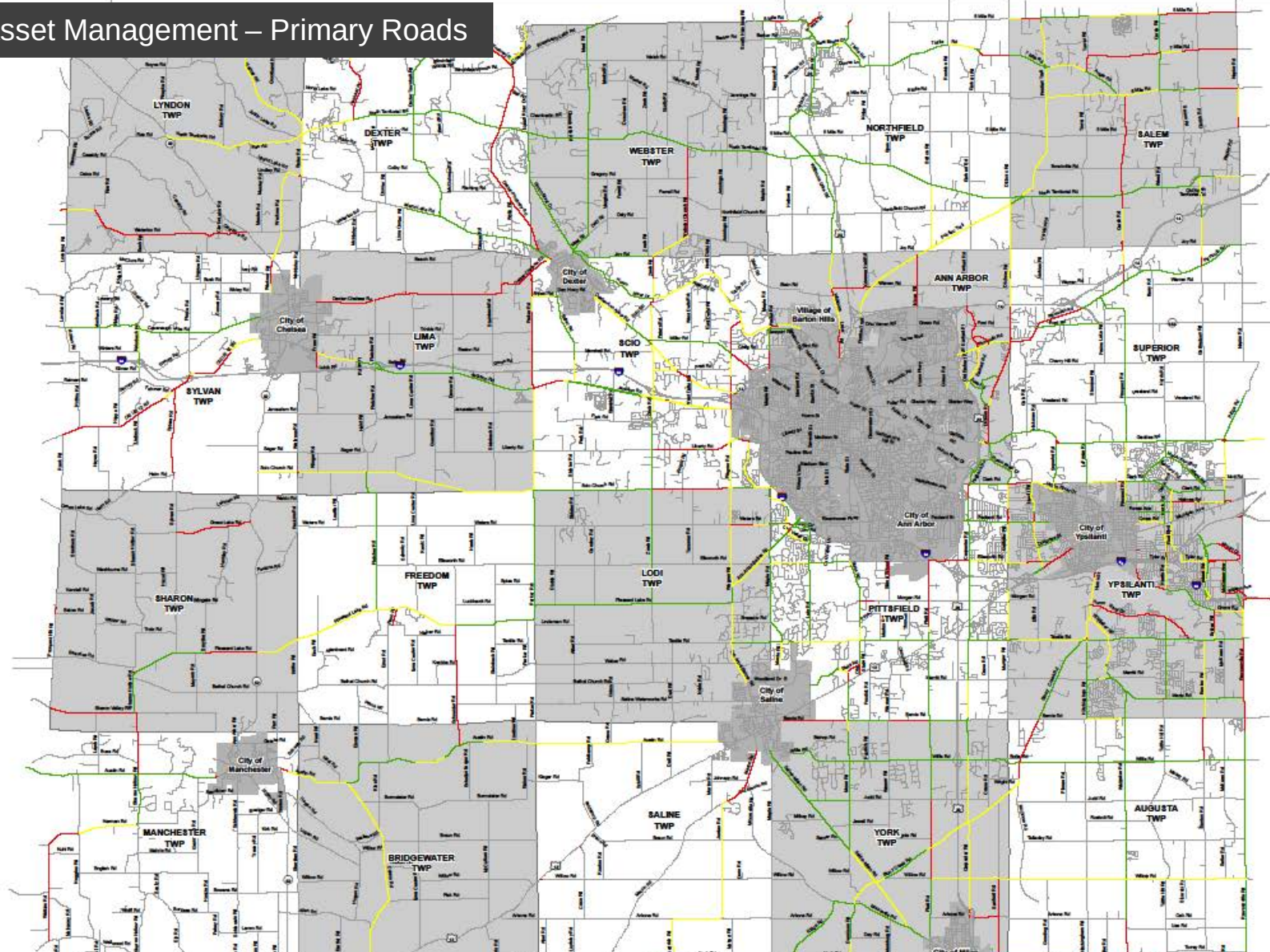
- Poor
  - Structural improvement or reconstruction needed
  - Pulverize and resurface to good condition





# Asset Management – Primary Roads





Current Pavement Surface  
Evaluations and Ratings  
(PASER)

County Primary

Good - Routine Maintenance  
(8-10)

**47%**

Fair - Capital Preventative  
Maintenance (5-7)

**32%**

Poor - Structural Improvement  
(1-4)

**21%**



# Challenges & Solution





# Challenges

- Lack of funding
  - When to fix the worst roads?
- Public perception



**Stephanie Marie Eisemann** What was the point of this? Wasn't half of it just redone at the end of last year ?

[Like](#) · [Reply](#) · [Message](#) · 1w



# WCRC Strategy

- Focus on preventative maintenance
- Apply the right fix, at the right time, in the right place
- Extend the service life of the road

# Preservation

- For pavement in good/fair condition
- WCRC uses two types for paved roads
  1. Crack sealing
  2. Seal coat (chip seal and fog seal)



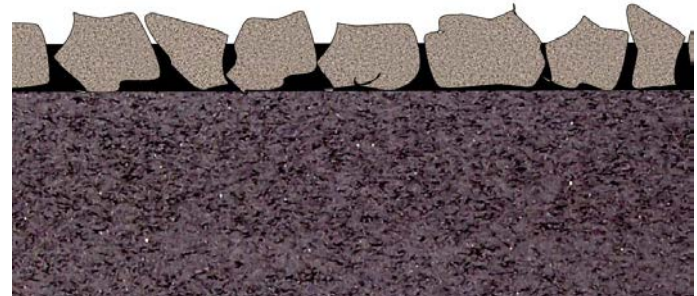
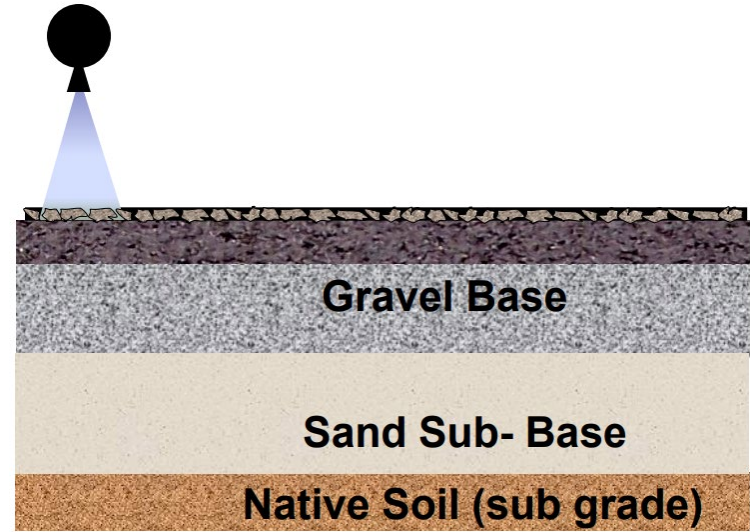
# Crack Seal



# Chip Seal (Seal Coat)

- Liquid asphalt followed by aggregate chips
- Seals pavement from water
- Helps slowdown oxidation from sun
- Non-structural, no rut filling capacity

- Lasts 3 to 5 years
- ~\$40,000 per mile



# Chip Seal



# Resurfacing

1. Mill and overlay
  - For pavement in fair condition
2. Pulverize and overlay
  - For pavement in poor condition
3. Limestone/gravel lift
  - For unpaved roads





# 2025 – 2028 Millage Plan





# What we know?

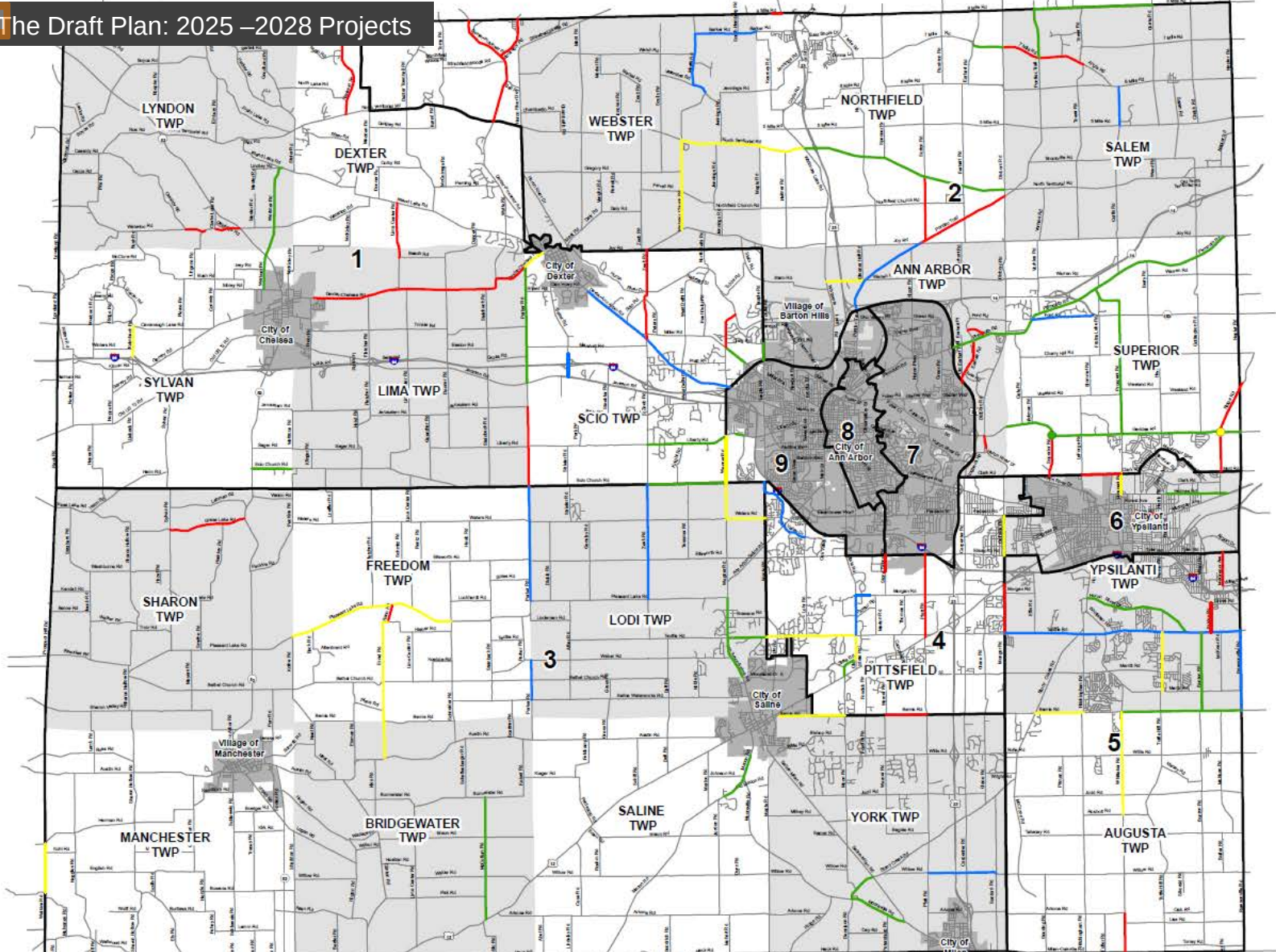
- Core messages
  - Not a new tax
  - Local dollars, invested locally
  - No one else is going to solve our problem
  - Helps leverage other funds



Washtenaw County  
Millage Projects  
2025-2028  
**DRAFT**

Road Projects

- 2025 (green line)
- 2026 (red line)
- 2027 (yellow line)
- 2028 (blue line)





# 2025 - 2028 Millage



- Goals
  - Focused on primary roads
  - Put money collected back into each community
  - Accountability
    - Provide a list of projects to be completed
  - Variety of treatments
    - Chip seal
    - Mill and overlay
    - Pulverize and resurfacing
    - Unpaved road resurfacing



# 2025 –2028 Millage Financials



## Distribution of 0.5 mil revenue

| Agency                                                               | Approx. Annual Distribution |
|----------------------------------------------------------------------|-----------------------------|
| Washtenaw County Road Commission                                     | \$4.6 million               |
| Cities                                                               | \$3.5 million               |
| Washtenaw County Parks and Recreation Commission (for non-motorized) | \$2.0 million               |
| Total                                                                | \$10.1 million              |

# 2025 - 2028 Millage (before)



Werkner at M-52 to Sibley Rd (Sylvan Twp), 2025



Dixboro Rd between Huron River Dr and Geddes Rd (Ann Arbor Twp), 2026

# 2025 - 2028 Millage (before)



Bemis Rd at Moon Rd (Pittsfield & York Twps), 2027



Rawsonville Rd between Bemis Rd & Textile Rd (Augusta & Ypsilanti Twps), 2028



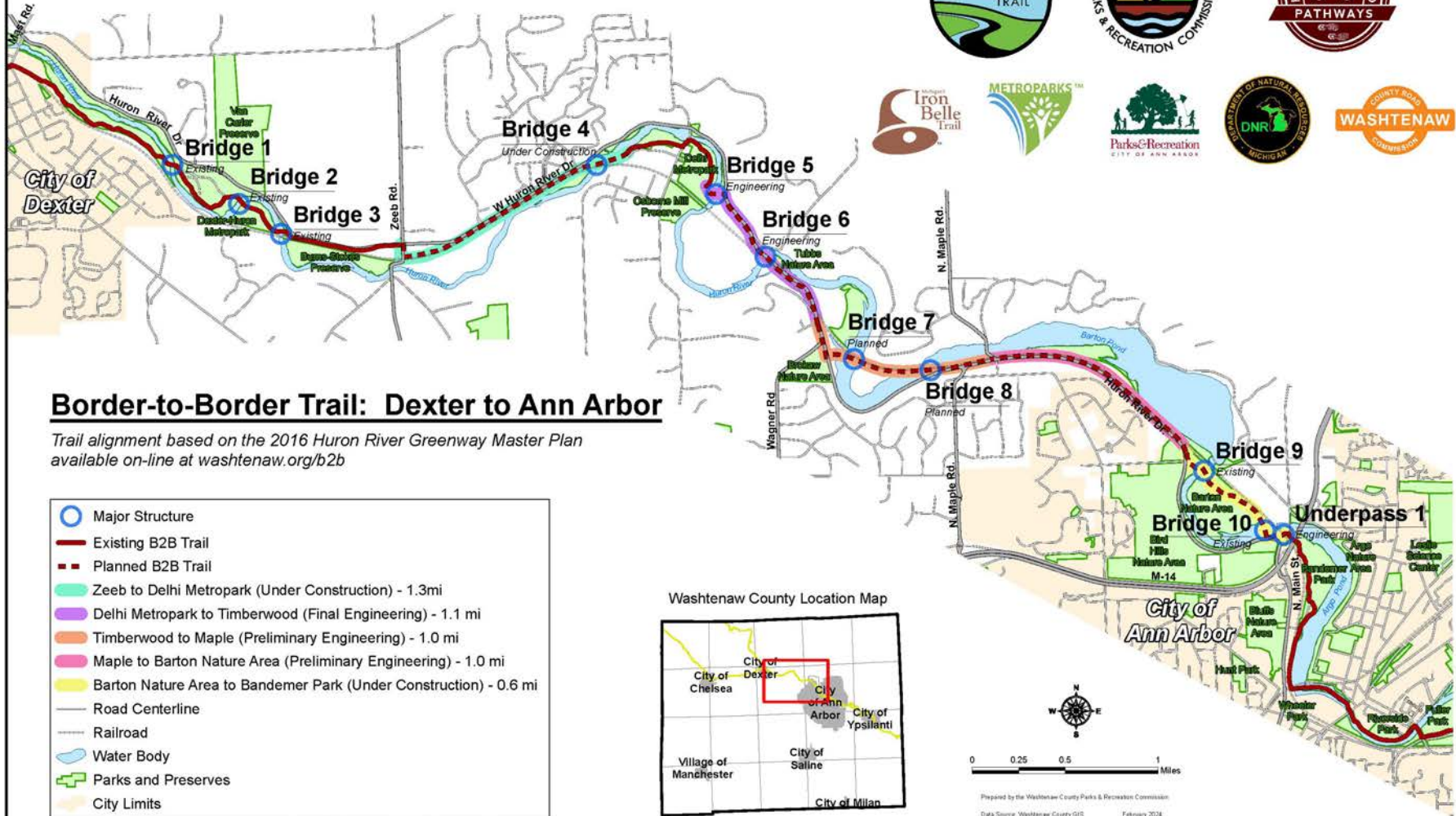
# Non-Motorized 2025 –2028 Projects



Dexter Connection (Bell Road Bridge)



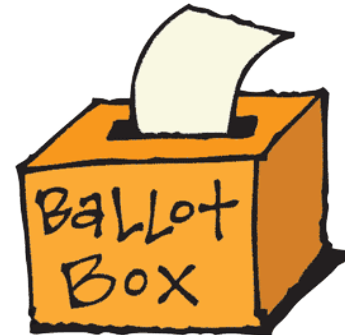
Barton-Bandemer Tunnel (Ann Arbor)



# 2025 – 2028 Millage



- Request to BOC
  - Four-year, 0.5 mil renew & restore
  - 20% to non-motorized projects
  - Specific project plan
  - Place on the **August 6, 2024**, state & local primary ballot



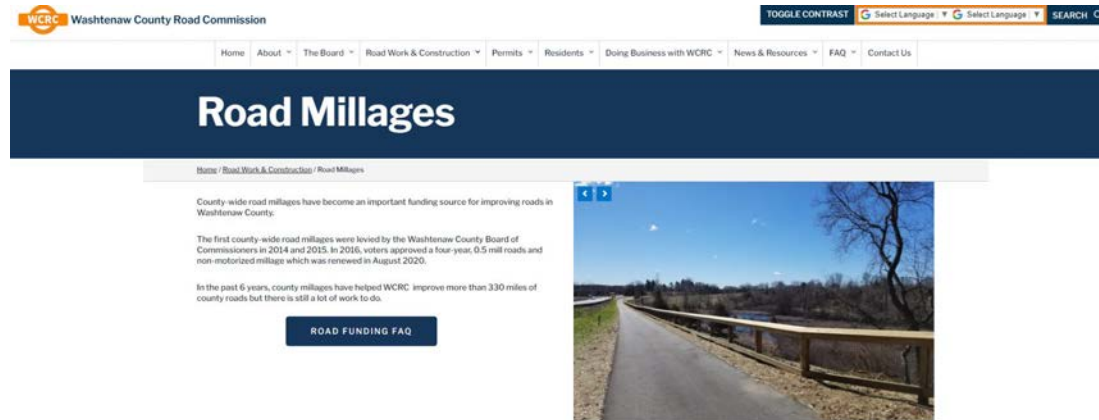
# Renew & Restore: Next Steps

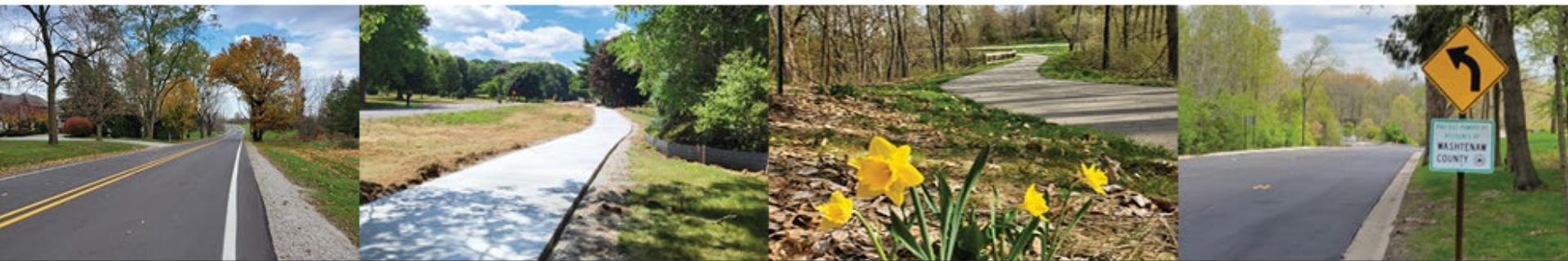
- Education Workshops
  - February 29, March 13 & 14
- Resolution of support
  - Township / City
- Elected official comments
  - Due by March 31
- WCRC Working Session
  - April 16
- BOC action to place on ballot



# Education Efforts

- Webpage within [wcroads.org](http://wcroads.org)
- Public meeting
- Media outreach
- Social media
- Road and trail signs





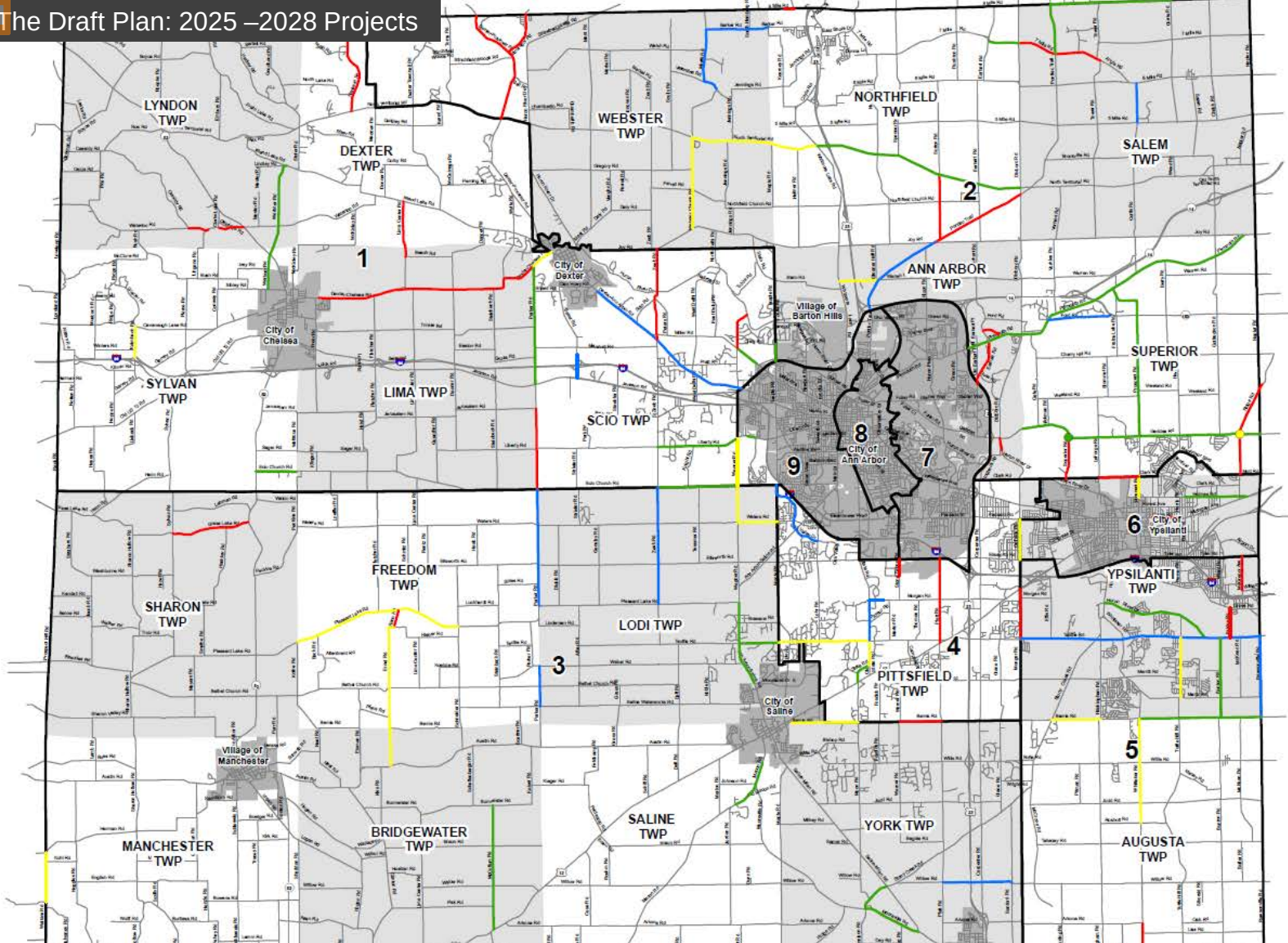
# Question & Answer





Washtenaw County  
Millage Projects  
2025-2028  
**DRAFT**

- Road Projects
- 2025 (green line)
  - 2026 (red line)
  - 2027 (yellow line)
  - 2028 (blue line)



# Contact Information



**Matt MacDonell, P.E**  
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[macdonellm@wcroads.org](mailto:macdonellm@wcroads.org)

**Coy Vaughn**  
**WCPARC, Director**  
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[vaughnc@washtenaw.org](mailto:vaughnc@washtenaw.org)

**Brent Schlack, P.E**  
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**Adam Lape**  
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# Legislative Breakfast

March 1, 2024 | 8:30am – 10am



# Agenda

- Introductions (Name & Organization)
- SPARK Focus on 2024 & Legislative Priorities
- Listening Session & Open Discussion
- Conclusion

# Driving Smart Economic Growth in Service of Prosperity for All

Local & State Government



ANN ARBOR  
**SPARK**



Private Sector



Academic Institutions

## ACCELERATION

Seed new tech companies so they grow and take root here



## GROWTH

Nurture existing companies so they locate, stay, and grow here



## TALENT

Cultivate talent in the workforce so our people thrive



## COMMUNITY

Enrich the local community to better enable smart growth



## COMMUNITY

Enrich the local community to better enable smart growth



### Key Community Issues

- Expand economic development efforts in eastern Washtenaw County.
- Foster a cohesive local government planning and entitlement process.
- Focus on environmental sustainability and resilience.
- Plan and invest in sites for development opportunities.
- Identify an action plan related to childcare in our community.
- Encourage diversity, equity, and inclusion across our community.

## 2012 – 2023

## 368 Successes

**\$1.7B+**  
investment

**10,621**  
new jobs

A map of the United States with three location pins. A black pin is located in the upper central region, labeled "2012-2022". A red pin is located in the lower central region, labeled "2023". A white asterisk is located in the lower right region, labeled "Talent Success".

**Livingston  
County**

## 65 Successes

\$412M+ investment

1,551  
new jobs

# Washtenaw County

## 303 Successes

\$1.3B+ investment

9,070  
new jobs

# Business Improvement Zones

Thank you, Senator Shink, for sponsoring this effort!

**Gov. Whitmer Signs Bipartisan Legislation To  
Continue Strong Economic Development,  
Support Small Businesses Across The State**

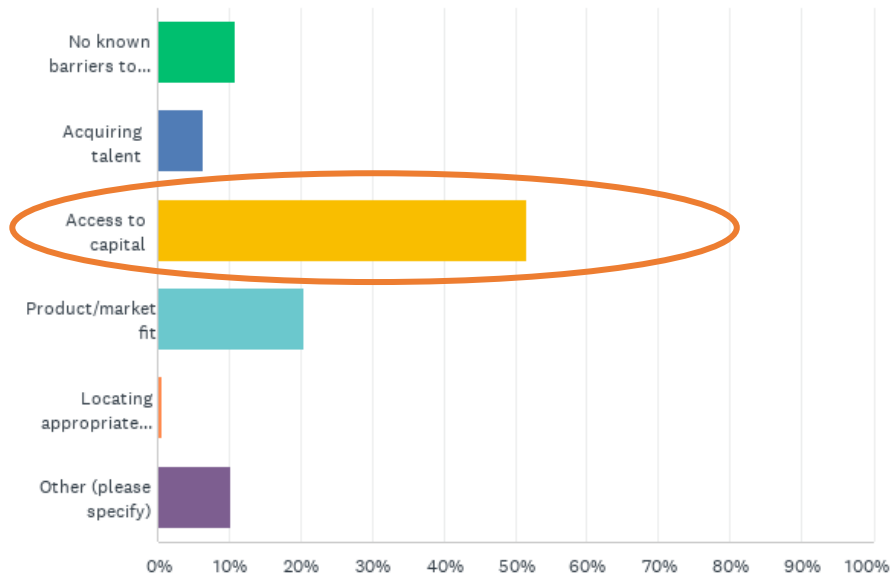


# ACCELERATION

Seed new companies so they grow and take root here



## Which of the following are barriers to your company's growth?



## LT. GOVERNOR GILCHRIST AWARDS \$18 MILLION TO SUPPORT HIGH-TECH STARTUPS

October 20, 2023 [Regional Updates, Press Releases, Opportunities](#)



# Small Business Support Hubs Grant

[annarborusa.org/smallbusiness](http://annarborusa.org/smallbusiness)

- Goal to serve 850+ small businesses across: Livingston, Monroe & Washtenaw Counties
- Minority-owned, income-limited and COVID-impacted small businesses
- \$3 million for small business support & infrastructure investments over 2.5 years: 2024-2026; \$425K for direct small business grants
- Centralized grant administration provided by SPARK; technical assistance from 6 community partners
- Soft-launch mid-March; full rollout in April

## Grant Objectives:

- Provide a clear path to meaningful small business resources
- Ensure equitable access
- Build sustainable partnerships with community providers

## COMMUNITY PARTNERS:



# 2024 Legislative Priorities for SPARK

- Expand Business Michigan Startup Evergreen Fund / Michigan Innovation Fund (in Governor Whitmer's Budget)
- Expand Funding for Entrepreneurial Programs to \$32 million
- Establish a Research & Development Tax Credit in Michigan (Supported by Governor's Office)
- Reinstate Good Jobs for Michigan / H.I.R.E. Incentive Program (Supported by Governor's Office)
- Expand SOAR funding based on *economic impact*, not just size of project
- Allocate Economic Development Funding to the Twelve Regional Partnerships

# There is work to be done.

- **1.6% population decline** in Washtenaw County over past 3 years
- **State population stagnant** over 20 years (still at 10 million)
- Total employment in the County has **just returned to pre-pandemic levels**
- **Median housing price** in Washtenaw County is \$476,000, 55% higher than rest of S.E. Michigan
- Washtenaw is the **most expensive childcare market in the state**

# What work needs to be done in your community?

Open Discussion

# Following Today

Connect with your legislators about the topics important to you.

## Attend upcoming events:

- [SPARK Annual Meeting](#) | April 30, 2024
- BD/PS Committee | May 14, 2024
- [a2Tech360](#) | September 20 – 27, 2024

## Check out SPARK resources

- [Benchmarking reports](#)
- [Industry reports](#)



## Clerk's Report – March 18, 2024

### I. Election/Voter Registration Administration

- a. **Election administration** took up much of February. Part time elections assistant Heather Nash finished training on Qualified Voter File (QVF) and is a great addition to Twp!
- b. **Feb 27 Presidential Primary Election** – all things considered went very well.
  - i. Turnout was 31.65%, (for reference 2020 Pres Primary turnout was 45%.) 1330 Twp voters participated: 106 voted at an early voting site, 864 by absentee ballots, 360 in-person on election day. 1071 AV ballots requested for Feb; only ~ 81% returned, much lower than typical elections.
  - ii. Precinct consolidation – already evident will be simpler and cheaper moving forward. Also redesigned layout of polling place.
  - iii. Absent Voter Count Board (AVCB) rules regarding sequestration eased; allowed us to have AVCB staff take a break in the late afternoon.
  - iv. All election workers completed their certification training ahead of election day.
  - v. Costs to be reimbursed by the state. Should be over \$13,000 reimbursed.
- c. **Early voting (EV)** – Deputy Clerk Kristine and I served as site supervisors for county sites 3 days each. County-wide EV was ~ 7.5% of votes cast. Twp was 8.0%. While that % sounds low, it is right on track with other states who implemented EV; it is expected that EV in the future will be used by ~ 20% of voters. Sites were very well run. Attended follow-up/feedback meetings to recommend improvements, etc.
- d. **Absentee voting (AV)** – transition from “permanent AV application” list to “permanent AV ballot” list going smoothly. Nearly 50% uptake - 1074 have now signed up for permanent AV ballot; 1060 still on permanent AV application. In May we will do one final AV application mailing.
- e. **Filing to run for office** – deadline to file to run for twp offices is Tues. April 23 at 4 pm to appear on August 6 Primary ballot. Must file an Affidavit of Identity and/or nominating petitions/pay fee. County has [good info here](#). (Note: to run for twp offices without party affiliation deadline to file is Thurs, July 18 at 4 pm.)

### II. Records management/Open meetings

- a. Document management - [public portal of records](#). Disposed of expired records end of January.
- b. Records, posting and publishing:
  - i. Resolutions from last two Board meetings completed and filed.
  - ii. Postings for regularly scheduled meetings completed.
  - iii. Postings and publications for Board of Review completed.
  - iv. Meeting minutes drafts converted to approved docs, posted and filed for Board and PC and FOSPB to Minutes Archive, township website and Laserfiche.
  - v. Posted digital packets for PC and Board meetings.
  - vi. Posted meeting notice, and drafted minutes for Special Meeting closed and open sessions.
  - vii. Assisted with advertising Master Plan public engagement session.

- c. Website updates to Assessing, Building Department, Waste Disposal, Climate, PC, MMM, Board of Review, and etc.

III. **Zoning Board of Appeals** – did not meet.

IV. **Other Projects/Responsibilities/Stuff**

- a. Wrote and sent comprehensive February and March Public Notices e-newsletter.
- b. Met with Workers Comp risk assessment administrator, as required by provider MML because our loss ratio continues to be very high due to long COVID claim and several other small injury claims. Hopefully, this is the last year of high premium increases due to the high loss ratio. Loss ratio looks back 3.5 years.
- c. Drove to Colorado and played in the snow for an entire week.

**ANN ARBOR CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
Township Hall – 3792 Pontiac Trail  
March 4, 2024 7:30 P.M.**

**I. ROLL CALL, ESTABLISH QUORUM**

Chair Kotila called the meeting to order at 7:30pm.

Present: Richard Bunch  
Lee Gorman  
Peter Kotila  
Karen Mendelson  
Randolph Perry

Absent: John Allison  
Jill Sweetman Lada

Also Present: Township Attorney Sinead Redmond (Bodman PLC); Township Planner Sally Elmiger (Carlisle Wortman); Building Official & Zoning Administrator Peter Pace; Planning Assistant Jennifer Morris; Supervisor Diane O’Connell

**II. CITIZEN PARTICIPATION**

None

**III. APPROVAL OF MINUTES**

**A. February 5, 2024 Draft Ann Arbor Charter Township Planning Commission Meeting**

**MOTION by Gorman, support by Mendelson, to correct and approve the March 4, 2024 Regular Planning Commission meeting minutes as follows:**

- Commissioner Bunch is listed twice in the Roll Call; correct to show only once.

**Motion passed unanimously by voice vote.**

**IV. COMMUNICATIONS**

**February 19, 2024, Draft Ann Arbor Charter Township Board of Trustees Meeting**

Supervisor O’Connell gave an overview of the February 19, 2024 Board of Trustees meeting.

**V. PUBLIC HEARINGS**

None

**VI. NEW BUSINESS**

**A. 4981 Gleaner Hall Road; Natural Feature Permit and Wetland Use Permit**

Landscape Architect Tyler Sprague, Johnson Hill Land Ethics Studio, Ann Arbor, was present on behalf of this application for a Natural Feature Permit and Wetland Use Permit at 4981

Gleaner Hall Road. Mr. Sprague said he was available to answer any questions about this project, which was to construct a boardwalk over a wetland on the subject site.

Referencing her February 28, 2024 Natural Feature Review and Wetland Permit Review, Township Planner Elmiger gave the background and review for this project. The subject site is being developed with a vacation home, garage, craft studio and fenced dog run. Per the submitted information, the site contains a freshwater forested/shrub wetland with a stream running from the northwest corner of the site, through the middle of the site, and exiting the site to the south/southwest.

Township Planner Elmiger made the following comments relative to the Natural Features Permit:

- The legal description, address, and parcel ID of the subject site needs to be on the plans.
- There is a requirement to show the location of any agricultural drain tile on the property. Per the March 1, 2024 letter from Johnson Hill Land Ethics Studio, a good faith investigation showed no evidence of agricultural drain tile on the property.
- Regarding the proposed bridge and boardwalk, the Planning Commission will need to determine if the proposed disturbance is the minimal reasonably necessary for the applicant's purposes, or if there are other design alternatives that could further minimize the amount of disturbance to the 25' buffer adjacent to the wetland and stream.

Commission questions and discussion:

- In response to questions, Mr. Sprague said the support post size will vary because of differences in the composition of the soil. Each post is monitored and recorded as it is driven in to achieve sufficient resistance. Mr. Sprague has had posts go into the ground as little as 15' and as deep as 35'-40'. The post size will depend on what is under the ground.
- The parcel is approximately 11 acres. No other paths were considered other than the looped layout as shown. Paths are located where they are most convenient relative to the slopes and in order to minimize disturbance, and to allow for clearing of vegetation. The site contained a lot of invasives; the owner is interested in pursuing restoration efforts to reduce the invasives on site.
- The vacation home, studio, garage and dog run are located on a different portion of the 11 acres than the wetland and natural features setback area. The home structure is under construction right now.
- While the wetland is located on a small portion of the western part of the site, it does restrict access to the western area.
- The EGLE (Michigan Department of Environment, Great Lakes, and Energy) permitting process required the applicant to go through an alternative exercise, and they had provided alternatives which resulted in the final design not being the original design, but something the owners and EGLE felt comfortable with, achieving the owners' goals and also minimizing impacts to the wetland as much as possible.

Township Planner Elmiger made the following comments relative to the Wetland Use Permit:

- The applicant has located a 3.5'-wide bridge (approximately 16 lineal feet) across a stream in the northwest portion of the site, and was proposing to construct a 6'-wide boardwalk (approximately 185 lineal feet) through an existing wetland. This work will locate piers in the wetland, occupying 2.76 cubic yards in the wetland.
- Outstanding issues relative to project and permit status include:
  - o Provide Township with corrected EGLE Wetland Permit with correct address of the subject site. Planning Commission to condition any approval on this correction.
  - o Add correct Parcel ID of the subject site to the plans.
  - o Clarify number of piers in the wetland, and volume occupied by piers in the wetland.
- Outstanding issues regarding wetland impacts include:
  - o Applicant to describe the equipment that will be used to install the piers.
  - o Applicant to describe whether the equipment will be supported by the boardwalk as it is constructed, or if the equipment will be driven into the wetland to install the piers.
- Outstanding issues regarding review criteria include:
  - o Planning Commission to determine if any of the design alternatives discussed in the review memorandum, or possibilities suggested this evening, could accomplish the same benefits while minimizing the proposed disturbance.

Township Planner Elmiger advised that clearly the wetland is helping with water quality in this area. Some of the illustrations provided by the applicant show very green, highly fertilized water that's coming underneath the railroad tracks into this wetland. The Planning Commission's job is to look at all the criteria and make sure the boardwalk construction is balancing the private desire for the boardwalk against the public benefits that the wetland provides. The Commission should discuss using the necessary large equipment in the wetland to install the pilings. Will the equipment that will be used to install the pilings sit on the boardwalk rather than actually have to drive into the wetland? The use of the equipment is potentially a much bigger impact than putting in wooden posts that can be done by hand.

Mr. Sprague distributed copies of the letter that had been sent in response to the Planner's comments.

#### Commission questions and discussion:

- In response to questions, Mr. Sprague said that as designers they had shifted toward the use of helical piles in the last 5-6 years. Mr. Sprague had used helical piles on multiple boardwalks with great success, finding the overall impact had been greatly reduced. With traditional wood piling or concrete footing a lot of earth has to be displaced. The helical piles are essentially screwed into the ground, without displacing much material. Regarding installation, they have had projects where after building a portion of the boardwalk, the equipment is driven onto the boardwalk to set the next set of piers, and so on. However, for the current project, Mr. Sprague had consulted with a contractor he had used on multiple boardwalks, and the contractor said that considering the location of this site and the number of piers, he recommended the work be done with a two-man auger and use of a two-man auger is specified on the plans submitted on February 29, and will be required from the contractor who builds the project. No heavy equipment will be used. The auger will require two men to hold it, and one man to

operate it. A mud mat might be used, and the auger operators will likely wear waders. It will be up to the contractor to meet the required specifications.

- In response to the Planner's suggestion to wait until a drier month to do the work, Mr. Sprague said that was possible. He had been to the site numerous times, and there are times of the year when it is very dry, so waiting for a drier time would be a definite possibility.
- Responding to Planner Elmiger's comments regarding balancing the public good against private use, Commissioner Gorman said that she did not see long-term negative impact resulting from this project. There will be temporary small disturbance, but the wetland will still operate to clean the water.
- Mr. Sprague said minimizing any negative impact, or having no negative impact, was the intent of this project. The owner is interested in maintaining the natural features of the site, and the intent of the boardwalk is to allow the owner to responsibly access and interact with the natural features.
- While restoration of the land (removing invasives) is the goal, restoration is not part of this specific project.
- In response to a question, Township Planner Elmiger said she had not made a recommendation regarding this application because she needed to have an answer relative to the question of large equipment use in the wetland. Also, this project represented a delicate balance because this was for a private use, but the wetland is a public good. Her review made assertions pro and con, but ultimately the decision to approve or deny is up to the Planning Commission. However, Planner Elmiger did feel more comfortable knowing that the work will be done with handheld equipment, and the contractor will not be driving any equipment into this area. An updated plan showing the specification that handheld equipment will be used should be provided.
- In response to a question, Township Planner Elmiger said that the Commission was looking at a broader set of standards than EGLE's review. EGLE expects local units of government to know their own community better than EGLE does. Just because EGLE grants a wetland permit does not mean the Township has to grant a wetland permit; the same is true in reverse. Each entity does its own assessment based on its own criteria and comes up with its own conclusions. It is not always the case that EGLE and the local jurisdiction agree with each other. The Commission needs to use its own criteria based on the unique circumstances of the site to make its decision.
- Commissioner Gorman said that one aspect of public good is allowing private landowners wide leeway. If there had been heavy equipment coming in she would not support this project. But given that it appears there will be minimal impact in the installation process, and then after installation, the wetland will continue to serve the public good, she was comfortable with this supporting this request.
- Chair Kotila asked about potential impact to animals in the area. Township Planner Elmiger said the boardwalk will facilitate the movement of terrestrial animals, who will use the structure. She did not think the property will flood high enough to have the boardwalk be a barrier to the flow of water.
- Commissioner Mendelson said she could support this application as long as it was conditioned on no equipment other than handheld equipment being used.

After discussion and amendment, and noting the plans dated 2-29-2024 stated in the NOTES: *"3. Handheld equipment shall be used to install all helical piers to minimize*

*disturbance,” and the March 1<sup>st</sup> letter from the applicant, which stated: “Handheld equipment (2-man auger) will be used to install the piers to minimize disturbance,” the following motion was made:*

**MOTION by Gorman, support by Bunch, to approve the Wetland Use Permit and Natural Features Permit, based on the February 29, 2024 plans and the March 1, 2024 letter from the applicant.**

**Motion passed unanimously by voice vote.**

**VII. OLD BUSINESS**

None

**VIII. ITEMS FOR DISCUSSION**

**A. Review Plans for March 12 Master Plan public input session**

Chair Kotila reviewed the public outreach that had occurred so far (website announcements, email notification) regarding the Master Plan public input session scheduled for March 12, 2024 at 7:00pm, and noted that mailers would be going out to all households tomorrow.

Township Planner Elmiger reviewed the draft agenda for the workshop, and the small group facilitator job description included in tonight’s packets. Planner Elmiger walked the Commission through techniques and responsibilities of a small group discussion facilitator/servant, emphasizing that each small group will discuss one of the six goals, and then report back to the larger group. The six goals address, with subgoals:

- A. Agriculture and rural life
  - A.1 Preserve the Township’s Rural Character
  - A.2 Preserve Farmland and Encourage and Enhance Farming Operations
- B. Community Identity and Relationships
  - B.1 Preserve and Enhance the Township’s Identity
  - B.2 Maintain Cooperative Relationships with Neighboring Municipalities
- C. Environment
  - C.1 Protect, Preserve, and Restore Natural Features
  - C.2 Preserve and Protect Groundwater
  - C.3 Protect the Natural Conditions of Watersheds
  - C.4 Preserve Open Space
- D. Transportation
  - D.1 Coordinate Transportation Improvements to Support Land Uses
  - D.2 Support County Transportation Agencies in Developing Non-Motorized Facilities Along Township Roadways
  - D.3 Develop Off-Road Non-Motorized Trails
- E. Neighborhoods and Housing
  - E.1 Protect Existing Residential Areas
  - E.2 Maintain a Diverse Mix of Housing
- F. Climate Resilience
  - F.1 Support Land Use Practices and Techniques that are Environmentally Sustainable and Resilient

Planner Elmiger encouraged the Commission to maintain an attitude of listening – the purpose of this meeting is to hear from the public.

**A. Other Discussion - Bylaws**

Chair Kotila noted that the Planning Commission had previously discussed the conflict of interest section in the Bylaws, and Commissioner Perry had volunteered to look at this section, as well as the Bylaws generally.

Commissioner Perry said that what he had discovered was that the Planning Commission had no discretion relative to amending the Bylaws conflict of interest provisions, because in 2008 the Board of Trustees adopted ordinance language which applied to the Planning Commission, including conflict of interest regulations (Article VI, Division 1, Section 2-225), and the Bylaws essentially repeat that language word for word. If the Planning Commission wanted to change the conflict of interest provisions, the Commission would have to request the Board of Trustees to amend the ordinance.

Supervisor O'Connell noted that the Board had previously worked on the conflict of interest ordinance with the Township Attorneys; she could share the language that was proposed at that time, although it did not pass.

Commissioner Perry reiterated that the ordinance could not be changed via policy, and the ordinance governed the Planning Commission in this matter. It might be appropriate to ask the Board to modify the ordinance language.

Commissioner Perry pointed out other areas of interest in the Bylaws:

- Section 6.5 allows the chairperson to require at any time that formal rules of parliamentary procedure be followed (i.e., Robert's Rules of Order).
- Section 8.3 requires that every Commissioner present at a meeting vote on every matter, and rules out routine abstentions (i.e., abstaining from voting on the minutes) except for a declared and confirmed conflict of interest.
- Section 9.1 described when a matter can be considered for inclusion on the meeting agenda; this was not a hard 21-day rule. A submission date schedule must be adopted when the meeting schedule is adopted. The submission date schedule governs the rest of the year, and if the submission date is less than 21 days out due to holiday or election schedules, that is allowed.
- Section 9.4 sets the order of business at meetings, with old business coming before new business. This is contrary to Planning Commission established practice. After discussion, the consensus appeared to be that the agenda should be adjusted going forward to conform with the Bylaws.

Regarding the conflict of interest issue, Attorney Redmond will relay tonight's discussion to Attorney Gabis, who had provided privileged information regarding this issue prior to the February meeting.

**IX. INFORMATIONAL ITEMS**

None

**X. PUBLIC COMMENT**

Luke Tillotson, 8829 Somerset Lane, Superior Township, spoke regarding the 16-acre parcel at the northwest corner of the Hogback and Clark Road intersection. As he had done previously, Mr. Tillotson supported rezoning the 16-acre parcel from R-2 to a zoning district that would allow a higher density residential development.

**XI. ADJOURNMENT**

**MOTION by Gorman , support by Mendelson , to adjourn the meeting.**

**Motion passed unanimously by voice vote.**

The meeting was adjourned at 8:43pm.

Ann Arbor Charter Township

**UTILITIES  
DEPARTMENT  
MONTHLY REPORT**



**February , 2023**

## **MAINTENANCE / PROJECTS**

1. **Water Samples to DEQ**
2. **Miss Dig Program**
3. **Sanitary Sewer Manhole Inspection**
4. **Water Main Repair**
5. **Weekly Generator Run Test**
6. **Locate and Fix Stop Boxes**
7. **Weekly Station Checks**
8. **Clean and Paint WCC Station**
9. **Check Path for Debris**
10. **Checked SCADA Alarms**
11. **Cleaned Stations**
12. **Cleaned Shop**
13. **Changed out Meter Remotes**
14. **Gravel Pit for Soil Erosion**
15. **Generator Maintenance**
16. **Fire Extinguisher Inspection**
17. **Plow Snow**
18. **Paragon Water Samples**
19. **Installed Heaters in Generator Transfer Switches**
20. **Tested Back Flow Devices**
21. **Plow Snow**
22. **Fix Chair Office**
23. **Setup and Take Down Election**
24. **Toyota Flow Test**

## **MEETINGS – SEMINARS**

1. Adam Class (Wastewater)
2. Adam Class (PRV Maintenance)
3. Adam Class (Pipeline Safety)
4. Adam and Rick Confined Space Safety Training
5. Utilities Committee
6. Cornwell Farms Escrows
7. Adam and Rick Class Lansing Water and Wastewater
8. UM Tank
9. M-Dot Bridges Joy and Warren

## **PLAN REVIEWS**

1. Maple Ridge PWS

## **TOPICS TO DISCUSS**

1. Water Main Break
2. PLC Water Tank





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

March 10, 2024

To: Diane O'Connell, Ann Arbor Township Supervisor  
From: John Cratsenburg, Lieutenant  
Through: Keith Flores, Police Services Commander  
Re: February 2024 Police Services Monthly Report

**Monthly Numbers:**

|                    |     |
|--------------------|-----|
| Calls for Service: | 254 |
| Traffic Stops:     | 59  |
| Traffic Crashes:   | 6   |
| Animal Complaints: | 5   |
| Citations:         | 3   |

**Significant Incident:**

24-14382      700 Block of Dhu Varren      Death Investigation  
63-year-old male collapsed as he was walking into the kitchen from the restroom. HVA and Fire attempted life saving measures but were unable to revive the subject. The deceased has a medical history of high blood pressure. No signs of foul play and appears to be natural currently.

24-14799      3700 Block of Barton Farms Dr      Home Invasion  
Home that is vacant since December due to living out of state during winter had two subject observed walking up to it on camera. The subjects made entry into the home and (alarm system was malfunctioning prior to owners leaving) stole about \$600's worth of jewelry. Evidence collected on scene was sent to the lab and is waiting analysis.

No other incidents of note.

**In/Out of Area Time:**

Into Area Time: 261  
Out of Ann Arbor Township – Collab: 1077





## Out of Area Time

For: 02/01/2024 thru 02/29/2024



| Patrol Area                          | Reporting Area | Username   | Location                    | Activity Category       | Incident Number | Comments                                                                                                                                                                                        | Start Time | Duration In Minutes | Start Date |
|--------------------------------------|----------------|------------|-----------------------------|-------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------|------------|
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDSIRIANNJ | BLOSSOM AVE                 | BACKUP DISPATCHED CALLS | 240008273       | BU YPT UNIT ON DISORDERLY / APPROVED BY SGT, PENNINGTON                                                                                                                                         | 03:05:00   | 10                  | 2/1/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDSIRIANNJ | LEFORGE RD/GREEN RD         | BACKUP DISPATCHED CALLS | 240008279       | BU YPT UNIT ON FOOT PURSUIT, SUBJECT DROPPED FIREARM AND RAN INSIDE APARTMENT, APPROVED BY SGT, PENNINGTON                                                                                      | 03:35:00   | 15                  | 2/1/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDTRIPPB   | TEXTILE RD/S HURON RIVER DR | TRAFFIC STOP            | 240008477       | UNAVOIDABLE FAIL TO YIELD/SPEED WHILE ENROUTE TO SUPERIOR, PER SGT PENNINGTON                                                                                                                   | 20:15:00   | 10                  | 2/1/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDGERWIGB  | CONCORD DR                  | BACKUP DISPATCHED CALLS | 240008993       | 20-30 subjects fighting in the area // one mentioned a handgun was produced // ok per Sgt. Houk                                                                                                 | 18:10:00   | 20                  | 2/3/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDHILLJ    | CONCORD DR                  | BACKUP DISPATCHED CALLS | 240008983       | ASSIST YPT UNITS WITH REPORT OF 20+ PEOPLE FIGHTING - APPROV SGT HOUK                                                                                                                           | 18:10:00   | 20                  | 2/3/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDHILLJ    | N FORD BLVD/E CLARK RD      | BACKUP DISPATCHED CALLS | 240009052       | ASSIST YPT UNITS ASKING FOR BACKUP WITH NON COOPERATIVE DRIVER - SECURITY FOR SFTs - Approv Sgt Bynum                                                                                           | 22:40:00   | 25                  | 2/3/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDGERWIGB  | N FORD BLVD/E CLARK RD      | BACK-UP TRAFFIC STOP    | 240009052       | assisted Dep. Siler w/ a subject refusing to exit vehicle // request additional unit // SFTS // ok per Sgt. Bynum                                                                               | 22:45:00   | 20                  | 2/3/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDGERWIGB  | WOODLAWN AVE/ECORSE RD      | BACKUP DISPATCHED CALLS | 240009193       | Juveniles possibly breaking into an aban building // ok per Sgt. Houk // made contact with the group of juveniles                                                                               | 17:20:00   | 10                  | 2/4/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SCIO TOWNSHIP  | WDFARMERH  | DEXTER-ANN ARBOR RD/WB M14  | TRAFFIC STOP            | 240009318       | UNAVOIDABLE DROVE AROUND SEMI INTO OPPOSITE LANE BLINDLY                                                                                                                                        | 08:04:00   | 8                   | 2/6/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDCLARKA   | MONTROSE AVE                | BACKUP DISPATCHED CALLS | 240009364       | BU on EDP Sgt Hogan approval                                                                                                                                                                    | 11:16:00   | 30                  | 2/6/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDSIRIANNJ | JULIE DR                    | DISPATCHED CALLS        | 240009803       | ASSIST YPT UNITS WITH KIDNAPPING / APPROVED BY SGT, ERBES                                                                                                                                       | 03:30:00   | 185                 | 2/7/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDFARMERA  | EB MICHIGAN AVE/BYPASS      | BACK-UP TRAFFIC STOP    | 240010009       | Backed up Deputy Gervig on possible vehicle containing to a gun, related to shooting 24-0726, unrelated. Matched description of vehicle used by possible suspect, Ok per Sgt. Williams          | 22:30:00   | 10                  | 2/7/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDFARMERA  | RUSSELL ST/RUSSELL CT       | BACKUP DISPATCHED CALLS | 240010274       | Backed up Deputies Vandussen and Zehlel, ok per Sgt. Williams, Subject not located, Suspicious, with subject who fled from Deputy Vandussen.                                                    | 22:30:00   | 30                  | 2/8/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDHOWARDS  | RUSSELL ST/RUSSELL CT       | BACKUP DISPATCHED CALLS | 240010274       | SUBJECT RUNNING FROM YPT UNIT / NO OTHER YPT UNIT TO ASSIST / APPROVED BY SGT, WILLIAMS                                                                                                         | 22:35:00   | 15                  | 2/8/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDNEDDOK   | CURRIE RD/SIX MILE RD       | BACKUP DISPATCHED CALLS | 240010418       | BU 760 ON UNKNOWN CRASH, CRASH ENDED UP BEING A FATAL, APPROVAL TO ASSIS PER SGT, HOGAN,                                                                                                        | 14:48:00   | 52                  | 2/9/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDCLARKA   | ETCH CT                     | BACKUP DISPATCHED CALLS | 240010423       | BU Family Trouble Sgt Hogan Approval Salem tied up on fatal crash Family Trouble                                                                                                                | 16:20:00   | 20                  | 2/9/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDCLARKA   | CURRIE RD/SIX MILE RD       | BACKUP DISPATCHED CALLS | 240010418       | BU Death Sgt Hogan Approval Salem units on fatal crash                                                                                                                                          | 16:40:00   | 20                  | 2/9/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDNEDDOK   | ETCH CT                     | DISPATCHED CALLS        | 240010423       | REPORT OF POSSIBLE CHILD ABUSE, SALEM TWP UNIT ON FATAL CRASH, APPROVAL TO TAKE THE CALL AS PRIMARY PER SGT, HOGAN,                                                                             | 15:40:00   | 25                  | 2/9/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDGERWIGB  | Currie rd between 6-7 mile  | DETAIL                  |                 | 24-10418 // still on scene of fatal incident // Traffic division released me after // ok by Sgt. Hogan                                                                                          | 16:02:00   | 98                  | 2/9/2024   |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDNEDDOK   | LANCASTER LN                | BACKUP DISPATCHED CALLS | 240010665       | BU MSP TROOPER ON SUICIDAL PERSON IN SALEM APPROVAL TO ASSIST PER SGT, HOGAN                                                                                                                    | 12:50:00   | 24                  | 2/10/2024  |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDHOWARDS  | APPLERIDGE ST/WOODRUFF LN   | BACK-UP TRAFFIC STOP    | 240010971       | UNIT ASKING FOR ANOTHER VEHICLE / NOT RESPONDING TO SECURE / CLOSEST UNIT / APPROVED BY SGT, PENNINGTON                                                                                         | 21:25:00   | 10                  | 2/11/2024  |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDGERWIGB  | APPLERIDGE ST/WOODRUFF LN   | BACK-UP TRAFFIC STOP    | 240010971       | Dep. Cuso requested additional units to his location // I was already in the area and made his location // ok per Sgt. Pennington                                                               | 21:30:00   | 5                   | 2/11/2024  |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | SALEM TOWNSHIP | WDNEDDOK   | SALEM WOODS/FIVE MILE RD    | DISPATCHED CALLS        | 240011945       | POSSIBLE DRUNK DRIVER SLUMPED OVER THE WHEEL APPROVAL TO ASSIST PER SGT, HOGAN, INDIVIDUAL WAS DIABETIC AND NOT INTOXICATED, SALEM TWP UNIT WAS TRIED UP ON ARREST, I WAS PRIMARY ON THIS CALL, | 16:11:00   | 54                  | 2/15/2024  |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI CITY | WDNEDDOK   | GREEN RD                    | BACKUP DISPATCHED CALLS | 240012214       | ASSIST 207 ON ARREST WITH DV SUSPECT, APPROVAL TO ASSIST PER SGT, ARTS, DISORDERLY GROUP IN THE APPARTMENT COMPLEX                                                                              | 16:59:00   | 9                   | 2/16/2024  |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP  | WDHILLD    | E MICHIGAN AVE/S WIARD      | BACKUP DISPATCHED CALLS | 240012286       | BACK UP ON A ROLL OVER CRASH, NEAR THE AREA, SGT TP APPROVED                                                                                                                                    | 21:50:00   | 45                  | 2/16/2024  |



## Out of Area Time

For: 02/01/2024 thru 02/29/2024



|                                      |                     |            |                              |                         |           |                                                                                                                                                                                                                                                                                                 |          |    |           |
|--------------------------------------|---------------------|------------|------------------------------|-------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----|-----------|
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDHILLD    | E MICHIGAN AVE/N HARRIS RD   | TRAFFIC STOP            | 240012295 | LEAVING THE CRASH SCENE, DRIVER DROVE THROUGH THE CRASH SCENE WHILE OUT PATROL CAR WAS BLOCKING THE LANE. SGT pennington approved                                                                                                                                                               | 22:35:00 | 5  | 2/16/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDMCGRADYP | BEDFORD DR/MEDFORD DR        | BACKUP DISPATCHED CALLS | 240012428 | assist w man with a gun complaint, Sgt Arts approved                                                                                                                                                                                                                                            | 16:13:00 | 30 | 2/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDCLARKA   | BEDFORD DR/MEDFORD DR        | BACKUP DISPATCHED CALLS | 240012428 | BU YPT FA Ammad man in the complex<br>Sgt Arts Approval                                                                                                                                                                                                                                         | 16:15:00 | 46 | 2/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDGERWIGB  | CONCORD DR                   | BACKUP DISPATCHED CALLS | 240012439 | responded to assist Ypsl Twp<br>Deputies responding to a disorderly possible assault with someone's stating someone is going to shoot someone // I was in the area of Leforge and HRD and could assist // Dep. Farmer and I made the location and the incident was unfounded // ok by Sgt. Arts | 16:21:00 | 9  | 2/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDGERWIGB  | CONCORD DR/BEDFORD DR        | TRAFFIC STOP            | 240012442 | I was clearing an incident where I assisted Ypsl Twp<br>Deputies on Concord // while leaving a vehicle pulled out in front of me from Bedford Dr, almost striking me // made a stop on the vehicle and driver had a warrant and was arrested // driver transported by Ypsl Twp.                 | 16:30:00 | 19 | 2/17/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDHILLD    | N HARRIS RD/E FOREST AVE     | TRAFFIC STOP            | 240012567 | YTPD UNITS CALLED FOR BACK ON A TS ON FOREST AND FORD, ON THE WAY YPT UNITS ARRIVED AND NO LONGER NEEDED OUT HELP. SAW IMPROPER PLATE AT THE GAS STATION ON HOLMES AND FORD, SGT PENNINGTON approved                                                                                            | 00:50:00 | 10 | 2/18/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDYONOU    | INTERNATIONAL DR/GOLFSIDE RD | BACK-UP TRAFFIC STOP    | 240012771 | b/u dep samaha Vs x3 people per sgt williams                                                                                                                                                                                                                                                    | 22:45:00 | 20 | 2/18/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDDUONGJ   | TRILLIUM                     | BACKUP DISPATCHED CALLS | 240013259 | SUSPICIOUS / POSSIBLE BAE / YPSI UNITS TIED UP ON DISORDERLY / SUPERIOR UNITS TIED UP WITH ASSAULT ON BLVD / ONLY 1 YPSI UNIT AVAILABLE / PER SGT PENNINGTON                                                                                                                                    | 00:01:00 | 19 | 2/21/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDTRIPPB   | CONCORD DR                   | BACKUP DISPATCHED CALLS | 240013843 | RESPONDED TO SHOOTING; CHECKED WELFARE OF RESIDENTS INSIDE DUE TO BEING CLOSEST UNIT; PER SGT BYNUM                                                                                                                                                                                             | 02:55:00 | 30 | 2/23/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDCUSOJ    | JEROME AVE/E FOREST AVE      | BACKUP DISPATCHED CALLS | 240014033 | INJURY CRASH IN THE AREA AS I WAS IN ROUTE TO SUT, ENSURED SAFETY OF ALL OCCUPANTS UNTIL YPT UNITS ARRIVED; OK PER SGT. PENNINGTON                                                                                                                                                              | 20:16:00 | 10 | 2/23/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDHALLR    | E FOREST AVE                 | BACKUP DISPATCHED CALLS | 240014203 | BACK UP UNIT FOR FELONY ASSAULT- APPROVED BY SGT. HOGAN                                                                                                                                                                                                                                         | 16:30:00 | 10 | 2/24/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | PITTSFIELD TOWNSHIP | WDSAMAHAD  | WASHTENAW AVE/HAWKS AVE      | BACKUP DISPATCHED CALLS | 240014540 | SGT ERBES APPROVAL // ASSISTED WITH OWI TRANSLATION                                                                                                                                                                                                                                             | 23:30:00 | 61 | 2/25/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WOSAMAHAD  | INTERNATIONAL DR             | BACKUP DISPATCHED CALLS | 240014698 | LFA IN PROGRESS NO BACK UP YPSI UNITS AVAILABLE // ASSISTED WITH SGT ARTS APPROVAL                                                                                                                                                                                                              | 16:45:00 | 15 | 2/26/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDKNOPW    | VILLAGE LN                   | BACKUP DISPATCHED CALLS | 240015051 | Per Sgt Williams back up Ypsl twp units, subjects with 121s fleeing on foot                                                                                                                                                                                                                     | 21:50:00 | 10 | 2/27/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | PITTSFIELD TOWNSHIP | WDSAMAHAD  | WASHTENAW AVE/FOSTER AVE     | BACKUP DISPATCHED CALLS | 240015384 | NEEDED ASSISTANCE WITH FEMALE SEARCH // SGT ARTS APPROVAL                                                                                                                                                                                                                                       | 10:20:00 | 10 | 2/28/2024 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP       | WDGERWIGB  | HAYES ST/ECORSE ACCESS       | BACK-UP TRAFFIC STOP    | 240015601 | Dep. Gombos and Dep. Howard were fighting with a subject on a traffic stop // When I went arrival, they were able to get the subject arrested // subject had warrants // ok per Sgt. Pennington                                                                                                 | 23:03:00 | 5  | 2/28/2024 |

Sum: 1,077

| Patrol Area   | Reporting Area | Username         | Location        | Activity Category       | Incident Number | Comments                                                               | Start Time | Duration In Minutes | Start Date |
|---------------|----------------|------------------|-----------------|-------------------------|-----------------|------------------------------------------------------------------------|------------|---------------------|------------|
| SCIO TWP      | ANN ARBOR TWP  | WDKNOPW          | BARTON FARMS DR | BACKUP DISPATCHED CALLS | 240014799       | per sgt bynum, back up on BrE, building not cleared                    | 00:35:00   | 55                  | 2/27/2024  |
| YPSILANTI TWP | ANN ARBOR TWP  | WDVANDERROESTB   | BARTON FARMS DR | K9 DETAIL               | 240014799       | ASSIST SUP TWP W/ B&E NOT CLEARED & POSSIBLE K9 TRACK // SGT. WILLIAMS | 00:40:00   | 80                  | 2/27/2024  |
| SALEM TWP     | ANN ARBOR TWP  | WDPACHECOGARCIAR | PONTIAC TRL     | BACKUP DISPATCHED CALLS | 240014987       | BU CALL APPROVED BY SGT WILLIAMS ARMED MAN CHASING JUV                 | 18:00:00   | 60                  | 2/27/2024  |
| SALEM TWP     | ANN ARBOR TWP  | WDPACHECOGARCIAR | BARTON FARMS DR | BACKUP DISPATCHED CALLS | 240015023       | bu B&E APPROVED BY SGT WILLIAMS                                        | 19:35:00   | 28                  | 2/27/2024  |
| YPSILANTI TWP | ANN ARBOR TWP  | WDROBERTSG       | BARTON FARMS DR | BACKUP DISPATCHED CALLS | 240015023       | AST WITH B AND E SUSPECT POSSIBLY STILL ON SCENE APV SGT BYNUM         | 19:40:00   | 40                  | 2/27/2024  |
|               |                |                  |                 |                         |                 |                                                                        | Sum:       | 261                 |            |





# ANN ARBOR TOWNSHIP MONTHLY POLICE SERVICES DATA

## February 2024

JERRY L. CLAYTON  
SHERIFF

| Incidents                                                                          | Month<br>2024                     | Month<br>2023                   | %<br>Change                                | YTD<br>2024 | YTD<br>2023 | %<br>Change |
|------------------------------------------------------------------------------------|-----------------------------------|---------------------------------|--------------------------------------------|-------------|-------------|-------------|
| Traffic Stops                                                                      | 59                                | 45                              | 31%                                        | 96          | 146         | -34%        |
| Citations                                                                          | 3                                 | 9                               | -67%                                       | 12          | 27          | -56%        |
| Drunk Driving (OWI)                                                                | 0                                 | 0                               | -                                          | 0           | 0           | -           |
| Drugged Driving (OUID)                                                             | 0                                 | 0                               | -                                          | 0           | 0           | -           |
| Calls for Service Total                                                            | 254                               | 283                             | -10%                                       | 806         | 628         | 28%         |
| Calls for Service <small>(Traffic stops and non-response medicals removed)</small> | 159                               | 194                             | -18%                                       | 632         | 416         | 52%         |
| Robberies                                                                          | 0                                 | 0                               | -                                          | 0           | 0           | -           |
| Assaultive Crimes                                                                  | 0                                 | 0                               | -                                          | 0           | 0           | -           |
| Home Invasions                                                                     | 1                                 | 0                               | +                                          | 1           | 0           | +           |
| Breaking and Entering's                                                            | 0                                 | 0                               | -                                          | 1           | 0           | +           |
| Larcenies                                                                          | 1                                 | 0                               | +                                          | 2           | 1           | 100%        |
| Vehicle Thefts                                                                     | 0                                 | 1                               | -                                          | 0           | 1           | -           |
| Traffic Crashes                                                                    | 6                                 | 8                               | -25%                                       | 24          | 20          | 20%         |
| Medical Assists                                                                    | 2                                 | 2                               | 0%                                         | 13          | 3           | 333%        |
| Animal Complaints <small>(ACO Response)</small>                                    | 5                                 | 2                               | 150%                                       | 9           | 2           | 350%        |
| In/Out of Area Time                                                                | Month<br><small>(minutes)</small> | YTD<br><small>(minutes)</small> | + = Positive Change<br>- = Negative Change |             |             |             |
| Into Area Time - A2                                                                | 261                               | 346                             |                                            |             |             |             |
| Out of Area Time - Collab                                                          | 1077                              | 1707                            |                                            |             |             |             |
| Investigative Ops (DB)                                                             | 0                                 | 0                               |                                            |             |             |             |
| Secondary Road Patrol                                                              | 280                               | 490                             |                                            |             |             |             |
| County Wide                                                                        | 0                                 | 2                               |                                            |             |             |             |
| Banked Hours                                                                       | Hours Accum.                      | Previous<br>Balance             | Hours Used                                 | Balance     |             |             |
| February - Collab                                                                  |                                   |                                 |                                            |             |             |             |



**ANN ARBOR CHARTER TOWNSHIP**  
**FIRE DEPARTMENT**  
**FEBRUARY 2024 - TOWNSHIP BOARD REPORT**





## Fire Department Activity Report for February 2024

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### **INCIDENTS:**

|                          |    |
|--------------------------|----|
| Vehicle Fire             | 1  |
| Smoke Scare              | 3  |
| Fire Alarm               | 5  |
| Haz-Mat/Gas Leak/CO      | 1  |
| Station Coverage         | 3  |
| EMS                      | 35 |
| MVC w/injuries           | 6  |
| PDC                      | 1  |
| Canceled before Arriving | 9  |
| Good Intent              | 5  |
| Burning Compliant        | 1  |

The department responded to a total of 70 incidents during the period.

During the month of February, the Ann Arbor Township Fire Department provided mutual aid thirteen (13) times and received mutual aid assistance four (4) times.

### **PAID-ON-CALL (POC) STAFF ACTIVITY:**

The department responded to 70 incidents during the month of February, and of those 59 incidents, paid-on-call staff responded to 156 incidents. This represents one or more paid-on-call firefighters responding to 84% of our dispatched incidents.

### **RECRUITMENT / RETENTION:**

The department has received five applications for paid-on-call firefighter / EMT positions. All of the applications are in the early stages of review.

### **TRAINING / EVENTS:**

On February 1, 3, 5, 8, 10, 12, 15, and 17, fire department trainees attended the Ann Arbor Township Fire Department Emergency Medical Technician Academy. The following topics were presented:

- ❖ EMS Incident Management
- ❖ Triage
- ❖ Mass Casualty Care (MCI) and MCI Exercise
- ❖ Hazardous Materials – EMS Considerations
- ❖ Terrorism Response and Disaster Management
- ❖ Trauma Care / Medical Care
- ❖ Medical and Trauma Practical Scenarios
- ❖ Final Written and Practical Exams

Nine cadets successfully completed the EMT-Basic program, and are now eligible to take the test for their State of Michigan EMT-Basic license.

On February 6, Chief Nicholai attended the Washtenaw Area Mutual Aid Association – Fire Chiefs Meeting.

On February 13, members attended training. Training was conducted on engine company operations, and focused on deployment, and loading of 1 ¾” bumper and side mounted preconnected hose lines.

On February 19, 22, 24, 26, and 29, fire department trainees attended the Ann Arbor Township Fire Department Fire Academy. The following topics were presented:

- ❖ Fire Academy Orientation
- ❖ History of the Fire Service
- ❖ Fire Service Health and Safety
- ❖ Personal Protective Equipment
- ❖ Self-Contained Breathing Apparatus

On February 20, firefighters attended training on brush / field fire operations. This training reviewed the department’s procedures for these types of incidents. A review of the department’s equipment available for use, and their proper operation. Additionally, staff reviewed the department’s ATV for brush operations, and for EMS operations.

On February 27, members attended training. Training was conducted on engine company operations, and focused on deployment, and loading of our 1 ¾” and 2 ½” - 300’ hose lines.

Respectfully Submitted,

*Mark A. Nicholai*

Fire Chief