

ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA

Monday, April 15, 2024, at 7:30 PM

Township Office, 3792 Pontiac Trail, Ann Arbor MI 48105

To participate via video conference call - [Click here to register](#) or [Visit aatwp.org](http://Visit.aatwp.org)

I. CALL TO ORDER, ESTABLISH QUORUM

II. APPROVAL OF BOARD OF TRUSTEES MINUTES

- A. Regular Meeting March 18, 2024
- B. Special Meeting Open Session April 12, 2024
- C. Special Meeting Closed Session April 12, 2024

III. CITIZEN PARTICIPATION 7:30 - 7:45 - Citizen Participation on Agenda items only. Call the Township Office for reserved time- 663-3418 - before noon on the day of the meeting. Public Comment regarding non-agenda items is at the end of the meeting.

IV. APPROVE THE AGENDA AND CONSENT AGENDA

- A. Claims Listing 3-15-24 to 4-11-24 for \$ 232,061.77
- B. Approve release for annexation of 110 Algebe Way, 0.05 acres, parcel ID I -09-36-360-006 in order to correct historical remnant of parcel bisected by US-23.
- C. Approve release for annexation of 3474 E. Huron River Dr, 1.66 acres, parcel ID I -0935-280-011 in order for owners Ian Evans and Rita Maizy to build residence and connect to City sewer.

V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS

- A. Receive the 2023 Audit – Ken Palka, Pfeffer, Hanniford & Palka
- B. Discussion for the Blueberry Ln from Maple to Englave and currently paved portion of Danbury SAD
 - 1) Set a public Hearing for May 20, 2024
- C. Approve the Barton Hills Village County Club Extravaganza Permit – Emily Price
- D. 2024 Washtenaw County Road Agreement
- E. Warren Road Culvert Township Agreement
- F. Washtenaw County Mutual Aid Interlocal Agreement – Chief Mark Nickolai
- G. Fire Dispatching Service Agreement Between Emergent Health Partners, Inc. and Ann Arbor Township – Chief Mark Nicholai

- H. Amendment to Cross Connections Code Sections 70-43 through 70-45, First Reading– Rick Judkins
- I. Discussion on proposal to change the format of zoom meetings
- J. Dhu Varren Road and Dhu Varren Court Special Assessment District
 - 1) Approve the Resolution Directing Amendment to the Dhu Varren Public Roadway Special Assessment District Roll under Michigan Act 188 of Public Acts of 1954, As Amended
 - 2) Set a Public Hearing for May 20, 2024

VI. REPORTS, DISCUSSIONS

A. Supervisor’s Report

B. Clerk’s Report

C. Treasurer’s Report

D. Planning Commission Report

- 1) **March 27, 2024, Work session**

E. Committee Report

- 1) **Farmland Open Space and Preservation Board Report – March 25, 2024**
- 2) **Utility Committee**
- 3) **Climate Resilience Committee**
- 4) **Zoning Board of Appeals**
- 5) **Public Safety Committee**
- 6) **Roads Committee**

F. Utilities Department Report

G. Public Safety Report

- 1) **Washtenaw County Sheriff’s Department**
- 2) **Fire Department – Chief Mark Nicholai**

H. Building Department Report

VII. INFORMATION ONLY ITEMS

VIII. NON-AGENDA ITEMS

IX. PUBLIC COMMENT

X. ADJOURNMENT

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING – MONDAY, MARCH 18, 2024
TOWNSHIP OFFICES
3792 PONTIAC TRAIL, ANN ARBOR MI
7:30 PM**

I. CALL TO ORDER, ESTABLISH QUORUM

Supervisor O’Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 7:30 pm on February 19, 2024.

Present: Supervisor Diane O’Connell
Clerk Rena Basch
Treasurer Carlene Colvin-Garcia
Trustee John Allison
Trustee Michael Moran
Trustee Kristine Olsson
Trustee Rodney Smith

Absent: None

Also Present: Township Attorneys Gabis and Dupes, Bodman PLC
Fire Chief Nicholai
Utilities Director Judkins

II. APPROVAL OF BOARD OF TRUSTEES MINUTES

A. Regular Meeting February 19, 2024

MOTION by Olsson, support by Colvin-Garcia, to approve the February 19, 2024 regular meeting minutes as submitted.

Motion passed unanimously by voice vote.

B. Special Meeting February 21, 2024, Open Session

MOTION by Allison, support by Olsson, to approve the February 21, 2024 special meeting open session minutes as submitted.

Motion passed unanimously by voice vote.

C. Special Meeting February 21, 2024, Closed Session

MOTION by Colvin-Garcia, support by Allison, to approve the February 21, 2024 special meeting closed session minutes as submitted.

Motion passed unanimously by voice vote.

III. CITIZEN PARTICIPATION

Peter Kotila, Township resident and Planning Commission Chair, spoke to the difficulty of communicating with Township residents for the March 12, 2024 Master Plan Public Engagement Meeting (Agenda Item VI.D.2). The Planning Commission used what tools it had for this event, including placing the event on the Township calendar, blasting an email out to those on the Township email list that referenced the Township website, announcements on the website, and last, using staff and Township officers to help create and print postcards – a significant effort – which arrived in most Township mailboxes 24-48 hours before the event. Mr. Kotila suggested there might be a better, less expensive, updated way to reach Township residents, which was to leverage social media tools. His research regarding similar municipalities in the county showed that several had an active Facebook presence, with a variety of followers (from 320 – 3,800). The City of Ann Arbor's Facebook page has 14,000 followers. Several municipalities also use Twitter. Ann Arbor Township sets examples followed by other Townships throughout the state, but in the area of communicating with constituents, the Township lags. There was opportunity to better reach residents through engagement via social media.

Trustee Smith noted that the Climate Resilience Committee had run into the same issues when trying to communicate with Township residents.

IV. APPROVE THE AGENDA AND CONSENT AGENDA

MOTION by Basch, support by Allison, to amend and approve the agenda as follows:

- **Move Item V.F, *Resolution Regarding Interest on Private Wastewater System (PWS) Deposits and Escrows Account*, to V.A**
- **Add new Item V.B: *Consider entering closed session pursuant to MCL 15.268(1)(e) to discuss litigation or settlement strategy in relation to Ann Arbor Township vs. WSG Properties et al., Washtenaw County Circuit Court Case 23-001234-CE.***
- **Re-letter remaining items under V. accordingly.**

Motion passed unanimously by voice vote.

MOTION by Moran, support by Smith, to approve the consent agenda as published.

Motion passed unanimously by voice vote.

Consent Agenda:

- A. Claims Listing 02-17-24 to 3-14-24 for \$ 614,115.00.
- B. Approve Ann Arbor Technology Park 2023 member payment of \$138.94.
- C. Approve Fire Department Purchase request of \$21,640 from R & R Fire Truck Repair, Inc. for Battery Operated Positive Pressure Fans.

V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS

A. Resolution Regarding Interest on Private Wastewater System (PWS) Deposits and Escrows Accounts

Supervisor O'Connell introduced this agenda item. So far the private wastewater system (PWS) for the Northbrooke development was the Township's only private system. There was a very large escrow attached to this system, representing 50% of the necessary funds to repair, redesign, and/or rebuild the PWS in the case of a catastrophic failure. Recently there had been discussion as to how the escrow interest could be used to best benefit the Northbrooke PWS. The Resolution before the Board this evening states that for any PWS system, the interest attached to the escrow would go back into the escrow, instead of the General Fund, in order to continually build the fund amount in the escrow. While the interest might not keep pace with inflation, putting the interest into the escrow meant that in the event the escrow must be used, there had been some growth in the fund. The escrow fund must exist into perpetuity.

Utilities Director Judkins added that a system that was funded a decade or more ago would have lost value due to inflation, while the actual repair/replace costs would have gone up. By keeping the interest attached to the fund, that inflationary loss could be somewhat offset. Utilities Director Judkins also pointed out that a new application for a PWS would likely be brought to the Board in the near future.

Supervisor O'Connell further noted that should the escrow fund drop below the 50% repair/replace amount, the Township can require the developer to add in more money to reach the minimum 50% balance. However, there was no process in place to actually do the kind of inspection that would show when a PWS' fund percentage had dropped. The amount should be recalculated on a recurring schedule.

Should a catastrophic event related to the PWS occur, ultimately the developer or homeowners' association was responsible for the repair and/or replacement cost. If for whatever reason the developer and/or the HOA could not pay for the repairs, after the escrow funds were used up, the Township could be held liable to finish the project, although the ultimate financial responsibility would always belong to the developer or the HOA, and they would be held liable for returning any moneys the Township expended for this purpose.

The Township Comptroller had affirmed that keeping the interest with the escrow would not be difficult to manage.

Discussion also included the following:

- There would be no guaranteed rate of interest, which rate would follow the market.
- The Board could move on the Resolution provided this evening, and later revisit the Ordinance and Development Agreement relative to other issues, including requiring recalculating the 50% amount on a regular basis – perhaps annually.
- If this change was approved, adding interest to the escrow could start as of January 2024.

After further discussion and amendment, the following motion was offered:

MOTION by Basch, support by Smith, that the Ann Arbor Charter Township Board Trustees approve the RESOLUTION REGARDING INTEREST ON PRIVATE WASTEWATER SYSTEM (PWS) DEPOSITS AND ESCROWS, DATE: March 18, 2024, with the following changes:

- **P. 2, under RESOLUTION, item 1, line 1, add after the word reference, "as of January 1, 2024 . . ."**

Trustee Smith said while he supports the motion in principal, he could not support action tonight based on the written information before the Board; he believed that more research should be done regarding the necessary changes in policy and procedures that would be required to support this change.

Roll call vote:

Smith	no
Moran	yes
Allison	yes
Olsson	yes
Basch	yes
O'Connell	yes
Colvin-Garcia	yes

Motion passed 6-1.

- B. Consider entering closed session pursuant to MCL 15.268(1)(e) to discuss litigation or settlement strategy in relation to Ann Arbor Township vs. WSG Properties et al., Washtenaw County Circuit Court Case 23-001234-CE.**

As the Township litigation attorney was present this evening, and as the stay from the Circuit Court in the referenced case ended in two days, the following motion was made:

MOTION by Olsson, support by Allison, that the Ann Arbor Charter Township Board of Trustees go into closed session pursuant to MCL 15.268(1)(e) to discuss litigation or settlement strategy in relation to Ann Arbor Township vs. WSG Properties et al., Washtenaw County Circuit Court Case 23-001234-CE, because discussion in open session would have a detrimental financial effect on the litigating or settlement position of the Township.

Roll call vote:

Smith	yes
Moran	yes
Allison	yes
Olsson	yes
Basch	yes
O'Connell	yes
Colvin-Garcia	yes

Motion passed 7-0.

The Board of Trustees went into closed session at 7:41pm, and returned to open session with the following motion at 9:34pm:

MOTION by Basch, support by Olsson, to adjourn the closed session and return to open session.

Motion passed unanimously by voice vote.

C. Resolution Establishing Moratorium on Mining Applications

Township Attorney Gabis explained that since the Township is embarking upon a review of the mining provisions in the Zoning Ordinance, the Resolution before the Board will impose a moratorium on any applications for mining activity for a maximum period of 7 months, with the moratorium initially being for 4 months with a permitted 3 month extension. This moratorium will allow the Township to undertake the review without a concern that a new mining operation may come in during the process, without the full review of the ordinance provisions completed.

After discussion and amendment, the following motion was offered:

MOTION by Allison, support by Olsson, that the Ann Arbor Charter Township Board of Trustees approve RESOLUTION ESTABLISHING MORATORIUM ON MINING APPLICATIONS, DATE: MARCH 18, 2024, with the following changes:

- Under Recital D., line 2, strike "~~namely,~~" and replace with "including", and strike "~~hazardous~~", so that Recital D reads:

D. Recently, very serious consequences have resulted from mining activity in the Township, including the depletion of underground freshwater resources. Reliable evidence demonstrates that numerous residential wells required for potable water have gone dry due to nearby mining activity.

Motion passed unanimously by voice vote.

D. Washtenaw County Mutual Aid Interlocal Agreement – Chief Mark Nicholai

Fire Chief Nicholai gave the background for this agenda item, which item was for information and discussion only; a formal presentation would be made at the next Board meeting.

- The Washtenaw Area Mutual Aid (WAMA) Association was currently listed as a non-profit organization. WAMA is concerned that its members have no governmental immunity when operating vehicles, training, and emergency response services when acting as part of WAMA.
- The answer is to create the Washtenaw Area Mutual Aid Council (WAMAC), a quasi-government organization that will provide for some governmental immunity. An interlocal agreement has been drafted, and is currently being reviewed by the Township Attorney.

Board Discussion:

- The proposed interlocal agreement has some major changes over the existing WAMA agreement, including location of equipment, and a variety of cooperative arrangements. A red-lined version showing proposed changes would be helpful.
- Township Attorney Gabis has talked with the drafting attorney, and is waiting to hear if there are options in terms of the negotiability of the agreement.
- When WAMA was formed there was no equipment involved. Post 9-11, WAMA received equipment and vehicles, and funding for additional training.
- Chief Nicholai did not foresee any Township funding that would go toward equipment, procurement, or vehicles. There should be no budgetary impact to the Township, except for the annual membership fee (currently \$4,000).
- The proposed agreement should clarify that the public body (not WAMAC members) could modify the agreement.
- The biggest change between what is existing (a non-profit mutual aid association) and the proposed Washtenaw Area Mutual Aid Council (a government organization) is that government immunity would be provided for the members.

E. Resolution of Support to Pursue a Michigan Natural Resources Trust Fund Grant to Complete Trail Construction for the Dixboro Pathway Gap – Rick Judkins and Eric Humesky, Stantec

Utilities Director Judkins explained that the goal was to apply for funding that would complete the Dixboro Pathway Gap. The deadline for the application was in June. Grant decisions will be made in August or later.

MOTION by Smith, support by Allison, that the Ann Arbor Charter Township Board of Trustees support the RESOLUTION OF SUPPORT TO PURSUE A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT TO COMPLETE TRAIL CONSTRUCTION FOR THE DIXBORO PATHWAY GAP DATE: March 18, 2024.

Motion passed unanimously by voice vote.

F. Cross Connection Control Program – Rick Judkins

Utilities Director Judkins gave the background for this discussion item. The State required that the Township's cross-connection plan be updated, specifically having to do with sprinkler systems. This had been done and submitted to EGLE (Michigan Department of Environment, Great Lakes, and Energy).

In the Township, commercial applications do their own cross connection inspections and report back to the Township. The Township is responsible for residential inspections. There are about 100 residential properties that have municipal water and a sprinkler backflow device; these have to be inspected.

The most efficient way to handle residential inspections is to hire a plumber, who can do 10-15 inspections per day, and that is what the Township is doing, saving both the Township and residents money. For the residents, the \$90 "show-up" fee is waived entirely, only the

\$90 test fee applies, along with any repairs that must be made, which repairs often can be made by the plumber on the spot.

The state-mandated residential inspection requirement is new. The inspection will occur continuously over 3-year cycles. The requirement and process have been reviewed by the Utilities Committee. The new process will be an ordinance change, and needs to go through the normal process for ordinance amendment (2 readings). Draft language will be brought to the BOT at a future meeting.

G. CARD Resolution to establish a residential testing program – Michael Moran

Trustee Moran explained that the Resolution before the Board was actually not a CARD (Coalition for Action on Remediation of Dioxane) resolution but an Ann Arbor Township resolution. Trustee Moran had drafted the CARD resolution, which was provided as an example. Scio Township had recently passed a resolution that was virtually identical to the one before the Board this evening.

The Resolution asks that EGLE be asked to establish a system for testing residential wells, paid for by Gelman, for individual homeowners to qualify for funds for testing their drinking water for dioxane; with the various provisions in B, C, D, and E as parts of the test.

When Scio adopted their resolution two months ago and sent it to EGLE, EGLE responded that they could not institute this testing because the Gelman money was all disbursed in 2014, and that further testing requirements were prohibited by the Fourth Consent Judgment. Yet the Consent Judgment stated that EGLE and Gelman agreed that “notwithstanding any other provision in this consent judgment, EGLE reserves the right to institute proceedings in this action or in a new action seeking to require Gelman to perform any additional response activity at the site, and reserves the right to institute proceedings in this action or a new action seeking to reimburse EGLE for the response costs incurred by it.”

In other words, EGLE is wrong in its interpretation that they cannot require new activity of Gelman.

MOTION by Allison, support by Moran, that the Ann Arbor Charter Township Board of Trustees approve RESOLUTION TO REQUEST MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) ESTABLISH A RESIDENTIAL WELL TESTING PROGRAM DATE: March 18, 2024.

Motion passed unanimously by voice vote.

Trustee Moran noted that additional Method 522 testing by Scio Township had demonstrated that the Gelman plume was moving, and that dioxane levels were increasing in certain wells.

Trustee Moran also pointed out that the Gelman site was closer to being put on the EPA Superfund list – this could occur as soon as late spring 2024 – and he updated the Board on that process.

VI. REPORTS, DISCUSSIONS

A. Supervisor's Report – O'Connell

- The Board discussed various road improvement projects as provided in the Board packets.
- 2025-2028 County Road Millage information is in the Board packets. The County is seeking support for the millage, which will be on the August 2024 ballot.
- County Public Safety Millage will also be on the August ballot.
- Ann Arbor SPARK presented legislative priorities at its Legislative Breakfast on March 1, with much discussion regarding affordable housing.
- Very busy Board of Review last week, with 37 appointments.
- Township received \$107K Washtenaw Water Resources Grant for the Warren Road culvert; this was less than the hoped for \$200K. With the \$30K from ARPA (American Rescue Plan Act) the Township now had \$137K to go toward its share of the total \$400K culvert replacement. The Board will need to decide what it wants to do.
- Township Hall recently participated in active shooter training.

B. Clerk's Report – Basch

Written report in the Board packets. Next election is August 6. Deadline for people running for re-election to submit forms is Tuesday, April 23.

C. Treasurer's Report – Colvin-Garcia

Winter taxes complete.

D. Planning Commission – Allison

- 1) **March 4, 2024 Regular Meeting**
Trustee Allison reviewed the March 4 meeting. Draft minutes were in the packets.
- 2) **March 12, 2024, Public Engagement Meeting**
Meeting attended by about 20-23 residents; it was a good session.

E. Committee Report

- 1) **Farmland Open Space and Preservation Board Report - Allison**
Meeting next week

- 2) **Utility Committee - Judkins**

Committee met today and looked at bids for the SCADA (Supervisory Control and Data Acquisition) Logic PLC (Programmable Logic Controller) System. The Committee recommends to approve the bid for \$65,950.00.

This is a badly needed update.

MOTION by Basch, support by Colvin-Garcia, to approve the bid for the SCADA Logic PLC system in the amount of \$65,950.00

Motion passed unanimously by voice vote.

- 3) **Climate Resilience Committee – O'Connell**

(a) Community Energy Management Grant

The Committee is asking for authority for the Climate Action Committee, on behalf of the Township, to apply for a Community Energy Management Grant for an amount up to \$100K. These funds, if received, will fund an ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) audit of Township buildings, and will help create a \$4,000 - \$6,000 revolving fund to be used for such things as light bulb replacement, etc. \$40K will be set aside to use to implement ASHRAE requirements, after Board approval.

MOTION by Allison, support by Smith, to authorize the Climate Resilience Committee to apply for a Community Energy Management grant in an amount up to \$100,000.

Motion passed unanimously by voice vote.

4) Zoning Board of Appeals – Basch

Did not meet

5) Public Safety Committee

Did not meet

6) Roads Committee – Smith

People who live on the paved portions of Blueberry Lane, Danbury Lane, and Englave Drive are in the process of collecting signatures for a Special Assessment District.

F. Utilities Department Report - Judkins

Written report in the Board Packets.

Invoice received for February water break repair on Goss Road.

MOTION by Moran, support by Colvin-Garcia, to approve the invoice for water main repair on Goss Road in the amount of \$24,214.67.

Motion passed unanimously by voice vote.

G. Public Safety Report

1) Washtenaw County Sheriff's Department

Report in the Board packets

2) Fire Department – Chief Mark Nicholai

Chief Nicholai reviewed the written February 2024 Fire Department Report, and answered questions from the Board.

H. Building Department Report

Report in the Board packets.

VII. INFORMATION ONLY ITEMS

None

VIII. NON-AGENDA ITEMS

None

IX. PUBLIC COMMENT

None.

X. ADJOURNMENT

MOTION by Moran, support by Olsson, to adjourn the meeting.

Motion passed unanimously by voice vote.

The meeting was adjourned at 10:47pm.

ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING MINUTES
FRIDAY, APRIL 12, 2024 at 9:00 AM
TOWNSHIP OFFICES - 3792 PONTIAC TRAIL, ANN ARBOR, MI

I. CALL TO ORDER, ESTABLISH QUORUM

Supervisor O’Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 9:07 am on April 12, 2024.

Present: Supervisor Diane O’Connell
Clerk Rena Basch
Treasurer Carlene Colvin-Garcia
Trustee John Allison
Trustee Michael Moran
Trustee Kristine Olsson

Absent: Trustee Rodney Smith

Also Present: Township Attorneys Nathan Dupes, Sinéad Redmond and Sarah Gabis.

II. Closed Session - To consult with Township attorneys regarding trial or settlement strategy in connection with litigation.

MOTION by Basch support by Olsson, that the Board adjourn to closed session in order to consult with Township attorneys regarding trial or settlement strategy in connection with the litigation in the Washtenaw County Circuit Court, Ann Arbor Charter Township vs. WSG Properties LLC, AMC-WSG LLC, AMC-Mid Michigan Materials, LLC, Case No. 23-001234-CE.

Roll call vote:
Allison - yes
Basch - yes
Colvin-Garcia - yes
Moran - yes
O’Connell – yes
Olsson – yes

Motion passed 6-0. The Board of Trustees moved into closed session at 9:09 am.

III. Open Session

At 10:25 am, back in Open Session, the following motion was offered:

MOTION by Basch, support by Allison, that closed session be adjourned. Motion passed.

Basch moved that the Board pursue the litigation and settlement strategy discussed in Closed Session; Allison seconded. Motion passed 6-0.

IV. Non-Agenda Items

- a. Approval of Closed Session Minutes of March 18, 2024.

Basch moved and Colvin-Garcia seconded to approve the Closed Session minutes from the March 18, 2024 Board Meeting. Motion passed.

V. Public Comment – None.

VI. Adjourn

MOTION by Colvin-Garcia, support by Allison, to adjourn the meeting. Motion passed and meeting was adjourned at 10:27 am.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000 OTHER REVENUE ACCOUNT					
101-000-202.002	Medical Insurance	BLUE CARE NETWORK	Medical Insurance	7,250.52	2089700820
101-000-202.003	Medical Insurance	BLUE CROSS & BLUE SHIEI	Medical Insurance	17,680.27	2089700821
101-000-232.000	Cellphones	VERIZON WIRELESS	Cellphones	40.01	2089700826
Total For Dept 000 OTHER REVENUE ACCOUNT				24,970.80	
Dept 101 BOARD OF TRUSTEES					
101-101-725.000	MEMBERSHIPS - DUES	UNIVERSITY OF MICHIGAN A2	TECHNOLOGY PARK ASSOCIATION MEMI	138.94	37654
101-101-818.000	SERVICE CONTRACTS	CHERYL K. MCGUIRE	MINUTES	300.00	37632
101-101-818.000	SERVICE CONTRACTS	TETRA TECH	MASSEY LAKE SAMPLING AND WETLAND RI	447.00	37651
Total For Dept 101 BOARD OF TRUSTEES				885.94	
Dept 171 SUPERVISOR					
101-171-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	178.46	2089700823
Total For Dept 171 SUPERVISOR				178.46	
Dept 215 CLERK					
101-215-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	174.60	2089700823
101-215-715.002	Dental Insurance	DELTA DENTAL PLAN OF MI	Dental Insurance	147.42	2089700822
101-215-955.100	MILEAGE/TRAVEL	RENA BASCH	ELECTION WORK MILEAGE & OFFICE SUP	102.44	37648
Total For Dept 215 CLERK				424.46	
Dept 228 TECHNOLOGY					
101-228-818.000	INTUIT *QBooks Online	Intuit	INTUIT *QBooks Online	30.00	2089700826
101-228-818.000	SERVICE CONTRACTS	MICROSOFT CORPORATION	MICROSOFT 365	123.90	2089700826
101-228-818.000	MSFT 365 Licenses	MICROSOFT CORPORATION	FRONT DESK APPS	8.25	2089700826
101-228-980.000	PURCHASES	ZOOM VIDEO COMMUNICATIO	ZOOM 1 YEAR SUBSCRIPTION	159.90	2089700826
Total For Dept 228 TECHNOLOGY				322.05	
Dept 253 TREASURER					
101-253-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	257.71	2089700823
101-253-715.002	Dental Insurance	DELTA DENTAL PLAN OF MI	Dental Insurance	43.71	2089700822
101-253-727.001	TAX BILLS	PRINT TECH INC.	PRINTING	1,019.44	37645
Total For Dept 253 TREASURER				1,320.86	
Dept 257 ASSESSOR					
101-257-811.000	LEGAL FEES	HALLAHAN & ASSOCIATES F	LEGAL SERVICE- BRUCE BENZ	298.08	37642
101-257-957.100	GENERAL OPERATING EXPENSES	KENT COMMUNICATIONS INC	POSTAGE	350.30	37624
Total For Dept 257 ASSESSOR				648.38	
Dept 261 OPERATIONS					
101-261-727.000	OFFICE SUPPLIES	RENA BASCH	ELECTION WORK MILEAGE & OFFICE SUP	8.98	37648
101-261-727.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	241.72	37650
101-261-727.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	536.48	37650
101-261-727.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	811.13	37650
101-261-728.000	Copier Lease	LEAF	Copier Lease	302.50	2089700825
101-261-728.000	PRINTING/BINDING	OBM	COPIER PRINTING	192.54	2089700826
101-261-730.000	POSTAGE & MAILING	POSTMASTER	STAMPS	55.35	2089700826
101-261-851.000	3792 Pontiac Trl (TV & Intern	COMCAST CABLE	3792 Pontiac Trl (TV & Internet)	55.98	2089700826
101-261-851.000	TELECOMMUNICATIONS	VERIZON WIRELESS	Cellphones	41.08	2089700826

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 261 OPERATIONS					
101-261-933.000	REPAIR & MAINTENANCE	SHRED CORP	SHREDDING	160.00	2089700826
Total For Dept 261 OPERATIONS				2,405.76	
Dept 262 ELECTION					
101-262-957.100	GENERAL OPERATING EXPENSES	COSCO	ELECTION FOOD FOR INSPECTORS	140.75	2089700826
101-262-957.100	GENERAL OPERATING EXPENSES	FEDEX OFFICE	ELECTION LAMINATION	40.78	2089700826
101-262-957.100	GENERAL OPERATING EXPENSES	MEIJER, INC	ELECTION DAY FOOD FOR INSPECTORS	135.44	2089700826
Total For Dept 262 ELECTION				316.97	
Dept 265 BUILDINGS AND GROUNDS					
101-265-818.000	JANITORIAL SERVICES	JNS FACILITY MAINTENANC	JANITORIAL SERVICES	695.00	2089700824
101-265-818.000	Trash Pickup	WM CORPORATE SERVICES I	Trash Pickup	60.83	2089700826
101-265-920.000	Gas Charges : 3792 Pontiac Tr	DTE Energy Company	Gas Charges : 3792 Pontiac Trl	189.89	2089700818
101-265-920.000	Electric Charges : 3792 Ponti	DTE Energy Company	Electric Charges : 3792 Pontiac Tr	479.93	2089700818
Total For Dept 265 BUILDINGS AND GROUNDS				1,425.65	
Dept 266 LEGAL & PROFESSIONAL					
101-266-802.000	ENGINEERING FEES	STANTEC CONSULTING MICH	ENGINEERING FEES	1,261.00	37625
101-266-811.000	U OF M GROUND LEASE	BODMAN PLC	LEGAL FEES	1,610.00	37621
101-266-811.000	LEGAL FEES / ORDINANCES	BODMAN PLC	LEGAL FEES	4,200.00	37621
101-266-811.000	LEGAL FEES	BODMAN PLC	LEGAL FEES	3,570.00	37621
101-266-811.010	LITIGATION- MID MICHIGAN MAT	BODMAN PLC	LEGAL FEES	7,355.00	37621
101-266-811.014	LITIGATION- SUN COMMUNITIES	BODMAN PLC	LEGAL FEES	9,810.00	37621
Total For Dept 266 LEGAL & PROFESSIONAL				27,806.00	
Dept 272 FARMLAND SUPPORT					
101-272-920.001	4400 Pontiac Trl/Tilian Farm	DTE Energy Company	4400 Pontiac Trl/Tilian Farm	128.01	2089700818
101-272-933.002	REPAIRS & MAINTENANCE-TOWNSH	CARQUEST AUTO PARTS	OIL COOLER AND CLAMP	32.33	37631
Total For Dept 272 FARMLAND SUPPORT				160.34	
Dept 701 PLANNING COMMISSION					
101-701-715.001	LIFE INSURANCE	HARTFORD LIFE & ACCIDEN	Life Insurance	127.41	2089700823
101-701-715.002	DENTAL	DELTA DENTAL PLAN OF MI	Dental Insurance	82.17	2089700822
101-701-801.000	PLANNER FEES	CARLISLE-WORTMAN ASSOCI	2024 MASTER PLAN UPDATE	1,485.00	37622
101-701-801.000	PLANNER FEES	CARLISLE-WORTMAN ASSOCI	PLANNING FEES	2,860.00	37622
101-701-811.000	LEGAL FEES	BODMAN PLC	LEGAL FEES	1,750.00	37621
101-701-818.000	SERVICE CONTRACTS	CHERYL K. MCGUIRE	MINUTES	300.00	37632
Total For Dept 701 PLANNING COMMISSION				6,604.58	
Dept 702 ZONING					
101-702-806.000	CONSULTANTS - OTHER	CARLISLE-WORTMAN ASSOCI	PLANNING FEES	1,100.00	37622
Total For Dept 702 ZONING				1,100.00	
Total For Fund 101 GENERAL FUND				68,570.25	
Fund 206 FIRE FUND					
Dept 228 TECHNOLOGY					
206-228-818.000	SERVICE CONTRACTS	MICROSOFT CORPORATION	MICROSOFT 365	234.52	2089700826
Total For Dept 228 TECHNOLOGY				234.52	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE FUND					
Dept 261 OPERATIONS					
206-261-727.000	Office Supplies	QUILL CORPORATION	Office Supplies	57.98	37647
206-261-727.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	129.86	37650
206-261-728.000	Copier Lease	LEAF	Copier Lease	302.50	2089700825
206-261-728.000	Printer / Copier Toner	AMAZON.COM LLC	Printer / Copier Toner	39.99	2089700826
206-261-728.000	PRINTING/BINDING	OBM	COPIER PRINTING	485.54	2089700826
206-261-728.000	PRINTING/BINDING	OBM	COPIER TONER	20.00	2089700826
206-261-730.000	Postage for Sending CAFS Syst	THE UPS STORE	Postage for Sending CAFS System fo	83.20	2089700826
206-261-742.000	Extinguisher Straps (4)	FIRE SAFETY USA	Extinguisher Straps (4)	285.00	37637
206-261-742.000	Fire Extinguisher	FIRE SAFETY USA	Fire Extinguisher	197.50	37637
206-261-742.000	Tow Straps	AMAZON.COM LLC	Tow Straps	140.91	2089700826
206-261-742.000	Power Tool Batteries	HOME DEPOT USA INC	BATTERY PACK	698.00	2089700826
206-261-742.000	FIRE FIGHTING SUPPLIES	HOME DEPOT USA INC	HARDWARE	598.00	2089700826
206-261-742.000	Power Tool Battery Charger	HOME DEPOT USA INC	POWER TOOL BATTERY CHARGER	198.00	2089700826
206-261-742.001	CPR Device Replacment Straps	ZOLL MEDICAL CORP	CPR Device Replacment Straps	457.00	37611
206-261-742.001	O2	AIRGAS USA LLC	O2	135.71	37628
206-261-818.000	SERVICE CONTRACTS	COMCAST CABLE	INTERNET & TV	126.47	2089700826
206-261-818.000	3792 Pontiac Trl (TV & Interr	COMCAST CABLE	3792 Pontiac Trl (TV & Internet)	222.72	2089700826
206-261-851.000	FAX NUMBER	AT&T	FAX NUMBER	55.82	2089700826
206-261-851.000	INTERNET-STA 2	COMCAST CABLE	INTERNET & TV	111.95	2089700826
206-261-851.000	3792 Pontiac Trl (TV & Interr	COMCAST CABLE	3792 Pontiac Trl (TV & Internet)	55.98	2089700826
206-261-851.000	Cellphones	VERIZON WIRELESS	Cellphones	522.27	2089700826
206-261-933.000	Equipment Fuel	CARPENTER BROS. HARDWARE	Equipment Fuel	123.95	37630
206-261-933.000	Urethane for Wood Handles / H	CARPENTER BROS. HARDWARE	Urethane for Wood Handles / Hand T	29.99	37630
206-261-933.000	SCBA Repair	WEST SHORE FIRE, INC.	SCBA Repair	376.86	37657
206-261-933.001	EQUIP CERTIFICATION TESTING	WEST SHORE FIRE, INC.	SCBA REQUIRED FLOW / BENCH TESTING	2,125.00	37656
206-261-955.000	Refund for overcharge	DOMINOS PIZZA	Refund for overcharge	(10.22)	2089700826
206-261-955.000	Food for EMT Academy / Dept.	DOMINOS PIZZA	Food for EMT Academy / Dept. Orient	112.44	2089700826
206-261-955.000	Station Supplies	GORDON FOOD SERVICE	Station Supplies	30.32	2089700826
206-261-955.000	Food for EMT Academy Final Te	GORDON FOOD SERVICE	Food for EMT Academy Final Testing	189.01	2089700826
206-261-955.000	Ironing Bd. Cover / T-shirts	MEIJER, INC	Ironing Bd. Cover / T-shirts for P	27.98	2089700826
206-261-955.000	Bar Code Equipment Software	FORCA SCAN	Bar Code Equipment Software Program	40.00	2089700826
206-261-955.000	Station Supplies	SAM'S CLUB/SYNCHRONY BA	Station Supplies	185.68	2089700826
206-261-955.000	Ice for Lunch	SPEEDWAY	Ice for Lunch	2.49	2089700826
206-261-955.000	Shoe Polish	WAL-MART 5472	Shoe Polish	4.01	2089700826
206-261-976.000	Command Vehicle Emergency Equ	PRIORITY ONE EMERGENCY	Command Vehicle Emergency Equipment	3,500.00	37646
206-261-980.000	Graphics	GRAPH-X SIGNS, DISPLAY	Graphics	200.00	2089700826
Total For Dept 261 OPERATIONS				11,861.91	
Dept 265 BUILDINGS AND GROUNDS					
206-265-775.000	Lysol	HOME DEPOT USA INC	Lysol	25.16	2089700826
206-265-920.000	Gas Charges : 3792 Pontiac Trl	DTE Energy Company	Gas Charges : 3792 Pontiac Trl	189.88	2089700818
206-265-920.000	4319 Goss Rd	DTE Energy Company	4319 Goss Rd	1,332.34	2089700818
206-265-920.000	Electric Charges : 3792 Pontiac Trl	DTE Energy Company	Electric Charges : 3792 Pontiac Trl	479.93	2089700818
206-265-920.000	Fire Station 4301 GOSS RD BLDG	DTE Energy Company	Fire Station 4301 GOSS RD BLDG B C	31.01	2089700818
206-265-920.000	Trash Pickup	WM CORPORATE SERVICES I	Trash Pickup	60.83	2089700826
Total For Dept 265 BUILDINGS AND GROUNDS				2,119.15	
Dept 270 PERSONNEL					
206-270-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	1,167.30	2089700823

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE FUND					
Dept 270 PERSONNEL					
206-270-715.002	Dental Insurance	DELTA DENTAL PLAN OF MI	Dental Insurance	732.48	2089700822
206-270-746.000	Uniform sweatshirt / sweatpar	ALLIE BROTHERS, INC	Uniform sweatshirt / sweatpant	539.46	37629
206-270-746.000	Uniforms - Hilmer	ALLIE BROTHERS, INC	Uniforms - Hilmer	557.88	37629
206-270-746.000	New Personnel / Coat Nametags	ALLIE BROTHERS, INC	New Personnel / Coat Nametags	340.00	37629
206-270-746.000	Uniform Item Stock / Issue to	CLIFF KEEN ATHLETIC	Uniform Item Stock / Issue to New :	1,115.44	2089700826
206-270-746.000	14 Nametags	GLENDAL PARADE STORE,	14 Nametags	64.00	2089700826
206-270-746.001	10 - Probationary FF Helmet	WITMER PUBLIC SAFETY GF	10 - Probationary FF Helmet Shield:	399.90	37610
206-270-746.001	Gear Repair x 4	TURNOUT RENTAL LLC	Gear Repair x 4	678.00	37653
206-270-746.001	Boots / Fire Gloves	WITMER PUBLIC SAFETY GF	Boots / Fire Gloves	734.96	37658
206-270-961.001	Forcible Entry Training Hardw	CARPENTER BROS. HARDWAR	Forcible Entry Training Hardware	10.06	37630
206-270-961.001	Fire Academy Textbook	FIREFIGHTER SUCCESS	Fire Academy Textbook	199.92	2089700826
206-270-961.001	6 Textbooks	FIREFIGHTER TOOLBOX LLC	6 Textbooks	220.07	2089700826
206-270-961.001	Water Bottle for Acad - 25	NALGENE CUSTOM BOTTLES	Water Bottle for Acad - 25	530.00	2089700826
Total For Dept 270 PERSONNEL				7,289.47	
Dept 596 TRANSPORTATION					
206-596-748.000	Fuel	CORRIGAN OIL COMPANY NC	Fuel	829.23	37633
206-596-933.000	Ladder 2 - Repaired Air Line	FIRE WRENCH OF MICHIGAN	Ladder 2 - Repaired Air Line Valve	344.59	37638
206-596-933.000	Engine 2 - Rear DOT Light Rep	FIRE WRENCH OF MICHIGAN	Engine 2 - Rear DOT Light Repair	1,709.69	37638
206-596-933.000	Ladder 2 - Exhaust Repair	FIRE WRENCH OF MICHIGAN	Ladder 2 - Exhaust Repair	560.03	37638
206-596-933.000	Tanker 12-1 / ID Lettering	GRAPH-X SIGNS, DISPLAY	Tanker 12-1 / ID Lettering	422.00	37641
206-596-933.000	DEF, Replacement Step Lights	ADVANCE AUTO PARTS - AA	DEF, Replacement Step Lights	666.70	2089700826
206-596-933.000	ATV 12-2 / Cargo Box Lift Rep	J&J MOTORSPORTS	ATV 12-2 / Cargo Box Lift Repair	1,127.99	2089700826
206-596-933.000	Rescue 12- 1 Suspension	MICHIGAN TRUCK SPRING	Rescue 12- 1 Suspension	625.17	2089700826
206-596-933.000	Apparatus Light Bulbs	NAPA AUTO PARTS OF ANN	Apparatus Light Bulbs	15.70	2089700826
206-596-933.000	ZIPPY AUTO WASH	ZIPPY AUTO WASH LLC	ZIPPY AUTO WASH	29.99	2089700826
Total For Dept 596 TRANSPORTATION				6,331.09	
Total For Fund 206 FIRE FUND				27,836.14	
Fund 219 STREET LIGHTING FUND					
Dept 265 BUILDINGS AND GROUNDS					
219-265-920.000	FC streetlights	DTE Energy Company	FC streetlights	429.06	2089700819
Total For Dept 265 BUILDINGS AND GROUNDS				429.06	
Total For Fund 219 STREET LIGHTING FUND				429.06	
Fund 225 FARMLAND PRESERVATION					
Dept 266 LEGAL & PROFESSIONAL					
225-266-806.000	CONSULTANTS - OTHER	TREEMORE ECOLOGY & LANI	FARMLAND CONSULTING	1,213.02	37652
Total For Dept 266 LEGAL & PROFESSIONAL				1,213.02	
Total For Fund 225 FARMLAND PRESERVATION				1,213.02	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 228 TECHNOLOGY					
249-228-818.000	SERVICE CONTRACTS	MICROSOFT CORPORATION	MICROSOFT 365	48.68	2089700826
Total For Dept 228 TECHNOLOGY				48.68	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 249 BUILDING DEPARTMENT FUND					
Dept 261 OPERATIONS					
249-261-730.000	POSTAGE & MAILING	POSTMASTER	POSTAGE	8.95	2089700826
249-261-812.000	INSPECTOR COSTS	GARY WOELKE	INSPECTIONS	560.00	37639
249-261-812.000	INSPECTOR COSTS	JAMES RATLIFF	INSPECTIONS	3,040.00	37644
249-261-812.000	INSPECTOR COSTS	RICK PLISKO	INSPECTIONS	1,120.00	37649
249-261-851.000	Cellphones	VERIZON WIRELESS	Cellphones	123.24	2089700826
Total For Dept 261 OPERATIONS				4,852.19	
Dept 270 PERSONNEL					
249-270-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	300.67	2089700823
249-270-715.002	Dental Insurance	DELTA DENTAL PLAN OF MI	Dental Insurance	229.59	2089700822
Total For Dept 270 PERSONNEL				530.26	
Dept 596 TRANSPORTATION					
249-596-933.000	REPAIR & MAINTENANCE	GENE BUTMAN FORD	AUTO SERVICE FOR CODE ENFORCEMENT	353.70	2089700826
Total For Dept 596 TRANSPORTATION				353.70	
Total For Fund 249 BUILDING DEPARTMENT FUND				5,784.83	
Fund 592 UTILITIES FUND					
Dept 228 TECHNOLOGY					
592-228-818.000	SERVICE CONTRACTS	MICROSOFT CORPORATION	MICROSOFT 365	35.40	2089700826
592-228-980.000	PURCHASES	LENOVO	COMPUTER REPLACEMENT	1,879.00	2089700826
Total For Dept 228 TECHNOLOGY				1,914.40	
Dept 261 OPERATIONS					
592-261-818.000	SERVICE CONTRACTS	CITY OF ANN ARBOR	BACTI SAMPLE TESTING	120.00	37623
592-261-818.000	SERVICE CONTRACTS	DELAU FIRE & SAFETY INC	FIRE EXTINGUISHER	134.00	37660
592-261-851.000	Cellphones	VERIZON WIRELESS	Cellphones	173.27	2089700826
592-261-933.000	REPAIR & MAINTENANCE	CUMMINS INC D/B/A CUMMI	REPAIR & MAINTENANCE SERVICES	506.76	37612
592-261-933.000	REPAIR & MAINTENANCE	CARPENTER BROS. HARDWA	HARDWARE	21.91	37630
592-261-933.000	REPAIR & MAINTENANCE	CARPENTER BROS. HARDWA	HARDWARE	6.97	37630
592-261-933.000	REPAIR & MAINTENANCE	CARPENTER BROS. HARDWA	HARDWARE	4.56	37630
592-261-933.000	REPAIR & MAINTENANCE	CUMMINS INC D/B/A CUMMI	GENERATOR MAINTENANCE	758.01	37634
592-261-933.000	REPAIR & MAINTENANCE	CUMMINS INC D/B/A CUMMI	GENERATOR MAINTENANCE	452.01	37634
592-261-933.000	REPAIR & MAINTENANCE	CUMMINS INC D/B/A CUMMI	GENERATOR MAINTENANCE	372.99	37634
592-261-933.000	REPAIR & MAINTENANCE	E T MACKENZIE COMPANY	GROSS ROAD WATERMAIN REPAIR	24,214.67	37636
592-261-933.000	REPAIR & MAINTENANCE	GRAINGER	TOGGLE SWITCH	11.29	37640
592-261-933.000	REPAIR & MAINTENANCE	UTILITY TECHNOLOGIES LI	TELESCOPING GATE VALVE KEY & AUGER	680.00	37655
592-261-933.000	REPAIR & MAINTENANCE	BATTERIES PLUS	BATTERY	22.67	2089700826
592-261-933.000	REPAIR & MAINTENANCE	HOME DEPOT USA INC	HARDWARE	491.81	2089700826
592-261-933.000	REPAIR & MAINTENANCE	MENARD INC	HARDWARE	74.43	2089700826
592-261-933.000	REPAIR & MAINTENANCE	MENARD INC	HARDWARE	205.89	2089700826
592-261-933.000	REPAIR & MAINTENANCE	MICHIGAN PIPE & VALVE	WATER MAIN PIPE SLEEVES AND PIPE RI	3,772.99	2089700826
592-261-955.000	MISCELLANEOUS	CITY OF LANSING PARKING	PARKING FEES	10.00	2089700826
592-261-955.000	MISCELLANEOUS	PCI MUNICIPAL SERVICES	PARKING FEES TO BE REIMBURSED	2.55	2089700826
592-261-957.000	RESERVE FOR CONTINGENCIES	AMERICAN WATER WORKS AS	MEMBERSHIP AWWA	75.00	2089700826
Total For Dept 261 OPERATIONS				32,111.78	
Dept 265 BUILDINGS AND GROUNDS					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 UTILITIES FUND					
Dept 265 BUILDINGS AND GROUNDS					
592-265-920.000	4620 E Huron Dr	DTE Energy Company	4620 E Huron Dr	110.28	2089700818
592-265-920.000	3701 Plymouth Rd	DTE Energy Company	3701 Plymouth Rd	20.80	2089700818
592-265-920.000	4231 Whitehall Dr	DTE Energy Company	4231 Whitehall Dr	1,351.56	2089700818
592-265-920.000	1300 Earhart Rd	DTE Energy Company	1300 Earhart Rd	30.74	2089700818
592-265-920.000	1947 N Dixboro Rd	DTE Energy Company	1947 N Dixboro Rd	588.51	2089700818
592-265-920.000	1343 Stark Strasse	DTE Energy Company	1343 Stark Strasse	258.16	2089700818
592-265-920.000	3695 Washtenaw	DTE Energy Company	3695 Washtenaw	147.77	2089700818
592-265-920.000	UTILITIES	AMERIGAS PROPANE LP	LATE PENALTY	36.00	37619
592-265-920.000	UTILITIES	AMERIGAS PROPANE LP	PROPANE	657.78	37626
592-265-920.000	UTILITIES	AMERIGAS PROPANE LP	PROPANE AND SURCHARGE	768.22	2089700826
592-265-920.000	UTILITIES	AMERIGAS PROPANE LP	LATE PENALTY	36.95	2089700826
Total For Dept 265 BUILDINGS AND GROUNDS				4,006.77	
Dept 266 LEGAL & PROFESSIONAL					
592-266-802.000	ENGINEERING FEES	STANTEC CONSULTING MICH	ENGINEERING FEES	2,002.00	37625
Total For Dept 266 LEGAL & PROFESSIONAL				2,002.00	
Dept 270 PERSONNEL					
592-270-715.001	Life Insurance	HARTFORD LIFE & ACCIDEN	Life Insurance	305.21	2089700823
592-270-715.002	Dental Insurance	DELTA DENTAL PLAN OF MI	Dental Insurance	191.13	2089700822
592-270-725.000	MEMBERSHIPS - DUES	MICHIGAN WATER ENVIRONM	MEMBERSHIP MI WATER ENVIRONMENT AS	95.00	2089700826
592-270-955.200	CONVENTION & CONFERENCES	BAVARIAN INN LODGE	HOTEL	306.00	2089700826
Total For Dept 270 PERSONNEL				897.34	
Dept 596 TRANSPORTATION					
592-596-933.000	REPAIR & MAINTENANCE	CARQUEST AUTO PARTS	AUTO PARTS	209.71	37631
592-596-933.000	REPAIR & MAINTENANCE	CARQUEST AUTO PARTS	AUTO PARTS	179.49	37631
592-596-933.000	REPAIR & MAINTENANCE	CARQUEST AUTO PARTS	AUTO PARTS	29.54	37631
592-596-933.000	Car Wash	ZIPPY AUTO WASH LLC	Car Wash	29.99	2089700826
592-596-933.000	Car Wash	ZIPPY AUTO WASH LLC	Car Wash	29.99	2089700826
Total For Dept 596 TRANSPORTATION				478.72	
Total For Fund 592 UTILITIES FUND				41,411.01	
Fund 702 ESCROW FUND					
Dept 000 OTHER REVENUE ACCOUNT					
702-000-249.063	CP-02-16 PINE HILL VILLAS	JAMAL KASHAM	REFUND CP-02-16	7,534.61	37643
702-000-249.076	CP-01-22 500 STEIN RD	BODMAN PLC	LEGAL FEES	910.00	37621
702-000-249.077	CP-01-23 BECKWITH	STANTEC CONSULTING MICH	ENGINEERING FEES	6,736.00	37625
702-000-249.079	CP-03-23 TOYOTA BATTERY STOR	BODMAN PLC	LEGAL FEES	140.00	37621
702-000-249.079	CP-03-23 TOYOTA BATTERY STOR	STANTEC CONSULTING MICH	ENGINEERING FEES	1,049.50	37625
702-000-262.079	SOI-28-20 MID MICHIGAN MATER	STANTEC CONSULTING MICH	ENGINEERING FEES	759.00	37625
702-000-262.083	SOI-18-22 A2WWTP HEADWORKS I	STANTEC CONSULTING MICH	ENGINEERING FEES	292.00	37625
702-000-262.085	SOI 11-23 BECKWITH (RESERVE I	STANTEC CONSULTING MICH	ENGINEERING FEES	730.00	37625
702-000-280.107	ZC-01-13 724 DIXBORO RD	JAMAL KASHAM	ZONING ESCROW REFUND	1,000.00	37614
702-000-280.116	SP-05-13 PINE HILLS VILLAS	JAMAL KASHAM	SP ESCROW REFUND	4,741.85	37615
702-000-280.117	NF-02-13 PINE HILLS VILLAS	JAMAL KASHAM	NATURAL FEATURES REFUND	600.00	37613
702-000-280.140	SITE IMPROVEMENT PERFORMANCE	JAMAL KASHAM	PRIVATE ROAD AND SITE IMPROVEMENT I	52,217.50	37616
702-000-280.140	PR-02-15 PINE HILLS VILLAS	JAMAL KASHAM	PRIVATE ROAD AND SITE IMPROVEMENT I	3,400.00	37616

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP
 EXP CHECK RUN DATES 03/15/2024 - 04/11/2024
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 702 ESCROW FUND					
Dept 000 OTHER REVENUE ACCOUNT					
702-000-280.152	SP-02-16 PUD REVIEW CORNWELL	BODMAN PLC	LEGAL FEES	860.00	37621
702-000-280.152	SP-02-16 PUD REVIEW CORNWELL	STANTEC CONSULTING MICH	ENGINEERING FEES	154.00	37625
702-000-280.201	NF-03-20 4715 RIDGE CREEK LN	CARLISLE-WORTMAN ASSOCI	PLANNING FEES	700.00	37622
702-000-280.203	SP-05-20 MAPLE RIDGE	STANTEC CONSULTING MICH	ENGINEERING FEES	1,063.00	37625
702-000-280.229	PWS-01-23 MAPLE RIDGE	BODMAN PLC	LEGAL FEES	2,710.00	37621
702-000-280.231	ZC-01-24 FGRHS 4300 WHITEHALI	BODMAN PLC	LEGAL FEES	560.00	37621
702-000-280.232	NF-01-24 4981 GLEANER HALL RC	CARLISLE-WORTMAN ASSOCI	PLANNING FEES	330.00	37622
702-000-280.233	WP-01-24 4891 GLEANER HALL RC	CARLISLE-WORTMAN ASSOCI	PLANNING FEES	330.00	37622
Total For Dept 000 OTHER REVENUE ACCOUNT				86,817.46	
Total For Fund 702 ESCROW FUND				86,817.46	

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP
EXP CHECK RUN DATES 03/15/2024 - 04/11/2024
JOURNALIZED OPEN AND PAID
BANK CODE: POOL2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	68,570.25
Fund 206 FIRE FUND	27,836.14
Fund 219 STREET LIGHT	429.06
Fund 225 FARMLAND PRE	1,213.02
Fund 249 BUILDING DEP	5,784.83
Fund 592 UTILITIES FU	41,411.01
Fund 702 ESCROW FUND	86,817.46

Total For All Funds:	<u>232,061.77</u>
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City of Ann Arbor
PLANNING & DEVELOPMENT SERVICES — PLANNING DIVISION
301 East Huron Street | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
p. 734.794.6265 | f. 734.994.8312 | planning@a2gov.org

PETITION FOR ANNEXATION BY RELEASE

The Planning Department would like to take this opportunity to welcome you as a member of our community. Annexation to the City will provide you with the same benefits available to Ann Arbor Citizens. These benefits include fire and police protection, use of City parks; refuse pick-up and recycling services, eligibility for City water and sewer lines, and participation on City boards and commissions. We are looking forward to your involvement in our community and hope that you will enjoy the many advantages the City of Ann Arbor has to offer.

To: The **TOWNSHIP BOARD OF ANN ARBOR CHARTER TOWNSHIP**, Washtenaw County, Michigan and the City Council of the City of Ann Arbor, Michigan.

We, the undersigned, respectfully petition your honorable bodies that the following described land be detached from the **ANN ARBOR CHARTER TOWNSHIP** and annexed to the City of Ann Arbor by affirmative majority vote of the Ann Arbor City Council and approval of the **ANN ARBOR CHARTER TOWNSHIP BOARD**, in accordance with the provisions of Public Act 359 of 1947, State of Michigan, AS AMENDED.

The land proposed to be detached from the **ANN ARBOR CHARTER TOWNSHIP** and annexed to the City of Ann Arbor is described as follows, to wit: *(legal description)*

see attached

OWNER REQUEST AA 36-14A-1 PCL " A " COM AT SW COR SEC 36, TH N 01-44-59 W 1276.81 FT TO A POB, TH CONT N 01-44-59 W 64.24 FT, TH N 87-58-37 E 67.45 FT, TH S 44-30-20 W 93.37 FT TO THE POB. PT OF SW 1/4 SEC 36, T2S-R6E. 0.05 AC.
SPLIT ON 11/20/2023 FROM I -09-36-360-001;

Property Tax I.D. #

I -09-36-360-006

We further represent as follows:

- 1) That the above described land is contiguous to the corporate limits of the City of Ann Arbor, Michigan, or within an area being served by said City.
- 2) That there are no qualified electors residing on the land proposed to be annexed other than the petitioners.
- 3) That the petitioner(s), FDHE, LLC, is/are the land contract (owner, land contract, option to purchase) of the land proposed to be annexed.

- 4) That if the petitioner(s) is/are not the owner, the owner has given consent to petitioner(s) to request release for annexation by Ann Arbor Charter Township and to annex to the City of Ann Arbor.
(Consent is to be attached.)
- 5) That the whole of the area of land proposed to be annexed is 0.05 acres, of which 0 acres of land are in public roads.
- 6) That release for annexation by Ann Arbor Charter Township will not result in leaving a land-locked parcel or a non-conforming parcel in Ann Arbor Charter Township.
- 7) That the person(s) liable for the payment of any outstanding improvement charges acknowledges full knowledge thereof, and consents to pay same in accordance with the resolution to be adopted by the City Council pursuant to Section 1:278 of Chapter 12, Title I of the City Code of the City of Ann Arbor, Michigan.
- 8) That all Township property taxes have been paid in full.
- 9) That the number of people residing on the land requested for annexation is 0.
- 10) That, of the number of people residing on the land requested for annexation, the number of renters is 0.
- 11) That the reason(s) for requesting annexation are as follows: (You must provide a reason or your application may be denied).
The parcel we are requesting to be released is not contiguous with the rest of the parcel. The parcels are divided by US-23. The parcel is on the western side of US-23 which is in the City's jurisdiction and it is contiguous with a larger parcel, also owned by FDHE, LLC and within the City's jurisdiction. We would like to have it annexed by the City so that once acquired, it can eventually be consolidated with the adjacent parcel we own.

Date: _____

PETITIONER(S)

Signature: 

Printed Name: _____

Address: _____ City/State/Zip _____

Telephone No. _____

Signature: _____

Printed Name: _____

Address: _____ City/State/Zip _____

Telephone No. _____

OWNER: (If different from Petitioner) Row D PARK COMMENCE, LLC
Signature: [Handwritten Signature]
Printed Name: JOHN B POSITO (MEMBER)
Address: 2008 HOEBACK RD City/State/Zip ANN ARBOR MI 48105
Telephone No. 734 669 7492

STATE OF MICHIGAN
COUNTY OF Washtenaw

On this 8th day of December, 2020, before me personally appeared the above-named petitioner(s)/owner(s), who being duly sworn, say that they have read the foregoing petition by them signed, and know the contents thereof, and that the same is true of their knowledge, except as to the matter therein stated to be upon their information and belief, and as to those matters they believe it to be true.

Signature: [Handwritten Signature]
Printed Name: Bonnie J. Padley
My Commission expires: 6-14-2028

BONNIE J PADLEY
Notary Public, State of Michigan
County of Jackson
My Commission Expires 06-14-2028
Acting in the County of Washtenaw

Petition presented to Township Board: _____

Township Board Decision: _____ Approved _____

TOWNSHIP ANNEXATION REQUIREMENTS

The following is a listing of fees and the number of petitions required by Ann Arbor, Pittsfield and Scio Townships when properties request annexation to the City of Ann Arbor.

Ann Arbor Township

For release of less than 5 acres \$400
For release of 5 to 10 acres..... \$600
For release of 11 to 25 acres..... \$900
For release of 26 to 50 acres..... \$1,500
For release of 51 acres or more \$1,500 + \$20 for each additional acre over 50 acres

Six petitions, including signed original, as well as vicinity map and legal description.

Ann Arbor Township Clerk -- 3792 Pontiac Trail
Ann Arbor, Michigan 48105
(734) 663-3418

Pittsfield Township

Minimum \$50.00 filing fee
\$10.00 per acre for the first 25 acres
\$2.00 per acre over 25 acres

One signed petition, including vicinity map and legal description.

Pittsfield Township Clerk -- 6201 W. Michigan Avenue
Ann Arbor, Michigan 48108
(734) 822-3120

Scio Township

No filing fee. Three copies of petition, including signed original, vicinity map and legal description.

Scio Township Clerk -- 827 N. Zeeb Road
Ann Arbor, Michigan 48103
(734) 665-2123

CERTIFIED SURVEY MAP

RECORDING INFORMATION

THIS IS ATTACHED TO AND MADE PART OF THE SKETCH TO FOLLOW.

Scope of Survey

Monument Engineering Group Associates, Inc. (MEGA) was contracted to perform land division of Tax Id: I-09-36-360-001, address: 1200 Hogback Road.

References

- Title Agency: First American Title Insurance Company, Title Commitment No.: 993926, Effective Date: July 11, 2023.
- ALTA/NSPS Land Title Survey by: Monument Engineering Group Associates, Job No.: 23-171, Dated: 10/13/2023
- Plat of "Thornoaks Subdivision No. 1", Liber 14, Page 7, Washtenaw County R.O.D.

Bearing Reference

Bearings are based on Project Coordinate System:
Michigan State Plane Coordinate System, NAD83 (Conus) (Mol) (GRS80), South Zone 2113, International Feet, Ground (Lat: 42°15'42.34" N, Lon: 83°40'51.28" W, Elev: 813, Scale Factor: 1.00007317).

Legal Description (As Provided)

(Per Title Agency: First American Title Insurance Company, Title Commitment No.: 993926, Effective Date: July 11, 2023)

The land referred to herein below is situated in the Township of Ann Arbor, County of Washtenaw, State of Michigan, and is described as follows:

The North 340.12 feet of the following described Parcel of Land: All that part of the Southwest 1/4 of the Southwest 1/4 of Section 36, that lies West of the center of the highway that runs Northerly and Southerly through said 1/4 Section, Town 2 South, Range 6 East, Ann Arbor Township, Washtenaw County, Michigan, Except that portion thereof and used as the right of way for Highway US-23.

Certification

I, Marc E. Budzinski, P.S., 53492 being a Licensed Professional Surveyor, hereby certify to the client named hereon that I have surveyed and mapped the parcel(s) hereon described and that the relative positional precision of each corner is within the limits accepted by the practice of professional surveying and that all the requirements of P.A. 132 of 1970, as amended, have been complied with.

This map was prepared for the exclusive use of the person, persons, or entity named in the certification hereon. Said certificate does not extend to any unnamed person without an express recertification by the surveyor naming said person.

DRAFT

INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS



298 VETERANS DRIVE
FOWLERVILLE,
MICHIGAN 48836
(OFFICE) 517-223-3512
monumentengineering.com

SERVICE DISABLED VETERAN OWNED
SMALL BUSINESS (SDVOSB)

LAST REVISION:

CLIENT:

KIMLEY-HORN

SE 1/4, SEC. 36, T2S-R6E, ANN ARBOR TWP.

(M) - Measured Dist. (R) - Recorded Dist.
● MON - Found Concrete Monument
● FIR/P - Found Iron Rod/Pipe
○ SIR - Set Iron Rod
▲ MAG - Set Magnetic Nail
P.O.B./E. - Point of Beginning/Ending
● - Soil Evaluation Dig
-- - Fence □ - Line Stake

DATE: 11/9/2023

DR. BY: DC

CHK BY: MB

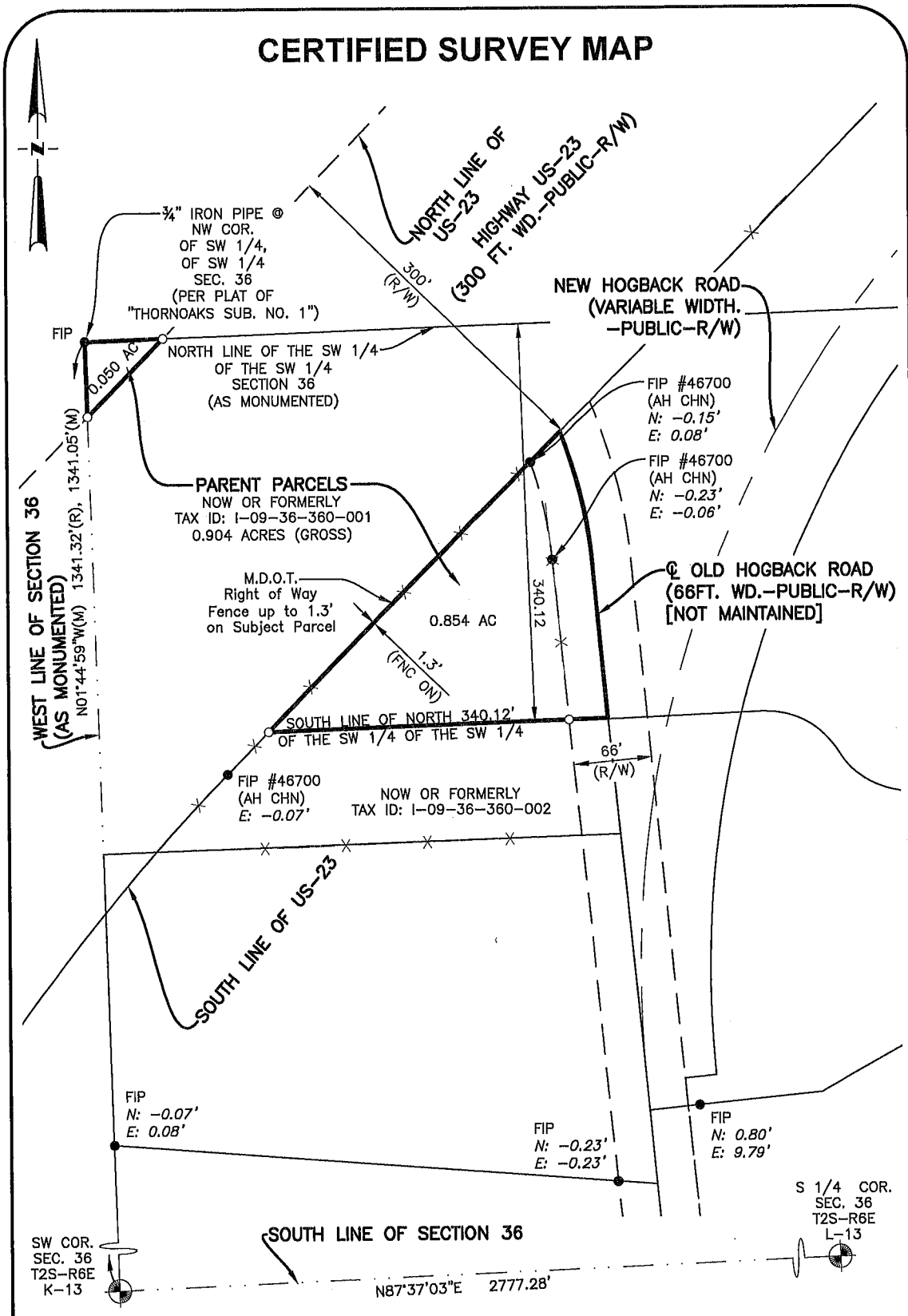
SCALE: N/A

SHEET: 1 of 4

FILE: 23-171_Bndy-MEGA

JOB No. 23-171

CERTIFIED SURVEY MAP



SURVEY NOT VALID
WITHOUT SIGNATURE
& SEAL ON PAGE 1

INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS


 298 VETERANS DRIVE
 FOWLerville,
 MICHIGAN 48836
 (OFFICE) 517-223-3512
 monumentengineering.com
SERVICE DISABLED VETERAN OWNED
SMALL BUSINESS (SDVOSB)

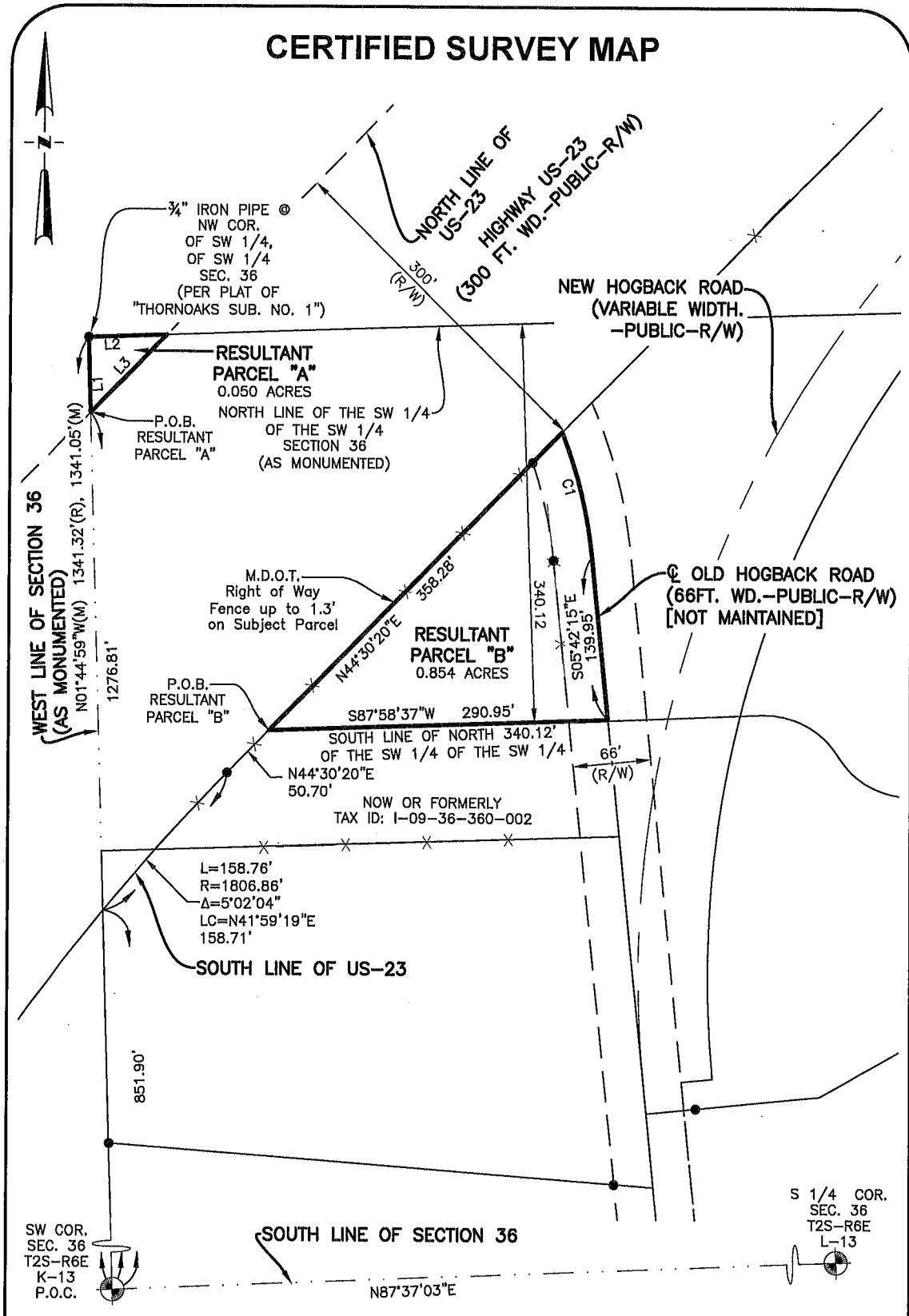
CLIENT: **KIMLEY-HORN**

SE 1/4, SEC. 36, T2S-R6E, ANN ARBOR TWP.

(M) - Measured Dist. (R) - Recorded Dist.
 ● MON - Found Concrete Monument
 ● FIR/P - Found Iron Rod/Pipe
 ○ SIR - Set Iron Rod
 ▲ MAG - Set Magnetic Nail
 P.O.B./E. - Point of Beginning/Ending
 ● - Soil Evaluation Dig
 -x-x-x- - Fence □ - Line Stake

SCALE: 1"=100'	SHEET: 2 of 4	DATE: 11/9/2023	DR. BY: DC CHK BY: MB
FILE: 23-171_Bndy-MEGA		JOB No. 23-171	

CERTIFIED SURVEY MAP



SW COR.
SEC. 36
T2S-R6E
K-13
P.O.C.

S 1/4 COR.
SEC. 36
T2S-R6E
L-13

SURVEY NOT VALID
WITHOUT SIGNATURE
& SEAL ON PAGE 1

INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS



298 VETERANS DRIVE
FOWLerville,
MICHIGAN 48836
(OFFICE) 517-223-3512
monumentengineering.com

SERVICE DISABLED VETERAN OWNED
SMALL BUSINESS (SDVOSB)

CLIENT: **KIMLEY-HORN**

- SE 1/4, SEC. 36, T2S-R6E, ANN ARBOR TWP.
- (M) - Measured Dist. (R) - Recorded Dist.
 - ⊙ MON - Found Concrete Monument
 - FIR/P - Found Iron Rod/Pipe
 - SIR - Set Iron Rod
 - △ MAG - Set Magnetic Nail
 - P.O.B./E. - Point of Beginning/Ending
 - - Soil Evaluation Dig
 - *-*-* - Fence □ - Line Stake

LAST REVISION:

CERTIFIED SURVEY MAP

Legal Description Resultant Parcel "A" (As Surveyed)

A parcel lying in the Southwest 1/4 of the Southwest 1/4 of Section 36, Town 2 South, Range 6 East, City of Ann Arbor, County of Washtenaw, State of Michigan described as follows:

Commencing at the Southwest corner of said Section 36 thence along the West line of said Section 36 (As Monumented), N01°44'59"W, 1276.81 feet to the North Right-of-Way line of US-23 and the POINT OF BEGINNING;
 thence continuing along said West line of Section 36, N01°44'59"W, 64.24 feet to the Northwest corner of said Southwest 1/4 of the Southwest 1/4 of Section 36, said point monumented by a 3/4" iron pipe, and being described as the SW corner of the Northwest 1/4 of the Southwest 1/4 of Section 36 as noted on the Plat of "Thornoaks Subdivision No. 1", recorded in Liber 14, Page 7, Washtenaw County Register of Deeds;
 thence N87°58'37"E, 67.45 feet along the North line of the SW 1/4 of the SW 1/4 of said Section 36 to said North Right-of-Way line of US-23;
 thence along said North Right-of-Way line, S44°30'20"W, 93.37 feet to the POINT OF BEGINNING.
 Containing 0.050 acres, subject to easements or restrictions of record, if any.

Legal Description Resultant Parcel "B" (As Surveyed)

A parcel lying in the Southwest 1/4 of the Southwest 1/4 of Section 36, Town 2 South, Range 6 East, Township of Ann Arbor, County of Washtenaw, State of Michigan described as follows:

Commencing at the Southwest corner of said Section 36 thence along the West line of said Section 36 (As Monumented), N01°44'59"W, 851.90 feet to the South Right-of-Way line of US-23;
 thence along said South Right-of-Way line, 158.76 feet, along the arc of a curve to the right, said curve has a radius of 1806.86 feet, a central angle of 05°02'04", and a chord which bears N41°59'19"E at a distance of 158.71 feet;
 thence continuing along said South Right-of-Way line, N44°30'20"E, 50.70 feet to the POINT OF BEGINNING;
 thence continuing along said South Right-of-Way line, N44°30'20"E, 358.28 feet to its intersection with the centerline of Old Hogback Road (66 FT. Wd.-Public-Right-of-Way, not maintained);
 thence along said centerline of Old Hogback Road, 109.42 feet, along the arc of a curve to the right, said curve has a radius of 395.18 feet, a central angle of 15°51'52", and a chord which bears S13°38'12"E at a distance of 109.07 feet;
 thence continuing along said centerline of Old Hogback Road, S05°42'15"E, 139.95 feet to the South line of the North 340.12 feet of the SW 1/4 of the SW 1/4 of said Section 36;
 thence along said South line, S87°58'37"W, 290.95 feet to the POINT OF BEGINNING.
 Containing 0.854 acres, subject to easements or restrictions of record, if any.

PARCEL "A" LINE TABLE		
LINE #	BEARING	DISTANCE
L1	N1°44'59"W	64.24'
L2	N87°58'37"E	67.45'
L3	S44°30'20"W	93.37'

PARCEL "B" CURVE TABLE				
CURVE #	LENGTH	RADIUS	DELTA	CHORD
C1	109.42'	395.18'	15°51'52"	S13°38'12"E 109.07'

SURVEY NOT VALID
WITHOUT SIGNATURE
& SEAL ON PAGE 1

INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS



298 VETERANS DRIVE
FOWLerville,
MICHIGAN 48836
(OFFICE) 517-223-3512
monumentengineering.com

SERVICE DISABLED VETERAN OWNED
SMALL BUSINESS (SDVOSB)

LAST REVISION:

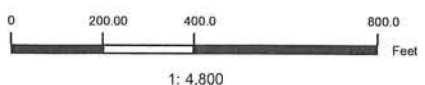
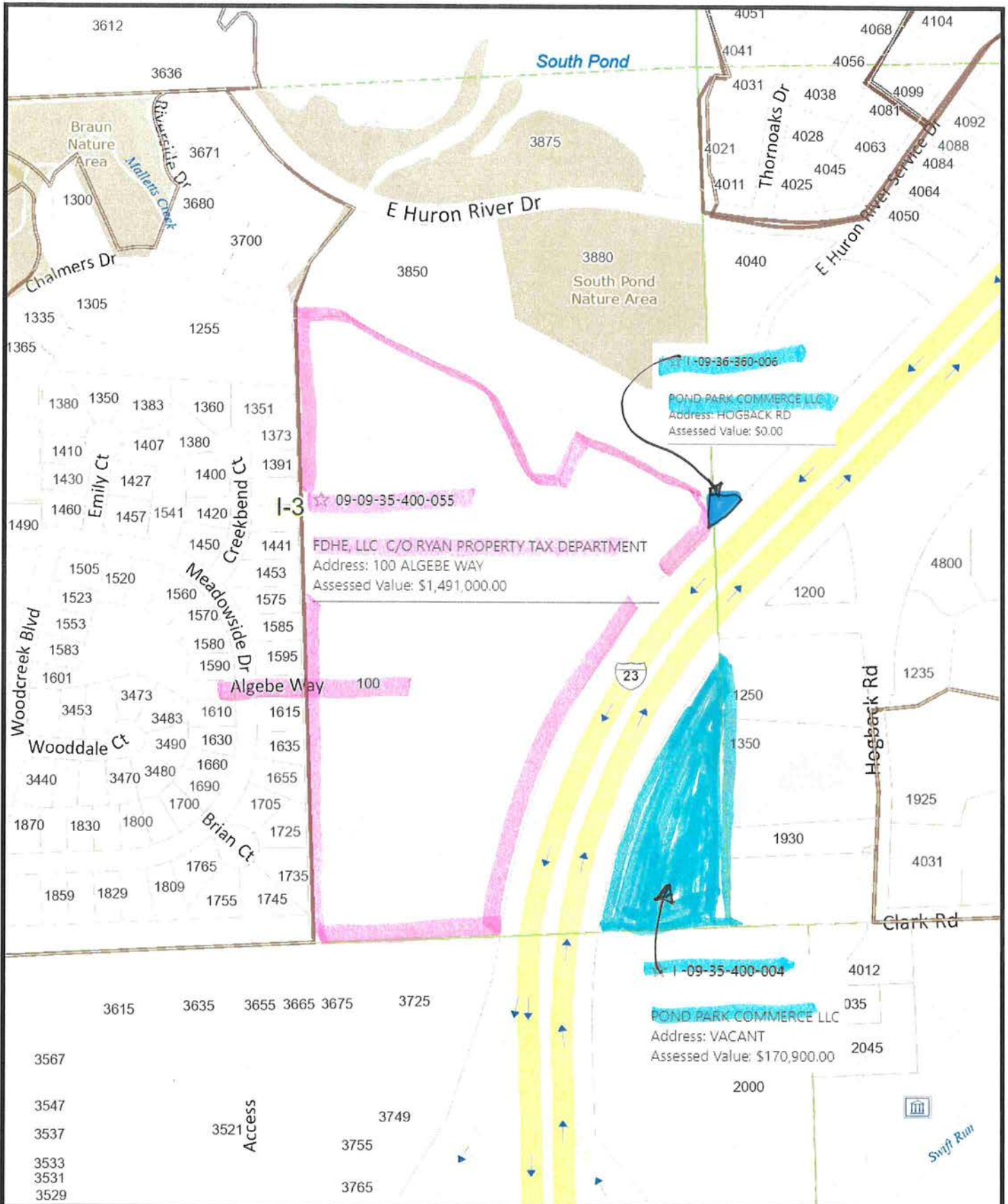
CLIENT:

KIMLEY-HORN

SE 1/4, SEC. 36, T2S-R6E, ANN ARBOR TWP.

- (M) - Measured Dist. (R) - Recorded Dist.
- ⊙ MON - Found Concrete Monument
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- P.O.B./E. - Point of Beginning/Ending
- ⊙ - Soil Evaluation Dig
- *-x-x- Fence □ - Line Stake

SCALE: N/A	SHEET: 4 of 4	DATE: 11/9/2023	DR. BY: DC CHK BY: MB
FILE : 23-171_Bndy-MEGA		JOB No. 23-171	



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

4/12/2024

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6602



City of Ann Arbor
PLANNING & DEVELOPMENT SERVICES — PLANNING DIVISION
301 East Huron Street | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
p. 734.794.6265 | f. 734.994.8312 | planning@a2gov.org

PETITION FOR ANNEXATION BY RELEASE

The Planning Department would like to take this opportunity to welcome you as a member of our community. Annexation to the City will provide you with the same benefits available to Ann Arbor Citizens. These benefits include fire and police protection, use of City parks; refuse pick-up and recycling services, eligibility for City water and sewer lines, and participation on City boards and commissions. We are looking forward to your involvement in our community and hope that you will enjoy the many advantages the City of Ann Arbor has to offer.

To: The **TOWNSHIP BOARD OF ANN ARBOR CHARTER TOWNSHIP**, Washtenaw County, Michigan and the City Council of the City of Ann Arbor, Michigan.

We, the undersigned, respectfully petition your honorable bodies that the following described land be detached from the **ANN ARBOR CHARTER TOWNSHIP** and annexed to the City of Ann Arbor by affirmative majority vote of the Ann Arbor City Council and approval of the **ANN ARBOR CHARTER TOWNSHIP BOARD**, in accordance with the provisions of Public Act 359 of 1947, State of Michigan, AS AMENDED.

The land proposed to be detached from the **ANN ARBOR CHARTER TOWNSHIP** and annexed to the City of Ann Arbor is described as follows, to wit: *(legal description)*

Attached hereto as Exhibit A.

Property Tax I.D. #
I-09-35-280-011

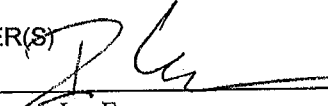
We further represent as follows:


- 1) That the above described land is contiguous to the corporate limits of the City of Ann Arbor, Michigan, or within an area being served by said City.
- 2) That there are no qualified electors residing on the land proposed to be annexed other than the petitioners.
- 3) That the petitioner(s), Ian Evans and Rita Maizy, is/are the Owners (owner, land contract, option to purchase) of the land proposed to be annexed.

- 4) That if the petitioner(s) is/are not the owner, the owner has given consent to petitioner(s) to request release for annexation by Ann Arbor Charter Township and to annex to the City of Ann Arbor. *(Consent is to be attached.)*
- 5) That the whole of the area of land proposed to be annexed is 1.66 acres, of which 0.0 acres of land are in public roads.
- 6) That release for annexation by Ann Arbor Charter Township will not result in leaving a land-locked parcel or a non-conforming parcel in Ann Arbor Charter Township.
- 7) That the person(s) liable for the payment of any outstanding improvement charges acknowledges full knowledge thereof, and consents to pay same in accordance with the resolution to be adopted by the City Council pursuant to Section 1:278 of Chapter 12, Title I of the City Code of the City of Ann Arbor, Michigan.
- 8) That all Township property taxes have been paid in full.
- 9) That the number of people residing on the land requested for annexation is 0.
- 10) That, of the number of people residing on the land requested for annexation, the number of renters is 0.
- 11) That the reason(s) for requesting annexation are as follows: (You must provide a reason or your application may be denied).

Vacant land that we have been informed needs to tie into sewer system of City of Ann Arbor in order to build single-family residence. In order to tie into city services, this property must be annexed into the City of Ann Arbor from Ann Arbor Township.

Date: February 7, 2024

PETITIONER(S)
Signature: 
Printed Name: Ian Evans
Address: 9266 Northern Ave. City/State/Zip Plymouth, Michigan 48170
Telephone No. 734-649-8779

Signature: 
Printed Name: Rita Maizy
Address: 9266 Northern Ave. City/State/Zip Plymouth, Michigan 48170
Telephone No. 248-854-4638

OWNER: (If different from Petitioner)

Signature: _____

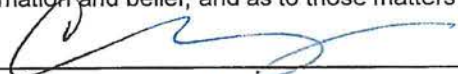
Printed Name: _____

Address: _____ City/State/Zip _____

Telephone No. _____

STATE OF MICHIGAN
COUNTY OF ~~OAKLAND~~ WASHTENAW

On this 7th day of February, 2024, before me personally appeared the above-named petitioner(s)/owner(s), who being duly sworn, say that they have read the foregoing petition by them signed, and know the contents thereof, and that the same is true of their knowledge, except as to the matter therein stated to be upon their information and belief, and as to those matters they believe it to be true.

Signature:  _____

Printed Name: Catherine A. Bruning _____

My Commission expires: 07-11-2027 _____

Catherine A. Bruning
Notary Public - State of Michigan
County of Wayne
My Commission Expires July 11, 2027
Acting in the County of Washtenaw

Petition presented to Township Board: _____

Township Board Decision: _____ Approved _____

EXHIBIT A

Legal Description

Lot 30 of Geddes Farms Subdivision, according to the plat thereof as recorded in Liber 7 of Plats on page 40, Washtenaw County Records.

More commonly known as: 3474 E. Huron River Dr., Ann Arbor, MI 48105
Tax Parcel ID Number: 1-09-35-260-011



City of Ann Arbor
PLANNING & DEVELOPMENT SERVICES — PLANNING DIVISION
 301 East Huron Street | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
 p. 734.794.6265 | f. 734.994.8312 | planning@a2gov.org

APPLICATION FOR CHANGES IN OR ADDITIONS TO THE ZONING CHAPTER
 See www.a2gov.org/planning/petitions for submittal requirements.

TO: The Honorable Mayor and City Council
 City of Ann Arbor
 Ann Arbor, Michigan

We, the undersigned, respectfully petition the Honorable Council of the City of Ann Arbor to amend the Zoning Map as it relates to the property hereinafter described.

(Give or attach legal description and include location of property)

Attached hereto as Exhibit A

The petitioner(s) requesting the zoning/rezoning are:

(List petitioners' name; address; telephone number; and interest in the land; i.e., owner, land contract, option to purchase, etc.)

Ian Evans, 9266 Northern Ave., Plymouth, Michigan 48170, 734-649-8779, Owner

Rita Maizy, 9266 Northern Ave., Plymouth, Michigan 48170, 248-854-4638, Owner

Also interested in the petition are:

(List others with legal or equitable interest)

The applicant requests that the Official City Zoning Map be amended to reclassify this property from TWP to R1A to permit the following use(s): Construction of Single-Family Residence for future home of property's Owners.

(state intended use)

Justification:

1. The extent to which the zoning/rezoning requested is necessary:
This zoning/rezoning is requested in connection with annexation of the property from Ann Arbor Township into the City of Ann Arbor.

2. This zoning/rezoning will affect the public welfare and property right of persons located in the vicinity in the following ways:

There will be no foreseeable material effect on the public welfare or the property right of persons located in the vicinity.

3. This zoning/rezoning will be advantageous to the City of Ann Arbor in the following ways:

This zoning/rezoning is requested in connection with the annexation of the property from Ann Arbor Township into the City of Ann Arbor, and will become part of the City's tax base.

4. This particular location will meet the convenience and service requirements of potential users or occupants in the following ways:

This zoning/rezoning of the property will allow the property Owners to construct a single-family residence.

5. Any changed or changing conditions in any particular area, or in the municipality generally which may have bearing on the proposed zoning/rezoning are:


None presently known.

6. Other circumstances and factors which will further justify the requested zoning/rezoning are:

Attached is a scaled map of the property proposed for zoning/rezoning, showing the boundaries of the property, the boundaries of the existing zones, the boundaries of the proposed zones, and the public and/or private easements located within or adjacent to the property petitioned for zoning/rezoning.

The undersigned states he/she is interested in the property as aforesaid and that the foregoing statements are true and correct to the best of his/her knowledge and belief.

Dated: February 7, 2024


Signature: 

Ian Evans

9266 Northern Ave.

Plymouth, Michigan 48170

(Print name and address of petitioner)

Signature: 

Rita Maizy


9266 Northern Ave.

Plymouth, Michigan 48170

(Print name and address of petitioner)

STATE OF MICHIGAN
COUNTY OF WASHTENAW

On this 7th day of February, 2024, before me personally appeared the above-named petitioner(s), who being duly sworn, say that they have read the foregoing petition by them signed, and know the contents thereof, and that the same is true of their knowledge, except as to the matter therein stated to be upon their information and belief, and as to those matters they believe it to be true.

Signature: 

Catherine A. Bruning

(Print name of Notary Public)

My Commission Expires: 07-11-2027

Catherine A. Bruning
Notary Public - State of Michigan
County of Wayne
My Commission Expires July 11, 2027
Acting in the County of Washtenaw

ANN ARBOR CHARTER TOWNSHIP

Receipt: 50300

04/10/24

3792 PONTIAC TRL
ANN ARBOR, MI 48105

Cashier: JOHNETTA
Received Of: IAN EVANS

(734) 663-3418

WWW.AATWP.ORG

The sum of: 400.00

OR	Annexation FEE		400.00
	3474 E. Huron River Dr.	101-000-617.000	
			400.00
		Total	400.00

TENDERED:	CREDIT CARD	154206120	400.00
	Credit Card Fee	154206120	12.00

Signed: _____



April 15, 2024

Charter Township of Ann Arbor
Board of Trustees
3792 Pontiac Trail
Ann Arbor, MI 48105

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of the Charter Township of Ann Arbor as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter Township of Ann Arbor's internal control over financial reporting (internal control) as a basis for designing and auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given those limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As part of our audit of the general purpose financial statements we did come across "other matters" which we do not consider to be material weaknesses, but felt they did warrant discussion with the Township Board.

Other Matters

Fire Run - Policies and Procedures

The Township's fire ordinance allows the Township to bill for fire runs which go to incidents where the affected individuals are not residents of the Township. Accidents on the freeway are a typical example of these types of runs.

We noted a period of time (several months) where there were no billings for fire runs.

It came to our attention when we made inquiries as to the Township's billing policies and procedures for fire runs, there really aren't any documented policies and procedures for fire runs except for the Fire Ordinance mentioned above.

We suggest the Township Board work with the fire chief and controller in drafting policies and procedures related to fire run billings. The following are some items we suggest could be included in the policies and procedures:

- Who is responsible for initiating an invoice;
- What are the various Authority levels;
- What are the fees for various runs;
- How often is billing completed;
- Consideration of hiring a third party for billing purposes;

Escrow Accounts – Policies and Procedures

The Township maintains escrow accounts for various purposes of holding money on behalf of customers, developers, agents, etc.... The following is a typical example of how an escrow works. A developer comes to the Township with a request to build a development (subdivision) within the Township. The Township will request from the developer an amount of money to be put into an escrow account which will be used to pay for such items as engineering, planning, legal and other consultants paid by the Township.

We noted at the end of 2023, there were several negative individual escrow balances which means the Township was paying expenditures without money in the respective individual escrow.

We noted the Township does not have a policy and procedures document written for its escrows. Similar to the Fire Runs matter, we suggest the Township compile such a document for its escrows to help keep negative balances from occurring.

Conclusion

This communication is intended solely for the information and use of management and the Board of Trustees and is not intended to be, and should not be, used by anyone other than these specified parties.

We would like to thank the staff and officials with whom we had contact in conducting our audit for the hospitality and cooperation we received.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

April 15, 2024

Charter Township of Ann Arbor
Board of Trustees
3792 Pontiac Trail
Ann Arbor, MI 48105-9656

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, of the Charter Township of Ann Arbor for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 1, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Charter Township of Ann Arbor are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023, except as discussed in Note 17. We noted no transactions entered into by the Charter Township of Ann Arbor during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Management's estimate of the depreciation expense is based on the estimated useful lives and salvage value of capital assets. We evaluated the methods, assumptions, and data used to develop the depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 15,

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Charter Township of Ann Arbor's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund, Public Safety Fund, Building Fund, Capital Improvement Fund and ARPA Fund, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining statements and individual fund statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Township and management of the Charter Township of Ann Arbor and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

CHARTER TOWNSHIP OF ANN ARBOR

Report on Audit of Financial Statements

For the Year Ended December 31, 2023

DRAFT

CHARTER TOWNSHIP OF ANN ARBOR

TOWNSHIP OFFICIALS

Supervisor – Diane O’Connell
Clerk - Rena Basch
Treasurer – Carlene Colvin-Garcia

BOARD OF TRUSTEES

Diane O’Connell
Rena Basch
Carlene Colvin-Garcia
John Allison
Michael Moran
Kris Olsson
Rodney Smith

LEGAL COUNSEL

Bodman, LLP

TOWNSHIP AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

April 15, 2024

Charter Township of Ann Arbor
Board of Trustees
3792 Pontiac Trail
Ann Arbor, MI 48105

Report on the Audit of the Financial Statements**Opinions**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Ann Arbor, Michigan, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents. In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Ann Arbor, Michigan, as of December 31, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8-15 and 52-56 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The accompanying supplementary information such as the combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

DRAFT

MANAGEMENT DISCUSSION AND ANALYSIS

Management Discussion and Analysis
December 31, 2023

This section of the Charter Township of Ann Arbor annual financial report provides a narrative discussion and analysis of the Township's financial activities for the fiscal year ended December 31, 2023. This narrative discusses and analyzes the activity within the context of the financial statements and disclosures that follow this section. The discussion focuses on the Township's primary governmental functions.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. This report also includes additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township's assets plus deferred outflow of resources less liabilities plus deferred inflow of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and planning and zoning departments. Business-type activities include water & sewer system operations. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government).

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the combining statements later in this report.

The Township has three kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report on a modified accrual basis to emphasize short-term fiscal accountability by reporting on the use of current financial resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net position.

Proprietary funds are reported in the fund financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report.

Financial Analysis of the Township as a Whole

The Township's net position at the end of the fiscal year was \$59,916,473. This is a \$2,303,372 increase (including prior period adjustment of \$104,710) over last year's net position of \$57,613,101.

The following tables provide a summary of the Township's financial activities and changes in net position:

	Governmental Activities			Business Type Activities		
	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)
ASSETS						
Current and other assets	\$ 27,864,024	\$ 26,462,236	\$ 1,401,788	\$ 11,572,059	\$ 10,773,594	\$ 798,465
Capital assets	15,807,702	15,867,948	(60,246)	11,397,737	11,294,577	103,160
Total assets	43,671,726	42,330,184	1,341,542	22,969,796	22,068,171	901,625
LIABILITIES						
Other liabilities	1,238,532	1,097,414	141,118	744,414	786,698	(42,284)
Unearned revenue	659,077	926,352	(267,275)			
Total liabilities	1,897,609	2,023,766	(126,157)	744,414	786,698	(42,284)
DEFERRED INFLOWS OF RESOURCES						
Taxes levied for the following year	3,670,865	3,211,039	459,826			
Leases	412,161	763,751	(351,590)			
Total deferred inflow of resources	4,083,026	3,974,790	108,236			
NET POSITION						
Invested in capital assets	15,807,702	15,867,948	(60,246)	11,397,737	11,294,577	103,160
Restricted	9,750,310	8,921,119	829,191			
Unrestricted	12,133,079	11,542,561	590,518	10,827,645	9,986,896	840,749
Total net position	\$ 37,691,091	\$ 36,331,628	\$ 1,359,463	\$ 22,225,382	\$ 21,281,473	\$ 943,909

SUMMARY OF NET POSITION (continued)
DECEMBER 31, 2023 & 2022

	Totals		Increase (Decrease)
	12/31/2023	12/31/2022	
ASSETS			
Current and other assets	\$ 39,436,083	\$ 37,235,830	\$ 2,200,253
Capital assets	<u>27,205,439</u>	<u>27,162,525</u>	<u>42,914</u>
Total assets	<u>66,641,522</u>	<u>64,398,355</u>	<u>2,243,167</u>
LIABILITIES			
Other liabilities	1,982,946	1,884,112	98,834
Unearned revenue	<u>659,077</u>	<u>926,352</u>	<u>(267,275)</u>
Total liabilities	<u>2,642,023</u>	<u>2,810,464</u>	<u>(168,441)</u>
DEFERRED INFLOWS OF RESOURCES			
Taxes levied for the following year	3,670,865	3,211,039	459,826
Leases	<u>412,161</u>	<u>763,751</u>	<u>(351,590)</u>
Total deferred inflows of resources	<u>4,083,026</u>	<u>3,974,790</u>	<u>108,236</u>
NET POSITION			
Invested in capital assets	27,205,439	27,162,525	42,914
Restricted	9,750,310	8,921,119	829,191
Unrestricted	<u>22,960,724</u>	<u>21,529,457</u>	<u>1,431,267</u>
Total net position	<u>\$ 59,916,473</u>	<u>\$ 57,613,101</u>	<u>\$ 2,303,372</u>

**SUMMARY OF CHANGES IN NET POSITION
FOR THE YEARS ENDING DECEMBER 31, 2023 & 2022**

	Governmental Activities			Business Type Activities		
	12/31/2023	12/31/2022	Increase (Decrease)	12/31/2023	12/31/2022	Increase (Decrease)
REVENUES						
Program revenues						
Charges for services	\$ 469,005	\$ 763,316	\$ (294,311)	\$ 3,084,666	\$ 2,751,537	\$ 333,129
Operating grants and contributions	475,545	22,110	453,435	754	(8,338)	9,092
General revenues						
State Revenues	631,845	716,772	(84,927)			
Property taxes	3,211,097	3,028,931	182,166			
Investment earnings	1,141,528	441,494	700,034	494,089	206,139	287,950
Developer contributions				539,300		539,300
Other	578,617	390,823	187,794	3,428	1,515	1,913
Gain on disposal of assets	(1,001)	8,650	(9,651)			
Change in fair value of assets		(1,293,477)	1,293,477		(637,374)	637,374
Total revenues	6,506,636	4,078,619	2,428,017	4,122,237	2,313,479	1,808,758
EXPENSES						
General government	1,767,005	1,424,730	342,275			
Fire protection	2,233,775	1,923,581	310,194			
Police protection	699,665	682,369	17,296			
Street lighting	5,035	4,368	667			
Public works - roads	371,190	27,397	343,793			
Farmland preservation	20,732	14,648	6,084			
Grants	49,771	26,081	23,690			
Water and sewer systems				3,073,618	2,946,009	127,609
Total expenses	5,147,173	4,103,174	1,043,999	3,073,618	2,946,009	127,609
CHANGE IN NET POSITION	1,359,463	(24,555)	1,384,018	1,048,619	(632,530)	1,681,149
BEGINNING NET POSITION	36,331,628	36,356,183	(24,555)	21,281,473	21,914,003	(632,530)
PRIOR PERIOD ADJUSTMENT				(104,710)		(104,710)
ENDING NET POSITION	\$ 37,691,091	\$ 36,331,628	\$ 1,359,463	\$ 22,225,382	\$ 21,281,473	\$ 943,909

SUMMARY OF CHANGES IN NET POSITION (continued)
FOR THE YEARS ENDING DECEMBER 31, 2023 & 2022

	Totals		Increase (Decrease)
	12/31/2023	12/31/2022	
REVENUES			
Program revenues			
Charges for services	\$ 3,553,671	\$ 3,514,853	\$ 38,818
Operating grants and contributions	476,299	13,772	462,527
General revenues			
State revenues	631,845	716,772	(84,927)
Property taxes	3,211,097	3,028,931	182,166
Interest	1,635,617	647,633	987,984
Developer contributions	539,300		539,300
Other	582,045	392,338	189,707
Gain on disposal of assets	(1,001)	8,650	(9,651)
Donations		(1,930,851)	1,930,851
Total revenues	<u>10,628,873</u>	<u>6,392,098</u>	<u>4,236,775</u>
EXPENSES			
General government	1,767,005	1,424,730	342,275
Fire protection	2,233,775	1,923,581	310,194
Police protection	699,665	682,369	17,296
Street lighting	5,035	4,368	667
Public works - roads	371,190	27,397	343,793
Farmland preservation	20,732	14,648	6,084
Grants	49,771	26,081	23,690
Water and sewer systems	3,073,618	2,946,009	127,609
Total expenses	<u>8,220,791</u>	<u>7,049,183</u>	<u>1,171,608</u>
CHANGE IN NET POSITION	2,408,082	(657,085)	3,065,167
BEGINNING NET POSITION	<u>57,613,101</u>	<u>58,270,186</u>	<u>(657,085)</u>
PRIOR PERIOD ADJUSTMENT	<u>(104,710)</u>		<u>(104,710)</u>
ENDING NET POSITION	<u>\$ 59,916,473</u>	<u>\$ 57,613,101</u>	<u>\$ 2,303,372</u>

FINANCIAL HIGHLIGHTS OF THE TOWNSHIP'S MAJOR FUNDS

General Fund

The Township increased its General Fund's fund balance by \$308,575, due mainly to a transfer in from the ARPA Fund. The Township remains financially strong with a fund balance maintained at a higher level to be prepared for future annexations by the City of Ann Arbor and to reduce outside borrowing for future capital expenditures.

Public Safety Fund

For internal accounting purposes, the Public Safety Fund serves two purposes. It maintains the police operations and receives all public safety millage funds (Police and Fire). The amount of millage funds needed by the Fire Fund are passed on to the Fire Fund by the Public Safety Fund. The remaining millage monies stay in the Public Safety Fund to finance police operations. For financial statement purposes, the two funds are combined under GASB 54, which can be seen on pages 62 and 66.

The Public Safety Fund's equity increased by \$299,243 for 2023. Management believes that there will be future reductions over the long term (10-20 years) in the taxable base for public safety purposes due to annexation from the 1994 Boundary Policy Statement, as amended. This factor makes it especially important to keep expenditures reduced in both police and fire activities.

The public safety millage was renewed by voters in 2021 for 5 years.

Building Fund

The Building Fund saw an increase in fund balance of \$47,267 this year.

Capital Improvement Fund

The Capital Improvement Fund saw an increase in fund balance of \$165,670 this year. The Township dedicates a portion of its revenue from cell tower rentals and fire service agreements to fund the Capital Improvement Fund. The dedication of these funds has saved taxpayers the cost of externally financing capital purchases.

ARPA Fund

The Township received a total of \$442,739 related to the American Rescue Plan Act (\$222,254 in 2022; \$220,485 in 2021) and \$400,686 was spent on board approved projects and expenditures. ARPA funds of \$42,053 remain in unearned revenue due to the \$30,000 allocation for the Warrant Road Culvert project which hasn't started. Additionally, \$37,400 was allocated to the Township's cost of Dhu Varren Road project and it was \$12,053 less than the initial estimate. The board will allocate the available \$12,053 in 2024.

Water and Sewer Fund

This is the Township's only business fund. The 2023 net position increased by \$1,048,619, due primarily to a developer contribution to the water and sewer system. This increase was offset by a prior period adjustment of \$104,710. See Note 15 for further discussion on the prior period adjustment.

Budgetary Highlights

The Township adopted its budget prior to the fiscal year in accordance with Public Act 493 of 2000. Expenditures are budgeted by activity, and several activities exceeded budgeted appropriations in several funds. The overall funds were in compliance with the Board approved budget resolution. The budget was amended during the year to account for various projected changes due to Board decisions and economic reality.

Capital Asset and Debt Administration

There was \$184,187 in capital assets acquired under governmental activities. These included completion of the Dixboro Trail for \$37,426, Dixboro Pathway Gap project costs of \$65,016, hydrants for \$10,400, and a fire utility truck for \$71,345. The Township disposed of two assets and recorded a loss on disposal of \$1,001.

There was \$600,062 in capital assets acquired under proprietary activities. This included donated water and sewer lines of \$539,300, 5 fire hydrants for \$17,473, a pump of \$37,574 and watermain pipes of \$5,715.

The Township has no debt outstanding as of December 31, 2023.

Economic Conditions and Future Activities

The Township has completed Phase II of the Dixboro trail that connects with the State of Michigan's border to border railway. The Township has been awarded grants for the Dixboro Pathway Gap Project that will connect two existing trails at the Matthaei Botanical Gardens. In 2023, the Township has been awarded over \$300,000 in grants for the project's engineering and construction costs.

Pursuant to the Boundary Policy Statement between the City of Ann Arbor and Ann Arbor Township in 1994, property subject to taxation continues to be released to the City of Ann Arbor for annexation, and the rate of annexation of approved areas is currently unknown.

The Township's financial status remained strong in 2023. Property tax revenue increased by \$181,023 primarily due to a 3% increase in taxable value of existing properties, and property additions. The millage rates levied for fiscal year 2023 remained unchanged from the previous year.

The Township's other major source of revenue is state revenue sharing, the township receives several revenue sharing payments – the largest of which is based upon a percentage of state sales tax receipts. The amount received in State sales tax revenue sharing in 2023 was \$470,754, which represents a 8.1% decrease over the 2022 state revenue sharing (\$512,302).

The Township continues to work together with its neighbors in Superior Township to pool its deputies to better provide police protection. As a result, the Township was able to provide 24-hour response without increasing the number of deputies that are under contract from Washtenaw County. In addition, Ann Arbor Township fire fighters and other local fire departments, including Superior Township fire fighters, jointly respond to fires. Fire departments in the region are increasingly using similar equipment and receive similar training.

Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information, please contact the Charter Township of Ann Arbor at 3792 Pontiac Trail, Ann Arbor, MI 48105; telephone 734-663-3418.

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BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF ANN ARBOR

STATEMENT OF NET POSITION
DECEMBER 31, 2023

	Primary Government		Total
	Governmental Activities	Business-type Activities	
ASSETS			
Cash, cash equivalents and investments	\$ 24,295,749	\$ 10,836,733	\$ 35,132,482
Receivables			
Special assessments	350,928		350,928
Taxes	2,447,631		2,447,631
State shared revenues	77,930		77,930
Leases	444,976		444,976
Grants	30,015		30,015
Accounts	101,235	646,018	747,253
Inventory		72,544	72,544
Prepaid expenses	115,560	16,764	132,324
Capital assets			
Assets not being depreciated	13,045,427		13,045,427
Assets net of depreciation	2,762,275	11,397,737	14,160,012
Total assets	43,671,726	22,969,796	66,641,522
LIABILITIES			
Accounts payable	202,753	440,673	643,426
Accrued connection fees		280,726	280,726
Accrued compensated absences	120,530	23,015	143,545
Due to others	915,249		915,249
Unearned revenues	659,077		659,077
Total liabilities	1,897,609	744,414	2,642,023
DEFERRED INFLOW OF RESOURCES			
Taxes levied for the following year	3,670,865		3,670,865
Leases	412,161		412,161
Total deferred inflow of resources	4,083,026		4,083,026
NET POSITION			
Net investment in capital assets	15,807,702	11,397,737	27,205,439
Restricted	9,750,310		9,750,310
Unrestricted	12,133,079	10,827,645	22,960,724
Total net position	\$ 37,691,091	\$ 22,225,382	\$ 59,916,473

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

Functions/Programs	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
PRIMARY GOVERNMENT						
Governmental activities						
General government	\$ (1,767,005)	\$ 308,806	\$	\$ (1,458,199)	\$	\$ (1,458,199)
Fire protection	(2,233,775)	8,892		(2,224,883)		(2,224,883)
Police protection	(699,665)	151,307		(548,358)		(548,358)
Street lighting	(5,035)			(5,035)		(5,035)
Grants	(49,771)		475,545	425,774		425,774
Farmland preservation	(20,732)			(20,732)		(20,732)
Public works- roads	(371,190)			(371,190)		(371,190)
Total governmental activities	(5,147,173)	469,005	475,545	(4,202,623)		(4,202,623)
Business-type activities						
Water and sewer	(3,073,618)	3,084,666	754		11,802	11,802
Total primary government	\$ (8,220,791)	\$ 3,553,671	\$ 476,299	(4,202,623)	11,802	(4,190,821)
General revenues:						
Property taxes				3,211,097		3,211,097
State revenues				631,845		631,845
Franchise fees				89,041		89,041
Interest and rents				184,297		184,297
Unrestricted investment earnings				1,141,528	494,089	1,635,617
Loss on disposal of assets				(1,001)		(1,001)
Other income				305,279	3,428	308,707
Developer contributions					539,300	539,300
Total general revenues				5,562,086	1,036,817	6,598,903
Changes in net position				1,359,463	1,048,619	2,408,082
Net position, January 1, 2023				36,331,628	21,281,473	57,613,101
Prior period adjustment					(104,710)	(104,710)
Net position, December 31, 2023				\$ 37,691,091	\$ 22,225,382	\$ 59,916,473

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FUND FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF ANN ARBOR

**BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2023**

	<u>General Fund</u>	<u>Public Safety Fund</u>	<u>Building Fund</u>	<u>Capital Improvement Fund</u>	<u>ARPA Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
ASSETS							
Cash, cash equivalents and investments	\$ 9,051,756	\$ 8,335,713	\$ 1,772,897	\$ 1,886,376	\$ 48,084	\$ 3,200,923	\$24,295,749
Receivables							
Special assessment	348,387					2,541	350,928
Taxes receivable	390,004	1,716,277				341,350	2,447,631
State revenues receivable	77,930						77,930
Lease receivable	266,173			178,803			444,976
Grants receivable						30,015	30,015
Accounts receivable - other	10,657	77,685				5,347	93,689
Prepaid expense	32,186	70,889	12,485				115,560
Due from other funds	33,739						33,739
Total assets	<u>\$ 10,210,832</u>	<u>\$ 10,200,564</u>	<u>\$ 1,785,382</u>	<u>\$ 2,065,179</u>	<u>\$ 48,084</u>	<u>\$ 3,580,176</u>	<u>\$27,890,217</u>
LIABILITIES							
Accounts payable	\$ 69,205	\$ 77,941	\$ 7,368	\$	\$	\$ 7,056	\$ 161,570
Accrued expenditures		41,183					41,183
Accrued paid time off		33,296					33,296
Due to others	915,249						915,249
Unearned revenue	517,958	22,260	54,900	21,906	42,053		659,077
Due to other funds	2,248				5,853	27,886	35,987
Total liabilities	<u>1,504,660</u>	<u>174,680</u>	<u>62,268</u>	<u>21,906</u>	<u>47,906</u>	<u>34,942</u>	<u>1,846,362</u>
DEFERRED INFLOW OF RESOURCES							
Taxes levied for the following year	860,879	2,343,824				466,162	3,670,865
Leases	246,861			165,300			412,161
Total deferred inflow of resources	<u>1,107,740</u>	<u>2,343,824</u>		<u>165,300</u>		<u>466,162</u>	<u>4,083,026</u>
FUND BALANCES							
Restricted for:							
Public safety		6,196,220					6,196,220
Farmland preservation						2,062,884	2,062,884
Streetlighting						5,366	5,366
ARPA					178		178
Woodland						1,010,822	1,010,822
Committed for:							
Insurance reserve	1,323,975						1,323,975
Development monitoring	129,194						129,194
Capital improvement				1,877,973			1,877,973
Building department			1,723,114				1,723,114
Assigned for future budget deficit	506,275	1,485,840					1,992,115
Unassigned	5,638,988						5,638,988
Total fund balances	<u>7,598,432</u>	<u>7,682,060</u>	<u>1,723,114</u>	<u>1,877,973</u>	<u>178</u>	<u>3,079,072</u>	<u>21,960,829</u>
Total liabilities, deferred inflow of resources and fund balance	<u>\$ 10,210,832</u>	<u>\$ 10,200,564</u>	<u>\$ 1,785,382</u>	<u>\$ 2,065,179</u>	<u>\$ 48,084</u>	<u>\$ 3,580,176</u>	<u>\$27,890,217</u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF
GOVERNMENTAL ACTIVITIES
DECEMBER 31, 2023

Total governmental fund balance per balance sheet	\$ 21,960,829
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds:	
Historical cost	\$ 19,499,810
Depreciation	<u>(3,692,108)</u>
Capital assets net of depreciation	15,807,702
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:	
Compensated absences	(87,234)
Revenues that are not received within 60 days of year end and not available to pay for current expenditures	<u>9,794</u>
Net position of governmental activities	<u><u>\$ 37,691,091</u></u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General Fund	Public Safety Fund	Building Fund	Capital Improvement Fund	ARPA Fund	Non-major Funds	Totals
REVENUES							
Taxes	\$ 261,423	\$ 2,515,240	\$	\$	\$	\$ 434,434	\$ 3,211,097
State revenues	496,636	101,236				33,973	631,845
Grants		1,140			400,686	73,719	475,545
Special assessments	36,000					4,966	40,966
Service contracts		64,285		85,051			149,336
Cable franchise fees	89,041						89,041
Interest and rents	112,740			71,557			184,297
Charges for services		1,875					1,875
Licenses and permits	351		263,054				263,405
Fines and forfeits		1,971					1,971
Annexation fees	400						400
Planning and zoning fees	7,017						7,017
Investment earnings	478,450	363,002	84,846	85,607	178	129,445	1,141,528
Penalties and interest	4,035						4,035
Miscellaneous	529	21,096	278,454	5,200			305,279
Total revenues	1,486,622	3,069,845	626,354	247,415	400,864	676,537	6,507,637
EXPENDITURES							
Current							
Elected officials	513,784						513,784
General government	581,332				40,000		621,332
Roads	371,190						371,190
Police protection		699,665					699,665
Fire protection		2,064,870					2,064,870
Farmland preservation						20,732	20,732
Building department			579,087				579,087
Street lighting						5,035	5,035
Grants						49,771	49,771
Capital outlay							
General government	37,427					65,015	102,442
Capital improvement				81,745			81,745
Total expenditures	1,503,733	2,764,535	579,087	81,745	40,000	140,553	5,109,653
Excess (deficiency) revenue over expenditures	(17,111)	305,310	47,267	165,670	360,864	535,984	1,397,984
OTHER FINANCING SOURCES (USES)							
Transfers in	325,686					41,067	366,753
Transfers (out)		(6,067)			(360,686)		(366,753)
Net change in fund balance	308,575	299,243	47,267	165,670	178	577,051	1,397,984
FUND BALANCE, JANUARY 1, 2023	7,289,857	7,382,817	1,675,847	1,712,303		2,502,021	20,562,845
FUND BALANCE, DECEMBER 31, 2023	\$ 7,598,432	\$ 7,682,060	\$ 1,723,114	\$ 1,877,973	\$ 178	\$ 3,079,072	\$ 21,960,829

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

RECONCILIATION OF CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE CHANGES IN NET POSITION OF GOVERNMENTAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

Net change in fund balances - governmental funds		\$ 1,397,984
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their useful lives as depreciation expense. Net book value of fixed assets disposed and the amount by which capital outlay exceeded depreciation is as follows:</p>		
Capital outlay	\$ 184,187	
Depreciation expense	(243,432)	
Loss on disposal of assets	<u>(1,001)</u>	
Total		(60,246)
<p>Compensated absences are recorded in the government-wide statements as expenditures, but not in the fund financial statements until funds are spent</p>		
Current year contribution		<u>21,725</u>
Change in net position of governmental activities		<u><u>\$ 1,359,463</u></u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

STATEMENT OF NET POSITION
WATER AND SEWER FUND
DECEMBER 31, 2023

CURRENT ASSETS

Cash and cash equivalents	\$ 37,140	
Investments	10,799,593	
Water and sewer billings receivable	625,140	
Inventory	72,544	
Prepaid expense	16,764	
Accounts receivable - other	20,878	
	<hr/>	
Total current assets		\$ 11,572,059

PROPERTY, PLANT AND EQUIPMENT

Construction in process	11,475	
Water and sewer system	21,809,189	
Equipment	3,281,793	
	<hr/>	
	25,102,457	
Less accumulated depreciation	13,704,720	
	<hr/>	
Net property, plant and equipment		<u>11,397,737</u>

Total assets		<u>22,969,796</u>
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CURRENT LIABILITIES

Accounts payable	440,673	
Accrued compensated absences	23,015	
Accrued connection fees	280,726	
	<hr/>	
Total current liabilities		<u>744,414</u>

NET POSITION

Invested in capital assets	11,397,737	
Unrestricted	10,827,645	
	<hr/>	
Total net position		<u>\$ 22,225,382</u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 WATER AND SEWER FUND
 FOR THE YEAR ENDED DECEMBER 31, 2023

OPERATING REVENUES		
Charges for services and meters		\$ 3,084,666
OPERATING EXPENSES		
Purchases of services	\$ 2,078,177	
Wages	169,010	
Insurance - employees	24,333	
Pension	16,148	
Payroll taxes	13,494	
Health savings contribution	17,245	
Office	3,105	
Gasoline and diesel	6,889	
Consultants	56,243	
Dues and memberships	3,550	
Service contracts	18,162	
Telephone and utilities	34,015	
Insurance and bonds	16,592	
Repairs and maintenance	53,183	
Building, office and personnel allocation	40,926	
Equipment purchase	59	
Conferences	4,921	
Depreciation expense	508,377	
Miscellaneous	9,189	
Total operating expenses		<u>3,073,618</u>
Operating income		11,048
NON-OPERATING REVENUES (EXPENSES)		
Connection expenses	754	
Interest income - investments	494,089	
Other	3,428	
Developer contributions	539,300	
Total non-operating revenues and expenses		<u>1,037,571</u>
Change in net position		1,048,619
Net Position, January 1, 2023		<u>21,281,473</u>
Prior Period Adjustment		(104,710)
Net Position, December 31, 2023		<u>\$ 22,225,382</u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR
STATEMENT OF CASH FLOWS
WATER AND SEWER FUND
FOR THE YEAR ENDED DECEMBER 31, 2023

CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES

Cash receipts from customers	\$ 3,167,642	
Cash payments to employees for services	(13,183)	
Cash payments to suppliers of goods and services	(2,577,609)	
Net cash from operating activities		\$ 576,850

CASH FLOWS FROM (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES

Special assessments and interest collected	28,754	
Other income	3,428	
Net cash from capital and related financing activities		32,182

CASH FLOWS (USED IN) INVESTING ACTIVITIES

Purchases of property	(72,237)	
Investment purchases and interest income	(519,354)	
Net cash (used in) investing activities		(591,591)

Net increase in cash and cash equivalents		17,441
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CASH AND CASH EQUIVALENTS AT JANUARY 1, 2023		19,699
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CASH AND CASH EQUIVALENTS AT DECEMBER 31, 2023		\$ 37,140
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ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH FROM (USED IN) OPERATING ACTIVITIES

Operating income (loss)	\$ 11,048	
Depreciation expense	508,377	
Changes in assets and liabilities		
(Increase) decrease in accounts receivable	81,298	
(Increase) decrease in inventory	(9,543)	
(Increase) decrease in prepaid expense	30,430	
Increase (decrease) in accounts payable	(31,577)	
Increase (decrease) in accrued compensated absences	(13,183)	
Net cash from operating activities		\$ 576,850

NON-CASH INVESTING ACTIVITIES

Developer contributions		\$ 539,300
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The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2023

ASSETS	
Cash, cash equivalents and investments	\$ 4,573,097
Loan receivable	\$ 3,568
Due from other funds	<u>2,248</u>
Total assets	<u><u>\$ 4,578,913</u></u>
LIABILITIES	
Due to others	<u>\$ 1,778,274</u>
NET POSITION	
Restricted for pension	<u>2,800,639</u>
Total liabilities and net position	<u><u>\$ 4,578,913</u></u>

The notes of the financial statements are an integral part of this statement.

CHARTER TOWNSHIP OF ANN ARBOR

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
DECEMBER 31, 2023

ADDITIONS

Employer contributions	\$ 139,487
Investment income	482,856
Property taxes collected for others	<u>26,726,961</u>
Total additions	<u>27,349,304</u>

DEDUCTIONS

Benefits paid to participants	599,438
Administrative expense	15,865
Loan activity	7,352
Property taxes paid to others	<u>26,726,961</u>
Total deductions	<u>27,349,616</u>

Net (decrease) in fiduciary net position	(312)
Net Position, January 1, 2023	<u>2,800,951</u>
Net Position, December 31, 2023	<u><u>\$ 2,800,639</u></u>

The notes of the financial statements are an integral part of this statement.

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NOTES TO FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter Township of Ann Arbor was incorporated August 11, 1986, under the provision of Act 359 of the Public Acts of 1947, as amended. The policies of the Charter Township of Ann Arbor conform to generally accepted accounting principles as applicable to governments.

The accounting and reporting policies of the Township relating to the funds and account groups included in the accompanying financial statements conform to generally accepted accounting principles applicable to state and local governments. The more significant accounting policies of the Township are described below.

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Standards, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All activities, both governmental and business-type, are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period.

Generally, the effect of interfund activity has been removed from the government-wide financial statements. Net interfund activity and balances between governmental activities and business-type activities are shown in the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net position, with the assets and liabilities shown in order of their relative liquidity. Net Position is required to be displayed in three components: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net positions are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations or other governments, or 2) imposed by law through constitutional provisions or enabling legislation. Net Position not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Government-Wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expenses between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

Also, part of the basic financial statements are fund financial statements for governmental funds and proprietary funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures/expenses of fund category and of the governmental and enterprise funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Public Safety Fund was created to receipt the millage collected for fire and police protection services.

The Building Fund was created to account for funds used to operate the building department. It accounts for all building type revenues such as permits and fees which are used to pay for operations, mostly personnel costs.

The Capital Improvement Fund was created to account for monies designated by the Township Board for capital improvements, replacements and expansions of general Township operations.

The ARPA Fund accounts for receiving and spending the federal grants applicable to the American Rescue Plan Act.

The Township reports the following major proprietary fund:

The Water and Sewer Fund accounts for all the activity associated with the operations and maintenance of operating these systems.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a current financial resources measurement focus and modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- A. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, transient occupancy taxes, licenses, fees and permits, intergovernmental revenues, charges for services, fines, forfeits and penalties, and interest.
- B. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- C. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balance as a measure of available resources.

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

The proprietary fund's financial statements are prepared on the same basis (economic resources, measurement focus and accrual basis of accounting) as the government-wide financial statements. Therefore, most lines for the total enterprise funds on the proprietary funds financial statements will directly reconcile to the business-type activities column on the government-wide financial statements. Because the enterprise funds are combined into a single business-type activities column on the government-wide financial statements, certain interfund activities between these funds are eliminated in the consolidation for the government-wide financial statements, but are included in the fund columns in the proprietary funds financial statements.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Proprietary funds account for operations where the intent of the Township is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Under standards set by GASB, enterprise funds are also required for any activity whose principal revenue sources meet any of the following criteria: 1) any activity that has issued debt backed solely by the fees and charges of the activity, 2) if the cost of providing services for any activity, including capital costs such as depreciation or debt service, must legally be recovered through fees and charges of the activity, or 3) it is the policy of the Township to establish activity fees or charges to recover the cost of providing services, including capital costs.

On the proprietary funds financial statements, operating revenues are those that flow directly from the operations of the activity, i.e. charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs. The Township currently maintains two (2) fiduciary funds.

C. CAPITAL ASSETS

Under standards set by GASB, all capital assets, whether used by governmental activities or business-type activities are recorded and depreciated in the government-wide financial statements. No capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets, including public domain infrastructure (e.g., roads, bridges, sidewalks and other assets that are immovable and of value only to the Township) are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Real property is considered a capital asset regardless of initial cost.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements	5 to 50 years
Machinery and equipment	2 to 40 years
Infrastructure	25 to 75 years
Water and sewer systems	40 to 50 years

Capital assets transferred between activities are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

D. ACCRUED COMPENSATED ABSENCES

The Township has recorded a liability for compensated absences. The policies regarding compensated absences are outlined in the Township’s “Rules of Employment”.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. BUDGETARY DATA

The Board of Trustees follows the procedures as outlined in the Uniform Budgeting Manual for Local Units of Government in Michigan in the establishment of the various annual budgets.

The supervisor prepares the annual budgets through information received by the controller. The proposed budget is then submitted for discussion and approved by the entire Township board. The budget is approved by fund level rather than activity or line item. If and when it becomes necessary to amend certain amounts in the budget, a proposal outlining the desired changes is made to and approved by the Township board at any of their regular meetings. Budget appropriations made, but not expended by year-end, will lapse with the fiscal year-end; capital and grant appropriations carryforward to the subsequent year.

F. PROPERTY TAXES

Property tax revenues are recognized in the subsequent year, for which the taxes are levied. Property taxes are levied on December 1 each year. These taxes become liens on the property at that date. These taxes are due on February 14, with the final collection date of February 28. The delinquent real property taxes of the Township are purchased by Washtenaw County. The county sells tax notes, the proceeds of which are used to pay the Township for these property taxes. The 2022 adjusted taxable value of the Township totaled \$641,034,973. The Township levied the following millage rates for 2022, which was recognized in 2023:

General township	0.4000
Public safety	3.8466
Farmland preservation	<u>0.6644</u>
Total millage	<u><u>4.9110</u></u>

The 2023 taxable value of the Township totaled \$716,948,621. The Township levied the following millage rates for 2023 that will be recognized in 2024:

General township	0.7591
Public safety	3.3405
Farmland preservation	<u>0.6644</u>
Total millage	<u><u>4.7640</u></u>

G. OTHER FINANCING SOURCES (USES)

The transfers of cash between the various funds are budgeted and reported separate from revenues and expenditures as transfers in or (out) unless they represent temporary advances that are to be repaid, in which case they are carried as assets or liabilities of the advancing or borrowing fund.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

H. TOTAL COLUMNS ON STATEMENTS - OVERVIEW

Total columns on the statements which combine more than one fund (overview) does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

I. MANAGEMENT'S ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. FUND EQUITY

Under GASB standards, in the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed - Amounts that have been formally set aside by the Township board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township board.
- Assigned - Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments. All current year assignments have been made by the Township Board.
- Unassigned - Amounts that do not fall into any other aforementioned category. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

Under GASB standards, the Township is reporting two sections in addition to assets, liabilities, and equity in the Statement of Net Position (Government Wide Statement) and in the Balance Sheet (Fund Statement), which are called *deferred outflows* (previously called *assets*) and *deferred inflows* (previously called *liabilities*).

These separate financial statement elements, which meet the definition of deferred outflows and inflows, are no longer considered assets or liabilities.

Deferred outflows of resources represent a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met. The Township currently does not have any items that qualify for reporting in this category.

Deferred inflows of resources represent an acquisition of net position that applies to a future period. The element will not be recognized as revenue until the time restriction is met. The Township has two transaction types that consists of elements considered deferred inflows.

The first transaction type listed as deferred inflow of resources is property taxes received or reported as receivables before the period in which the levy is to apply. Thus, property taxes levied in December 2022 were recognized as revenue in the year 2023. The second transaction type relates to lease receivables expected to be received in future years. These types of transactions are listed on both the Statement of Net Position as well as the Balance Sheets under Fund Accounting.

L. LEASE RECEIVABLE

The Township is a lessor of noncancelable leases of cell tower space located on the Township's owned cell towers. The Township recognizes lease receivables and deferred inflow of resources in the fund financial statements.

At the commencement of the lease agreement, the Township initially measures the lease receivable at the present value of payments expected to be received. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term using straight line amortization.

The Township uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the Lessor is not provided, the Township generally uses its estimated incremental borrowing rate as the discount rate for leases.

The lease term includes the noncancelable period of the lease. Lease payments included in the measurement of the lease receivable are composed of fixed payments and purchase option price that the Township is reasonably certain to receive.

Key estimates and judgements include how the Township determines (1) the discount rate used to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

The Township monitors changes in circumstances that would require a remeasurement of this lease and will remeasure the lease receivable and deferred inflow of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township's deposits are in accordance with statutory authority.

The Investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investments in all of the investments mentioned in the preceding paragraph.

As of December 31, 2023 cash, cash equivalents and investments (custodial balances) consist of the following:

	<u>Total</u>	<u>Cash</u>	<u>Investment</u>
Deposits			
Checking accounts	\$ 298,226	\$ 298,226	\$
Money market and savings accounts	2,892,209	2,892,209	
Non-negotiable certificates of deposit	<u>264,560</u>		<u>264,560</u>
Total deposits	<u>3,454,995</u>	<u>3,190,435</u>	<u>264,560</u>
Investments			
Cash at brokerage awaiting investment	22,006	22,006	
Cash in money market	32,458	32,458	
Cash in pooled investment	4,569,777		4,569,777
Negotiable certificates of deposit	4,842,419		4,842,419
Government securities	9,520,284		9,520,284
Asset backed securities	2,039,186		2,039,186
Municipal bonds	<u>12,473,182</u>		<u>12,473,182</u>
Total investments	<u>33,499,312</u>	<u>54,464</u>	<u>33,444,848</u>
Total deposits and investments	<u>\$ 36,954,307</u>	<u>\$ 3,244,899</u>	<u>\$ 33,709,408</u>

Deposits and investments are presented in the financial statements in the following areas:

Statement of Net Assets:

Cash and cash equivalents	\$ 1,241,736
Investments	<u>33,890,746</u>
Total	<u>35,132,482</u>

Fiduciary Funds:

Cash and cash equivalents	1,776,026
Investments	<u>2,797,071</u>
Total	<u>4,573,097</u>

Total cash and investments	<u>\$ 39,705,579</u>
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CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

The carrying amount of cash and investments reported in the financial statements is stated at \$39,705,579 as of December 31, 2023. The difference between the carrying amounts and amounts mentioned above stem from cash on hand of \$300, deposits in transit, outstanding checks, and Pension Trust Fund cash, cash equivalents, and investments.

The Township's cash and investments are subject to several types of risk which are examined in detail below.

Custodial Credit Risk

Deposits - Custodial credit risk is the risk that in the event of a custodian failure the Township will not be able to recover its money. State law does not require, and the Township does not have, a deposit policy for custodial credit risk. The Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories. At year-end, the Township had an aggregate \$3,454,995 of bank deposits (certificates of deposit, savings, and checking accounts). The following shows the amounts insured, and uninsured and uncollateralized.

Insured by FDIC	\$ 750,000
Uninsured and uncollateralized	<u>2,704,995</u>
Total	<u>\$ 3,454,995</u>

Investments – This is the risk that in the event of the failure of a counterparty to a transaction, the Township will not be able to recover the value of the investments. The Township does not have a policy to cover custodial credit risk of investments. As of December 31, 2023, investments totaled \$33,499,312, which was exposed to custodial credit risk as follows:

Investments	
Insured by FDIC	3,644,745
Insured by SPIC	1,000,000
Uninsured	<u>24,252,332</u>
Total	<u>\$ 28,897,077</u>

The Township's monies held in investment pools (\$4,569,777) and money market funds (\$32,458) are not subject to custodial credit risk and are therefore not included in the chart above.

The Township evaluates each financial institution with which it invests and assesses the level of risk of each institution. Investments are made only with those institutions with an acceptable risk.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township's investment policy limits investments to those authorized by Public Act 20 of 1943. Commercial paper must be rated within the two (2) highest classifications established by not less than two (2) standard ratings services. Ratings are not required for U.S. Treasuries and money market accounts. As of December 31, 2023, the Township's investments were exposed to credit risk as follows:

<u>Investment Type</u>	<u>Rating by Standards & Poor's</u>	<u>Amount</u>
Negotiable Certificates of Deposit	Not Rated	\$ 4,842,419
U.S. Government Bonds	AA+	9,520,284
Asset Backed Securities	Not Rated	2,039,186
Municipal Bonds	AA+/AA-	12,473,182
		<u>\$ 28,875,071</u>

Interest Rate Risk

Interest rate risk is the risk that the investment value will decrease as a result of a rise in interest rates during the time an investment has not matured. The Township's investment policy does not limit investment security maturity dates.

At year-end the average maturities of investments subject to interest rate risk are as follows:

<u>Investment Type</u>	<u>Value</u>	<u>Investment Maturity (in years)</u>	
		<u>1 - 5</u>	<u>6 - 10</u>
Negotiable Certificates of Deposits	\$ 4,842,419	\$ 4,842,419	\$
US Government Bonds	9,520,284	9,220,551	299,733
Asset Backed Securities	2,039,186	2,039,186	
Municipal Bonds	12,473,182	12,199,283	273,899
Total	<u>\$ 28,875,071</u>	<u>\$ 28,301,439</u>	<u>\$ 573,632</u>

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Concentration of Credit Risk

Concentration of credit risk is the risk attributed to placing a large portion of the Township's portfolio of cash and investments with a single institution or issuer. The total portfolio includes all investments plus deposits and cash equivalents. The Township's investment policy requires diversification with a primary focus on safety; however, the policy does not place a fixed percentage limit for any one user.

The following investments and deposits exceed 5% of total portfolio assets available for investment:

<u>Investment Type</u>	<u>Percent of Portfolio</u>
US Government Bonds	26%
Asset Backed Securities	6%
Negotiable CDs	13%
Municipal Bonds	34%

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 3 - CAPITAL ASSETS

Capital asset activity for governmental activities for the year ended December 31, 2023 was as follows:

	Governmental Activities				Balance 12/31/2023
	Balance 1/1/2023	Additions	Deletions	Reclass	
Capital assets not being depreciated					
Construction in progress	\$ 767,831	\$ 102,442	\$	\$ (805,258)	\$ 65,015
Land	309,860				309,860
Intangible assets	12,670,552				12,670,552
Total non-depreciable assets	13,748,243	102,442		(805,258)	13,045,427
Capital assets being depreciated					
General government	761,852	10,400		805,258	1,577,510
Building department	61,039				61,039
Fire protection	4,776,286	71,345	(31,797)		4,815,834
Total depreciable assets	5,599,177	81,745	(31,797)	805,258	6,454,383
Total capital assets	19,347,420	184,187	(31,797)		19,499,810
Accumulated depreciation	(3,479,472)	(243,432)	30,796		(3,692,108)
Governmental activities capital assets, net	\$ 15,867,948	\$ (59,245)	\$ (1,001)	\$	\$ 15,807,702

Intangible assets represent "Development Right Easements" purchased by and donated to the Farmland Preservation Activity.

Construction in progress relates to a Dixboro Road pathway project which is expected to be completed in the next few years.

Depreciation expense is being recorded in the government-wide statement of activities based upon the activity utilizing the assets. The Township utilizes the straight-line method to depreciate capital assets over their estimated useful lives.

Depreciation expense was distributed to the various activities as follows:

General government	\$ 44,607
Building department	7,099
Fire protection	191,726
Total	\$ 243,432

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 3 - CAPITAL ASSETS (continued)

A summary of changes in fixed assets and depreciation for the water and sewer activities is as follows:

	Water and Sewer			Balance 12/31/2023
	Balance 1/1/2023	Additions	Deletions	
Capital assets not being depreciated				
Construction in progress	\$	\$ 11,475	\$	\$ 11,475
Depreciable Assets				
Sewer system	8,326,507	51,000		8,377,507
Water system	12,882,620	549,062		13,431,682
Utility equipment	3,281,793			3,281,793
Total depreciable assets	24,490,920	600,062		25,090,982
Accumulated depreciation	(13,196,343)	(508,377)		(13,704,720)
Business type, activities capital asset, net	<u>\$ 11,294,577</u>	<u>\$ 91,685</u>	<u>\$</u>	<u>\$ 11,397,737</u>

Construction in progress is initial design costs for a future groundwater storage tank. The project is several years out and will cost upward to several million dollars.

Depreciation is charged as an expense against operations.

Depreciation has been provided over the estimated useful lives using the straight-line method.

NOTE 4 - LONG-TERM OBLIGATION

Accrued Compensated Absences

The Township has recorded a liability in the Statement of Net Position for compensated absences of the Governmental and Business Type activities. The policies regarding compensated absences are outlined in the Township's "Rules of Employment".

Description	Balance 1/1/2023	Additions	Deletions	Balance 12/31/2023	Within One Year
Accrued compensated Absences - governmental	\$ 136,472	\$	\$ (15,942)	\$ 120,530	\$ 33,296
Accrued compensated Absences - business-type	36,198		(13,183)	23,015	3,107
Totals	<u>\$ 172,670</u>	<u>\$</u>	<u>\$ (29,125)</u>	<u>\$ 143,545</u>	<u>\$ 36,403</u>

CHARTER TOWNSHIP OF ANN ARBOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 5 – LEASE RECEIVABLE

The Township implemented GASB Standard No 87, *Leases*, for the year ended December 31, 2022, and has determined that it has several long-term lease receivable agreements. Leases were valued at implementation based on the present value of future lease payments, using a discount rate of 3.67%, based on the Township’s calculated incremental borrowing rate.

The net present value at implementation, lease term, rent earned, interest earned and remaining balance as of December 31, 2023 are presented below:

<u>Lease</u>	<u>Term</u>	<u>Balance at</u>	<u>Rent</u>	<u>Cancelled</u>	<u>Balance at</u>	<u>Interest</u>	<u>Total</u>
		<u>January 1, 2023</u>	<u>Earned</u>		<u>December 31, 2023</u>	<u>Earned</u>	<u>Received</u>
At&t	5 Years	\$ 181,562	\$ 42,211	\$	\$ 139,351	\$ 5,963	\$ 48,174
T-Mobile	5 Years	167,964	41,142		126,822	5,485	46,627
SBA	6 Years	219,109	40,306		178,803	7,447	47,753
T-Mobile	6 Years	222,384	17,551	204,833		3,294	20,845
Total		\$ 791,019	\$ 141,210	\$ 204,833	\$ 444,976	\$ 22,189	\$ 163,399

The T-Mobile lease was cancelled in 2023.

Future expected lease receipts, including principal and interest, are expected to be received as noted below:

<u>Year Ended</u>	<u>Rent</u>	<u>Interest</u>	<u>Total</u>
<u>December 31,</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Receipts</u>
2024	\$ 137,841	\$ 14,049	\$ 151,890
2025	149,162	8,803	157,965
2026	133,785	3,225	137,010
2027	24,188	222	24,410
Total	\$ 444,976	\$ 26,299	\$ 471,275

As the leases represent long term expected inflow of resources, the Township has recognized a deferred inflow of resources, which will be amortized on a straight-line basis for the term of each respective lease.

<u>Year Ended December 31,</u>	<u>Annual</u>	<u>Accumulated</u>	<u>Eliminations</u>	<u>Unamortized</u>
	<u>Amortization</u>	<u>Amortization</u>		<u>Deferred</u>
	<u>Amount</u>	<u>Amortization</u>		<u>Inflows</u>
Upon implementation	\$	\$		\$ 990,244
2022	226,493	226,493		763,751
2023	158,242	384,735	(193,348) *	412,161
2024	138,104	716,187		274,057
2025	138,104	854,291		135,953
2026	115,796	970,087		20,157
2027	20,157	990,244		

* The lease for T-Mobile was cancelled in the year ended December 31, 2023, resulting in the elimination of \$193,348 in outstanding deferred inflows.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 6 - INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables exist at December 31, 2023. These represent short-term borrowings and amounts owed for reimbursements between other funds.

As of December 31, 2023 the following interfund balances were outstanding:

<u>Interfund Receivable</u>	<u>Interfund Payable</u>	<u>Amount</u>	<u>Explanation</u>
General Fund	Grant Fund	\$ 27,886	Reimbursement between funds
General Fund	ARPA Fund	5,853	Reimbursement between funds
Current Tax Fund	General Fund	2,248	Reimbursement between funds
Total	Total	<u>\$ 35,987</u>	

The Township had a transfer of \$360,686 between the ARPA Fund which transferred out \$325,686 into the General Fund and \$35,000 into the Grant Fund. The Township had a transfer of \$1,900,000 between the Public Safety Fund which transferred out \$1,900,000 into the Fire Fund. The Township also had a transfer of \$6,067 between the Fire Fund which transferred out \$6,067 into the Grant Fund.

NOTE 7 - STATEMENT OF CASH FLOWS

Pursuant to the Governmental Accounting Standards Board (GASB) standards, a statement of cash flows is presented. The purpose of the statement of cash flows is to explain the change in cash and cash equivalents during the year. Cash equivalents are defined as short-term, highly liquid investments with original maturities of three months or less. The direct method was utilized to represent cash flows from operations. The following is a schedule of beginning and ending cash and cash equivalents:

	<u>12/31/2022</u>	<u>12/31/2023</u>
Current assets		
Cash and cash equivalents	<u>\$ 19,699</u>	<u>\$ 37,140</u>

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 8 - PENSION PLAN - DEFINED CONTRIBUTION PLAN

On May 15, 1989, the Charter Township of Ann Arbor signed a single employer defined contribution pension plan and trust agreement with Massachusetts Mutual Life Insurance Company in order to establish a pension plan which provides retirement and incidental life insurance benefits for its employees. The effective date of this plan was August 1, 1989.

A defined contribution pension plan provides pension benefits in return for services rendered. It also provides an individual account for each participant and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits a participant will receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account and the returns on the investments of those contributions.

Employees currently eligible for participation in the plan include all officers of the Charter Township of Ann Arbor including the Supervisor, Treasurer, Clerk, and all Township employees who are employed full time on a regular basis.

Employees currently eligible must be eighteen years of age. Hours of service is computed on the basis of actual hours for which an employee is paid or entitled payment.

No pension provision changes occurred during the year that affected the required contributions to be made.

The plan year is January 1 through December 31.

In the event of termination of employment or participation of a participant prior to his or her normal retirement age, the vested interest in that portion of the participant's account derived from employer contributions is 100%.

The Township is required to contribute 10% of compensation per participant. There is no mandatory employee contribution.

Normal retirement age of a participant shall be his sixty-fifth birthday. Retirement prior to normal retirement age will be permitted upon the attainment of age fifty-five and the completion of one year of service.

A summary of the most recent available plan's activity for the period January 1, 2023 to December 31, 2023 is as follows:

BALANCE IN GUARANTEED ACCOUNT, JANUARY 1, 2023	\$ 2,800,951
Contributions	139,487
Loan Activity	(7,352)
Withdrawals	(599,438)
Investment income (loss)	482,856
Administrative expense	(15,865)
BALANCE IN GUARANTEED ACCOUNT, DECEMBER 31, 2023	<u>\$ 2,800,639</u>

CHARTER TOWNSHIP OF ANN ARBOR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 9 - DEFERRED COMPENSATION PLAN

Ann Arbor Township participates in a deferred compensation plan established by the Michigan Township Association Master Deferral Compensation Plan pursuant to Section 457(b) of the Internal Revenue Code. All full-time Township employees are eligible to participate. Participants may elect to contribute, and revoke the election to contribute, at any time. The plan is administered by the Township and serviced through Empower (previously serviced by VOYA). Total employee contributions made for the year ended December 31, 2023 were \$33,270. The Township has no obligation to contribute to this plan.

NOTE 10 - HEALTH SAVINGS PLAN

For the year ended December 31, 2023, the Township's HSA contribution amount was \$6,000 annually for each eligible employee with family health insurance coverage, or \$3,000 for employees with individual coverage. This is consistent with firefighters and non-union employees.

All full-time employees and the elected Supervisor, Clerk, and Treasurer are eligible for the Township's medical insurance for him/herself, spouse, and dependent children. These employees may choose to opt out of both medical/vision and dental insurance if he/she is covered under another group medical insurance plan and provides proof of such coverage. The employee shall be compensated for 40% of the Township medical (not including dental) insurance cost that is avoided and will not be eligible for any HSA payments from the Township. The compensation received in lieu of health insurance is a taxable benefit. The Township contributed \$73,410 toward HSA funding for 2023.

NOTE 11 - MERS HEALTH CARE SAVINGS PROGRAM

The Township adopted the MERS post employment health care savings plan effective April 1, 2009 with the program available to all full-time union fire fighter employees. The Township added a second plan effective January 1, 2019 available to all full time non-union (general township) employees and elected officials.

The non-union employee plan requires the Township to contribute \$350 per month for non-union employees, with a mandatory 3% salary reduction employee contribution.

The union firefighter plan required participants to contribute a pre-tax amount of at least \$5.00 per month with the ability to elect up to 100% of their salary. The revised plan requires the Township to contribute \$350 per month per full time union firefighter, with a mandatory \$10 per pay period employee contribution. In addition, the revised union firefighter's contract stipulated a one-time contribution of \$18,000 per employee for those employed as of January 1, 2019 and still on staff at the payment date in June, 2019. The Township also contributes a one time contribution of \$23,000 when a full time union firefighter retires at age 62 or older, or has 25 years of continued service, or is permanently disabled.

Contributions to the plan for the year ended December 31, 2023 were as follows:

Non-union employee monthly contributions	\$ 38,850
Union firefighter monthly contributions	<u>49,650</u>
Total Contributions	<u><u>\$ 88,500</u></u>

The monies held in the MERS Health Care Savings Program Trust Funds are held and invested for the sole purpose of paying health care benefits and any expenses for administration for eligible employees and shall not be used for any other purpose.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 12 - SEGMENT INFORMATION FOR ENTERPRISE FUND

The Township maintains a proprietary fund which is financed by user charges. Segment information as of December 31, 2023 follows:

	<u>Water and Sewer System</u>
Operating revenues	\$ 3,084,666
Depreciation	508,377
Operating income	11,048
Non-operating revenues and (expenses) net	1,037,571
Change in net position, before prior period adjustment	1,048,619
Current assets	11,572,059
Current liabilities	744,414
Net working capital	10,827,645
Total assets	22,969,796
Total liabilities	744,414
Net assets	22,225,382

NOTE 13 - POTENTIAL LOST TAX REVENUES - ANNEXATION

The Township and the City of Ann Arbor have reached an agreement regarding the annexation of certain Township properties into the city with a Boundary Agreement signed in 1994. The Agreement conforms with precedence from state courts and provides for systemic planning of services for contiguous areas. Management for the Township has been estimating the lost tax revenue to the Township because of the annexation activities. In 2023, the Township did release one property to the City of Ann Arbor with taxable value of \$1,472,526. The loss in tax dollars amounts to approximately \$7,015. For the year 2024 the amount of taxable value which will be released to the City of Ann Arbor is projected to be \$1,479,889 with a projected loss in tax dollars of approximately \$7,050.

NOTE 14 - TAX ABATEMENTS

The Township currently has two commercial businesses which have been granted IFT's (Industrial Facilities Tax) that are active exemptions. The total taxable value for the commercial entities for 2022 is \$25,634,240. The loss in Township tax dollars amounts to approximately \$62,945.

CHARTER TOWNSHIP OF ANN ARBOR

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 15 – PRIOR PERIOD ADJUSTMENT

During 2023, the Township discovered that the City of Ann Arbor was using the wrong rate and incorrect usage amount on sewer purchases from 2020-2022. As a result, the City billed an additional \$104,710 in the first quarter of 2023. This amount is recorded as a prior period adjustment for the year ended December 31, 2023.

NOTE 16 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through April 15, 2024, which is the date the financial statements were available to be issued.

Management has determined that the Township does not have any material recognizable or non-recognizable events.

NOTE 17 – NEWLY ADOPTED ACCOUNTING STANDARDS

In May 2020, GASB issued Statement No. 96, *Subscription-based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the Standards for SBITAs are based on the Standards established in Statement No. 87, *Leases*, as amended.

The Township implemented this standard for the year ended December 31, 2023, and has determined that it has no materially recognizable SBITAs.

NOTE 18 – UPCOMING GASB STANDARDS

GASB 100 – ACCOUNTING CHANGES AND ERROR CORRECTIONS

In June 2022, the GASB Issued Statement No. 100, *Accounting Changes and Error Corrections an amendment on GASB Statement No. 62*. This statement prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections. This statement requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2024 fiscal year.

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 18 – UPCOMING GASB STANDARDS (continued)

GASB 101 – COMPENSATED ABSENCES

In June 2022, the GASB issued Statement No. 101, *Compensated Absences*. This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. The Township is currently evaluating the impact this standard will have on the financial statements when adopted in the 2024 fiscal year.

OTHER GASB PRONOUNCEMENTS

In December 2023, the GASB issued Statement No. 102, *Certain Risk Disclosures*. This Statement requires a government to assess whether a concentration or constraint makes the government vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of circumstances disclosed and the government's vulnerability to the risk of substantial impact. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2025 fiscal year.

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REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF ANN ARBOR

GENERAL FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget Amount</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Taxes	\$ 261,000	\$ 261,000	\$ 261,423	\$
State revenues	479,500	479,500	496,636	
Cable franchise fees	94,000	94,000	89,041	
Interest and rents	142,500	98,372	112,740	
Licenses and permits	1,250	1,250	351	
Annexation fees	1,200	1,200	400	
Planning and zoning fees	6,000	6,000	7,017	
Investment earnings	137,250	137,250	478,450	
Penalties and interest	3,500	3,500	4,035	
Miscellaneous	700	750,700	529	
Special assessment revenue		360,000	36,000	
Total revenues	<u>1,126,900</u>	<u>2,192,772</u>	<u>1,486,622</u>	<u>(706,150)</u>
EXPENDITURES				
Board of Trustees	59,700	73,700	64,093	9,607
Supervisor	130,132	130,132	126,163	3,969
Election	8,900	8,900	1,787	7,113
Assessor	73,543	73,543	71,043	2,500
Legal and professional	608,195	608,125	309,711	298,414
Clerk	222,598	225,828	179,203	46,625
Technology	33,000	33,000	25,873	7,127
Treasurer	136,079	146,785	144,325	2,460
Buildings and grounds	16,700	16,700	2,936	13,764
Operations	54,313	43,277	25,193	18,084
Planning commission	69,081	854,081	67,729	786,352
Zoning board of appeals	84,245	86,345	67,093	19,252
Roads	150,000	593,000	371,190	221,810
Farmland preservation	15,800	15,800	7,414	8,386
Capital outlay		40,000	37,427	2,573
Parks and recreation	85,000	85,000	2,553	82,447
Total expenditures	<u>1,747,286</u>	<u>3,034,216</u>	<u>1,503,733</u>	<u>1,530,483</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(620,386)</u>	<u>(841,444)</u>	<u>(17,111)</u>	<u>824,333</u>
OTHER FINANCING SOURCES (USES)				
Transfer (out)		(35,000)		35,000
Transfer in		337,739	325,686	(12,053)
Net change in fund balance	<u>(620,386)</u>	<u>(538,705)</u>	<u>308,575</u>	<u>847,280</u>
FUND BALANCE, JANUARY 1, 2023	<u>7,289,857</u>	<u>7,289,857</u>	<u>7,289,857</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 6,669,471</u>	<u>\$ 6,751,152</u>	<u>\$ 7,598,432</u>	<u>\$ 847,280</u>

CHARTER TOWNSHIP OF ANN ARBOR

PUBLIC SAFETY FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$	\$	\$ 2,515,240	\$
State revenues			101,236	
Service contracts			64,285	
Charges for service			1,875	
Fines and forfeits			1,971	
Investment earnings			363,002	
Miscellaneous			21,096	
Total revenues	<u>2,870,500</u>	<u>2,870,500</u>	<u>3,069,845</u>	<u>199,345</u>
EXPENDITURES				
Police protection			699,665	
Fire protection			2,064,870	
Total expenditures	<u>2,937,667</u>	<u>2,947,150</u>	<u>2,764,535</u>	<u>182,615</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(67,167)</u>	<u>(76,650)</u>	<u>305,310</u>	<u>381,960</u>
OTHER FINANCING SOURCES (USES)				
Transfers (out)		(6,067)	(6,067)	
Total other financing sources (uses)		<u>(6,067)</u>	<u>(6,067)</u>	
Net change in fund balance	<u>(67,167)</u>	<u>(82,717)</u>	<u>299,243</u>	<u>381,960</u>
FUND BALANCE, JANUARY 1, 2023	<u>7,382,817</u>	<u>7,382,817</u>	<u>7,382,817</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 7,315,650</u>	<u>\$ 7,300,100</u>	<u>\$ 7,682,060</u>	<u>\$ 381,960</u>

CHARTER TOWNSHIP OF ANN ARBOR

BUILDING FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Building permits	\$	\$	\$ 263,054	\$
Investment earnings			84,846	
Miscellaneous			278,454	
Total revenues	186,000	2,186,000	626,354	(1,559,646)
EXPENDITURES	259,671	2,315,905	579,087	1,736,818
Net change in fund balance	(73,671)	(129,905)	47,267	177,172
FUND BALANCE, JANUARY 1, 2023	1,675,847	1,675,847	1,675,847	
FUND BALANCE, DECEMBER 31, 2023	\$ 1,602,176	\$ 1,545,942	\$ 1,723,114	\$ 177,172

CHARTER TOWNSHIP OF ANN ARBOR

CAPITAL IMPROVEMENT FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Service contracts	\$	\$	\$ 85,051	\$
Interest and rents			71,557	
Investment earnings			85,607	
Miscellaneous income			5,200	
Total revenues	215,000	215,000	247,415	32,415
EXPENDITURES	2,265,000	2,265,000	81,745	\$2,183,255
Net change in fund balance	(2,050,000)	(2,050,000)	165,670	2,215,670
FUND BALANCE, JANUARY 1, 2023	1,712,303	1,712,303	1,712,303	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ (337,697)</u>	<u>\$ (337,697)</u>	<u>\$ 1,877,973</u>	<u>\$ 2,215,670</u>

CHARTER TOWNSHIP OF ANN ARBOR

ARPA FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget Amount		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUE				
Grant revenue	\$	\$	400,686	\$
Investment earnings			178	
Total revenues		472,739	400,864	\$ (71,875)
EXPENSE		100,000	40,000	60,000
Excess revenue over expense		372,739	360,864	(11,875)
OTHER FINANCING SOURCES (USES)				
Transfer out		(372,739)	(360,686)	12,053
FUND BALANCE, JANUARY 1, 2023				
FUND BALANCE, DECEMBER 31, 2023	\$	\$	\$ 178	\$ 178

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NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF ANN ARBOR

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE - BUDGETARY INFORMATION

Highlights of the budgetary process are disclosed in Note 1 of the Notes to the Financial Statements.

Budget Overruns

There were no expenditures that exceed appropriations in funds that were required by law to adopt budgets during the year ended December 31, 2023.

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SUPPLEMENTARY INFORMATION

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COMBINING FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF ANN ARBOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION
COMBINING BALANCE SHEET
DECEMBER 31, 2023

	General Fund Pre GASB 54 Consolidation	Insurance Reserve Fund	Development Rights Monitoring Fund	Escrow Fund	Totals Restated General Fund
ASSETS					
Cash, cash equivalents and investments	\$ 6,158,380	\$ 1,323,975	\$ 136,194	\$ 1,433,207	\$ 9,051,756
Receivables					
Special assessment receivable	348,387				348,387
Taxes receivable	390,004				390,004
State revenues receivable	77,930				77,930
Leases receivable	266,173				266,173
Accounts receivable - other	10,657				10,657
Prepaid expenses	32,186				32,186
Due from other funds	33,739				33,739
Total assets	<u>\$ 7,317,456</u>	<u>\$ 1,323,975</u>	<u>\$ 136,194</u>	<u>\$ 1,433,207</u>	<u>\$ 10,210,832</u>
LIABILITIES					
Accounts payable	\$ 69,205	\$	\$	\$	\$ 69,205
Due to others				915,249	915,249
Due to other funds	2,248				2,248
Unearned revenues				517,958	517,958
Total liabilities	<u>71,453</u>			<u>1,433,207</u>	<u>1,504,660</u>
DEFERRED INFLOW OF RESOURCES					
Taxes levied for the following year	860,879				860,879
Leases	246,861				246,861
Total deferred inflow of resources	<u>1,107,740</u>				<u>1,107,740</u>
FUND BALANCES					
Committed for:					
Insurance reserve		1,323,975			1,323,975
Development rights monitoring			129,194		129,194
Assigned for future budget deficits	499,275		7,000		506,275
Unassigned	5,638,988				5,638,988
Total fund balance	<u>6,138,263</u>	<u>1,323,975</u>	<u>136,194</u>		<u>7,598,432</u>
Total liabilities, deferred inflow of resources and fund balance	<u>\$ 7,317,456</u>	<u>\$ 1,323,975</u>	<u>\$ 136,194</u>	<u>\$ 1,433,207</u>	<u>\$ 10,210,832</u>

CHARTER TOWNSHIP OF ANN ARBOR

ALL FUNDS INCLUDED IN GASB 54 PUBLIC SAFETY FUND CONSOLIDATION
 COMBINING BALANCE SHEET
 DECEMBER 31, 2023

	Public Safety Pre GASB 54 Consolidation	Fire Fund	Totals Restated Public Safety Fund
ASSETS			
Cash, cash equivalents and investments	\$ 7,262,835	\$ 1,072,878	\$ 8,335,713
Taxes receivable	1,716,277		1,716,277
Accounts receivable - other	31,750	45,935	77,685
Prepaid expenses		70,889	70,889
Total assets	\$ 9,010,862	\$ 1,189,702	\$ 10,200,564
LIABILITIES			
Accounts payable	\$	\$ 77,941	\$ 77,941
Accrued expenses		41,183	41,183
Accrued paid time off		33,296	33,296
Deferred revenue		22,260	22,260
Total liabilities		174,680	174,680
DEFERRED INFLOW OF RESOURCES			
Property taxes levied for following year	2,343,824		2,343,824
FUND BALANCES			
Restricted for public safety	5,181,198	1,015,022	6,196,220
Assigned for future budget deficits	1,485,840		1,485,840
Total fund balances	6,667,038	1,015,022	7,682,060
Total liabilities, deferred inflow of resources and fund balance	\$ 9,010,862	\$ 1,189,702	\$ 10,200,564

CHARTER TOWNSHIP OF ANN ARBOR

ALL NONMAJOR FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2023

	Farmland Preservation Fund	Street Lighting Fund	Township Woodland Fund	Grant Fund	Totals
ASSETS					
Cash, cash equivalents and investments	\$ 2,186,847	\$ 3,254	\$ 1,010,822	\$	\$ 3,200,923
Taxes Receivable	341,350				341,350
Special assessment receivable		2,541			2,541
Grants receivable				30,015	30,015
Accounts receivable - other	5,347				5,347
Total assets	<u>\$ 2,533,544</u>	<u>\$ 5,795</u>	<u>\$ 1,010,822</u>	<u>\$ 30,015</u>	<u>\$ 3,580,176</u>
LIABILITIES					
Accounts payable	\$ 4,498	\$ 429	\$	\$ 2,129	\$ 7,056
Due to other funds				27,886	27,886
Total liabilities	<u>4,498</u>	<u>429</u>		<u>30,015</u>	<u>34,942</u>
DEFERRED INFLOW OF RESOURCES					
Taxes levied for the following year	466,162				466,162
FUND BALANCE					
Restricted for:					
Streetlighting		5,366			5,366
Farmland preservation	2,062,884				2,062,884
Woodland			1,010,822		1,010,822
Total fund balance	<u>2,062,884</u>	<u>5,366</u>	<u>1,010,822</u>		<u>3,079,072</u>
Total liabilities and fund balance	<u>\$ 2,533,544</u>	<u>\$ 5,795</u>	<u>\$ 1,010,822</u>	<u>\$ 30,015</u>	<u>\$ 3,580,176</u>

CHARTER TOWNSHIP OF ANN ARBOR

ALL FIDUCIARY FUNDS
 COMBINING STATEMENT OF FIDUCIARY NET POSITION
 DECEMBER 31, 2023

	Pension Trust Fund	Tax Collection Fund	Totals
ASSETS			
Cash, cash equivalents and investments	\$ 2,797,071	\$ 1,776,026	\$ 4,573,097
Loan receivable	3,568		3,568
Due from other funds		2,248	2,248
	<u>2,800,639</u>	<u>1,778,274</u>	<u>4,578,913</u>
Total assets	<u>\$ 2,800,639</u>	<u>\$ 1,778,274</u>	<u>\$ 4,578,913</u>
LIABILITIES			
Due to others	\$	\$ 1,778,274	\$ 1,778,274
NET POSITION			
Restricted for pension	<u>2,800,639</u>		<u>2,800,639</u>
	<u>\$ 2,800,639</u>	<u>\$ 1,778,274</u>	<u>\$ 4,578,913</u>
Total liabilities and net position	<u>\$ 2,800,639</u>	<u>\$ 1,778,274</u>	<u>\$ 4,578,913</u>

CHARTER TOWNSHIP OF ANN ARBOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR ENDED DECEMBER 31, 2023

	General Fund Pre GASB 54 Consolidation	Insurance Reserve Fund	Development Rights Monitoring Fund	Total Restated General Fund
REVENUES				
Taxes	\$ 261,423	\$	\$	\$ 261,423
State revenues	496,636			496,636
Cable franchise fees	89,041			89,041
Interest and rents	112,740			112,740
Licenses and permits	351			351
Annexation fees	400			400
Planning and zoning fees	7,017			7,017
Investment earnings	409,952	62,310	6,188	478,450
Penalties and interest	4,035			4,035
Miscellaneous	529			529
Special assessment revenue	36,000			36,000
Total revenues	1,418,124	62,310	6,188	1,486,622
EXPENDITURES				
Elected officials				
Board of Trustees	64,093			64,093
Supervisor	126,163			126,163
Clerk	179,203			179,203
Treasurer	144,325			144,325
Total elected officials	513,784			513,784
General government				
Election	1,787			1,787
Assessor	71,043			71,043
Legal and professional	307,788		1,923	309,711
Technology	25,873			25,873
Buildings and grounds	2,936			2,936
Operations	25,193			25,193
Planning commission	67,729			67,729
Zoning board of appeals	67,093			67,093
Farmland Support	7,414			7,414
Parks and recreation	2,553			2,553
Total general government	579,409		1,923	581,332
Roads	371,190			371,190
Capital outlay	37,427			37,427
Total expenditures	1,501,810		1,923	1,503,733
Excess (deficiency) of revenues over (under) expenditures	(83,686)	62,310	4,265	(17,111)
OTHER FINANCING SOURCES (USES)				
Transfer in	325,686			325,686
Net change in fund balance	242,000	62,310	4,265	308,575
FUND BALANCE, JANUARY 1, 2023	5,896,263	1,261,665	131,929	7,289,857
FUND BALANCE, DECEMBER 31, 2023	\$ 6,138,263	\$ 1,323,975	\$ 136,194	\$ 7,598,432

CHARTER TOWNSHIP OF ANN ARBOR

ALL FUNDS INCLUDED IN GASB 54 - PUBLIC SAFETY FUND CONSOLIDATION
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR ENDED DECEMBER 31, 2023

	Public Safety Fund Pre GASB 54 Consolidation	Fire Fund	Elimination	Total Restated Public Safety Fund
REVENUES				
Taxes	\$ 2,515,240	\$	\$	\$ 2,515,240
State revenues	31,750	69,486		101,236
Service contracts	64,285			64,285
Charges for services		1,875		1,875
Grant revenue		1,140		1,140
Fines and forfeits	1,971			1,971
Interest	325,271	37,731		363,002
Miscellaneous		21,096		21,096
Total revenues	<u>2,938,517</u>	<u>131,328</u>		<u>3,069,845</u>
EXPENDITURES				
Police protection	699,665			699,665
Fire protection		2,064,870		2,064,870
Total expenditures	<u>699,665</u>	<u>2,064,870</u>		<u>2,764,535</u>
Excess (deficiency) of revenues over (under) expenditures	<u>2,238,852</u>	<u>(1,933,542)</u>		<u>305,310</u>
OTHER FINANCING SOURCES (USES)				
Transfer in		1,900,000	(1,900,000)	
Transfer (out)	(1,900,000)	(6,067)	1,900,000	(6,067)
Total other financing sources (uses)	<u>(1,900,000)</u>	<u>1,893,933</u>		<u>(6,067)</u>
Net change in fund balance	338,852	(39,609)		299,243
FUND BALANCE, JANUARY 1, 2023	<u>6,328,186</u>	<u>1,054,631</u>		<u>7,382,817</u>
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 6,667,038</u>	<u>\$ 1,015,022</u>	<u>\$</u>	<u>\$ 7,682,060</u>

CHARTER TOWNSHIP OF ANN ARBOR

ALL NONMAJOR FUNDS
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 FOR THE YEAR ENDING DECEMBER 31, 2023

	Farmland Preservation Fund	Street Lighting Fund	Township Woodland Fund	Grant Fund	Totals
REVENUES					
Taxes	\$ 434,434	\$	\$	\$	\$ 434,434
State revenues	33,973				33,973
Grant income				73,719	73,719
Special assessments		4,966			4,966
Private party contributions					
Rental income					
Building permits					
Investment earnings	82,302	40	47,103		129,445
Total revenues	<u>550,709</u>	<u>5,006</u>	<u>47,103</u>	<u>73,719</u>	<u>676,537</u>
EXPENDITURES					
Current:					
Street lighting		5,035			5,035
Farmland preservation	20,732				20,732
Grants				114,786	114,786
Total expenditures	<u>20,732</u>	<u>5,035</u>		<u>114,786</u>	<u>140,553</u>
Excess (deficiency) of revenue over expenditures	529,977	(29)	47,103	(41,067)	535,984
OTHER FINANCING SOURCES (USES)					
Transfers In				41,067	41,067
Net change in fund balance	529,977	(29)	47,103		577,051
FUND BALANCE, JANUARY 1, 2023	<u>1,532,907</u>	<u>5,395</u>	<u>963,719</u>		<u>2,502,021</u>
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 2,062,884</u>	<u>\$ 5,366</u>	<u>\$ 1,010,822</u>	<u>\$</u>	<u>\$ 3,079,072</u>

CHARTER TOWNSHIP OF ANN ARBOR

ALL FIDUCIARY FUNDS
 COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 DECEMBER 31, 2023

	Pension Trust Fund	Tax Collection Fund	Totals
ADDITIONS			
Employer contributions	\$ 139,487	\$	\$ 139,487
Investment income	482,856		482,856
Property taxes collected for others		26,726,961	26,726,961
Total additions	<u>622,343</u>	<u>26,726,961</u>	<u>\$ 27,349,304</u>
DEDUCTIONS			
Benefits paid to participants	599,438		599,438
Administrative expense	15,865		15,865
Loan activity	7,352		7,352
Property taxes paid to others		26,726,961	26,726,961
Total deductions	<u>622,655</u>	<u>26,726,961</u>	<u>27,349,616</u>
Net increase in fiduciary net position	(312)		(312)
Net Position - January 1, 2023	<u>2,800,951</u>		<u>2,800,951</u>
Net Position - December 31, 2023	<u>\$ 2,800,639</u>	<u>\$</u>	<u>\$ 2,800,639</u>

DRAFT

INDIVIDUAL FUNDS

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**GENERAL FUND
(PRE GASB 54 - RESTATEMENT)**

CHARTER TOWNSHIP OF ANN ARBOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
REVENUES			
Taxes	\$	\$ 261,423	\$
State revenues		496,636	
Cable franchise fees		89,041	
Interest and rents		112,740	
Licenses and permits		351	
Annexation fees		400	
Planning and zoning fees		7,017	
Investment earnings		409,952	
Penalties and interest		4,035	
Miscellaneous		529	
Special assessment revenue		36,000	
Total revenues	<u>2,187,522</u>	<u>1,418,124</u>	<u>(769,398)</u>
EXPENDITURES			
Board of trustees	73,700	64,093	9,607
Supervisor	130,132	126,163	3,969
Election	8,900	1,787	7,113
Assessor	73,543	71,043	2,500
Legal and professional	598,000	307,788	290,212
Clerk	225,828	179,203	46,625
Technology	33,000	25,873	7,127
Treasurer	146,785	144,325	2,460
Buildings and grounds	16,700	2,936	13,764
Operations	43,277	25,193	18,084
Planning commission	854,081	67,729	786,352
Zoning board of appeals	86,345	67,093	19,252
Roads	593,000	371,190	221,810
Capital outlay	40,000	37,427	2,573
Farmland support	15,800	7,414	8,386
Parks and recreation	85,000	2,553	82,447
Total expenditures	<u>3,024,091</u>	<u>1,501,810</u>	<u>1,522,281</u>
Excess (deficiency) of revenues over (under) expenditures	(836,569)	(83,686)	752,883
OTHER FINANCING SOURCES (USES)			
Transfer in	302,739	325,686	22,947
Net change in fund balance	(533,830)	242,000	775,830
FUND BALANCE, JANUARY 1, 2023	<u>5,896,263</u>	<u>5,896,263</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 5,362,433</u>	<u>\$ 6,138,263</u>	<u>\$ 775,830</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF ANN ARBOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
BOARD OF TRUSTEES			
Per diem - salaries	\$	\$ 13,200	\$
Payroll taxes		1,002	
Membership dues		26,990	
Service contracts		17,982	
Storm water expense		1,723	
Miscellaneous		851	
Advertising		2,345	
	<u>73,700</u>	<u>64,093</u>	<u>9,607</u>
Total board of trustees			
SUPERVISOR			
Department head - salary		90,702	
Hourly		4,728	
Insurance benefits		2,241	
Pension		9,070	
Payroll taxes		7,636	
Medical health equivalent		6,487	
Conferences		677	
Benefits		4,464	
Membership dues		133	
Mileage		25	
	<u>130,132</u>	<u>126,163</u>	<u>3,969</u>
Total supervisor			
ELECTION			
Wages			
Payroll taxes			
Operating expense		1,787	
	<u>8,900</u>	<u>1,787</u>	<u>7,113</u>
Total election			
ASSESSOR			
Service contract		57,887	
Wages		431	
Operating expense		4,245	
Legal fees		8,480	
	<u>73,543</u>	<u>71,043</u>	<u>2,500</u>
Total assessor			

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF ANN ARBOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
 FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
LEGAL AND PROFESSIONAL			
Engineering consulting fees		25,002	
Accounting services		41,520	
Other consultants		33,257	
Expense allocation		(59,000)	
Audit fees		24,450	
Legal fees		242,559	
	<hr/>	<hr/>	<hr/>
Total legal and professional	598,000	307,788	290,212
CLERK			
Department head - salary		78,176	
Salaries		23,719	
Insurance benefits		26,523	
Pension		7,818	
Retirement benefits		4,681	
Payroll taxes		7,445	
Health savings contribution		6,000	
Personnel allocation		22,004	
Miscellaneous		1,972	
Mileage		865	
	<hr/>	<hr/>	<hr/>
Total clerk	225,828	179,203	46,625
TECHNOLOGY			
Service contracts		35,643	
Repairs and maintenance		5,020	
Expense allocation		(18,000)	
Purchases		3,210	
	<hr/>	<hr/>	<hr/>
Total technology	33,000	25,873	7,127

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF ANN ARBOR
GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
TREASURER			
Department head - salary		52,831	
Salaries		65,333	
Insurance benefits		10,095	
Pension		11,816	
Retirement Benefits		9,705	
Payroll taxes		9,316	
Health savings contribution		13,219	
Personnel allocation		(45,450)	
Miscellaneous		910	
Service contracts		6,270	
Milage		1,732	
Conferences		5,153	
Tax billing service		3,395	
	<u>146,785</u>	<u>144,325</u>	<u>2,460</u>
BUILDINGS AND GROUNDS			
Service contracts		8,581	
Utilities		7,330	
Purchases		2,049	
Repairs and maintenance		2,826	
Expense allocation		(17,850)	
	<u>16,700</u>	<u>2,936</u>	<u>13,764</u>
OPERATIONS			
Office supplies		11,534	
Postage		4,001	
Telephone		6,951	
Service contracts		9,702	
Insurance and bonds		19,508	
Printing and binding		8,366	
Building allocation		(37,300)	
Miscellaneous		2,431	
	<u>43,277</u>	<u>25,193</u>	<u>18,084</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF ANN ARBOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
PLANNING COMMISSION			
Per diem - wages		44,736	
Insurance benefits		13,737	
Payroll taxes		3,303	
Pension		3,019	
Retirement benefits		2,800	
Health savings contribution		3,000	
Consultants		20,905	
Legal fees		12,590	
Advertising and publishing		195	
Service contracts		3,413	
Personnel allocation		(41,519)	
Miscellaneous		1,550	
	<u>854,081</u>	<u>67,729</u>	<u>786,352</u>
ZONING BOARD OF APPEALS			
Per diem - wages		14,935	
Payroll taxes		1,143	
Personnel allocation		43,295	
Legal fees		50	
Miscellaneous		355	
Consultants		7,315	
	<u>86,345</u>	<u>67,093</u>	<u>19,252</u>
ROADS			
Service contracts	593,000	371,190	221,810
CAPITAL OUTLAY			
	<u>40,000</u>	<u>37,427</u>	<u>2,573</u>
FARMLAND SUPPORT			
	<u>15,800</u>	<u>7,414</u>	<u>8,386</u>
PARKS AND RECREATION			
	<u>85,000</u>	<u>2,553</u>	<u>82,447</u>
Total expenditures	<u>\$ 3,024,091</u>	<u>\$ 1,501,810</u>	<u>\$ 1,522,281</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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**FIRE FUND
(PRE GASB 54 - RESTATEMENT)**

CHARTER TOWNSHIP OF ANN ARBOR

FIRE FUND (PRE GASB 54 - RESTATEMENT)
 STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
 FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
REVENUES			
State revenues	\$	\$ 69,486	\$
Charges for services		1,875	
Interest		37,731	
Grant revenue		1,140	
Miscellaneous		21,096	
Total revenues	<u>135,000</u>	<u>131,328</u>	<u>(3,672)</u>
EXPENDITURES			
Personnel			
Salaries		874,896	
Insurance benefit		222,821	
Longevity		9,000	
Pension		81,524	
Payroll taxes		80,210	
Emergency medical team bonus		3,750	
Retiree health benefits		53,850	
Health savings contributions		42,165	
Paid on-call		201,177	
Other personnel expenses		89,259	
Total personnel	<u>1,769,190</u>	<u>1,658,652</u>	<u>110,538</u>
Legal and professional services	<u>31,000</u>	<u>19,010</u>	<u>11,990</u>
Technology	<u>27,100</u>	<u>27,330</u>	<u>(230)</u>
Building and grounds	<u>67,000</u>	<u>50,393</u>	<u>16,607</u>
Capital Outlay		<u>9,862</u>	<u>(9,862)</u>
Transportation	<u>112,714</u>	<u>136,851</u>	<u>(24,137)</u>
Operations			
Dispatch		15,336	
Insurance and bonds		46,414	
Miscellaneous central charges		101,022	
Total operations	<u>175,725</u>	<u>162,772</u>	<u>12,953</u>
Total expenditures	<u>2,182,729</u>	<u>2,064,870</u>	<u>117,859</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,047,729)</u>	<u>(1,933,542)</u>	<u>114,187</u>
OTHER FINANCING SOURCES (USES)			
Transfer in	2,100,000	1,900,000	(200,000)
Transfer (out)	(6,067)	(6,067)	
Total other financing sources (uses)	<u>2,093,933</u>	<u>1,893,933</u>	<u>(200,000)</u>
Net change in fund balance	46,204	(39,609)	(85,813)
FUND BALANCE, JANUARY 1, 2023	<u>1,054,631</u>	<u>1,054,631</u>	
FUND BALANCE, DECEMBER 31, 2023	<u>\$ 1,100,835</u>	<u>\$ 1,015,022</u>	<u>\$ (85,813)</u>

This supplementary information shows the Fire Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

Charter Township of Ann Arbor

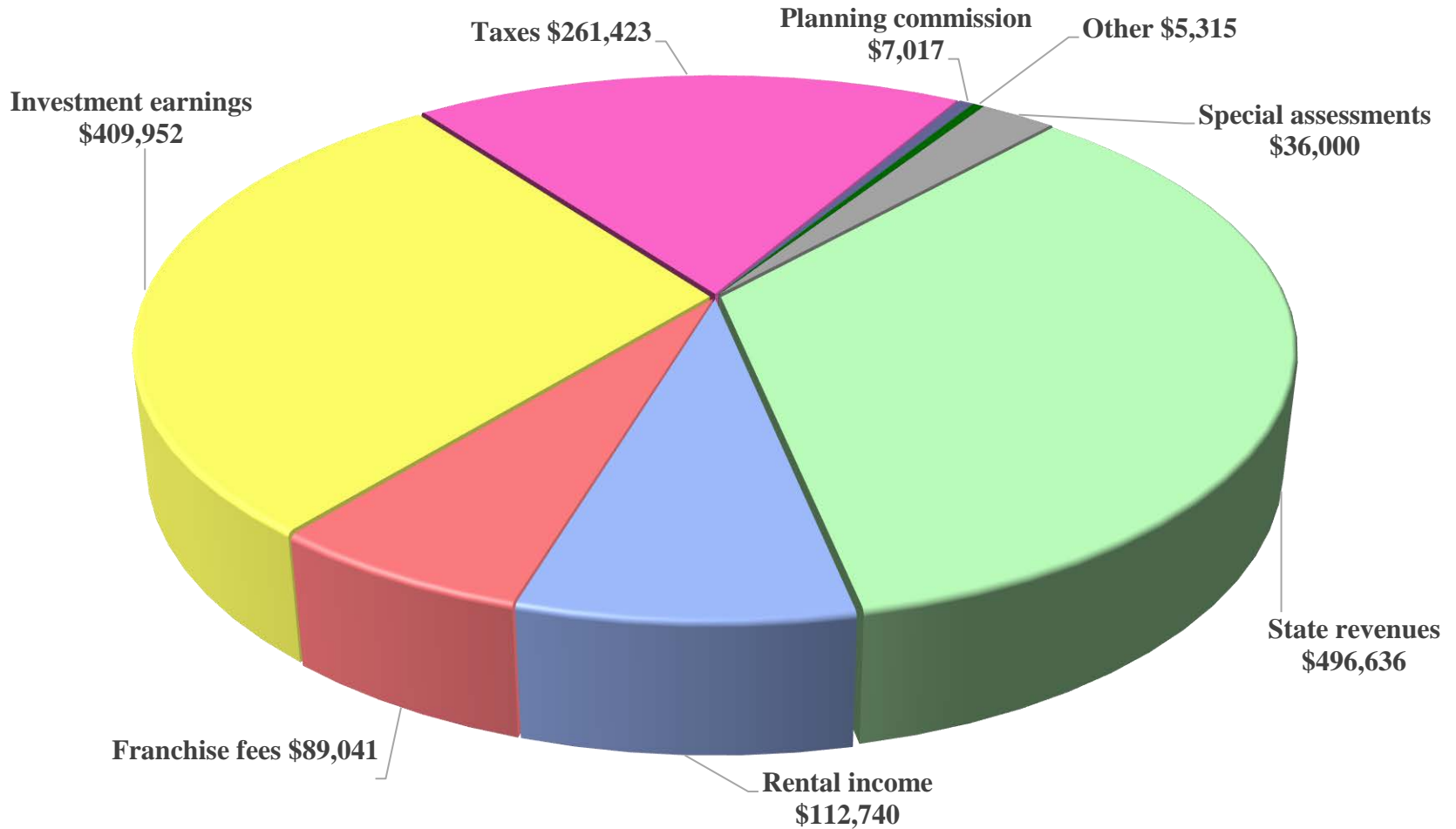
Audit Presentation
December 31, 2023



PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

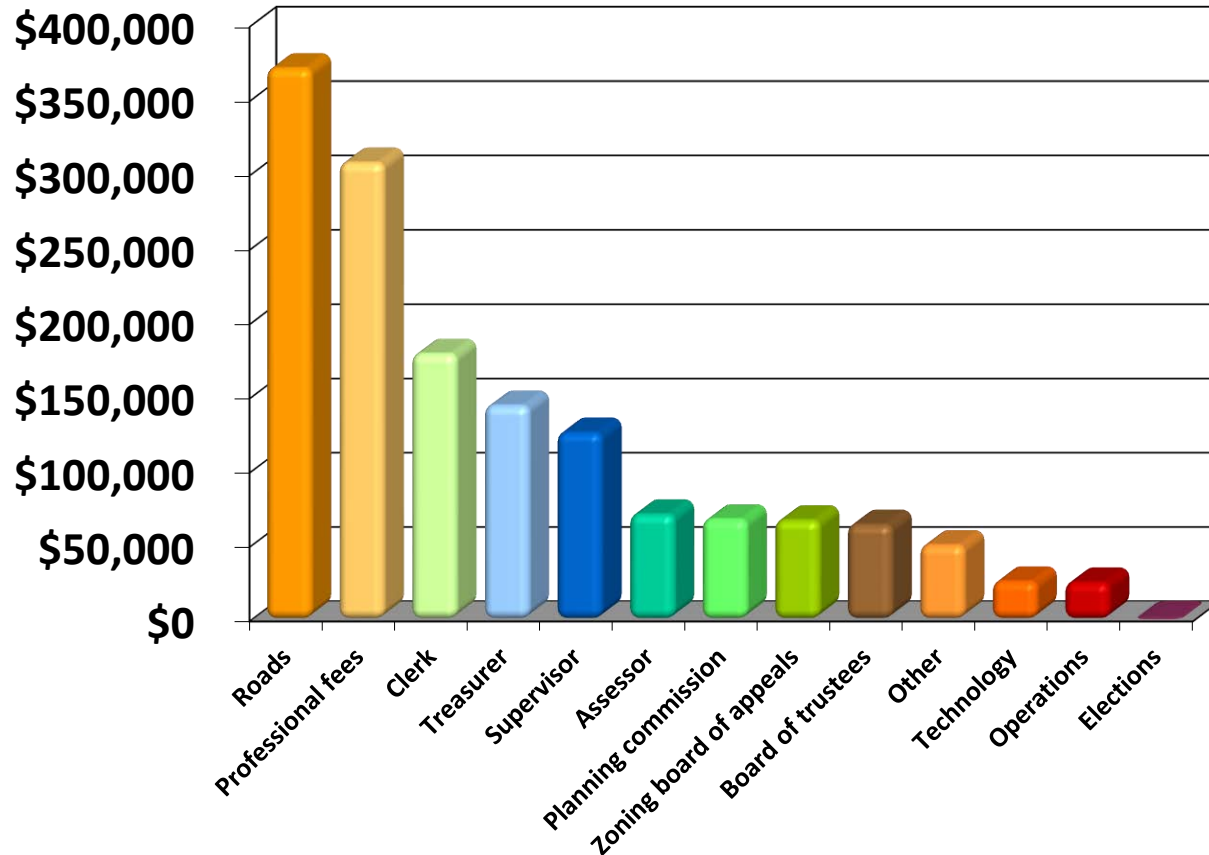
BRIGHTON, MICHIGAN

Charter Township of Ann Arbor General Fund Revenues - Pre GASB 54 For the Year Ended December 31, 2023



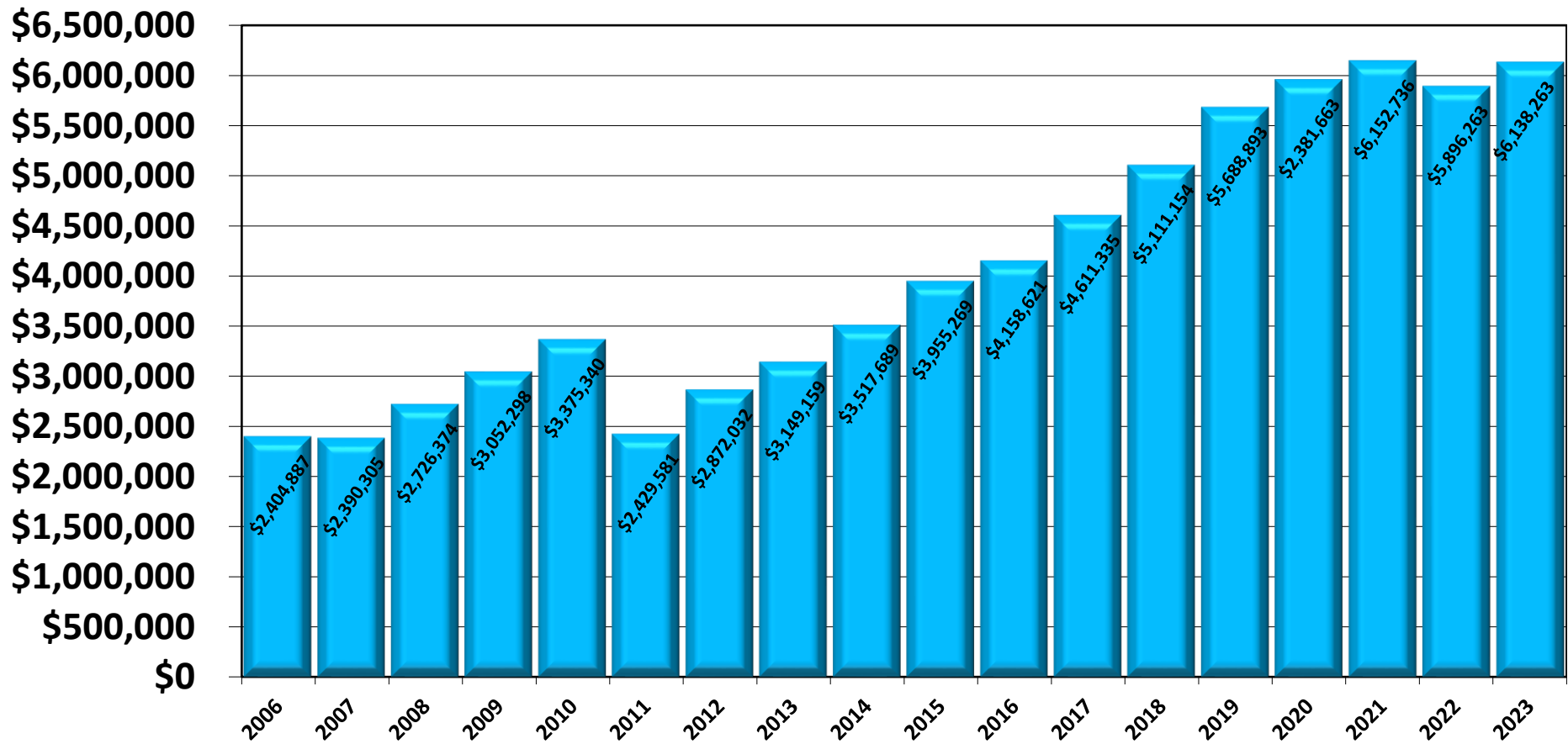
Total Revenues = \$1,418,124

Charter Township of Ann Arbor General Fund Expenditures - Pre GASB 54 For the Year Ended December 31, 2023



Total Expenditures = \$1,501,810

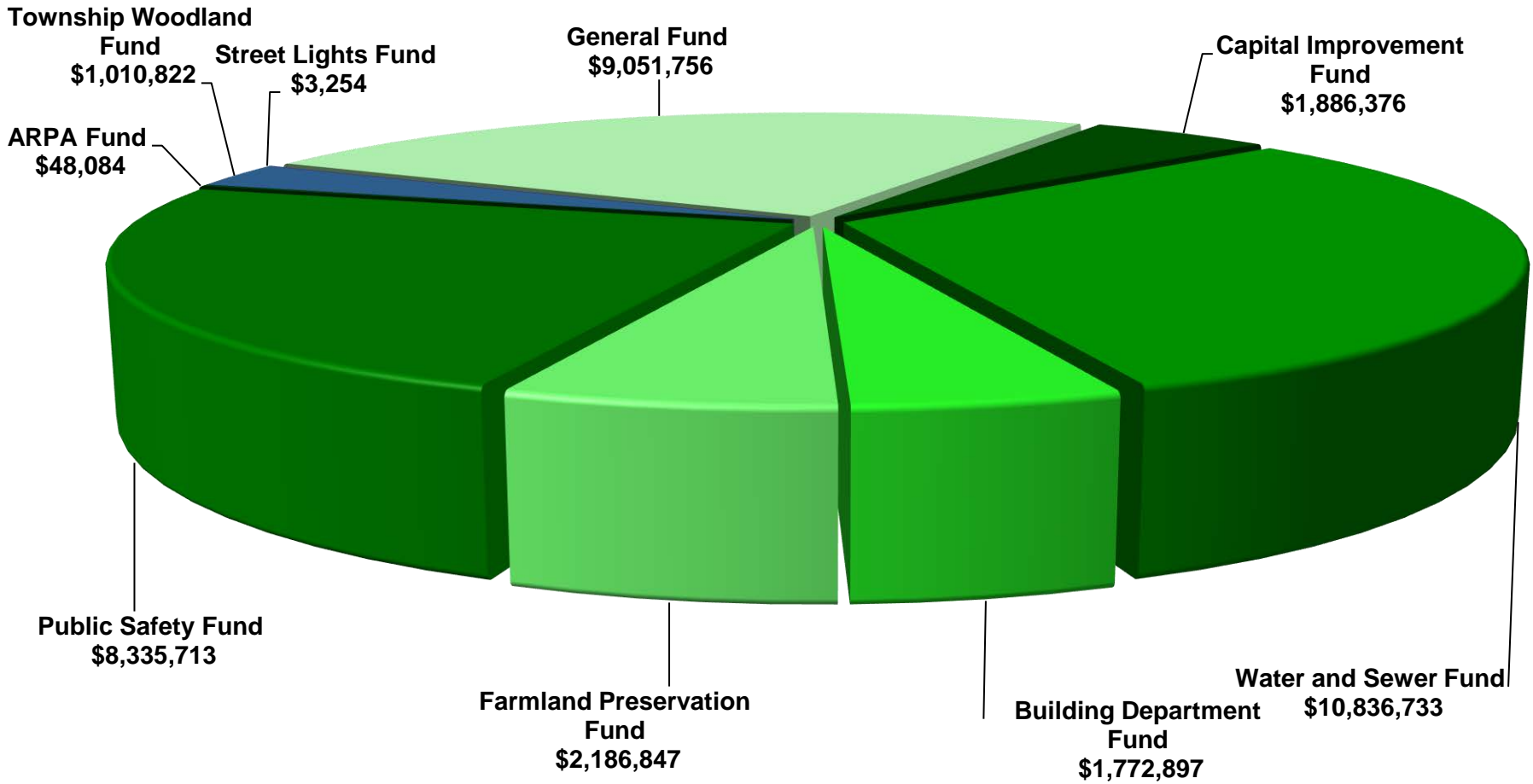
Charter Township of Ann Arbor
General Fund - Pre GASB 54
Fund Balance Comparison
For the Years Ended December 31, 2006 - 2023



Charter Township of Ann Arbor

Cash, Cash Equivalents and Investments – Governmental and Proprietary Fund Types

December 31, 2023



Total cash equivalents and investments = \$35,132,482

2024 ANN ARBOR TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between the Township Board of Ann Arbor Township ("Ann Arbor Township"), Washtenaw County, and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Ann Arbor Township desires that certain improvements be made upon the local roads in the Township of Ann Arbor, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the WCRC will accomplish the improvements as specified herein, all in accordance with the standards of the Board of Washtenaw County Road Commissioners,

IT IS FURTHER AGREED, Ann Arbor Township shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Blueberry Lane, Maple Road to Danbury Lane

Work to include HMA base crushing, shaping and compacting, the placement of 4" HMA resurfacing, and associated project restoration.
Estimated total project cost: \$ 230,000.00

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM

Blueberry Lane, Maple Road to Danbury Lane	\$	230,000.00
Subtotal	\$	230,000.00

ESTIMATED AMOUNT TO BE PAID BY ANN ARBOR TOWNSHIP UNDER THIS AGREEMENT DURING 2024:	\$	230,000.00
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ANN ARBOR TOWNSHIP:

Diane O'Connell, Supervisor

Rena Basch, Clerk

WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director

**PUBLIC ROADWAY SPECIAL ASSESSMENT DISTRICT
BLUEBERRY LANE, ENGLAVE DRIVE, DANBURY LANE
ANN ARBOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION DECLARING INTENT TO ESTABLISH PUBLIC ROADWAY
SPECIAL ASSESSMENT DISTRICT: BLUEBERRY LANE,
ENGLAVE DRIVE, DANBURY LANE
PURSUANT TO MICHIGAN ACT 188 OF THE PUBLIC ACTS OF 1954, AS AMENDED**

APRIL 15, 2024

Resolution adopted at a regular meeting of the Board of Trustees (the “Township Board”) of the Charter Township of Ann Arbor (the “Township”), Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan on April 15, 2024 at 7:30 p.m..

PRESENT:

ABSENT:

Resolution offered for adoption by Trustee:

Support by Trustee:

RECITALS

A. A Petition for Public Improvements (the “Petition”) was submitted to the Ann Arbor Charter Township Board of Trustees requesting establishment of a special assessment district to finance improvements to Blueberry Lane, Englave Drive and Danbury Lane (“Proposed District” or “Blueberry Lane Special Assessment District”), pursuant to Public Act 188 of 1954, as amended, MCL 41.721 *et seq.*, (“Act 188”); and

B. The Washtenaw County Road Commission (“WCRC”) caused to be prepared plans (“Plans”) describing (i) the proposed public roadway improvements to Blueberry Lane, Englave Drive and Danbury Lane (the “Improvements”) to serve the Proposed District; (ii) the location of the properties in the Proposed District; and (iii) the estimated cost of the Improvements (on a fixed or periodic basis as appropriate) (“Estimate of Costs”), and the Township Supervisor has caused the Plans to be filed with the Township Clerk.

C. The WCRC has indicated its review of the Plans showing the Improvements and the Estimate of Costs and it is expected to undertake all engineering, inspections and contracting related to the completion of the Improvements.

D. The Plans indicate that the total Estimate of Costs for the Improvements is **\$230,000.00**. It is anticipated that funding of the Improvements will be as follows:

- 100% from special assessment of property owners within the Proposed District.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED BY the Ann Arbor Charter Township Board of Trustees that:

1. The Township Board acknowledges the Plans and the Estimate of Costs and directs and ratifies their previous filing with the Township Clerk.
2. The Township Board hereby declares its intent to make the Improvements within the area described in the attached Exhibit A being the Proposed District, as set forth in the Plans submitted to the Township Board by the WCRC, which Plans are on file with the Township Clerk, all within the Proposed District.
3. The Township Board anticipates assessing the costs of the Improvements, including the costs of administration and legal expenses, on an annual basis beginning in 2024 based on the Estimate of Costs on file with the Township Clerk and pursuant to resolutions adopted by the Township Board pursuant to Act 188.
4. The Township Board tentatively designates the proposed special assessment district against which 100 % of the costs of the Improvements, payable in one or more installments, are to be assessed as the Blueberry Lane Special Assessment District, which shall include the real property more particularly described in Exhibit A.
5. A public hearing on any objections to the Petition, to the Improvements, to the Plans and the Estimate of Costs, and to the Blueberry Lane Special Assessment District shall be held on May 20, 2024 at 7:30 p.m. at the Ann Arbor Charter Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan (“Public Hearing”).
6. The Township Clerk shall determine whether the Petition contains the signatures of the records owners of land constituting more than 50% of the total land area in the Proposed District.
7. The Township Clerk shall cause notice of the Public Hearing for the proposed Blueberry Lane Special Assessment District to be published twice in a newspaper of general circulation in the Township, prior to the date of the Public Hearing with the first publication being not less than 10 days prior to the Public Hearing and shall further cause

notice of such hearing to be mailed by first-class mail to all owners of or persons interested in property within the Blueberry Lane Special Assessment District as shown on the current assessment roll of the Township also at least ten (10) days prior to the Public Hearing, all in accordance with Act 188 and other applicable laws and statutes.

- 8. The Township Board reserves the right to terminate establishment of the Blueberry Lane Special Assessment District in the event that the sources of funding described above do not become available, or for other reasons, in the Township’s discretion.
- 9. All actions heretofore taken by Township officials, employees and agents with respect to the Improvements and pursuant to Act 188 are hereby ratified and confirmed.
- 10. All resolutions or parts of resolutions that are in conflict with this Resolution are hereby rescinded.

AYES: .

NAYES:

ABSTAIN:

RESOLUTION DECLARED ADOPTED

Diane O’Connell
Ann Arbor Charter Township Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

I certify that the foregoing is a true and complete copy of a resolution adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on April 15, 2024, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Rena Basch
Ann Arbor Charter Township Clerk

Dated: April 15, 2024

BLUEBERRY LANE SPECIAL ASSESSMENT DISTRICT
EXHIBIT A
DESCRIPTION OF THE BLUEBERRY LANE SPECIAL ASSESSMENT DISTRICT

Proposed Special Assessment District

Blueberry Lane, Englave Dr and Danbury Ln

Ann Arbor Township, Section 18

Proposed Improvement Area highlighted in dashed orange line "-----"



Under Public Act 188 of 1954 Proceedings

PETITION FOR ROAD IMPROVEMENTS

To: The Board of Trustees of Ann Arbor Township, Washtenaw County, Michigan

We, the undersigned owners of public record, certify that we are the owners of land constituting more than fifty percent (50%) of the total frontage within the proposed district, hereby petition the Ann Arbor Township Board to improve previously paved portions of Blueberry Lane, Englave Dr. and Danbury Lane and to defray the costs of such improvements, in whole or any part, by special assessment against the properties especially benefitted by the improvements and described in Exhibit A, in accordance with Public Act 188 of 1954, as amended.



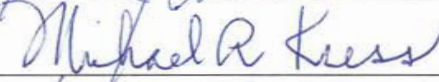








A possible scope of work may include the following:

- pulverizing, shaping and compaction of the existing hot mix asphalt material (HMA)
- limited drainage improvement (ditching, driveway culverts)
- 4-inch HMA overlay
- aggregate shoulders
- driveway approaches (transitioning the driveways into the new HMA surface).

We, the petitioners, understand that the improvement shall be conducted in accordance with plans for the same to be prepared, reviewed and approved by the township board, and that the costs thereof, including expenses connected with engineering and legal costs will be assessed against each parcel of land within said proposed district and may be divided into equal annual installments for a period to be determined by the township board in accordance with MCL 41.721, as amended.

Christopher Kress Christopher M. Kress

2442 Blueberry Ln 3/25/24 1-09-18-261-005

Printed Name	Signature	Address	Date	Parcel #
Beverly Schmoll		2464 BLUEBERRY LN	3/18/24	I-09-18-261-004
Frank Acione		2464 BLUEBERRY LN	3/18/24	I-09-18-261-004
Michael Kress		2442 BLUEBERRY LN	3/18/24	I-09-18-261-005
Karen Kress		2442 BLUEBERRY LN	3/18/24	I-09-18-261-005
Aaron Rajda		2420 BLUEBERRY LN	3/17/24	I-09-18-261-006
Jenny Rajda		2420 BLUEBERRY LN	3.17.24	I-09-18-261-006
James Stead		2433 BLUEBERRY LN	3/17/24	I-09-18-262-004
Christine Stead		2433 BLUEBERRY LN	3/17/24	I-09-18-262-004
Joaquim Martins		2411 BLUEBERRY LN	3/17/24	I-09-18-262-004
Sandra Lau		2411 BLUEBERRY LN	3/17/24	I-09-18-262-004
Robert Jones		2377 BLUEBERRY LN	3/18/24	I-09-18-262-002
Amy Mortens		2377 BLUEBERRY LN		I-09-18-262-002



Certification of Circulator



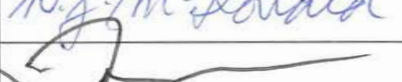
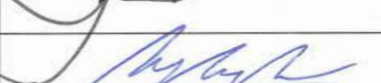

To the best knowledge, information, and belief of the undersigned, he is qualified and did circulate this petition, each signature was signed in his presence, each signature is genuine, and the person signing owned the designated property at the time of signing.



2433 Blueberry Lane 3/31/24


Signature of Circulator, Address, Date

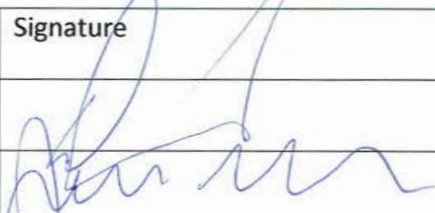

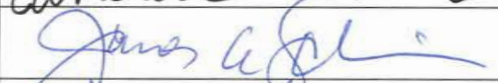
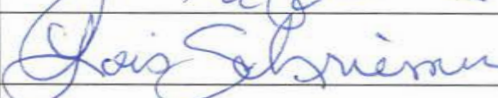

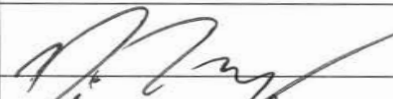
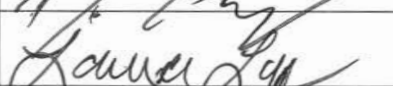
Printed Name	Signature	Address	Date	Parcel #
Heather Vanalstyne		2374 BLUEBERRY LN	3/17/24	I-09-18-260-006
James Keller		2342 BLUEBERRY LN	3/17/24	I-09-18-260-007
Mary Ellen Hoy		2342 BLUEBERRY LN	3/17/22	I-09-18-260-007
Tsz Kit Kevin Chan		2353 BLUEBERRY LN	3/20/24	I-09-18-262-001 I-09-18-297-007
Lis Huang		2353 BLUEBERRY LN	3/17/2022	I-09-18-262-001 I-09-18-297-007

Binod Dhakal		2323 BLUEBERRY LN	3/29/24	I-09-18-297-006
Rebecca Winkler		2323 BLUEBERRY LN	3/17/2024	I-09-18-297-006
Vittorio Bichucher		2301 BLUEBERRY LN	3/18/2024	I-09-18-297-005
Natalie Bichucher		2301 BLUEBERRY LN	3/19/2024	I-09-18-297-005
Neville McDonald		2615 DANBURY LN	3/17/2024	I-09-18-260-008
Johann Gudjonsson		2629 DANBURY LN	3/17/2024	I-09-18-260-009
Dorothy Gudjonsson Thy Thy DO		2629 DANBURY LN	3/17/2024	I-09-18-260-009

Certification of Circulator

To the best knowledge, information, and belief of the undersigned, he is qualified and did circulate this petition, each signature was signed in his presence, each signature is genuine, and the person signing owned the designated property at the time of signing.

 2433 Blueberry Ln 3/31/24
Signature of Circulator, Address, Date

Printed Name	Signature	Address	Date	Parcel #
David Sallen		2624 DANBURY LN	3/17/24	I-09-18-296-010
Jennifer Sprague		2624 DANBURY LN	3/17/2024	I-09-18-296-010
John Sorensen	John Sorensen	2638 DANBURY LN	3-19-24	I-09-18-296-009
Candace Higgens	Candace Sorensen	2638 DANBURY LN	3-19-24	I-09-18-296-009
James Schriemer		2652 DANBURY LN	3/19/2024	I-09-18-296-008
Lois Schriemer		2652 DANBURY LN	3/19/2024	I-09-18-296-008
Jeffrey Ash		2643 DANBURY LN	3-17-24	I-09-18-260-010
Deborah Ash	Deborah Ash	2643 DANBURY LN	3-17-24	I-09-18-260-010
Goetz Family Revocable Trust		2235 BLUEBERRY LN		I-09-18-297-003
Ralf Spatzier		2266 BLUEBERRY LN		I-09-18-296-011
Deborah Dewitt		2266 BLUEBERRY LN		I-09-18-296-011
Scott Lysz		2255 BLUEBERRY LN	3-19-24	I-09-18-297-004
Laura Lysz		2255 BLUEBERRY LN	3-19-24	I-09-18-297-004

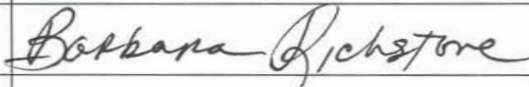


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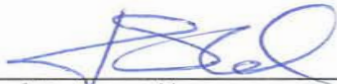
2433 Blueberry Ln 3/31/24

Signature of Circulator, Address, Date

Printed Name	Signature	Address	Date	Parcel #
Barbara Richstone		2215 BLUEBERRY LN	3/19/24	I-09-18-297-002
Kathleen Wieland		2230 BLUEBERRY LN		I-09-18-296-012
Anthony La Rocca		2600 ENGLAVE DR		I-09-18-297-001
Anne Marie La Rocca		2600 ENGLAVE DR		I-09-18-297-001
Nick Rose		2612 ENGLAVE DR	3.19.24	I-09-18-295-006
Jennifer Rose		2612 ENGLAVE DR	3.19.24	I-09-18-295-006

Certification of Circulator

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2433 Blueberry Ln 3/31/24

Signature of Circulator, Address, Date

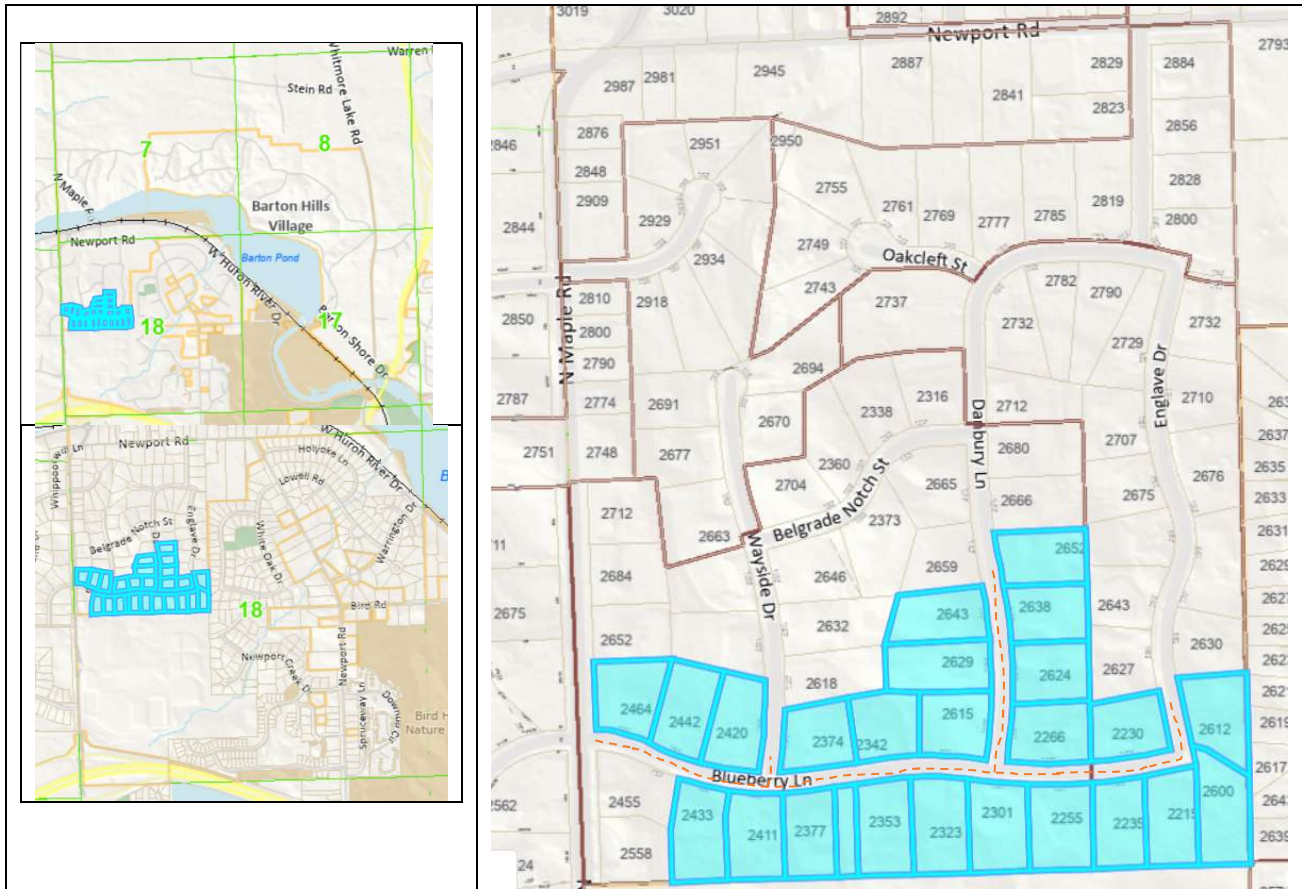
Exhibit A

Proposed Special Assessment District

Blueberry Lane, Englave Dr and Danbury Ln

Ann Arbor Township, Section 18

Proposed Improvement Area highlighted in dashed orange line "-----"



March 13, 2024

Barton Hills Country Club
730 Country Club Road
Ann Arbor, MI 48105

To: Ann Arbor Charter Township
Re: Special Event Permit Application
Tent Structure Permit Application
Firework Permit Application

To Whom It May Concern:

The Board of Directors and membership of Barton Hills Country Club respectfully request the appropriate permit approval as submitted to host an Annual Club Event on June 28, 2024.

Event Name: Extravaganza
Event Date: June 28, 2024
Event Time: 5:00 pm to 11:30 pm
Fireworks 10:30 pm to 11:00 pm
Attendance: 1000 Members & Guests

Event Details: Proof of Ownership: All Activities associated with the event will be hosted on property owned by the Barton Hills Country Club incorporated in 1919. A copy of the Schedule A of our Title Insurance is provided as proof of ownership.

Sheriff/ Fire/ Medical: The Sheriff's department, Ann Arbor Township Fire Department and EMS personnel participate in the Extravaganza Event (June 28, 2024) annually as a community service. A Fire Truck with personnel stationed at the front entrance of the club along until after the fireworks are completed. Representatives from the Sheriff's department are on site as well until after the fireworks are complete. (refer to site plan)

Sanitation/Restroom Facilities: Member and Guests utilize the Clubhouse facilities as well as temporary restroom facilities that are contracted for this event. Additionally, the Club contracts additional 6–8-yard dumpster to supplement our existing refuse containers used for normal Club activity. (refer to site plan)

Food & Water Supply: The main Clubhouse acts as a food and beverage commissary for the event. Several buffets are set up inside the main clubhouse. Handwashing stations are provided.

Illumination: Temporary lighting and power are contracted for the main structure. A generator provides power for a band that plays two to three 45-minute music sets and power is provided for Children Bounce Inflatable Units on both events. Any temporary illumination set-up is basically to provide lighting for cleanup after the fireworks display on June 28, 2024. (refer to site plan)

Site Plan: As a point of reference, the event is mainly hosted on the Country Club golf driving range property, parking lot, and golf course. A site plan is provided that indicates specifics of the event layout. (refer to site plan)

Tent Structures: One main tent structure (60x120) will be erected for the Extravaganza Event on June 27 and removed on June 29, 2024. No smoking signs are to be posted on tent structure around the perimeter and no propane type fuel will be utilized under any of the structures. (refer to site plan)

Fireworks: The fireworks display site is located approximately 1,200 feet down the #10 fairway on the golf course. A sheet is provided as a part of the fireworks permit outlining the distances from the various structure, crowds etc. The Fire Marshal has approved this site and distances provided in previous years hosting this event. We are utilizing the same company (Great Lakes Firework LLC) as 2021 and they are familiar with the designated firing site having utilized it in previous years. They are also familiar with the local fire department personnel, inspection and safety requirements. (refer to site plan)

Carnival Rides: ACP Entertainment is contracted to provide a few carnival rides for our Members and Guests from 5:00 pm to 11:00 pm on June 28, 2024. The carnival rides are located in a sectioned area of our driving range. All activities are removed from the property by 10:00 am on June 29, 2024. (refer to site plan)

Valet Parking and Crowd Control: The Club's valet service help facilitate member parking and direct or assist members and guest accordingly.

On behalf of the membership at Barton Hills Country Club, we thank you in advance for your consideration, accommodations and timely approval of the required permitting associated with these events.

Respectfully,



Emily Price

Clubhouse Manager

ANN ARBOR CHARTER TOWNSHIP

3792 Pontiac Trail Ann Arbor, MI 48105
Phone 734-663-3418 Fax 734-663-6678
www.aatwp.org

SPECIAL EVENTS PERMIT APPLICATION

Chapter 10, Article II of the
Ann Arbor Township Code of Ordinances

Application must be submitted 60 days prior to the event along with Permit Fee of \$ 1000

Name of Applicant: Emily Price

Address of Applicant: 730 Country Club Rd

Phone No. of Applicant: 810 623 7812 Email Emily@bartonhillscc.com

Property Owner's Name where event is being held: Barton Hills Country Club

Address of event: 730 Country Club Rd

Date of Event: 6/28/2024 Hours of Event: 5:00 pm to 11:30 pm

Describe proposed assembly: Annual Firework Event

Estimate of maximum number of attendees: 1000

Include the following (provide drawings where applicable):

- Proof of ownership of site where event is to occur. Where applicant does not own the property, the applicant shall submit an affidavit from owner showing consent to use of site.
- Police and fire protection
- Food and water supply and facilities
- Health and sanitation facilities
- Medical facilities and services, including emergency vehicles and equipment
- Vehicle access and parking facilities
- Camping and trailer facilities if overnight stays are anticipated
- Illumination facilities
- Communication facilities
- Facilities for clean up and waste disposal
- Noise control and abatement
- Insurance and bonding arrangements
- All structures located on the site

Emily Price
Signature of Applicant

3/13/2024
Date

Township Board Approval _____ Date _____

Permit Approved _____ By: _____ Date _____

Conditions: _____

Pre-event Approved _____ By: _____ Date _____

Clean-up (after event) Approved _____ By: _____ Date _____

Carnival



Sullivan Trailer

60x120
Seating for 600

30x60
Stage

20x40
Bar



ANN ARBOR TOWNSHIP FIRE DEPARTMENT

4319 Goss Road
Ann Arbor, MI 48105
734-741-5900
Chief Mark Nicholai

TENT, CANOPY, MEMBRANE STRUCTURE PERMIT

Under the provisions of Chapter 24 of the International Fire Code, permission is hereby granted this applicant to erect tent, canopy or membrane structure during the period specified below:

Name of Applicant Barton Hills Country Club 730 Country Club Rd Address of Applicant 810 623 7812 Phone Number of Applicant
 Location of Tent, Canopy, or Membrane(s) Chipping Green 6/27/2024 Date and Time Tent will be Erected
1:00 - 2:00 PM 7 hrs Date and Duration of Event 5:00 pm Time of Event

Number of People attending: 1000

Identify the purpose of the outdoor gathering and the proposed use of the tent:

Annual Fireworks Event

NOTE: If more than 300 people will be in attendance at "any transient amusement enterprise, outdoor temporary gathering, and any similar event, all or any part of which includes a theatrical exhibition, musical performance, public show, a lighting or visual display or an event involving the amplified transmission of sound (both of which may unreasonably impact adjacent public highways or properties), entertainment, amusement or other exhibition" Ann Arbor Township requires that a Special Event Permit be approved 60 days before the event in question.

The following information is required:

- Provide site plan showing tent, canopy or membrane location.
- Tents \geq 400 sq. ft. with at least one side wall requires a permit.
- Tents \geq 700 sq. ft. all must have a permit
- Provide tent, canopy or membrane size.
- Size: 60 x 120 20 x 40
- Provide portable fire extinguishers.
- Provide "No Smoking" signs.
- Tent side walls shall have marked exits.
- Solid fueled warming devices may be acceptable (i.e. Sterno).
- Hay, straw, shavings or similar combustible material shall not be located within any tent except the materials necessary of the daily feeding and care of animals.
- LP-gas containers with a capacity of 500 gallons or less shall have a minimum separation between the container and structure not less than 10 feet. Containers with a capacity more than 500 gallons shall have a separation not less than 25 feet.
- Generators and other internal combustion power sources shall be separated from tent structures by a minimum of 20 feet and shall be isolated from the public by fence, enclosure, etc.
- Inspection will be required by Ann Arbor Township Fire Department.
- Fee: \$50.00 per tent (Checks payable to Ann Arbor Charter Township)

Emily Pavia
Signature of Applicant

3/13/2024
Date

Township Use Only

Approved _____

Date Issued _____

Inspected by _____

Date Inspected _____

2024 Application for Fireworks Other Than Consumer or Low Impact

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks

Public Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

Articles Pyrotechnic

Private Display

Display Fireworks

NAME OF APPLICANT
Barton Hills Country Club

ADDRESS OF APPLICANT
730 Country Club Rd, Ann Arbor, MI 48105

AGE OF APPLICANT 18 YEARS OR OLDER
 YES NO

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

TELEPHONE NUMBER

NAME OF PYROTECHNIC OPERATOR
Great Lakes Fireworks, LLC

ADDRESS OF PYROTECHNIC OPERATOR
**3275 W. M-76, PO Box 276
 West Branch, MI 48661**

AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER
 YES NO

NO. YEARS EXPERIENCE

NO. DISPLAYS

20+

200+

WHERE
Throughout Michigan

NAME OF ASSISTANT
Kent Musser

ADDRESS OF ASSISTANT
24805 Marine Ave., Eastpointe, MI 48021

AGE OF ASSISTANT 18 YEARS OR OLDER
 YES NO

NAME OF OTHER ASSISTANT
TBD

ADDRESS OF OTHER ASSISTANT

AGE OF OTHER ASSISTANT 18 YEARS OR OLDER
 YES NO

EXACT LOCATION OF PROPOSED DISPLAY
Barton Hills Country Club

DATE OF PROPOSED DISPLAY
6/28/2024 Rain date: 6/29/2024

TIME OF PROPOSED DISPLAY
Approx. 10:00 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Stored at federally licensed facility until date of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)
\$5,000,000

NAME OF BONDING CORPORATION OR INSURANCE COMPANY
BRITTON GALLAGHER

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
ONE CLEVELAND CENTER, 1375 E 9TH ST, 30TH FLOOR, CLEVELAND OH 44114

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional details as needed)
Approx. 300	3" Shells
Approx. 150	4" Shells
Approx. 75	5" Shells
Approx. 50	6" Shells
Approx. 8	8" Shells
Approx. 5	Assorted Barrage Cakes 3" or smaller

SIGNATURE OF APPLICANT


DATE
2/6/2024

2024 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

<p>TYPE OF PERMIT(S) (Select all applicable boxes)</p> <p><input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks</p> <p><input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display</p> <p><input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes</p>	<p>FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.</p> <p>PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)</p>
<p>NAME OF PERSON PERMITTED TO</p> <p>Barton Hills Country Club</p>	<p>AGE (18 YEARS OR OLDER)</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>ADDRESS OF PERSON PERMITTED TO</p> <p>730 Country Club Rd, Ann Arbor, MI 48105</p>	
<p>NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION</p> <p>ADDRESS</p>	
<p>NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)</p> <p>Approx. 300 - 3" Shells</p> <p>Approx. 150 - 4" Shells</p> <p>Approx. 75 - 5" Shells</p> <p>Approx. 50 - 6" Shells</p> <p>Approx. 8 - 8" Shells</p> <p>Approx. 5 - Assorted Barrage Cakes 3" and smaller</p>	
<p>EXACT LOCATION OF DISPLAY OR USE</p> <p>Barton Hills Country Club</p>	
<p>CITY, VILLAGE, TOWNSHIP</p> <p>Ann Arbor Charter Twp</p>	<p>DATE</p> <p>6/28/2024 Rain date: 6/29/2024</p>
<p>BOND OF INSURANCE FILED</p> <p>Yes</p>	<p>TIME</p> <p>Approx. 10:00pm</p> <p>AMOUNT</p> <p>\$5,000,000</p>

Issued by action of the Legislative Body of a

City Village Township of _____ on the _____ day of _____, 2024.

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 Acrisure, LLC dba Britton Gallagher & Associates
 One Cleveland Center, Floor 30
 1375 East 9th Street
 Cleveland OH 44114

INSURED
 Great Lakes Fireworks LLC
 Colonial Fireworks Special Effects LLC
 3275 W M76
 P.O. Box 276
 West Branch MI 48661

CONTACT NAME:
PHONE (A.C. No. Ext.): 216-658-7100 **FAX (A.C. No.):** 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE

INSURER A: Everest Indemnity Insurance Co. **NAIC #** 10851
INSURER B: Everest Denali Insurance Company 16044
INSURER C: Axis Surplus Lines Insurance Co. 26620
INSURER D:
INSURER E:
INSURER F:

COVERAGES

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBR INSD. WVD	SIRGL01969-241	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO. <input type="checkbox"/> LOC OTHER:		SIRGL01969-241		1/21/2024	1/21/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS X HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SIRGA00273-241		1/21/2024	1/21/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR X EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		P-001-000788280-03		1/21/2024	1/21/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below							
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional insured extension of coverage is provided by above referenced General Liability policy where required by written agreement. DISPLAY DATE: June 28th, 2024 RAIN DATE: June 29th, 2024 LOCATION: Barton Hills Country Club: 730 Country Club Rd., Ann Arbor, MI 48105 Barton Hills Country Club and its employees, volunteers, boards, commissions and/or other authorities.							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
DISPLAY DATE: June 28th, 2024 RAIN DATE: June 29th, 2024 LOCATION: Barton Hills Country Club: 730 Country Club Rd., Ann Arbor, MI 48105
Barton Hills Country Club and its employees, volunteers, boards, commissions and/or other authorities.

CERTIFICATE HOLDER

CANCELLATION

Barton Hills Country Club
 730 Country Club Rd.
 Ann Arbor MI 48105
 USA

AUTHORIZED REPRESENTATIVE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 6th Day of February, 2024, and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes"), And Barton Hills Country Club, (hereinafter referred to as "Customer").

GREAT LAKES agrees:

- To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:
Display Date(s): June 28, 2024 Alternate Date(s): June 29, 2024
Contract Amount: \$19,000; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a \$25.00 late charge and a 7% per annum late fee on balances not paid in full by the display date.
 - Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
 - Great Lakes agrees to furnish Customer with liability insurance in the amount of \$5,000,000 and other coverages as identified in the COI attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.
- CUSTOMER agrees:
- To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
 - Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
 - Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
 - Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes

The PARTIES mutually agree:

- Should inclement weather prevent firing of said display on the "Display Date(s)," then it will be understood the program is postponed and will be fired on the "Alternate Date(s)," and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)," then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
- Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
- If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
- In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: _____

For: **GREAT LAKES FIREWORKS, LLC**

For: Barton Hills Country Club

Barry Beltz

Barry Beltz

Member

Name: *Emily Amen*

Title: *Clubhouse Manager*



Maintenance Shed

Clubhouse

1200 ft.

- 1 - Fireworks
- 2 - Parking
- 3 - Carnival
- 4 - Fire trucks
- 5 - Tents

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

Communication Sheet

Please Complete & Return with Signed Contract

Customer Information:

Name: Emily Price
Address: 730 Country Club Road
Ann Arbor, MI 48105

Show Information:

Date: 6/28/2024
Rain Date: 6/29/2024
Time: Dusk - 10:00pm - ish

Firing Site Information:

Location: Barton Hills Country Club
10th Fairway
Address: 730 Country Club Road
Ann Arbor, MI 48105
Contact: 734-663-8511
Cell: 810-623-7812

Authority Having Jurisdiction:

Title: Ann Arbor Charter Township
Name: _____
Address: _____
Cell/Office: _____

Point of Contact for Show:

Name: Emily PRice
Address: 730 Country Club Road
Ann Arbor, MI 48105
Email: emily@bartonhillsscc.com
Phone: 810-623-7812
Fax: _____

Alternate Contact:

Name: Mark Klinger
Address: 730 Country Club Road
Ann Arbor, MI 48105
Email: mklinger@bartonhillsscc.com
Phone: 734-277-8044
Fax: _____

Directions to Show from Major Highway:

Insurance:

Contract/Certificate Holder:

Additionally Insured Names:

Additional Information We Need to Know:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hylant - Ann Arbor
201 Depot Street
Ann Arbor MI 48104

INSURED
The Barton Hills Country Club
730 Country Club Drive
Ann Arbor MI 48105-1099

CONTACT NAME: BARTHIL-01

PHONE (A/C, No. Ext): 734-741-0044
FAX (A/C, No.): 734-741-1850
E-MAIL ADDRESS: AACerts@hylant.com

INSURER(S) AFFORDING COVERAGE

INSURER A : Firemans Fund Insurance Co NAIC # 21873
INSURER B : American Automobile Insurance 21849
INSURER C :
INSURER D :
INSURER E :
INSURER F :

COVERAGES CERTIFICATE NUMBER: 98818686

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	TGA07326550-02	12/1/2023	12/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS OWNED <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> AUTOS ONLY		SCV011643-23-01	12/1/2023	12/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	X UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		SUC000381 02	12/1/2023	12/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below A Liquor Liability						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event Date: 28th June 2024. Location: Barton Hills Country Club Additional Insured for General Liability, as required by written contract subject to the terms conditions, and exclusions of the policy - Ann Arbor Charter Township, all of its elected officials, employees, volunteers, members, boards, commissioners, all board members and / or other authorities.

CERTIFICATE HOLDER

Ann Arbor Charter Township
3792 Pontiac Trail
Ann Arbor MI 48105

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R. Hylant

1000 ft



Barton Hills Country Club

shoot site

Barton Hills CC
900' Safety Perimeter

Legend
Barton Hills Fallout Zone



Johns Sanitation
59075 Oasis Center Dr
South Lyon, MI 48178
248-437-0841 Ph. 248-437-0130 Fax.
www.johnssanitation.com

20 Foot Executive Toilet Trailer

Specifications:

Silver color trimmed in black

MP3 Player

Air Conditioning & Heating

Running water

Interior exterior lighting

Wood Trim

Marble sinks

China flushing water saver stools

Built in trash receptacles

Paper towel, soap & double roll toilet paper dispensers

Women's Accommodations

4- Stools

2-Sink

2- Beveled glass mirror with back light

Items Needed for Hook up:

2-110 Electrical hook up's

2- 20 or 1-40 amp service.

Fresh water hook up, with
¾ "hose, within 50 feet of
trailer.

12 Gauge Extension Cord's

PLEASE NOTE.

*****We supply the first 50 feet of
Electrical cord & hose. *******

Restroom trailers height is 12ft.

Width with stairs extended out 16ft.

Length of trailer with tongue 24ft.

Men's Accommodations

2- Stools

3-Urinals

1-Sink, glass mirror with back light

***Please note:** Trailer must be located and placed on a level spot. It is the renter's responsibility to: Make sure all tree branches are trimmed so the trailer does not get scratched. Trailers cannot be placed down grassy steep hills. **It is the renter's responsibility** to make sure all debris is emptied out of the trailer and no garbage is left on the floor. Do not hang any posters or pictures on the inside or outside of the trailer, or a charge may be applied.

All Trash is to be emptied by the Lessee. A \$75.00 charge will be applied to credit card if trash is not emptied.

Signature: Emily Ann Date 12/29/2023

Printed name: Emily Price

2024 ANN ARBOR TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between the Township Board of Ann Arbor Township ("Ann Arbor Township"), Washtenaw County, and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Ann Arbor Township desires that certain improvements be made upon the local roads in the Township of Ann Arbor, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the WCRC will accomplish the improvements as specified herein, all in accordance with the standards of the Board of Washtenaw County Road Commissioners,

IT IS FURTHER AGREED, Ann Arbor Township shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Gleaner Hall Road, Warren Road to Joy Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 4" of 23A Limestone (C.I.P.) (approximately 2,200 tons) with associated dust control and project restoration.

Estimated total project cost: \$ 91,000.00

Stein Road, End of Pavement to Maple Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 4" of 23A Limestone (C.I.P.) (approximately 2,650 tons) with associated dust control and project restoration.

Estimated project cost: \$ 146,000.00

Warren Road, Dixboro Road to Earhart Road

Work to include drainage improvements, forestry, heavy brushing, shaping the existing surface, and the application of 4" of 23A Limestone (C.I.P.) (approximately 2,600 tons) with associated dust control and project restoration.

Estimated project cost: \$ 132,000.00

Old Earhart Road, Earhart Road to Plymouth Road

Work to include milling the existing pavement, wedging, cold milling and the placement of 2" HMA resurfacing and associated project restoration.

Estimated project cost: \$ 212,000.00

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM

Gleaner Hall Road, Warren Road to Joy Road	\$	91,000.00
Stein Road, End of Pavement to Maple Road	\$	146,000.00
Warren Road, Dixboro Road to Earhart Road	\$	132,000.00
Old Earhart Road, Earhart Road to Plymouth Road	\$	212,000.00
Subtotal	\$	581,000.00

Less WCRC 2024 Local Matching Funds \$ 39,265.73

ESTIMATED AMOUNT TO BE PAID BY ANN ARBOR TOWNSHIP UNDER THIS AGREEMENT DURING 2024: \$ 541,734.27

ANN ARBOR TOWNSHIP:

Diane O'Connell, Supervisor

Rena Basch, Clerk

WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director

ANN ARBOR TOWNSHIP AGREEMENT
Warren Road Culvert (C0901009)

THIS AGREEMENT made and entered into this ___ day of _____, 2024, by and between the Township Board of Ann Arbor Township (“Ann Arbor Township”), Washtenaw County, and the Board of County Road Commissioners of the County of Washtenaw (“WCRC”).

WHEREAS, Ann Arbor Township desires WCRC to replace the local road culvert (C0901009) on Warren Road, West of Dixboro in Ann Arbor Township (the Project); and

WHEREAS, Ann Arbor Township has been awarded a Washtenaw County stormwater program grant administered by the Washtenaw County Water Resources Commissioner’s Office in the amount of \$107,500 for the Project; and

WHEREAS, the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, WCRC will complete the Project as specified herein in accordance with its standards and any applicable permit requirements; and

IT IS FURTHER AGREED that the actual Project costs less the stormwater grant amount will be split equally between Ann Arbor Township and the WCRC; and

IT IS FURTHER AGREED that Ann Arbor Township shall seek reimbursement for the stormwater grant amount from the Washtenaw County Water Resource Commissioner’s office; and

IT IS FURTHER AGREED, following the completion and final accounting of the Project, WCRC will submit an invoice to Ann Arbor Township for the actual Project costs. Ann Arbor Township agrees to remit payment within 30 days from receipt of the invoice. The invoice shall provide supporting detail and information, which reasonably identifies the Project Costs.



AGREEMENT SUMMARY

C0901009- Warren Road Culvert

Project Cost Estimate * = \$417,000

Estimated Project Cost Summary

Stormwater Grant- Township Share (Fixed amount) = \$107,500

Township Share (50% of remaining estimated cost) = \$154,750.00

Less WCRC Share (50% of remaining estimated cost) = (\$154,750.00)

Estimated Amount to be Paid by Ann Arbor Township to WCRC under this Agreement: = **\$262,250**

*The actual cost will be based on the final accounting by WCRC.

FOR ANN ARBOR TOWNSHIP:

Diane O’Connell, Supervisor

Rena Basch, Clerk

FOR BOARD OF COUNTY ROAD COMMISSIONERS OF WASHTENAW COUNTY:

Barbara Fuller, Chair

Matthew MacDonell, Managing Director



Memo

To: Ann Arbor Township Board
From: Mark Nicholai – Fire Chief
Cc: N/A
Date: 4-12-24
Re: Interlocal Agreement – Washtenaw Area Mutual Aid Council

As was mentioned at the March 2024 Ann Arbor Township Board Meeting, the Washtenaw Area Mutual Aid Association (WAMAA) is very likely to dissolve and be replaced with an interlocal agreement – Washtenaw Area Mutual Aid Council (WAMAC). It is important for the fire department to be part of this council. Most importantly, it provides for a mutual aid agreement, which is a requirement to remain a licensed EMS provider with the State of Michigan and is essential to fire department operations. As of this date, all but two Washtenaw County communities (Ann Arbor Twp. and Pittsfield Twp.) have approved this agreement. Below is a list of the communities that have already adopted the agreement:

1. Ann Arbor City FD
2. Augusta Township FD
3. Belleville City FD
4. Chelsea Area Fire Authority
5. Dexter Area FD
6. Green Oak Township FD
7. Hamburg Township FD
8. Manchester Township FD
9. Milan Area FD
10. Northfield Township FD
11. Salem Township FD
12. Saline Area FD
13. Scio Township FD
14. Sumpter Township FD
15. Superior Township FD
16. Van Buren Township FD

- 17. Ypsilanti City FD
- 18. Ypsilanti Township FD

I would recommend, and request, that the Board approve this agreement.

Mark A. Nicholai

Fire Chief

Interlocal Agreement

for the

Washtenaw Area Mutual Aid Council

(WAMAC)

This Washtenaw Area Mutual Aid Council Interlocal Agreement (“Agreement”) is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”)

The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”).

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

IT IS AGREED AS FOLLOWS:

ARTICLE I - PURPOSE

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council (“WAMAC” or “the Council” herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL

Section 1. Creation of the Washtenaw Area Mutual Aid Council

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

Section 2. Name

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

Section 3. Composition of Council

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

Section 4. Officers

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

Section 5. Meetings

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

Section 6. Quorum

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

Section 7. Voting

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

Section 8. Minutes and Freedom of Information Act

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

Section 9. Rules

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

Section 10. Registered Office

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

Section 11. Privileges and Immunity from Liability

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

ARTICLE III – EQUIPMENT APPARATUS AND FUNDS

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association (“WAMAA”) and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

ARTICLE IV - POWERS

Section 1. General Powers

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

Section 2. Limitations on Authority

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebt any of the Parties.
- C. The Council may not make policy or commitments for any Party.

Section 3. Insurance

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on

the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

ARTICLE V - FINANCE

Section 1. Fiscal Year

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

Section 2. Annual Budget and Membership Dues

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by **October 1**. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by **November 1**. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

Section 3. Treasurer

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

Section 4. Administration

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION

Section 1. Participation and Duration

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

Section 2. Termination of Participation

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

Section 3. Dissolution

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
 - 1. The Parties to the Agreement total fewer than fifteen (15); or,
 - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

ARTICLE VII - MISCELLANEOUS PROVISIONS

Section 1. Amendments

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

Section 2. Applicable Laws

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

Section 3. State Approval

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

Section 4. Effective Date

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

Section 5. Duration

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

Section 6. Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

Section 7. Severability

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

Section 8. No Waiver of Governmental Immunity

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

Section 9. Entire Agreement

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

Section 10. Captions

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

Section 11. Jurisdiction and Venue

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

Section 12. Recitals

The Recitals shall be considered an integral part of this Agreement.

Section 13. Counterpart Signatures

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

The **Charter Township of Ann Arbor**, a Michigan municipal corporation located at 1714 Murfin Ave, Ann Arbor, MI 48105, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ann Arbor

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

The **Charter Township of Augusta**, a Michigan municipal corporation located at 7530 Talladay Rd, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Augusta

By: _____
Brian Shelby, Supervisor

By: _____
Kim Gonczy, Clerk

The **Charter Township of Green Oak**, a Michigan municipal corporation located at 10001 Silver Lake Rd, Brighton, MI 48116, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Green Oak

By: _____
Mark St. Charles, Supervisor

By: _____
Michael H. Sedlak, Clerk

The **Charter Township of Pittsfield**, a Michigan municipal corporation located at 6201 W. Michigan Ave., Ann Arbor, MI 48108-9721, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Pittsfield

By: _____
Mandy Grewal, Supervisor

By: _____
Michelle L. Anzaldi, Clerk

The **Charter Township of Superior**, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Superior

By: _____
Ken Schwartz, Supervisor

By: _____
Lynette Findley, Clerk

The **Charter Township of Van Buren**, a Michigan municipal corporation located at 46425 Tyler Rd, Van Buren Twp, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Van Buren

By: _____
Kevin McNamara, Supervisor

By: _____
Leon Wright, Clerk

The **Charter Township of Ypsilanti**, a Michigan municipal corporation located at 1143 Coleman St, Ypsilanti, MI 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ypsilanti

By: _____
Brenda Stumbo, Supervisor

By: _____
Karen Lovejoy Roe, Clerk

The **Chelsea Area Fire Authority**, a Michigan governmental entity located at 200 W. Middle St, Chelsea, MI 48118, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Chelsea Area Fire Authority

By: _____

Tom Osborne, Chairperson

The **City of Ann Arbor**, a Michigan municipal corporation located at 100 N. 5th Ave, Ann Arbor, MI 48104, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ann Arbor

By: _____
Christopher Taylor, Mayor

By: _____
Jacqueline Beaudry, City Clerk

Approved as to substance

By: _____
Milton Dohoney Jr., City Administrator

By: _____
Mike Kennedy, Fire Chief

Approved as to form and content

By: _____
Atleen Kaur, City Attorney

The **City of Belleville**, a Michigan municipal corporation located at 6 Main St Belleville, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Belleville

By: _____
Kerreen Conley, Mayor

By: _____
Michelle Bellingham, Clerk

The **City of South Lyon**, a Michigan municipal corporation located at 335 S. Warren St, South Lyon, MI 48178, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of South Lyon

By: _____
Stephen Kennedy, Mayor

By: _____
Lisa Deaton, Clerk

The **City of Ypsilanti**, a Michigan municipal corporation located at 1 South Huron St., Ypsilanti, MI 48197, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ypsilanti

By: _____
Lois Richardson, Mayor

By: _____
Andrew Hellenga, Clerk

The **Village of Clinton**, a Michigan municipal corporation located at 119 E. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Village of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Diane Zuker, Clerk

The **Dexter Area Fire Department**, a Michigan governmental entity located at 8140 Main St, Dexter, MI 48130, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Dexter Area Fire Department

By: _____
Shawn Keough, Chairperson

Hamburg Township, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Hamburg Township

By: _____
Patrick J. Hohl, Supervisor

By: _____
Mike Dolan, Clerk
Mary Kuzner, Clerk

Manchester Township, a Michigan municipal corporation located at 275 S. Macomb, Manchester, MI 48158, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Manchester Township

By: _____
Ronald Milkey, Supervisor

By: _____
Danell Proctor, Clerk

The **Milan Area Fire Department**, a Michigan governmental entity located at 45 Wabash St, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Milan Area Fire Department

By: _____

Michael Armitage, Board Chairperson

Northfield Township, a Michigan municipal corporation located at 8350 Main St, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Northfield Township

By: _____
Kenneth Dignan III, Supervisor

By: _____
Kathleen Manley, Clerk

By: _____
Mark D. Lloyd, Manager

Salem Township, a Michigan municipal corporation located at 9600 6 Mile Rd, Northville, MI 48168, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Salem Township

By: _____
Gary Wittaker, Supervisor

By: _____
Del Wensley, Clerk

The **Saline Area Fire Department**, a Michigan governmental entity located at 205 E. Michigan Ave, Saline, MI 48176, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Saline Area Fire Department

By: _____
_____, Chairperson

By: _____
Jason Sperle, Fire Chief

Scio Township, a Michigan municipal corporation located at 827 N. Zeeb, Ann Arbor, MI 48103, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Scio Township

By: _____
Will Hathaway, Supervisor

By: _____
Jessica Flintoft, Clerk

By: _____
Joyce Parker, Manager

Sumpter Township, a Michigan municipal corporation located at 23480 Sumpter Rd, Belleville, MI 8111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Sumpter Township

By: _____
Bryan Huffman, Supervisor

By: _____
Anthony Burdick, Clerk

The **Township of Clinton**, a Michigan municipal corporation located at 172 W. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Township of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Joann Steffens, Clerk

Exhibit A

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
1	Cab	QRAE 3 Air Monitor	QRAE 3	M02A008196	Unknown			\$800.00		
2	Cab	Nardalert S3		0-0347				\$2,500.00		
3	Cab	(2) Scott Airpaks	Scott	TC-3CCM-310				\$10,000.00		
4	Driver Side Front Comp.	(2) Hydrofusion	Paratech	2193635-002, 2083660-036				\$2,500.00		
5	Driver Side Front Comp.	(2) Hydrofusion Strut	Paratech	PN22-79HA16				\$3,000.00		
6	Driver Side Front Comp.	Multi-Force Bag	Paratech					\$10,000.00		
7	Driver Side Front Comp.	(8) VSK Kits	Paratech					\$5,000.00		
8	Driver Side Middle Comp.	(4)Gold Struts	Paratech	304				\$5,000.00		
9	Driver Side Middle Comp.	(4)Gold Struts	Paratech	203				\$4,500.00		
10	Driver Side Middle Comp.	(2)Gold Struts	Paratech	812				\$3,000.00		
11	Driver Side Middle Comp.	(5)Gold Struts	Paratech	406				\$6,000.00		
12	Driver Side Middle Comp.	(3)Grey Struts	Paratech	19-24				\$2,000.00		
13	Driver Side Middle Comp.	(2)Gold Strut Extensions	Paratech	235				\$800.00		
14	Driver Side Middle Comp.	(4)Gold Strut Extensions	Paratech	135				\$800.00		
15	Driver Side Middle Comp.	(5) Medium Pressure Airbags	Paratech					\$5,000.00		
16	Driver Side Middle Comp.	(4) SCBA Spare Bottles	Scott	4500				\$4,000.00		
17	Driver Side Rear	Rope Harnesses	Yates					\$2,500.00	(1) Med, (2)Large, (1)XL, (1) Small	
18	Driver Side Rear	Rope Main & Belay	Sterling					\$2,000.00	300' of Main and Belay	
19	Driver Side Rear	Main Line Bag						\$5,000.00	See Pictures	

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
20	Driver Side Rear	Belay Line Bag						\$5,000.00	See Pictures		
21	Driver Side Rear	(2) Climbing Bags						\$3,000.00	See Pictures		
22	Rear of Truck	Hand Tools						\$2,000.00	See Pictures		
23	Passenger Side Rear	Saw	36V Dewalt	983076				\$500.00			
24	Passenger Side Rear	Impact Gun	36V Milwaukee	H96AF2112 03043				\$500.00			
25	Passenger Side Rear	(2)Saw	36V Milwaukee	636A610480963, A17E609251834				\$600.00			
26	Passenger Side Rear	Air Chisel	Ajax					\$3,000.00			
27	Passenger Side Rear	Spreader Unit	Hurst	27155500				\$16,000.00			
28	Passenger Side Rear	Cutter Unit	Hurst	272799000				\$16,000.00			
29	Passenger Side Rear	Ram Unit	Hurst					\$12,000.00			
30	Passenger Side Rear	(2) SCBA Spare Bottles	Scott					\$2,000.00			
31	Passenger Side Middle Comp.	(4)Med. Pressure Bag Controllers	Paratech					\$4,000.00			
32	Passenger Side Middle Comp.	(2)Strut Regulators and Controllers	Paratech					\$3,000.00			
33	Passenger Side Middle Comp.	(3)Strut Controller Wye's	Paratech					\$500.00			
34	Passenger Side Middle Comp.	High Pressure Bag Controllers	Paratech					\$2,000.00			
35	Passenger Side Middle Comp.	High Pressure Air Bags	Paratech	09084300, 09075741, 09074064, 09074343, 09073020, 09074500				\$9,000.00			
36	Passenger Side Middle Comp.	(2) SCBA Spare Bottles	Paratech					\$2,000.00			
37	Passenger Side Middle Comp.	TriPod	Paratech					\$1,500.00			
38	Passenger Side Middle Comp.	Swivil Hoist Rings						\$5,000.00			
39	Passenger Side Middle Comp.	Anchor Bolts	Hilti					\$5,000.00			
40	Passenger Side Middle Comp.	(2) Grip Hoist 30' Cable						\$20,000.00			
41	Passenger Side Middle Comp.	Grip Hoist 70' Cable						\$10,000.00			
42	Passenger Side Middle Comp.	Shackles, Master Links, Chain Grabs, Chains						\$5,000.00			
43	Passenger Side Front	(4)CSR SABA Kits						\$20,000.00			
TOTALS	INVENTORY ITEMS: 43						\$0.00	\$222,000.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: **1/26/2023**

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		Hand Tools						\$2,000.00		
5		(2)Nail Guns						\$500.00		
6		Stanley Concrete system	Stanley 35644A	05053111				\$20,000.00		
7		Raker Kit	Paratech					\$25,000.00		
8		(4)Stihl Circular Saw	Stihl					\$1,000.00		
9		Swivel Strut bases	Paratech					\$10,000.00		
10		Strut Regulator, Control, Load Cells	Paratech					\$6,000.00		
#REF!		Chop Saw	Hitachi	C15FB				\$1,000.00		
#REF!		(5)Gold Strut	Paratech	B57				\$25,000.00		
#REF!		(2)Gold Strut	Paratech	812				\$6,000.00		
11		(2)Gold Extension	Paratech	635				\$1,600.00		
12		(12)Grey Struts	Paratech	55-88				\$18,000.00		
13		(8) Trench Panels						\$1,600.00		
14		Aluminum Picks	Task Master					\$2,000.00		
15		(6)Grey Strut Extension	Paratech	36"				\$2,100.00		
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$121,800.00		

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		Hand Tools						\$2,000.00		
5		U Channels	Paratech					\$500.00		
6		Strut Bases	Paratech					\$1,000.00		
7		(14)Nailing Blocks	Paratech					\$7,000.00		
8		(4)Raker Junction	Paratech					\$2,000.00		
9		(8)Raker Rail Latch	Paratech					\$2,400.00		
10		(12)Raker Clamps	Paratech					\$6,000.00		
#REF!		(2)B23 Raker Kit	Paratech					\$20,000.00		
#REF!		(12)Waler system	Paratech					\$20,000.00		
#REF!		(5)Gold Strut	Paratech	B57				\$10,000.00		
11		(9)Grey Struts	Paratech	55-87				\$10,000.00		
12		(9)Gold Strut Extension	Paratech	48 Inch				\$1,600.00		
13		(29) Grey Struts	Paratech	24				\$8,700.00		
14		(17)Grey Struts	Paratech	24"-35"				\$17,000.00		
15		(15)Grey Struts	Paratech	36"-58"				\$18,000.00		
16		(22)Grey Strut Extensions	Paratech	36"				\$7,700.00		
17		(4) Duel Strut Controller Kits	Paratech					\$6,000.00		
18		(3)SCBA Bottles	Scott	OP246908, OP247001, OP246970				\$3,000.00		
19		(24)Grey Strut Extensions	Paratech	12"				\$6,000.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
20		Search Camera		SCR21-235				\$2,000.00		
21		(6)Search Camera Batteries						\$1,000.00		
22		Delsar Life Detector	Delsar	LD3-B-0125				\$10,000.00		
23		Generator	Honda EM 5000	EANC1000188				\$1,500.00		
24		Ingersoll-Rand Air Compressor	R188					\$15,000.00		
25		Vac Tubing and Clamps						\$5,000.00		
26		Air knife						\$1,000.00		
27		Grain Bin Tubes						\$500.00		
28		Petrogen Torch						\$1,500.00		
29		Medium Pressure Air Bag	Paratech					\$1,000.00		
30		(8)Trench Panals						\$1,600.00		
31		Search Camera Boring System						\$2,000.00		
32		Stanley Concrete system	Stanley 35644A	05053111				\$20,000.00		
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$211,000.00		

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: 8/9/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4	Driver Side Front Comp.	QRAE 3 Air Monitor	QRAE 3	M02A008196				\$800.00		
5	Driver Side Front Comp.	(4)Scott SCBA Masks	Scott					\$800.00		
6	Driver Side Front Comp.	Portable Radios	Motorola/APX 600 XE	756CSZ3788,756CSZ55 83,756CSZ5582				\$24,000.00		
7		Plastic Stokes Basket						\$1,200.00		
8	Driver Side Middle Comp.	(3) Petzel Helmets	Petzel					\$600.00		
9	Driver Side Middle Comp.	Rope Hardware						\$2,000.00		
10	Driver Side Middle Comp.	Webbing						\$500.00		
11	Driver Side Middle Comp.	(2)Climbing Bags						\$6,000.00		
12	Driver Side Middle Comp.	(2) Aztek Kits						\$2,400.00		
13	Driver Side Middle Comp.	Rope Harnesses	Yates					\$2,500.00	(2)XL,(1)S,(2)M,(1)K9	
14	Driver Side Middle Comp.	Belay Bag						\$5,000.00		
15	Driver Side Middle Comp.	Main Line Bag						\$5,000.00		
16	Driver Side Middle Comp.	Rope	Sterling					\$6,000.00		
17	Driver Side Rear	(4)SCBA Bottles	Scott	OP450833,OP246894,I L798413,OP450349				\$4,000.00		
18	Driver Side Rear	(2)SCBA Air Packs	Scott	115S1631015789, 115S1631010524				\$10,000.00		
19	Driver Side Rear	Confine Space Duct Work and Blower		1003				\$2,000.00		
20	Driver Side Rear	LSP Half Back						\$1,400.00		
21		(4)SCBA Bottles	Scott	OP451042, OP246935, OP247014, OP247717				\$4,000.00		
21	Driver Side Rear	(2)CSR Aircart		SS-83XKF4				\$10,000.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
32	Passenger Side Middle Comp.	(5)SABA Kits						\$25,000.00		
#REF!	Passenger Side Middle Comp.	Communication Set						\$15,000.00		
#REF!	Passenger Side Middle Comp.									
35		Impact Kit	Milwaukee	H96AF211203042				\$500.00		
35		Impact Sockets						\$250.00		
#REF!		Cutoff Grinder	Milwaukee	B96EF210608603				\$200.00		
#REF!		Sawzall	Milwaukee	J66AD210501164				\$300.00		
#REF!		(5) High Pressure Bags	Paratech	2102170, 2102177, 21021359, 2102136, 2102140				\$8,500.00		
#REF!		Lift Bag Multi-Force	Paratech					\$8,600.00		
#REF!		Ram Unit	Hurst	2103075				\$12,000.00		
#REF!		Combi Unit	Hurst	356917-13				\$14,000.00		
#REF!		(2)Hydrofussion	Paratech	2083059-020, 2084788-025				\$2,500.00		
#REF!		Ajax Kit		711-2X				\$2,000.00		
35	Passenger Side Front	Oxygen/Acetylene Torches						\$800.00		
#REF!		Spec Pack						\$2,500.00		
#REF!		Search Camera		SC2731-1240				\$2,000.00		
#REF!		Paratech Monopod Kit	Paratech	796530				\$5,000.00		
#REF!		Search Camera		SL-BAT RS				\$2,000.00		
#REF!		Paratech Strut Control Kit	Paratech					\$3,000.00		
#REF!		(2)VSK Kits	Paratech					\$1,250.00		
#REF!		Gold Strut Extension	Paratech	135				\$800.00		
#REF!		(2)Gold Strut Extension	Paratech	235				\$800.00		
#REF!		(2)Gold Struts	Paratech	48-73				\$2,000.00		
46		(2)Gold Struts	Paratech	304				\$2,500.00		
47		(2)Gold Struts	Paratech	203				\$2,250.00		
48		(2)Gold Struts	Paratech	36-50				\$2,000.00		
49		(4)Gold Struts	Paratech	610				\$6,000.00		
50		(2)Gold Struts	Paratech	406				\$2,400.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
51		(2)Gold Strut Extension	Paratech	435				\$1,600.00			
52		(3)Gold Strut Extension	Paratech	24 Inch				\$2,400.00			
53		Gold Strut Extension	Paratech	48 Inch				\$800.00			
TOTALS	INVENTORY ITEMS: 21						\$0.00	\$217,150.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
4		(1)APX6000XE	Motorola					\$800.00			
5		(6)4500 PSI Air Bottles	Luker					\$6,000.00			
6		(2)300' X 1/2" Float Rope	Sterling					\$1,000.00			
7		(1)200' X 1/2" Float Rope	Sterling					\$1,000.00			
8		(3)Belay Bags	Sterling					\$15,000.00			
9		(1)Rigging Bag	Sterling					\$5,000.00			
#REF!		Line Gun	Launcher 500/ResQmax					\$2,000.00			
11		Scene Light	Stream Light Portable					\$1,000.00			
12		(6)2-Way Radio	Motorola/T605 H2O					\$3,000.00			
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$34,800.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		(1)APX6000XE	Motorola	0816				\$800.00		
5		(6)4500 PSI Air Bottles	Luker	OK206891, IL797162, OK206889, OK603835				\$6,000.00		
6		(2)300' X 1/2" Float Rope	Sterling	#4, #8				\$1,000.00		
7		(1)200' X 1/2" Float Rope	Sterling	#7				\$1,000.00		
8		(3)Belay Bags	Sterling					\$15,000.00		
9		(1)Rigging Bag	Sterling					\$5,000.00		
10		Inflatable boat	Wing/P42	ERX1522RD616				\$10,000.00		
#REF!		Outboard Motor/30HP	Evinrude Rescue PRO/E- Tec	05465531				\$7,000.00		
#REF!		Boat Trailer	Karavan/KB1250-56	5KTBS1911GF516874				\$7,000.00		
#REF!		Line Gun	Launcher 500/ResQmax	13176				\$2,000.00		
11		Scene Light	Stream Light Portable	22078				\$1,000.00		
12		(6)2-Way Radio	Motorola/T605 H2O					\$3,000.00		
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$58,800.00		

Exhibit B
2024 Membership Fee and Membership Fee Structure

1. All WAMAC members are assessed a \$4,000 annual fee. This covers WAMAC membership and specialty teams.
 - a. Participation based on over or under a 30,000 population.
 - i. Over 30,000 population requires three (3) team members with a \$500 penalty per person less than three (3).
 - ii. Under 30,000 populations requires one (1) on team with a \$500 penalty per person less than one (1).
 - b. Housing apparatus credit
 - i. \$500 credit for housing and maintaining an apparatus asset, maximum three (3) credits.
 - c. Excess personnel credit
 - i. \$500 credit for having excess personnel on team (above participation as above), max 3
2. Non-Washtenaw County members may be WAMAC members for \$1,500 and WAMAC / specialty team members for \$4,000 with the same participation requirements.
3. To vote in WAMAC or serve on executive board must be “full” member: WAMAC and specialty teams. This applies to non-Washtenaw County departments only.
4. Any non-specialty team WAMAC member that requests a team deployment will pay a \$10,000 fee plus costs for the request unless the request is a MABAS request.

Credits for apparatus or penalties are assessed to future fiscal year based on previous fiscal year.

Examples:

1. A fire department housed one specialty team asset for FY23. Their dues for FY24 would be \$3,500.
2. A fire department over 30,000 only had only one specialty team member for FY23. Their dues for FY24 would be \$5,000.

In order to receive apparatus credit, the vehicle must have been stored for at least 10-consecutive months indoors. “Apparatus” is a vehicle that is self-propelled.



Memo

To: Ann Arbor Township Board
From: Mark Nicholai – Fire Chief
Cc: N/A
Date: 4-12-24
Re: Central Fire Dispatch Contract – Emergent Health Partners

The fire department is requesting approval of the dispatching services contract with Emergent Health Partners (EHP), which is the fire department dispatch service provider for the Ann Arbor Township Fire Department, and all of the other Washtenaw County fire departments. Please note that this contract is for the period July 1, 2023, through June 30, 2024. Additionally, the terms of this contract are the same as previously approved EHP dispatch services contracts. A dispatch services contract is required for our upcoming EMS relicensure inspection with the State of Michigan.

I would recommend, and request, that the Board approve this agreement.

Mark A. Nicholai

Fire Chief

FIRE DISPATCHING SERVICE AGREEMENT BETWEEN

Emergent Health Partners AND

Ann Arbor Charter Township

This Fire Dispatching Service Agreement, effective July 1, 2023, between **Emergent Health Partners**, Michigan 503(c) not-for-profit located at 1200 State Circle, Ann Arbor, MI 48108 ("**EHP**") and **Ann Arbor Charter Township**, a municipal corporation located at 3792 Pontiac Trail, Ann Arbor, MI 48105 ("**Municipality**"), on behalf of the **Ann Arbor Township Fire Department** ("**Fire Department**").

WITNESSETH:

WHEREAS, Municipality is contracting with EHP to provide the Fire Department with certain dispatching services according to the terms of this Agreement; and

WHEREAS, EHP is currently operates a secondary public safety answering point and is engaged in the communication and dispatch of fire departments and ambulance services; and

WHEREAS, Municipality and EHP mutually desire and agree that EHP shall provide communications and dispatching services, on behalf of the Fire Department,

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

SECTION 1

SERVICES, EQUIPMENT AND PERSONNEL TO BE PROVIDED BY EHP

1.1 **General Statement.** EHP shall provide the following fire dispatching and communications services, including equipment and personnel on behalf of the Fire Department on an exclusive, "as needed" basis, twenty-four (24) hours a day, three hundred sixty-five (365) days a year, pursuant to the terms of this Agreement.

1.2 **Dispatching and Communications Services ("Services").**

1.2.1. **Services.** EHP shall provide the following services to the Fire Department:

- a. Answer 9-1-1 calls, other telephone lines, and radio channels for the purpose of receiving, documenting, and recording requests for Fire Department services.
- b. Promptly notify the Fire Department of valid requests for Fire Department

services ("Service Request") pursuant to guidelines, policies, procedures, and protocols established by EHP and approved by the Fire Department.

- c. Maintain radio coordination of service requests. Monitor, document, and record Fire Department communications activity.
- d. Cooperate fully with the Fire Department in any individual review of a Service Request.
- e. Cooperate fully in an annual review and in the development, preparation, and filing of administrative reports as may be reasonably required by the Fire Department for its appropriate operation.
- f. Make available such records as may be reasonably necessary and relevant to verify the number of Fire Department Service Requests made by EHP, and to verify EHP's actual dispatching costs, for purposes of establishing the annual fixed fee per dispatch to be paid by the Municipality to EHP pursuant to Section 3 of this Agreement.
- g. Neither EHP nor any of its personnel, in their capacity as providing Services pursuant to this Agreement, shall in any way be involved in the fire suppression or other direct activities of the Fire Department.

1.2.2. Exceptions to Services. EHP's obligations for Services pursuant to this Agreement are limited, however, by EHP's technical ability to adequately receive telephone information, as well as receive and transmit radio transmissions. The parties acknowledge that callers reporting emergencies are often difficult to understand and locate. The parties further acknowledge that EHP and the Fire Department utilize communications systems that neither party owns or maintains. EHP shall not be obligated to provide services pursuant to this Agreement if it is unable to do so for any reasons beyond its reasonable control.

1.3 Telecommunications Equipment. EHP agrees to provide Services using appropriate telecommunications equipment, including radio control consoles, radio base stations, telephone answering equipment, computer aided dispatch software, and telephone recording equipment. For the equipment that EHP owns and controls, EHP shall be responsible for the maintenance and repair of the above-mentioned telecommunications equipment.

1.4 Personnel. EHP shall provide qualified personnel to provide communications and dispatch service pursuant to this Agreement.

1.5 Performance Standards. EHP shall provide Services in good faith, in a timely manner, and accordance with industry standards.

1.6 Compliance with Law, Rules, and Regulations. In its performance of this Agreement,

EHP shall comply with all laws, rules, regulations, ordinances and permits relevant to the provision of Services.

- 1.7 Non-Discrimination. EHP will not discriminate against any individual that requests Services, nor any employee or applicant for employment because of race, creed, color, sex, sexual preference, national origin, physical handicap, age, height, weight, marital status, veteran status, religion or political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of EHP's business).

SECTION 2

SERVICES, EQUIPMENT AND PERSONNEL TO BE PROVIDED BY THE ANN ARBOR CHARTER MUNICIPALITY FIRE DEPARTMENT

- 2.1 General Statement. The Fire Department shall retain ultimate authority and control over its own governance and operations.
- 2.2 Communications and Computer Equipment. The Fire Department shall provide and be responsible for its own radio communications and computer equipment for its individual stations, trucks and personnel.
- 2.3 Specialized Communications and Computer Equipment. It will be the responsibility of the Fire Department to provide to EHP any specialized communications or computer equipment, which is unique to its specific needs, and not used by EHP or the other fire departments that it provides Services for.
- 2.4 Compliance with Laws, Rules and Regulations. The Fire Department shall comply with all necessary laws, rules, regulations, ordinances, licenses or permits relevant to the provision of its responsibilities pursuant to this Agreement.

SECTION 3

PAYMENTS TO EHP FOR SERVICES, EQUIPMENT AND PERSONNEL

- 3.1 Basic Provision. In consideration of receiving Services, equipment and personnel provided by EHP to the Fire Department, the Municipality agrees to pay EHP monthly fee, which is recalculated annually. The fee, which is further described in **Appendix "A"**, is determined by dividing EHP's total cost of providing ambulance and fire department dispatching services by the activity of all of the individual agencies dispatched ("**Dispatched Agencies**").

- 3.2 Fee. For the period of July 1, 2023 through June 30, 2024, the monthly fee is \$1,394.18 for a total fee of \$16,730.16 for this period.
- 3.3 Payment. The Municipality shall pay EHP within sixty (60) days of receipt of invoice.

SECTION 4

TERM AND TERMINATION

- 4.1 Term. This Agreement shall commence on July 1, 2023, and continue through June 30, 2024. In the event that either party provides notice of termination under this Section, EHP shall continue to provide Services to the Fire Department for up to three (3) months after the termination date, under the prevailing current fee while the Municipality makes other arrangements for dispatching services.
- 4.2 Termination. This Agreement may be sooner terminated as set forth below.
- 4.2.1. Termination During Annual Renewal. The agreement may be terminated by either party in accordance with Section 4.1.
- 4.2.2. Event of Substantial Default. In the event that either party has substantially defaulted in the performance of any obligation under this Agreement, the objecting party shall provide the defaulting party with written notice of the substantial default. If the default has not been cured within thirty (30) days, the objecting party shall have the option to terminate this Agreement.
- 4.2.3. Mutual Agreement. This Agreement may be sooner terminated by mutual written agreement of the parties.
- 4.2.4. Loss or Reduction of Insurance Coverage. In the event either EHP or the Municipality shall receive notice of a prospective change in the scope of insurance carried by either party pursuant to this Agreement; or with respect to an unreasonable increase in premiums charged for such insurance; or with respect to any other change in such insurance that is adverse to the insured or adverse to the party paying premiums, then, if such change would be a material change in such premiums, coverage, or other terms, the party receiving such notice shall at once give written notice of such change to the other party to this Agreement.

Either party to this Agreement, if adversely affected by such change, may terminate this Agreement on grounds of such change by giving at least thirty (30) days written notice of termination to the other party. In no event shall such termination be effective prior to the date when the insurance change

goes into effect.

Either party to this Agreement, upon receiving notice of termination under this Section 4.2.4., may elect to prevent termination by curing the change. For purposes of the prior sentence: (a) with respect to a premium increase; "cure" means paying the increased premium for the balance of the Agreement's term; (b) with respect to termination, reduction in coverage, or other changes, "cure" means providing substitute coverage or substitute insurance.

- 4.3 Post-Termination Obligations. Upon termination of this Agreement, the parties shall cooperate with each other in the orderly transfer of obligations under this Agreement. Following the effective date of termination, each party shall remain liable for their own obligations or liabilities arising from activities carried on prior to the effective date of termination.

SECTION 5

GENERAL PROVISIONS

5.1 Insurance.

5.1.1. EHP.

- a. Errors and Omissions Insurance. EHP shall provide commercial insurance to cover errors and omissions for Services, equipment and personnel provided to the Municipality pursuant to this Agreement. Insurance shall be in the amount of \$1,000,000.00 per occurrence/\$2, 000,000 aggregate, covering the activities of EHP, the Municipality, and their employees, elected officials, directors, officers and agents in connection with the obligations performed by each party pursuant to this Agreement.
- b. Comprehensive General Liability Insurance. EHP shall provide commercial comprehensive general liability insurance in the amount of at least \$1,000,000.00 per occurrence/ \$10,000,000.00 aggregate, covering the respective activities of EHP, its employees, directors, officers and agents in connection with its obligations performed pursuant to this Agreement.

- 5.1.2. Notice of Claim. In the event any claim is asserted against either party to this Agreement, or both of them, or against one or more of them, and one or more other persons, the parties of this Agreement shall give prompt notice of such claim to one another and shall cooperate in the defense of such claim, to the extent their

separate interests permit.

- 5.2 Independent Contractor Relationship. It is expressly understood and agreed by the parties that EHP is acting as an independent contractor with respect to the provision of Services, equipment and personnel to the Municipality and Fire Department pursuant to this Agreement. Nothing in this Agreement is intended to create an employer/employee or joint venture relationship or allow the Municipality to exercise control or direction over the manner or method by which EHP performs Services which are the subject matter of this Agreement; provided always that the Services to be provided by EHP shall be provided in a manner consistent with the provisions of this Agreement.
- 5.3 Compliance with Laws and Regulations. EHP shall comply with all federal, state and local regulations, including, but not limited to all applicable OSHA/MIOSHA requirements and the Americans With Disabilities Act.
- 5.4 Interpretation of Agreement. This Agreement shall be governed by and interpreted under the laws of the State of Michigan.
- 5.5 Amendments. This Agreement contains the entire agreement between the parties hereto, and no representations or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. Any additions or amendments to this Agreement subsequent hereto shall be of no force and effect unless in writing and signed by both parties.
- 5.6 Non-Assumption of Liabilities. Neither party hereto, by entering into and performing this Agreement, shall become liable for any of the existing or future liabilities of the other party or of anyone affiliated with the other party, except as expressly provided herein. It is not the intent of the parties that either party assume the risks of anyone else or become guarantor, insurer, or indemnitor for anyone else, except as expressly provided herein. In no event shall either party be liable to the other for special, incidental, or consequential damages, even if the other party has been advised of the possibility of such damages.
- EHP shall cause its carriers to name the Municipality and its employees, elected officials, officers, and agents as additional insureds on all forms of liability insurance coverage. Further, said policies shall require the carriers to provide thirty days' notice of any cancellation or expiration of such coverage to any insureds and additional insureds.
- Prior to commencement of the services, or upon Municipality's subsequent request, EHP shall provide to the Municipality certificates of insurance. and endorsements evidencing the existence of the above insurance. coverages.
- Compliance with all the above insurance provisions is a condition precedent to Municipality's obligation, if any, to make payment to EHP.
- 5.7 Limited Enforcement. This Agreement is intended solely for the benefit of the parties

hereto, and there is no intention, express or otherwise, to create rights or interest for any party or persons other than the Municipality and EHP.

5.8 No Assignment. Neither party shall have the right to assign their rights and obligations under this Agreement without advance, written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on July 1, 2023.

Name:

Title:

Date:

Name:

Title:

Date:

Name:

Title:

Date:

APPENDIX "A"

EHP shall maintain an accounting of expenses for dispatching services in a separate and distinct cost center. The cost center shall include all expenses which are incurred in jointly dispatching all fire departments and ambulance services, including but not limited to facility depreciation, leasehold improvements, building maintenance, property taxes (if any), utilities including gas, electric, water and sewer, common radio equipment, common computer equipment software and other technology, back up electrical generators or supplies, telecommunications maintenance agreements, software licenses and support, personnel including wages and benefits and allocated costs for administrative support.

EHP and individual fire departments shall be responsible for their own mobile and portable radio equipment, mobile data terminals, station communications equipment, as well as specialized telecommunications connectivity such as ISDN, T1, microwave, fiber or other similar technologies.

Each January, EHP will determine the total expense of providing shared dispatching services (the Cost) for the preceding 12-month fiscal year ending June 30th.

EHP will also determine the number of dispatched alarms (the Activity) provided to each fire department and ambulance service. As used here, a "dispatched alarm" refers to an incident in which fire department or ambulance service is dispatched, without respect to whether a communication to or from EHP played a role in its dispatching. Each incident shall constitute a single "dispatched alarm", whether one or several pieces of equipment/vehicles were dispatched, and whether there is or is not ultimately a need for the agency's services at the scene.

The annual Cost will then be divided by the annual activity to determine the "per dispatch" cost. The per dispatch cost and the individual agency's Activity will be used to determine the amount to be charged for the next 12-month period beginning July 1st.

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
AMENDMENT TO CROSS CONNECTIONS CODE SECTIONS 70-43 THROUGH 70-45
ORDINANCE NO. _____**

_____, 2024

The Ann Arbor Charter Township Board of Trustees ordains and adopts the following amendments to Chapter 70, Sections 70-43 through 70-45 [**new language underlined, deleted language ~~stricken~~**]

Section 1. Amendment of Section. 70-43.

Section 70-43 shall be amended as follows:

Sec. 70-43. - Cross connections prohibited.

A temporary or permanent unprotected cross connection between the Township public water supply system and any source, piping, or system that may contain nonpotable water or other substances is prohibited. The water supply cross connection rules of the Michigan Department of ~~Environmental Quality, Water Bureau,~~ Environment, Great Lakes and Energy (“EGLE”) or successor agency, pursuant to the Michigan Safe Drinking Water Act, being Mich. Admin. Code R 325.11401—R 325.11407, as amended, are adopted by reference. ~~No person shall violate such rules.~~ A violation of such rules is a violation of this article.

Section 2. Amendment of Section 70-44.

Section 70-44 shall be amended as follows:

Sec. 70-44. – Inspections and Right of entry.

The department shall ~~cause~~ require inspections to be made, of all parcels or premises served by the system where cross connections with the public water supply system may be possible. The frequency of inspections shall be established by the department as approved by ~~EGLE, the Michigan Department of Environmental Quality, Water Bureau.~~ EGLE. The department or its authorized designee shall have the right to enter at any reasonable time any property served by a connection to the public water supply system of the Township for the purpose of inspecting the piping system or systems thereof for cross connections. ~~It shall be the duty of t~~ The owner, tenants or occupants of any parcel or premises served by the system shall ~~to~~ shall ~~to~~ shall furnish to the department or its designee upon request any pertinent information regarding the piping system or systems on such parcel or premises. If an inspection reveals a cross connection with the public water supply system exists, the owner, tenants or occupants of the parcel or premises shall take all actions determined necessary by the department within the time period specified by the department to eliminate the cross connection. Failure by the owner, tenant or occupant to take such action is a violation of this article. The Township may designate, through approval by resolution of a cross connection control program, a single entity to conduct any or all inspections required by this section and charge the cost of such inspections in accordance with Section 70-81 as amended.

Section 3. Amendment of Section 70-45.

Section 70-45 is amended as follows:

Sec. 70-45. - Discontinuing water service.

The department may discontinue water service to any parcel or premises where there is evidence that a cross connection exists in violation of this article. Any discontinuance of service shall be in the manner and upon such notice as determined by the cross connection control program approved by resolution of the Township Board. Failure to permit entry and inspection of the piping system on the parcel or premises or to provide pertinent information requested by the department or its designee shall be evidence of a connection in violation of this article.

Section 4. Severability.

The provisions of this Ordinance are hereby declared to be severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of this Ordinance which shall continue in full force and effect.

Section 5. Effective Date.

This Ordinance shall take effect upon publication as provided by law.

Motion By:

Second By:

YEAS:

NAYS:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the Township Board of Ann Arbor Charter Township, Washtenaw County, Michigan at a meeting of the Board duly called and held on _____, 2024.

ANN ARBOR CHARTER TOWNSHIP

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

First Reading:
Public Hearing:
Approved by Board:
Publication date:
Effective Date:

**BOARD OF TRUSTEES
ANN ARBOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION DIRECTING AMENDMENT TO DHU VARREN
PUBLIC ROADWAY SPECIAL ASSESSMENT DISTRICT ROLL
UNDER MICHIGAN ACT 188 OF THE PUBLIC ACTS OF 1954, AS AMENDED
APRIL 15, 2024**

Resolution adopted at a regular meeting of the Board of Trustees (the “Township Board”) of the Charter Township of Ann Arbor (the “Township”), Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan on April 15, 2024 at 7:30 p.m.

PRESENT:

ABSENT:

Resolution offered by Trustee:

Supported by Trustee:

RECITALS

A. Petitions (the “Petitions”) were submitted to the Ann Arbor Charter Township Board of Trustees requesting establishment of a Dhu Varren Public Roadway Special Assessment District to serve certain properties in the Dhu Varren Road and Dhu Varren Court neighborhood of the Township (“Proposed District”), pursuant to Public Act 188 of 1954, as amended, MCL 41.721 *et seq.*, (“Act 188”) and

B. The Washtenaw County Road Commission (“WCRC”) and the Township Board caused to be prepared and considered plans (“Plans”) describing (i) the proposed Dhu Varren Road and Dhu Varren Court public roadway improvements (the “Improvements”) to serve the Proposed District; (ii) the location of the Proposed District; and (iii) the estimated cost of the Improvements (on a fixed or periodic basis as appropriate) (“Estimate of Costs”), and the Township Board ordered the Plans to be filed with the Township Clerk.

C. Pursuant to Act 188, and in accordance with lawful procedure required thereunder, the Township confirmed the Dhu Varren Road Special Assessment District, and the Dhu Varren Road Special Assessment District Roll (“the Roll”) on April 24, 2023, assessing each Parcel in the District each in the total amount of \$11,612.90, plus interest charged at 1.5% per annum.

D. Pursuant to Act 188, if the total amount collected on assessments prove larger than necessary by more than 5% of the original roll, then the surplus shall be prorated among the properties assessed in accordance with the amount assessed against each and applied toward the payment of the next township tax levied against such properties, respectively, or if there be no

such tax then it shall be refunded to the persons who are the respective record owners of the properties on the date of the passage of the resolution ordering such refund.

E. The Improvements have been completed, and the actual costs of the Improvements, including all administrative and legal costs, are less than the Estimated Costs upon which the Roll was confirmed, which will amount to a surplus of more than 5% when the total amount is collected in accordance with the confirmed Roll.

F. The Township Board has determined that amendment of the Roll to reflect the actual costs of the Improvements as well as the collection of the first annual installment is in the best interests of the health, safety and welfare of the Township.

RESOLUTION

NOW, THEREFORE, IT IS RESOLVED BY the Ann Arbor Charter Township Board of Trustees that:

1. The Township Supervisor is directed to file the Actual Costs of the Improvements with the Township Clerk.

2. The Township Board directs the Township Supervisor and Township Assessor to amend the Roll to reflect the actual cost of the Improvements and to include all of the parcels of land within the District assessed for the cost of the Improvements, including the names of the owners of each parcel, the total amount to be assessed against each parcel to be the relative portion of the whole sum levied against all parcels of land in the District as the benefit to such parcels bears to the total benefit to all parcels of land in the District. In other words, the benefit received by each parcel as a result of the Improvements shall be compared to the total benefit of the Improvements to the District as a whole. Such assessment shall also reflect collection of any prior installments respectively paid per parcel.

3. When the amended Roll has been completed, the Supervisor shall certify that the amended Roll was made pursuant to this Resolution adopted April 15, 2024 and that the amended Roll conforms to the directions contained in this Resolution and the requirements of Act 188 and other applicable laws and statutes to the Supervisor's best judgment.

4. Upon completion of the amended Roll by the Supervisor and reporting of the amended Roll to the Township Board, the amended Roll shall be filed with the Township Clerk, and a public hearing on the amended Roll is hereby set on **May 20, 2024, at 7:30 p.m.** at the Township Hall to meet, review and hear any objections to the amended Roll.

5. The Township Clerk shall cause notice of the Public Hearing for to hear objections to the amended Roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the Public Hearing with the first publication being not less than 10 days prior to the Public Hearing and shall further cause notice of such hearing to be mailed by first-class mail to

all owners of or persons interested in property within the Dhu Varren Road Special Assessment District as shown on the current assessment roll of the Township also at least ten (10) days prior to the Public Hearing, all in accordance with Act 188 and other applicable laws and statutes.

6. The Township Board reserves the right to terminate the District in the event that the sources of funding described above do not become available, or for other reasons, in the Township's discretion.

7. All actions heretofore taken by Township officials, employees and agents with respect to the Improvements and pursuant to Act 188 are hereby ratified and confirmed.

8. All resolutions or parts of resolutions that are in conflict with this Resolution are hereby rescinded.

AYES:

NAYES:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.

Diane O'Connell
Ann Arbor Charter Township Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

I certify that the foregoing is a true and complete copy of a resolution adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on April 15, 2024, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Rena Basch
Ann Arbor Charter Township Clerk

Dated: April 15, 2024



Meeting Minutes for: Non-Motorized Discussion (Ann Arbor Twp Area)
US-23 Reconstruction from I-94 to M-14 (CS 81074 – JN 211155)

Meeting Date: August 28, 2023, 3:00 PM
Location: Microsoft Teams Meeting

Attendees:

Jason Pittman	MDOT – Jackson TSC
Mike Davis	MDOT – University Region
Bill Huotari	MDOT – Brighton TSC
Matt MacDonell	Washtenaw County Road Commission
Coy Vaughn	Washtenaw County Parks
Peter Sanderson	Washtenaw County Parks
Diane O’Connell	Ann Arbor Township
Trevor Brydon	City of Ann Arbor
Rob Leppala	Bergmann Associates
Barbara Arens	C2G
Ann Marie Kerby	MKSK

Purpose of Meeting: The purpose of the meeting was to discuss non-motorized plans and priorities along crossroads going over and under US-23 within the Ann Arbor Township portion of the MDOT US-23 reconstruction project.

Summary of Discussion Items:

Following is a summary of the meeting discussions.

- Overview of the US-23 project scope and timeline. The environmental assessment has begun and is planned to be completed by August of 2024. As of August 28, 2023 construction is planned for fiscal year 2026.
- E. Huron River Drive under US-23
 - Proposed scope of bridge work: deck patching, expansion joint replacement, epoxy overlay of deck, barrier railing replacement, concrete beam end repairs, substructure patching and slope paving repairs, widening as needed for US-23 mainline alternatives
 - Existing conditions
 - 35 mph posted speed on E. Huron River Drive
 - 38’ clear width between piers. Existing variable 2 to 3 lanes with gravel shoulders along E Huron River Road under the bridge.
 - Existing pedestrian/non-motorized facilities
 - West of bridge: None. Existing 26’ of pavement w/ 11’ lanes and 2’ paved shoulders (on-road bike lanes further west within City limits)
 - Under bridge: None. Existing gravel shoulders to face of the bridge pier walls.
 - East of bridge: None



- The Road Commission is responsible for the roadway under the bridge (jurisdictional authority)
 - Local/Regional Plans and goals for non-motorized along E Huron River Drive
 - SEMCOG plan identifies future planned bike lanes
 - Sidewalks are not on any near term plan
 - E. Huron River Drive generally has very narrow shoulders and numerous horizontal and vertical curves. Development of non-motorized facilities along this route will be a big undertaking in the future.
 - The Road Commission noted there are no issues with the operations at the intersection so there is no need to extend the turn lanes further west.
 - If pavement work along Huron River Drive under the bridges is necessitated by the US-23 project work, then the MDOT project will pave the shoulders to the face of the pier walls. This will make it easier to provide on street bike lanes in the future.
 - Goals for additional work above/beyond current scope of MDOT bridge work: The group consensus was that no additional work is warranted at this point in time. Other cross roads are a higher priority for the Township and County. Additionally, the group mentioned that there is already a well established non-motorized facility adjacent to this area (Border to Border Trail) and sidewalk isn't necessary here (but paved shoulders would be ideal to still provide a connection).
- Geddes Road over US-23
 - Proposed scope of bridge work at Geddes is for minor preventive maintenance repairs.
 - There is already an existing separate multi-use pathway on its own structure crossing over US-23.
 - Road Commission noted possible need for northbound US-23 exit ramp bypass lane at the roundabout. Need to make sure that non-motorized crossing is considered in any improvements there.
 - Rectangular Rapid Flashing Beacons (RRFB) was suggested as a consideration for safety improvement where the existing pathway crosses the free-flowing northbound US-23 exit ramp.
- Earhart Road over US-23
 - Proposed scope of bridge work: deck patching, expansion joint replacement, shallow concrete overlay of deck, barrier railing replacement, structural steel repairs and partial painting, substructure patching and slope paving repairs; bridge approach slab replacement and approach guardrail replacement.
 - Existing conditions
 - 55 mph posted speed on Earhart Road (reduces to 35 mph within City limits south of the bridge)



- Existing 26'-10" clear width between bridge barrier railings. Existing 2 lanes with narrow shoulders
- Existing vertical clearance for the freeway passing under Earhart Road is substandard (14'0" NB and 14'11" SB). Required clearance is 16' minimum. The plan is to lower profile of the reconstructed US-23 roadway to attain the required clearance. Footing borings have been obtained and are being analyzed by the consultant team to determine feasibility of gaining the required clearance.
- The City noted that cyclist traffic volumes on Earhart are high.
- Existing non-motorized facilities
 - South of bridge: 5' sidewalk along east side of roadway within the City limits. The City is currently reconstructing Earhart Road between Geddes and US-23. The reconstructed roadway will have on road bike lanes and will maintain the separated sidewalks that are currently there.
 - On bridge: none (narrow shoulders 2' or less)
 - North of bridge: 5' paved shoulders (bicycle friendly)
- Local/Regional Plans and goals for non-motorized along Earhart Rd
 - Identified in regional plans as secondary route; planned bike lane(s)
 - The bridge is a bottleneck between the city section to the south and the county/twp section to the north
 - Earhart is an important corridor providing a link to the Tech Center and connection to Botanical Gardens on N. Dixboro and the pathway connection along Dixboro to the Border to Border Trail.
 - Twp Parks & Recreation Plan identifies a plan for wider bicycle friendly shoulders for this bridge.
 - The group suggested to look at the WATS map that shows employment density in this area to show how important it is to provide non-motorized connections at this location.
- Goals for additional work above/beyond current scope of MDOT bridge work: Group consensus is that the bridge would desirably be widened to provide wider shoulders to be more bicycle and pedestrian friendly; similar to the roadway section to the north.
- Next Steps/Action Items:
 - Ann Arbor Township, County Road Commission, County Parks & Recreation, and City of Ann Arbor to confirm with MDOT that a separated pathway/bridge over US-23 is not planned/needed at this time.
 - The MDOT consultant team will prepare concepts and cost analyses for widening the bridge to provide wider shoulders. Information to be shared back with this group.
- In conjunction with the above analysis, the County Road Commission is interested in seeing an analysis of the deficiencies. The analysis would compare the cost of widening the existing bridge and addressing deficiencies (including cost of addressing



substandard vertical clearance on US-23) to the cost of bridge replacement. MDOT will take this into consideration.

- Plymouth Road over US-23
 - Proposed scope of bridge work: deck patching, expansion joint replacement, deck patching, deep concrete overlay, barrier railing repairs, structural steel repairs and partial painting, substructure patching and slope paving repairs; bridge approach slab replacement
 - Existing conditions
 - 45 mph posted speed on Plymouth Road
 - Existing 52' clear roadway (four 12' lanes + 2' shoulders)
 - Existing pedestrian/non-motorized facilities
 - West of bridge: 5' wide concrete sidewalk along north and south sides of Plymouth Rd west of interchange; 5' concrete sidewalk on south side of road in front of the park & ride lot; sidewalk ends approximately 100' west of bridge; 5' to 6' wide paved shoulders on both sides of road in the interchange.
 - On bridge: 5' wide raised sidewalks on both north and south side of road
 - East of bridge: 5'-6' wide paved shoulders on north and south side of road
 - Local/Regional plans for non-motorized along Plymouth Rd – identified as a primary route; planned undefined bicycle facility per SEMCOG
 - Township:
 - Plymouth Rd is a high priority corridor for the Twp.
 - Concerns include: Safety concerns; intersections; west side signalized intersection not lining up well; issues with access to businesses to the west.
 - With reconstruction of the ramp terminals, need to look at better lining up laneage with the park & ride driveway
 - City: looking at speed management along the Plymouth corridor. The City noted that Plymouth Road, between Green Road and the freeway, is designated an "All ages and abilities" segment.
 - County: challenge at this interchange is congestion. There are many large traffic generators within close proximity to the interchange. SB exit ramp congestion/operations/backups is an issue.
 - WATS Retrofit Study recommends shared use paths on the north and the south sides of Plymouth. 14' barrier separated paths
 - Goals for additional work above/beyond current scope of MDOT bridge work
 - The group consensus was that the Plymouth Road crossing is the highest priority crossing of US-23 within the Ann Arbor Township portion of this project.



- This crossing would be a good candidate for teaming up on a TAP Grant application. It may be possible to get both Statewide and SEMCOG TAP allocations for this location.
- Parks & Rec may be able to use some Connecting Communities funding to put towards the local match portion.
- Next Steps: The MDOT Consultant Team will work on developing concepts and estimates for accommodating non-motorized through the interchange across US-23. Information will be shared back with the group at a future meeting.

Rena Basch

From: Brydon, Trevor <TBrydon@a2gov.org>
Sent: Tuesday, April 9, 2024 2:35 PM
To: Pittman, Jason (MDOT); Diane O'Connell; macdonellm@wcroads.org; vaughnc@washtenaw.org; Peter Sanderson; Berkholz, Aaron; Brent Schlack
Cc: Rob Leppala; Huotari, William (MDOT); Davis, Michael (MDOT)
Subject: RE: US-23 Bridge Proposed Cross Section over Huron River Drive and Earhart Road

Hello Jason,

Thank you and the project team for considering and designing space for people biking when replacing the bridges over E Huron River Dr and Earhart Rd! Please find the City of Ann Arbor's comments below.

E Huron River Dr

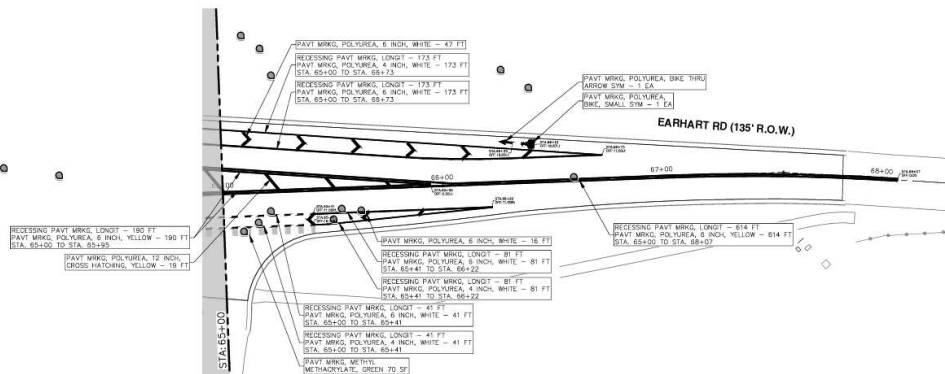
The City concurs with the E Huron River Dr cross section. The 72ft clear span with room for 5ft paved shoulders improves the present condition for people biking. There are no existing nor planned sidewalks and bike facilities for this road on the City's side. The 72ft clear span will provide future options as conditions change.

Earhart Rd

The proposed cross section has a 14ft side path on the east side of the bridge.

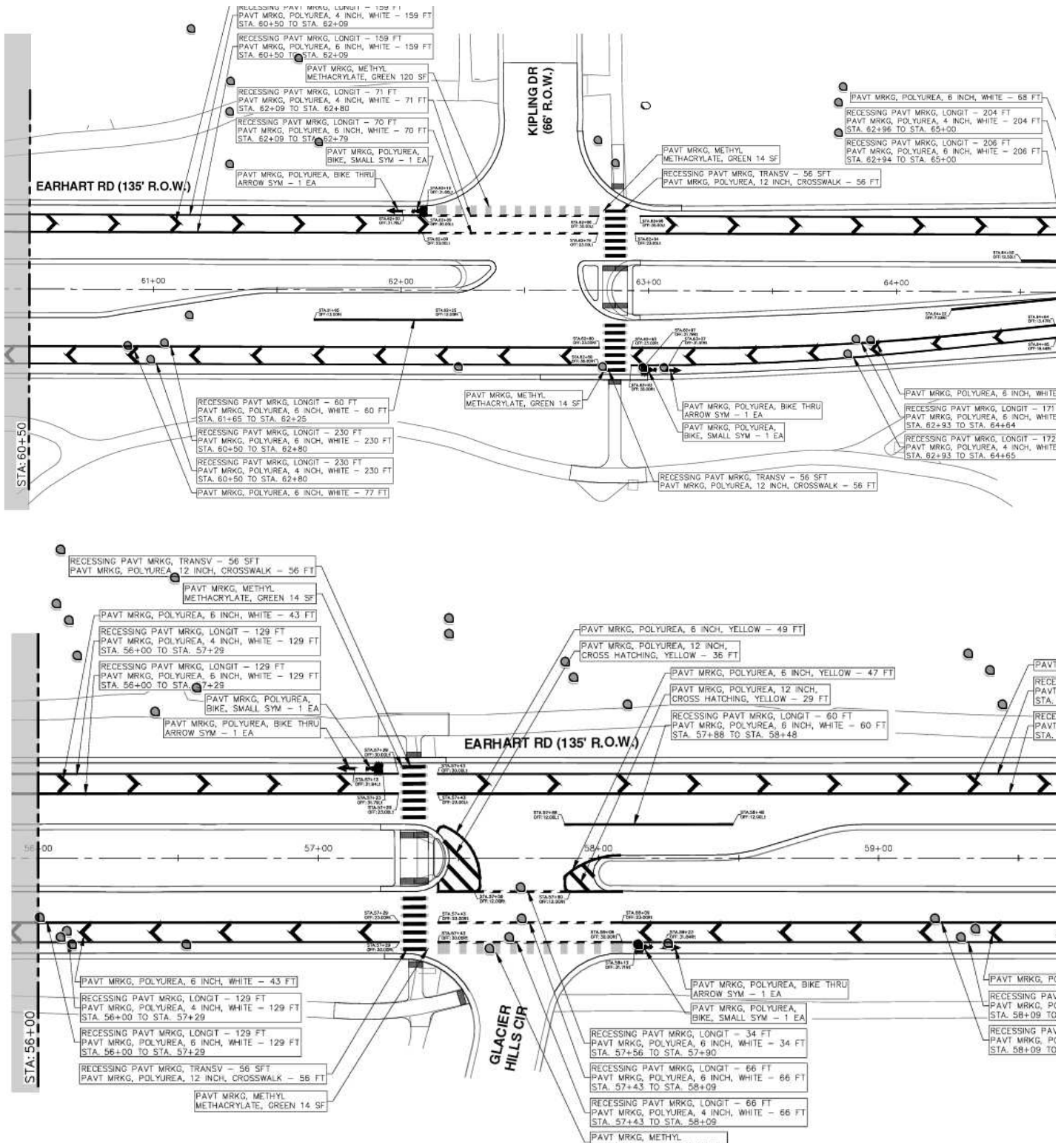
The meeting minutes note that Earhart Rd has planned bike lanes. Those planned bike lanes became actual bike lanes during a reconstruction project on Earhart last year. The redesigned road now has buffered bike lanes.

Northern bound of project tapering into bridge over US-23:



The City of Ann Arbor would prefer side running bike facilities and an east side sidewalk/path to connect with the bike and ped facilities present on the City's side of the bridge.

If an east side shared use path is integral to the bridge design or preferable with planned/anticipated facilities to the north, there will need to be changes to the bike facilities to guide the transition to the east side. In this case, MDOT and the City can work together to include a transition for people biking from the street to a shared use path on the east side. The transition would likely be at Kipling Dr or further south at Glacier Hills Cir (plans shown below).



The east side sidewalk facility the approaches the bridge would need to be changed to a shared use path to match the bridge facility as well. If the shared use path facility is preferred for the bridge cross section, please build in the tie in costs to the project scope and budget.

The cross section design should also be responsive to WCRC and Ann Arbor Township plans for shared use path, sidewalks, and/or on street bike facilities on the north side.

Thank you for this opportunity to comment on the proposed cross section designs.

Sincerely,
Trevor

Trevor Brydon, AICP (he/him) | Transportation Program Manager | Public Services
City of Ann Arbor | 301 E. Huron Street | PO Box 8647 | Ann Arbor, MI 48107-8647
Ph: 734.794.6410 x43671 | Cell: 734.623.0629 | Email: TBrydon@a2gov.org | a2gov.org
<https://calendly.com/a2tbrydon/teams30min>

From: Pittman, Jason (MDOT) <PittmanJ@michigan.gov>

Sent: Wednesday, March 27, 2024 11:04 AM

To: Diane O'Connell <supervisor@aatwp.org>; macdonellm@wcroads.org; Brydon, Trevor <TBrydon@a2gov.org>; vaughnc@washtenaw.org; Peter Sanderson <sandersonp@washtenaw.org>; Berkholz, Aaron <berkholza@wcroads.org>; Brent Schlack <schlackb@wcroads.org>

Cc: Rob Leppala <rob.leppala@collierseng.com>; Huotari, William (MDOT) <HuotariW1@michigan.gov>; Davis, Michael (MDOT) <DavisM45@michigan.gov>

Subject: US-23 Bridge Proposed Cross Section over Huron River Drive and Earhart Road

This message was sent from outside of the City of Ann Arbor. Please do not click links, open attachments, or follow directions unless you recognize the source of this email and know the content is safe.

As the US-23 project environmental assessment and project planning advances, additional bridge design tasks have been completed. It has been determined that the US-23 bridges over E Huron River Drive and Earhart Road will be full replacements. Based on our non-motorized discussions on August 28, 2023 (meeting minutes attached), the design team has developed the attached bridge cross sections to show the proposed work.

At Huron River Drive, MDOT is proposing a 72ft clear span. This span will accommodate shoulder widening/paving and capacity for a future extension of the turn lanes at the intersection east of the bridges. There is no plan to lower Huron River Drive under the proposed bridges at this time.

At Earhart Road, MDOT is proposing a 32ft clear roadway width with a barrier separated 14ft multi-use path on the east side of the structure. The extent of the grade raise and road impacts on Earhart Road has not been fully determined. Those details will be finalized as design tasks continue.

MDOT is requesting concurrence from each agency at these two locations. Please respond to this email with any questions or comments and your agency concurrence with the current plan. Thank you.

Jason Pittman, P.E.
Jackson TSC Cost & Scheduling Engineer
2750 N. Elm Road
Jackson, Michigan 49201
Phone: (517) 403-1858

CAUTION: This email originated from outside of Ann Arbor Charter Township. DO NOT click on links or open attachments unless you were expecting the email, recognize the sender, and know the content is safe.

FIX THE DANG GRAVEL ROADS

WHEN

May 4, 2024

10 am to 2 pm

Rain date: May 18

WHERE

Lyndon Township Hall

17751 N. Territorial, Chelsea

FEATURING · Washtenaw County Road Commission, with road grader! · Chelsea Area Fire Department, with fire truck! · Chelsea District Library, with Mobe bookmobile! · B2B Trail · Washtenaw County Parks & Rec · Awesome Dogs food truck ·

**LEARN HOW OUR
ROADS ARE
FUNDED,
MAINTAINED, &
IMPROVED**

**Talk with Road
Commission staff**

- **SIGN UP FOR
LIBRARY CARDS**
- **ARRANGE FOR
FIRE DEPT-
APPROVED
ADDRESS
MARKERS**
- **TOUCH A
ROAD GRADER &
FIRETRUCK**
- **BIKE
DECORATING &
PARADE**





Chat with the Road Commission

Do you have questions about your road? Have you ever wondered how road projects are selected or funded? Just want to talk Michigan roads? Join members of the WCRC Board and the WCRC senior leadership team during weekly virtual office hours – Chat with the Road Commission.

On Zoom every Wednesday, between noon and 1 p.m.



Dial (929) 205 6099

Meeting ID: 868 7856 1597



bit.ly/chatwithWCRC

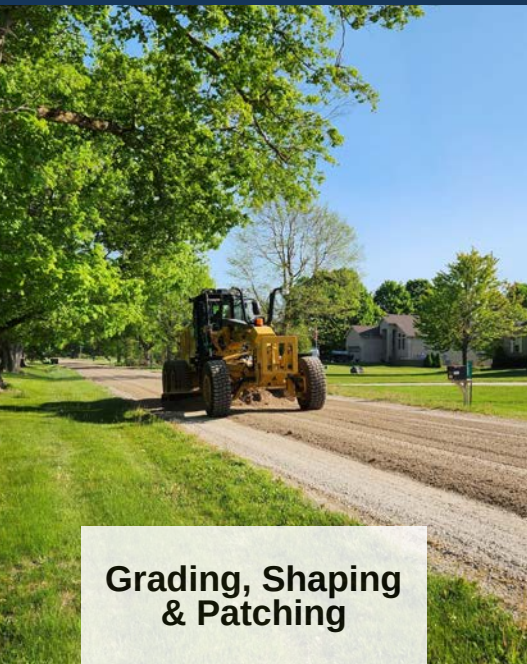
April 2024

Township Update



Unpaved Roads

WCRC maintains over 771 miles of unpaved roads. Each season poses unique challenges for maintenance efforts on unpaved roads. In the spring, roads thaw and become saturated with moisture. Aggressive maintenance during the thawing period can make muddy conditions worse. Due to these weather challenges, most maintenance occurs during the summer and fall. Listed below are the maintenance services WCRC provides on unpaved roads.



Grading, Shaping & Patching



Dust Control



Drainage Maintenance & Improvements

What's Happening Near Me?



Weekly Road Work Schedule

Check out our weekly road work schedule to see what's happening near you:
wcroads.org/weekly-road-work-schedule/



Current Projects

Check out the primary road projects that are happening near you:
wcroads.org/road-work-construction/projects/

April 2024

Township Update



Stormwater Grant

In 2023, the Washtenaw County Water Resources Commissioner's Office (WCWRC) began implementation of a \$2 million Stormwater Grant program to provide funds to improve stormwater management, flood control, and water quality. WCWRC assisted various townships to make applications to replace local road culverts through the WCWRC Stormwater Grant program. The following townships and local road culverts were selected to be funded:

Round One June 2023

Bridgewater Township – Sheridan Rd
Freedom Township – Bemis Rd (east of Eisman Rd)
Freedom Township – Bemis Rd (west of Eisman Rd)
Lodi Township – W. Ellsworth Rd
Lodi Township – Weber Rd
Pittsfield Township – Fosdick Rd
Pittsfield Township – Oak Valley Rd
Saline Township – Arkona Rd
Saline Township – Feldkamp Rd
Webster Township – Huron River Dr
Webster Township – Joy Rd
York Township – Judd Rd

Round Two February 2024

Ann Arbor Township – Warren Rd
Augusta Township – Judd Rd
Freedom Township – Nollar Rd
Lodi Township – Saline-Waterworks Rd
Northfield Township – Six Mile Rd
Pittsfield Township – Warner Rd
Salem Township – Joy Rd
Saline Township – Macon Rd
Scio Township – Knight Rd
Scio Township – Park Rd
Scio Township – West Delhi Rd
Sylvan Township – Sibley Rd
Webster Township – Zeeb Rd
York Township – Warner Rd
Ypsilanti Township – Ellis Rd



INVESTING IN COMMUNITY WELLNESS AND SAFETY

Washtenaw County Community Mental Health
and Public Safety Preservation Millage
Investment and Impact Report 2019-2023

WASHTENAW COUNTY SHERIFF'S OFFICE





Washtenaw County.

You voted for the Community Mental Health and Public Safety Preservation Millage so we could invest in the kind of people, programs, technology, and analytics that improve community wellness and safety.

At the Sheriff’s Office, we’ve been intentional and thoughtful about how we do that.

Some communities might take those dollars to build a bigger jail—locking up criminals keeps us safe, right?

The average Michigan county jail has three beds for every one thousand residents. We have one bed per thousand in Washtenaw County, and we want to keep it that way.

As a result, many of *our* millage investments are about preventing crime before it happens and providing police services in the most effective, humane, and efficient way possible.

Much of our work with the criminal legal justice system focuses on people with mental health and substance use disorders. If you have a behavioral health disorder, you’re more likely to interact with the criminal legal justice system and return to jail after release.

Circumstances that lead to contact with the criminal legal justice system often stem from unaddressed mental health and substance use disorders and probationary violations. Some of it is also poverty, lack of access to affordable housing, trauma, and other conditions that assail so many in our community.

To avoid criminality, we’re investing in programs that:

- Prevent criminal justice engagement by serving people in the community;
- Help jail residents prepare for success outside our walls;
- Improve the county’s public safety infrastructure and
- Provide emergency services to local municipalities.

In this report, we highlight millage financial investments over the past five years—from 2019 to 2023—and their impact on each of these four priority areas.

I’m proud of what we’ve accomplished and thankful to each of you for your investment.

Yours,

Jerry Clayton
Washtenaw County Sheriff

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Public Safety Technology 7

Emergency Response for Local Municipalities 8

PREVENTING CRIME BY SERVING THE COMMUNITY



The millage allows the Washtenaw County Sheriff's Office to operate beyond the definition of a traditional police agency.

With millage dollars, we're getting people the help they need so they won't wind up entangled—or further entangled—in our courts and jails.

COMMUNITY ENGAGEMENT

Our community engagement team lets us balance traditional law enforcement responses with non-traditional services and enhance what you see when you look at the badge. The team takes a preventive approach to law enforcement—engaging individuals with lived experience to do that effectively. Community engagement initiatives supported by the millage include:

Providing mental health support. Not every 911 call requires a police response. We know that, and we're redirecting calls when circumstances warrant it. One of the units we divert calls to is our co-response police services pilot, CRU, a partnership between the county's sheriff's office and community mental health agency. The CRU team includes a social worker and a deputy sheriff. In 2022 alone, the team responded to more than 1,100 requests, including overdose and suicide threats, mental health welfare checks, and more.

Preventing crime before it happens. Our community outreach team, with more than a dozen staff members, including staff members with lived experience, works with people with previous law enforcement interactions. The goal? Prevention. The team helps people get substance use treatment, housing, training, education, and more.

Diverting people away from the criminal justice system. LEADD, our Law Enforcement Assisted Diversion and Deflection program, allows deputy sheriffs to connect individuals suspected of low-risk, low-level criminal offenses with specially trained, community-based case managers. From the fall of 2021 to December 2023, 22 residents have been served and connected to job training and placement, substance use and mental health counseling, housing, and other services.

COMMUNITY ENGAGEMENT ISN'T JUST A DIVISION WITHIN THE SHERIFF'S OFFICE.

It is an integral part of our organizational culture. This is evident in our style of communication, our commitment to building trust, and how we work collaboratively with our partners to identify needs, create interventions, and provide solutions. We are intentional in our systematic approach to engaging with our community, striking a balance between traditional police services and non-traditional responses.

Helping moms help kids. SURE Moms is a weekly peer support group for mothers of youth involved in the juvenile justice system. It provides a safe space for moms to teach, listen, encourage, and learn from each other's experiences. The program offers personal and professional training and helps moms give back to the community. Roughly three dozen moms engage in the program each year.

Interrupting retaliatory violence. WeLIVE is a community- and hospital-based violence interruption program designed to provide immediate, in-person support to survivors of violent crime. Since the program was launched in 2021, highly trained violence intervention specialists have provided crucial crisis intervention, mentorship, and community support to more than 40 survivors, helping put them on the path to recovery while preventing retaliatory violence.

"When I came [to SURE Moms], I was suicidal. I was self-harming, and I just wasn't okay. But after being with the women for a while I became stronger. I became whole. I became a whole new woman from the sisterhood of SURE."

SURE MOMS PARTICIPANT



COMMUNITY CORRECTIONS

Washtenaw County's Community Corrections offers cost-effective and compassionate alternatives to incarceration for individuals referred by local courts.

Unlike many other counties in Michigan, Washtenaw County has a relatively small jail: its maximum capacity is 404—one of the smallest jails per capita across the state.

Thanks to a \$1.5 million millage investment in alternatives to incarceration, Washtenaw has effectively maintained its jail population below capacity, avoiding both the need for a higher-capacity facility and the overcrowding issues that many counties nationwide experience. The savings associated with this work are significant.

If Washtenaw County doubled the jail's capacity, bringing it more in line with the state's average capacity, construction costs would exceed \$200 million, and the increase in operating expenses would be at least \$12 million annually. Millage investments help fund community corrections operations, particularly in pretrial services for individuals accused of crimes but granted the opportunity to remain in their communities while their legal cases are ongoing. From enhanced staffing to expanded services, the following millage investments allow the courts to continue sending individuals accused and convicted of crimes to community corrections programs instead of sending them to jail—reducing the need to expand Washtenaw's jail facilities.

- **Assessments determine risk before arraignments.** A millage-funded court services liaison conducts standardized risk assessments and pre-arraignment interviews in the jail. The risk assessments produce a score that gauges the risk of flight and the risk to the community. This information is shared with the judicial officer, who factors it into deciding whether an individual should be held in custody or released with conditions. Community Corrections conducts between 2,500 and 3,380 annual pre-arraignment risk assessments.
- **Drug testing to inform treatment or counseling provisions.** Pretrial drug and probation drug testing help promote community safety and facilitate individual rehabilitation. Drug testing can inform the courts of an individual's substance use. Using this information, the courts tailor release conditions such as substance use disorder treatment or counseling to address specific.



“As a supervision agent, I engage with individuals in need of the highest level of GPS or alcohol monitoring, often requiring day-to-day supervision. Our monitoring devices are tools we use as alternatives to incarceration. They allow people to get back to their family and return to work—while being held accountable for their actions—rather than being held in jail to await their court date.”

BRANDON CASEY, SUPERVISION AGENT

needs, ultimately helping the individual while reducing the risk of reoffending. Community Corrections drug testing agents support the court’s efforts by conducting supervised drug screens, compiling court reports, and assisting with lab operations. We employ four part-time and two full-time drug testers, one funded by the millage. Community Corrections conducts roughly 28,000 tests per year.

- **Supervising agents allow individuals to await their hearings in the community.** Individuals released on pretrial bond often receive supervision from Community Corrections. While the intensity of that supervision can vary, a supervision agent facilitates connections to community resources like transportation, food, and housing. The aim is to promote wellness and safety. Community Corrections supervises between 350 and 700 people per year.



The cost to keep someone in the county jail is **\$163 per day**. The cost to keep someone in the community, with support from Community Corrections, is just **\$55 per day**.



Without millage dollars, the courts would have to decide between keeping an individual in jail, even if they didn’t need to be incarcerated, or releasing an individual to the community without supervision.

- **GPS and alcohol electronic monitoring.** A supervision agent conducts electronic monitoring and reports results to the court. This monitoring includes GPS tethers and alcohol tethers. Community Corrections has one full-time millage-funded staff member on their team. Community Corrections monitors between 450 and 950 people per year.
- **Training and support programs help individuals navigate setbacks and emotions.** A behavioral health specialist supports roughly two dozen people at any given time, connecting them to psychologists, psychiatrists, peers, substance use treatment specialists, and more. The benefits of support like this include helping individuals comply with their pretrial or probation requirements, addressing past traumas, building and rebuilding relationships, and learning how to manage emotions and setbacks better. With millage support, probationers can also participate in anger management training and cognitive behavioral therapy. Thanks partly to millage funding, from January 2019 to October 2023, 223 people participated in anger management and 1,239 in moral recognition therapy.

Community Corrections staff are clear that their objective is not about reporting violations. Although the occasional violation is unavoidable, our goal is to set expectations and to provide resources and support that position all participants to comply with court-ordered requirements successfully.

Over the last ten years, Community Corrections success rate has been 87 percent. Their success is calculated from bond or probation violations; failure to appear in court; engage with the program; drug test results; rearrest or incarceration while under supervision; and re-referral to the program within 120 days of completion.

SUPPORTING INDIVIDUALS IN THE JAIL



TECHNOLOGY MODERNIZATION

With technology, we can focus on behavior management rather than physical containment, allowing us to make holistic and compassionate advancements to manage risk and need and guide behavior in jail.

We have invested millage funds in technology that supports safety, security, and wellness for the incarcerated population, visitors, and staff. Investment includes:

- new cameras around the jail and worn by staff to increase jail security and staff accountability,
- breathing apparatuses that can be used to decrease lung and health damage in the event of a fire,
- an automated key control system to reduce the chances that a key is lost or misplaced,
- new floors on the housing unit to make the environment cleaner and more comfortable for incarcerated individuals and
- Building-wide WiFi will make rehabilitation programs more accessible for those incarcerated.

Many of these updates were long overdue. Outdated technology can increase safety and health risks and decrease support for individuals in our care. Now, thanks to millage dollars, we are reinforcing our commitment

to provide an environment that respects each person's human dignity and supports their health and safety.

REENTRY

With millage support, the Sheriff's Office can offer more robust programs and support for individuals with mental health and substance use disorders. An expanded team, with two case managers, two peer support specialists, and one reentry coordinator, supports hundreds of jail residents through thousands of reentry-specific services. Estimates suggest that these residents are among the most vulnerable—a substantial number of them with mental health conditions or substance use disorders.

The team's reentry services include:

Determining needs for successful community reentry. The reentry team administers screenings to people within two weeks of arrival to identify immediate and longer-term needs. These needs usually include housing, employment, mental health or substance use disorder support, documents like driver's licenses, and more. Identifying needs allows the team to create personalized and timely support plans for each resident.



"Coming into the jail, you often don't know when you'll get out. It could be very quick. So our goal has been to reach people as early as possible to figure out what's been going on with them and connect them to resources that will promote their long-term stability. Providing more and better reentry services to people has resulted in fewer people coming back into the jail, and this is during a time when we have seen the severity of Mental Health and Substance Use Disorders (MHSUD) and other compounding risk factors increase significantly."

AARON SAGANUMA, REENTRY COORDINATOR

Offering programs right away. The reentry team can connect people to jail-based programming and services depending on the needs identified during screening. These programs include substance use treatment programs, GED/high school completion, mutual aid groups (e.g. Alcoholics or Narcotics Anonymous), religious services, and more. Additional programs include life skills training, allowing residents to learn about budgeting, time management, health and wellness, and how to access and navigate community resources when released.

Planning for reentry. Two months before an individual's planned release, a cross-disciplinary team—including service providers, care coordinators, and peer outreach workers—helps residents obtain medical prescriptions, referrals to community-based treatment programs, housing, and more. Getting these documents and support in order while in jail allows residents to focus on rebuilding relationships, finding employment, and more once they leave.

Providing case management and housing vouchers. For individuals with significant needs, the reentry team can help with family reunification and sustainable independence, among other goals, for up to one year after release. This support length is rare—but in some cases, it's needed to decrease the likelihood of being readmitted. Through a partnership with the Michigan State Housing Development Authority, we can also provide housing vouchers to case management participants identified as homeless.

WE BELIEVE IMPROVED TECHNOLOGY AND ACCOUNTABILITY MEASURES REINFORCE EACH OTHER.

Millage investments in technological and accountability improvements create a safer environment for all. They make responses quicker. They address the needs of the community, and they help us continue to be a responsible steward of the public's well-being.

Currently, a nationally recognized public safety consulting firm, Federal Engineering, is analyzing emergency communications in Washtenaw County. The goal? To help us determine what services are working well, as well as what can be improved. This analysis and subsequent development of a 10-year strategic plan, funded by the millage, will help us better understand how to preserve Washtenaw's wellness and safety now and into the future.





PUBLIC SAFETY TECHNOLOGY

Effectively co-creating community wellness and safety requires a well-equipped and efficient police services agency. Millage funds have been used to invest in an improved Metro Dispatch system, which the sheriff calls “the central nervous system” of the community responder structure. The investment enabled dispatch to relocate to a new site and provide the latest communications technology. The purpose? To enhance our communication and coordination between emergency services throughout the county, ensuring a swift and accurate response to calls for assistance.

Emergency management and metro dispatch are now co-located with a new state-of-the-art communications dispatch center. This allows for real-time situational awareness and efficient, effective communication.

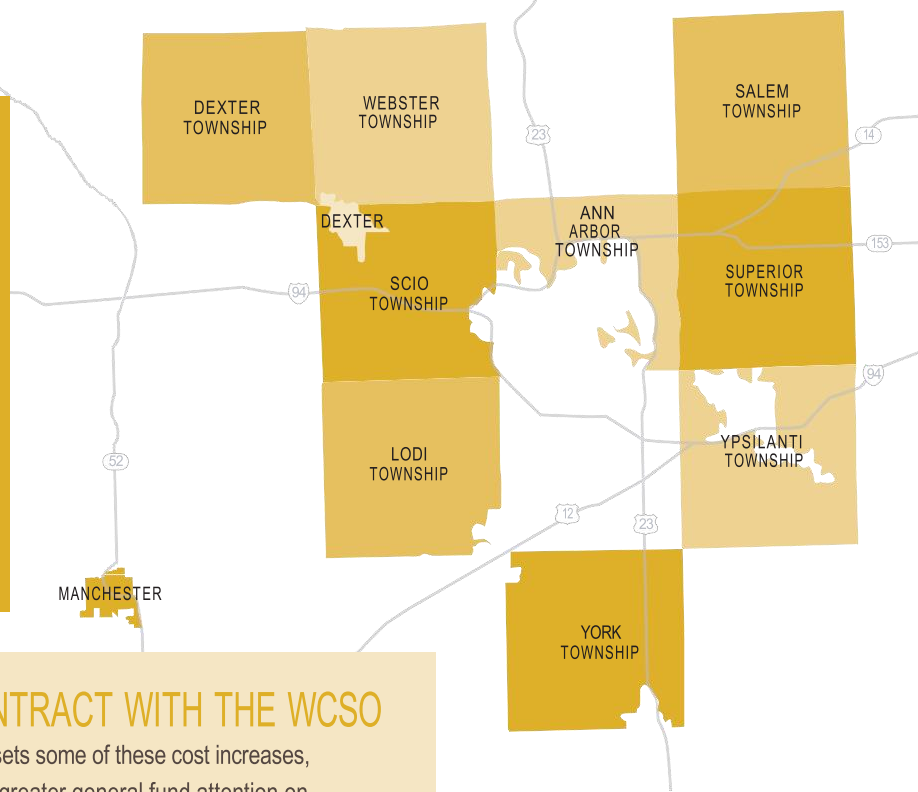
Interoperability between police, the fire department, and ambulances has also improved. Any time a resident calls 911, the call is routed to the Sheriff’s Office Metro Dispatch center. Often, the call must be rerouted to another provider better suited to provide the services the resident requires. The technology in the center allows the dispatcher to reroute the call with one button and minimal delay.

Additionally, millage funds have been used to upgrade and modernize equipment and technology. This includes equipping police services staff with cutting-edge tools and software to respond to and investigate crime, enhance data analysis, and improve operational efficiency and accountability.

With these investments, we can provide reliable services, ensure staff behavior and performance are consistent with expectations, and meet or exceed the highest professional standards. For example, accountability services like body cameras and in-car videos allow us to assess how staff are performing, and make comprehensive improvements to workflows when needed.

IT’S NOT JUST OUR DISPATCH CLIENTS AND PARTNERS THAT BENEFIT from our millage investments in emergency communications. The efficiency gained as a result of our partnership saves Washtenaw County taxpayers more than \$3.5 million annually.

EMERGENCY RESPONSE FOR LOCAL MUNICIPALITIES



MOST MUNICIPALITIES CHOOSE TO CONTRACT WITH THE WCSO

because it is more affordable given rising costs. Millage funding offsets some of these cost increases, allowing maintenance of the services in place while also allowing greater general fund attention on human services and other priorities.

Each township and city within Washtenaw County is required to provide emergency services and police response. In navigating this responsibility, local authorities are presented with several choices:

- to develop autonomous emergency response systems,
- to rely on the Michigan State Police, or
- to enter a three-party contract agreement with Washtenaw County and the Washtenaw County Sheriff's Office.

When municipalities create and manage their emergency services, they bear the significant costs of personnel, vehicles, technology, command structures, insurance, dispatch operations, and investigative units. However, when municipalities contract with Washtenaw County, they access existing resources, which is far less costly.

The county's general fund covers the financial commitment of the contract between WCSO and the municipalities. The millage helps offset these costs and remedy sustainability issues.

The following cities, and townships have contracted with the WCSO:

- Ann Arbor Township
- Dexter City
- Dexter Township
- Lodi Township
- Manchester City
- Salem Township
- Scio Township
- Superior Township
- Webster Township
- York Township
- Ypsilanti Township

We respond to between 70,000 and 90,000 calls for service per year across these municipalities.



“As a social worker, I know how critical it is that we have community-based strategies for addressing the issues facing our residents. The Public Safety and Mental Health Preservation Millage has provided the resources needed to deliver person-centered approaches that prioritize the health, well-being, and safety of everyone in Washtenaw County.”

JUSTIN D. HODGE, LMSW
WASHTENAW COUNTY COMMISSIONER, DISTRICT 5

2019–2023 INVESTMENT REPORT

Police Services Grants to Contract Partners for Police Services (\$14,292,660)

45% of the Public Safety Millage has been allocated to local communities that have contracted with the WCSO for policing services. This directly reduces the cost the local communities have to pay for policing. Some funding has also been provided to replace aging equipment and technology.

Corrections Mental Health Services/Diversion Services (\$5,322,207)

17% of the Public Safety Millage has been allocated to providing mental health programming and services to the jail population as well as supporting those needing reentry services including housing. Half of this funding is for staff leading the programs. The other half provides funding for programming.

Dispatch Investment (\$4,118,386)

13% of the Public Safety Millage has been allocated to a new county-wide 911 center where the WCSO dispatches 911 calls for the community. The WCSO contracts with a number of local communities to provide a more cost-effective alternative to housing their own dispatch.

Life/Health/Safety/Investment – Incarcerated Population (\$657,779)

2% of the Public Safety Millage has been allocated to jail infrastructure and technology, ensuring all life, health, and safety standards are being met. Items such as breathing apparatus for staff in the event of a fire, WiFi access in the jail to support virtual programming, cameras, and other equipment have been purchased or updated.

Technology Investment (\$1,793,938)

5% of the Public Safety Millage has been allocated to technology upgrades that support service delivery, staff accountability, and openness and engagement. Investments include body cameras, in-car video, and duress alarms.

Unspent Millage Transferred Out for Future Expenditure Needs (\$3,231,651)

8% of the Public Safety Millage has been allocated for planned equipment and technology investment based on projected needs.

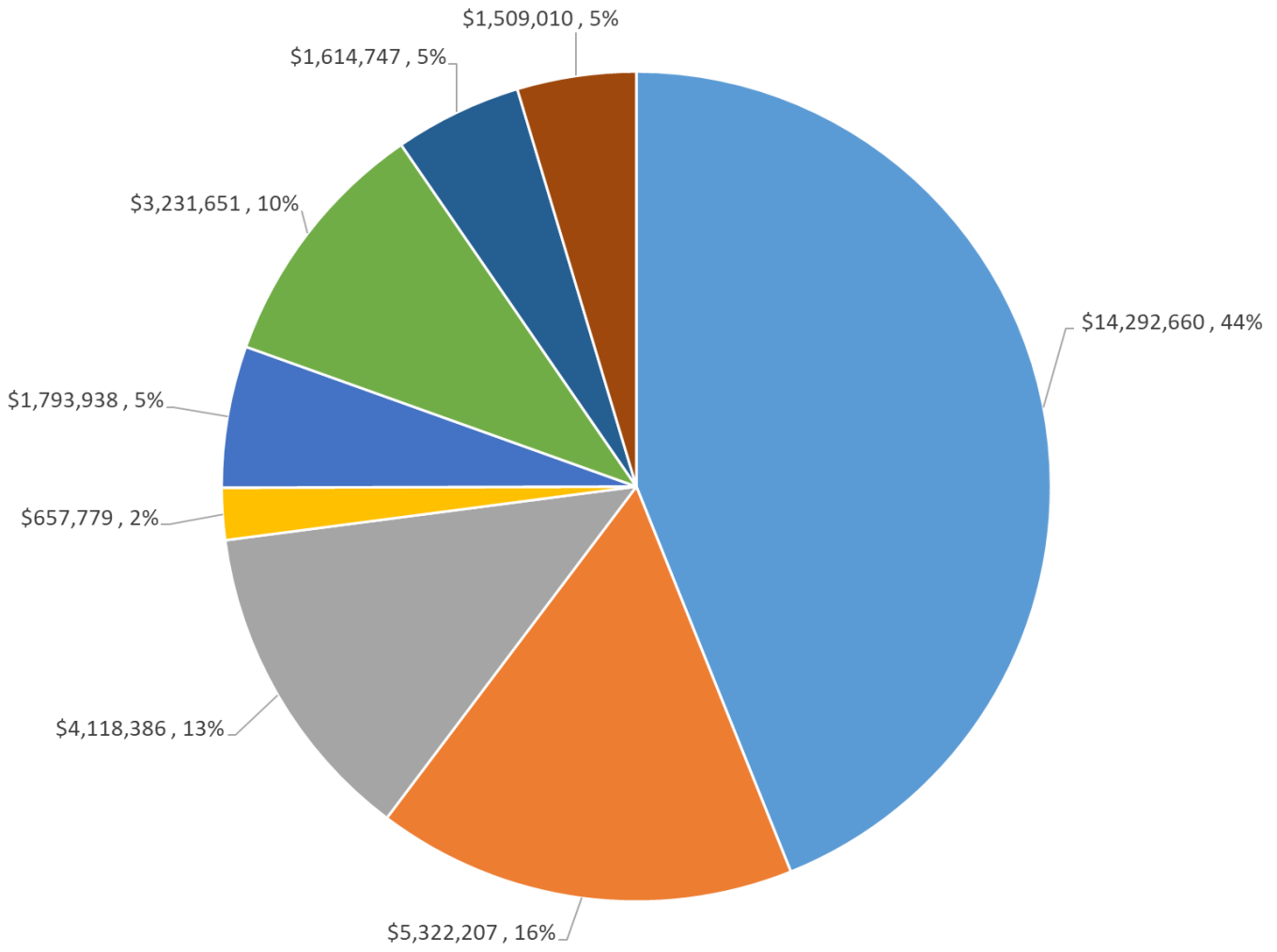
Pay Match for WCSO Employees Related to ARPA Funding (\$1,614,747)

5% of the Public Safety Millage has been allocated to pay for staff that worked during COVID. Part of the pay was matched by American Rescue Plan funding.

Other (\$1,508,113)

5% of the Public Safety Millage has been allocated to programming and staffing for Diversity, Equity, and Inclusion, support of programming at community partners such as the Washtenaw Intermediate School District and Safehouse, as well as other items.

Public Safety Millage Investment from 2019 to 2023-\$32,540,377



- Police Services Grants to Contract Partners for Police Services
- Corrections Mental Health Services / Diversion Services
- Dispatch Investment
- Jail Investment
- Technology Investment
- Unspent Millage Transferred Out for Future Expenditure Needs
- Pay Match for WCSO employees related to ARPA funding
- Other



CO-CREATING COMMUNITY WELLNESS AND SAFETY,
PROVIDING EXEMPLARY SERVICE, BUILDING STRONG
AND SUSTAINABLE COMMUNITIES.

Clerk's Report – April 15, 2024

I. Election/Voter Registration Administration

- a. On-going QVF and voter registration file maintenance.
- b. **Feb Presidential Primary Election**
 - i. County billed us \$1306.68 for costs associated with the Early Voting (EV) Site admin, most of which (\$1065.40) was for postcard printing & mailing to our voters.
 - ii. Submitted request for \$14,605.23 reimbursement from MDOS; included the \$1065.40 for the EV site mailing in our request, but not clear that it will be approved.
- c. **Filing to run for office** – deadline to file to run for twp offices is Tues. April 23 at 4 pm to appear on August 6 Primary ballot. Must file an Affidavit of Identity and/or nominating petitions/pay fee. County has [good info here](#). (Note: to run for twp offices without party affiliation deadline to file is Thurs, July 18 at 4 pm.)
 - i. Accepted two filings – Treasurer and Clerk; entered petitions into QVF.
 - ii. Answered questions via email and phone calls from potential candidates regarding process and etc.
- d. **Preparing mailing** to remaining voters on the “Permanent Absent Voter (AV) Application List” to alert them to the change to “Permanent AV Ballot List”.
- e. Writing manual for AVCB to use EPB.
- f. Training elections assistant Heather to cover for Clerk & Deputy Clerk vacations.

II. Records management/Open meetings

- a. Document management - [public portal of records](#). Continue to assist Twp staff and officials in locating records.
- b. Records, posting and publishing:
 - i. Resolutions from last Board meeting completed and filed.
 - ii. Postings for regularly scheduled meetings completed.
 - iii. Meeting minutes drafts converted to approved docs, posted and filed for Board and PC and FOSPB to Minutes Archive, township website and Laserfiche.
 - iv. Prepared and posted digital packets Board meeting.
 - v. Posted meeting notice, and drafted minutes for Special Meeting closed and open sessions.
- c. Website updates
 - i. Routine updates to Assessing, Building Department – several new forms, [MMM Vella Pit](#) news, notice of the EPA comment period for the addition of the Gelman dioxane plume to the Superfund priorities list.
 - ii. New items: created new “[Roads](#)” section of the website under “Residents” menu. Created archive of e-newsletters under “Township Newsletters”.

III. Zoning Board of Appeals – did not meet.

IV. Other Projects/Responsibilities/Stuff

- a. Wrote and sent April Public Notices e-newsletter.

- b. Checked the Blueberry-Danbury-Englave PA 188 petition for owner of record signatures.
- c. Attended WCRC resurfacing 2024 meeting. Twp projects will be done this spring: Hogback from Washtenaw to Clark and Dixboro Rd M-14 to Plymouth.
- d. Met with auditors to review audit findings.
- e. Reviewed other communities use video conferencing/Zoom.
- f. Assisted with processing of annexations.
- g. Will be traveling overseas from April 26 – May 8.

ANN ARBOR CHARTER TOWNSHIP
Planning Commission Workshop Meeting Minutes
Wednesday, March 27, 2024, 7:00pm

I. ROLL CALL

Present: John Allison, Rick Bunch, Lee Gorman, Peter Kotila, Karen Mendelson

Also Present: Diane O’Connell, Sally Elmiger, Jennifer Morris

Absent: Jill Lada, Randy Perry

II. OLD BUSINESS

A. Master Plan Discussion

1. Sally reviewed the citizen input from the March 12 meeting as well as from written input. The summary will be posted on the Master Planning page of the Township website.
 - a) There was general agreement that the input won’t change our draft goals but can help guide the policy discussion.
 - b) We’ll move the Climate Resilience goal to the front and note that it is a consideration for all the other Goals.
 - c) We can always revisit the Goals later in the process as our thinking evolves.
2. We reviewed the maps to be included in the Plan.
 - a) There will be updates for recent annexations, additional protected lands and Green Infrastructure (Map 5).
 - b) Several updates pointed out for the Future Land Use map.
 - c) The category “Public Institution” will be renamed to better reflect the areas it includes.
3. Discussion of how we will review the three “Special Study” areas. Sally suggested an exercise where we use an aerial map and tracing paper we can draw on to look at options.

III. NEW BUSINESS

- A.** The next workshop will be April 24, 7pm.

IV. PUBLIC COMMENT

- A.** There were no public comments.

V. ADJOURNMENT

Meeting adjourned at 8:55pm.



Ann Arbor Charter Township

**UTILITIES
DEPARTMENT
MONTHLY REPORT**



March , 2023

MAINTENANCE / PROJECTS

1. Water Samples to DEQ
2. Miss Dig Program
3. Sanitary Sewer Manhole Inspection
4. Install Flushing Ports on PRV
5. Weekly Generator Run Test
6. Locate and Fix Stop Boxes
7. Weekly Station Checks
8. Clean and Paint WCC Station
9. Touch up Paint on F550 Box
10. Checked SCADA Alarms
11. Cleaned Stations
12. Cleaned Shop
13. Changed out Meter Remotes
14. Gravel Pit for Soil Erosion
15. Generator Maintenance
16. F150 Oil Change
17. Start Lead and Copper Line Inventory
18. Generator Maintenance
19. Cross Connection Report to EGLE
20. Plow Snow
21. Cleaned Skid Steer
22. Front Brakes on F150
- 23.

MEETINGS – SEMINARS

1. Rick and Eric (MRWA Conference)
2. UM Tank Site
3. UM Ropes Road
4. MMM Site
- 5.
- 6.
- 7.
- 8.
- 9.

PLAN REVIEWS

1. Maple Ridge PWS
2. Slow Farm
3. Father Gabriel Richard High School

TOPICS TO DISCUSS

- 1.
- 2.

ANN ARBOR CHARTER TOWNSHIP
FIRE DEPARTMENT
MARCH 2024 - TOWNSHIP BOARD REPORT





Fire Department Activity Report for March 2024

INCIDENTS:

Structure Fire	3
Vehicle Fire	1
Grass/Brush Fire	1
Smoke Scare	1
Fire Alarm	9
Wires Down	2
Station Coverage	3
EMS	45
MVC w/injuries	7
PDC	15
Extrication/Tech Rescue	3
Canceled before Arriving	7
Good Intent	13
Burning Compliant	1

The department responded to a total of 111 incidents during the period.

During the month of March, the Ann Arbor Township Fire Department provided mutual aid fourteen (14) times and received mutual aid assistance four (4) times.

PAID-ON-CALL (POC) STAFF ACTIVITY:

The department responded to 111 incidents during the month of March, and of those 111 incidents, paid-on-call staff responded to 90 incidents. This represents one or more paid-on-call firefighters responding to 81% of our dispatched incidents.

RECRUITMENT / RETENTION:

The department has received twelve applications for paid-on-call firefighter / EMT positions. All of the applications are in the early stages of review.

TRAINING / EVENTS:

On March 4, and 25, Chief Nicholai attended a Emergency Medical Service – Instructor Coordinator (EMS I/C) refresher program, which is required in order to remain a licensed EMS I/C.

On March 5, Chief Nicholai attended the Washtenaw Area Mutual Aid Association – Fire Chiefs Meeting.

On March 2, 4, 7, 9, 11, 14, 16, 18, 21, 23, 25, and 28, fire department trainees attended the Ann Arbor Township Fire Department Fire Academy. The following topics were presented:

- ❖ Personal Protective Equipment
- ❖ Self-Contained Breathing Apparatus

- ❖ Fire Service Communications
- ❖ Fire Behavior
- ❖ Building Construction
- ❖ Fire Extinguishers
- ❖ Firefighter Tools and Equipment
- ❖ Rope and Knots
- ❖ Forcible Entry

On March 12, fire personnel attended training. This training was a State of Michigan approved EMS continuing education session devoted to allergic reactions, medical emergencies, and medication administration.

On March 19, firefighters who have not yet achieved driver / operator clearances attended training. This training focused on the required knowledge and skill required to become certified driver / operators on the department's utility, squad, and rescue apparatus.

On March 26, fire department members attended refresher training on forcible entry skills.

Respectfully Submitted,

Mark A. Nicholai

Fire Chief



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

April 8th, 2024

To: Diane O'Connell, Ann Arbor Township Supervisor
From: John Cratsenburg, Lieutenant
Through: Keith Flores, Police Services Commander
Re: March 2024 Police Services Monthly Report

Monthly Numbers:

Calls for Service:	274
Traffic Stops:	50
Traffic Crashes:	11
Animal Complaints:	7
Citations:	8

Significant Incident:

No significant incidents of note.

In/Out of Area Time:

Into Area Time: 15
Out of Ann Arbor Township – Collab: 1086



Out of Area Time

For: 03/01/2024 thru 03/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	N ROSEWOOD	DISPATCHED CALLS	240015718	ASSISTED WITH TRANSLATION // SGT ARTS APPROVAL	12:25:00	20	3/1/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	CARVER AVE	BACKUP DISPATCHED CALLS	240015926	BU/ YPT UNITS ON REPORTED FIA SUBJECT WITH KNIFE / APPROVED BY SGT. WILLIAMS	01:45:00	15	3/2/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	MEDFORD DR/WOBURN DR	BACKUP DISPATCHED CALLS	240016235	NEARBY THE AREA ASSISTED WITH CHECKING ON THE VEHICLE // SGT WILLIAMS WAS AWARE	06:50:00	25	3/3/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	N HURON RIVER DR/GREGORY AVE	BACKUP DISPATCHED CALLS	240016428	subject rolling on the ground in the middle of huron river dr	22:22:00	8	3/3/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	E MICHIGAN AVE/S WIARD	DISPATCHED CALLS	240016942	car fire // fully engulfed // stopped traffic W/ S E Michigan Ave // ok by Sgt. Erbes	22:05:00	20	3/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	HOLMES RD	BACKUP DISPATCHED CALLS	240017000	ASSIST YPT UNITS WITH SHOTS FIRED / APPROVED BY SGT. ERBES	05:25:00	65	3/6/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	ECORSE RD/MAPLEWOOD AVE	BACKUP DISPATCHED CALLS	240017424	BU FOR SPANISH TRANSLATION APPROVED BY SGT WILLIAMS	18:55:00	20	3/7/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	HOLMES RD/SPENCER LN	DISPATCHED CALLS	240018239	MOTORIST ASSIST - OBSERVED VEHICLE WITH HAZARDS ON AND BLOCKING EAST BOUND LANE - APPROV SGT ERBES	09:20:00	5	3/11/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	HOLMES RD IN FORD BLVD	BACKUP DISPATCHED CALLS	240018387	SGT HOUK APPROVAL // YPT UNITS WERE TIED UP // WELFARE CHECK - MALE ON THE GROUND NOT MOVING UNKNOWN STATUS	14:55:00	30	3/11/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	CANDLEWOOD LN	DISPATCHED CALLS	240018803	ALL YPT UNITS TIED UP ON TRAFFIC STOP WITH FOUR SUBJECTS WHO FOOT BAILED / APPROVED BY SGT. WILLIAMS / TAKEN AS PRIMARY UNIT	00:45:00	30	3/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	ALLEN AVE	BACKUP DISPATCHED CALLS	240018811	ASSIST 727 WITH AMBULANCE REQUEST / ALL OTHER YPT UNITS TIED UP ON TRAFFIC STOP WITH FOUR SUBJECTS WHO FOOT BAILED / APPROVED BY SGT. WILLIAMS	01:25:00	20	3/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SCIO TOWNSHIP	WDHALLR	BAKER RD/MARSHALL RD	TRAFFIC STOP	240018843	DRIVER USED IMPROPER LANE TO PASS A SCHOOL BUS THAT WAS TURNING- APPROVED BY SGT ARTS	08:10:00	5	3/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	GOLFSIDE RD	BACKUP DISPATCHED CALLS	240019747	SUICIDAL SUBJECT WITH RAZOR // I WAS CLOSEST BACK UP AND ASSISTED WITH SGT HOUK'S APPROVAL	15:05:00	30	3/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSHANKLANDC	HAYES ST/TYLER RD	DISPATCHED CALLS	240020041	PER 623 SGT BYNUM NO ONE AVAILABLE CHECKING ON FIGHT	19:50:00	10	3/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPE	S HURON RIVER DR	BACKUP DISPATCHED CALLS	240020039	CLOSEST UNIT TO A POSSIBLE FLIPPED KAYAK; LOCATED PADDLE BOARD ALONG SHORE LINE WITH NO ONE NEAR IT, PER SGT BYNUM	20:00:00	30	3/17/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	E TERRACE LN	BACKUP DISPATCHED CALLS	240020301	ASSIST WITH SPANISH TRANSLATION FOR HOME INVASION CASE APPROVED BY SGT. WALLACE	18:50:00	25	3/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	SPINNAKER WAY	BACKUP DISPATCHED CALLS	240021353	NEEDED ASSISTANCE WITH TRANSLATION // SGT HOGAN APPROVAL	17:10:00	15	3/22/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	MCGREGOR RD	BACKUP DISPATCHED CALLS	240022238	BU Welfare Check S1 Possibly armed Sgt. Hogan Approval	12:05:00	25	3/26/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	BYNAN DR	DISPATCHED CALLS	240022417	ALL YPT UNITS TIED UP ON HOMICIDE IN YPSI CITY / APPROVED BY SGT. WILLIAMS / HANDLED AS PRIMARY UNIT	23:25:00	5	3/26/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	HOLMES RD	DISPATCHED CALLS	240022422	ALL YPT UNITS TIED UP ON HOMICIDE IN YPSI CITY / APPROVED BY SGT. WILLIAMS / HANDLED AS PRIMARY UNIT	00:01:00	14	3/27/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDNEDDOK	HOGBACK RD	DISPATCHED CALLS	240022570	TRANSPORT FROM DB TO WCSD JAIL, FOC WARRANT OUT OF OAKLAND COUNTY, REQUESTED TRANSPORT BY DET. MORRISON.	16:05:00	61	3/27/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPE	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	240022918	CLOSEST UNIT TO B&E IN PROGRESS; DETAINED SUBJECT CLIMBING OUT OF WINDOW AS WE ARRIVED; APPEARED TO BE MISUNDERSTANDING; PER SGT PENNINGTON	23:05:00	15	3/28/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	FALL RIVER RD	BACKUP DISPATCHED CALLS	240023197	VEH FIRE / ARSON APPROVAL TO ASSIST PER SGT. WILLIAMS	21:51:00	29	3/29/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPE	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240023253	NO YPT UNITS AVAILABLE AFTER SUSPECT VEHICLE INVOLVED IN FIGHT WAS FOUND; ASSISTED WITH DETAINING OCCUPANTS; PER SGT WILLIAMS	02:45:00	35	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240023253	Assist YPT with fight 24-23253 - approv sgt Williams	02:50:00	40	3/30/2024



Out of Area Time

For: 03/01/2024 thru 03/31/2024



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	WASHTENAW AVE/GOLFSIDE RD	BACKUP DISPATCHED CALLS	240023304	BU CSC SUSPECT TURNED RAO SGT. HOUK APPROVAL	10:40:00	20	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	GROVE RD/GEORGINA DR	BACK-UP TRAFFIC STOP	240023319	YPSI TWP HAD A VEHICLE CRASH OUT OCCUPIED X4 THEY TOOK OFF RUNNING // SGT HOUK APPROVAL TO ASSIST IN LOCATING SUBJECTS	12:25:00	120	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	GROVE RD/GEORGINA DR	BACK-UP TRAFFIC STOP	240023319	BU YPT ARMED FLEEING SUSPECTS SGT. HOUK APPROVAL	12:30:00	75	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	240023349	ASSISTED WITH TRANSLATION // SGT HOUK APPROVAL	15:00:00	20	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	WASHTENAW AVE/GOLFSIDE RD	BACK-UP TRAFFIC STOP	240023380	CLOSEST BACK TO DEPUTY CAMP // ASSISTED UNTIL YPT DEPUTY ARRIVED // SGT HOUK	17:10:00	20	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDCK	LAUREL AVE	DISPATCHED CALLS	240023387	SHOOTING IN YPSI TWP / APPROVAL TO ASSIST PER SGT. HOUK. I WAS NEAR BY WHEN THE CALL CAME IN AND FIRST ON SCENE.	17:26:00	20	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	LAUREL AVE	BACKUP DISPATCHED CALLS	240023387	SHOTS FIRED WITH ONE PERSON INJURED // ASSISTED WITH SCENE // SGT HOUK	17:30:00	30	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	FALL RIVER RD	BACKUP DISPATCHED CALLS	240023410	CLOSEST BACK UP // ASSISTED UNTIL DEPUTIES WERE SECURE // SGT HOUK	19:15:00	5	3/30/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	RUE DEAUVILLE BLVD	BACKUP DISPATCHED CALLS	240023511	CLOSEST UNIT TO A MALE POSSIBLY TRYING BURN A VEHICLE. CALMED SUBJECT DOWN AND STOODBY WHILE GLASS WAS CLEANED UP. PER SGT WILLIAMS	03:30:00	15	3/31/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDTRIPPB	HOGBACK RD	DISPATCHED CALLS	240023649	CHILD EXCHANGE	19:40:00	30	3/31/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCAMPAGIORNIM	S HAMILTON ST/CATHERINE ST	DISPATCHED CALLS	240023653	ASSIST OIC WITH FLEEING UDAA DUE TO OFC SAFETY. SGT WILLIAMS	20:01:00	84	3/31/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWARD8	S HAMILTON ST/CATHERINE ST	BACKUP DISPATCHED CALLS	240023653	RECOVERED UDAA PURSUIT PER SGT. WILLIAMS	20:10:00	20	3/31/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240023706	CLOSEST UNIT TO A WOMAN WITH A KNIFE BREAKING INTO A HOUSE. KEPT PARTIES SEPARATED. PER SGT WILLIAMS	01:40:00	10	4/1/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCAMPAGIORNIM	E MICHIGAN AVE	DISPATCHED CALLS	240023706	ASSIST TWP UNITS WITH BSE / AWM. SGT WILLIAMS	01:41:00	20	4/1/2024
							Sum:	1,086	



Into Area Time Ann Arbor TWP

For: 03/01/2024 thru 03/31/2024



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
SALEM TWP	ANN ARBOR TWP	WDMIZERK	PONTIAC TRLWARREN RD	BACKUP DISPATCHED CALLS	240017098	DISP- ASSIST OIC W/ CLOSING ROAD DUE TO LIVE WIRES DOWN - OK PER SGT HOUK	14:50:00	15	3/6/2024
YPSILANTI TWP	ANN ARBOR TWP	WDRAABT	E HURON RIVER DR	BACKUP DISPATCHED CALLS	240023558	ASSIST ANT/SUT WITH BOL FOR WANTED SUBJ. GOOD PER SGT HOUK	11:30:00	0	3/31/2024
Sum:								15	



ANN ARBOR TOWNSHIP MONTHLY POLICE SERVICES DATA

March 2024

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2024	Month 2023	% Change	YTD 2024	YTD 2023	% Change
Traffic Stops	50	39	28%	146	185	-21%
Citations	8	3	167%	20	30	-33%
Drunk Driving (OWI)	0	0	-	0	0	-
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	274	368	-26%	1080	996	8%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	181	293	-38%	813	709	15%
Robberies	0	0	-	0	0	-
Assaultive Crimes	1	1	0%	1	1	0%
Home Invasions	2	0	+	3	0	+
Breaking and Entering's	0	0	-	1	0	+
Larcenies	4	4	0%	6	5	20%
Vehicle Thefts	0	1	-	0	2	-
Traffic Crashes	11	18	-39%	35	38	-8%
Medical Assists	7	3	133%	20	6	233%
Animal Complaints <i>(ACO Response)</i>	7	0	+	16	2	700%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time - A2	15	361				
Out of Area Time - Collab	1086	2793				
Investigative Ops (DB)	960	960				
Secondary Road Patrol	165	655				
County Wide	0	2				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		



ANN ARBOR TOWNSHIP MONTHLY POLICE SERVICES DATA
March 2024

JERRY L. CLAYTON
SHERIFF

March - Collab					
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BUILDING REPORT

March

Mar-24

			Year Total	
Permit Record Type Totals	Records	Revenue	Records	Revenue
Building	32	10220	51	\$22,015.00
Electrical	15	3277	50	\$9,977.95
Mechanical	15	2516.5	51	\$7,961.50
Plumbing	7	1071	11	\$1,556.00
Fence			1	\$60.00
Sign			0	\$0.00
Special Events			0	\$0.00
Total	69	17084.5	164	\$41,570.45

Building				
Ann Arbor Township	30	9753	45	\$18,988.00
Barton Hills	2	467	6	\$3,027.00

Electrical				
Ann Arbor Township	13	2722	44	\$8,495.95
Barton Hills	2	555	6	\$1,482.00

Mechanical				
Ann Arbor Township	14	2356.5	44	\$6,821.50
Barton Hills	1	160	7	\$1,140.00

Plumbing				
Ann Arbor Township	7	1071	10	\$1,406.00
Barton Hills	0	0.00	1	\$150.00

Fence				
Ann Arbor Township	0	0.00	1	\$60.00
Barton Hills	0	0.00	0	\$0.00

Sign				
Ann Arbor Township	0	0.00	0	\$0.00
Barton Hills	0	0.00	0	\$0.00

Special Events				
Ann Arbor Township	0	0.00	0	\$0.00
Barton Hills	0	0.00	0	\$0.00
Total	69	17084.5	164	\$41,570.45