

ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA

Monday, February 17, 2025, at 7:30 PM
Township Office, 3792 Pontiac Trail, Ann Arbor MI 48105

To participate via video conference call - [Click here to register](#) or [Visit aatwp.org](http://Visit.aatwp.org)

I. CALL TO ORDER, ESTABLISH QUORUM

II. APPROVAL OF BOARD OF TRUSTEES MINUTES

- 1) January 22, 2025 Regular Board Meeting

III. CITIZEN PARTICIPATION Citizen Participation on Agenda items only. Public Comment regarding non-agenda items is at the end of the meeting.

IV. APPROVE THE AGENDA AND CONSENT AGENDA

- A. Claims Listing: 1-18-25 to 2-12-25 \$870,959.79
- B. Appoint Peter Kotila to serve on the Election Commission.
- C. Approve release for annexation of 1155 Arlington, Ann Arbor, MI 48104, parcel # I -03-34-170-009 for new owner to receive City of Ann Arbor water and sewer service.

V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS

- A. Climate Resilience Committee
 - 1) Implementation of Climate Conservation Measures – Robert Tinker; 2030 District; Ben VanGessel, Climate Resilience Committee
 - 2) Electric Vehicle Supply Equipment – Carlene Colvin-Garcia
- B. Closed session to Consider a written attorney-client opinion pursuant to Section 8(1)(h) of the Michigan Open Meetings Act (MCL 15.268(1)(d)).
- C. Conflict of Interest
 - 1) Ordinance to Amend Chapter 2, Administration Article VI, Boards and Commissions, Division 1 Planning Commission, First Reading.
- D. Ordinance to Amend Code Section 1-7, Penalties, Second Reading
- E. Tree and Woodland Preservation Ordinance Section 74-605

VI. REPORTS, DISCUSSIONS

- A. Supervisor's Report
- B. Clerk's Report

C. Treasurer's Report

D. Planning Commission Report – February 2, 2025

E. Committee Report

- 1) **Farmland Open Space and Preservation Board Report -**
- 2) **Utility Committee**
- 3) **Climate Resilience Committee – Feb 10, 2025; Feb 14, 2025**
- 4) **Zoning Board of Appeals – March 18, 2025**
- 5) **Public Safety Committee**
- 6) **Farm Policy and Communication – Feb 3, 2025**
- 7) **Roads Committee**

F. Utilities Department Report

G. Public Safety Report

- 1) **Washtenaw County Sheriff's Department**
- 2) **Fire Department – Chief Mark Nicholai**

H. Building Department Report

VII. INFORMATION ONLY ITEMS

VIII. NON-AGENDA ITEMS

IX. PUBLIC COMMENT

X. ADJOURNMENT

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING – WEDNESDAY, JANUARY 22, 2025
TOWNSHIP OFFICES - 3792 PONTIAC TRAIL, ANN ARBOR MI**

I. CALL TO ORDER, ESTABLISH QUORUM

Supervisor O’Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 7:30 pm on January 22, 2025.

Present: Supervisor Diane O’Connell
Treasurer Carlene Colvin-Garcia
Clerk Rena Basch
Trustee John Allison
Trustee Della DiPietro
Trustee Eric Kaldjian
Trustee Peter Kotila

Absent: None

Also Present: Fire Chief Nicholai
Attorney Gabis, Bodman PLC

II. APPROVAL OF BOARD OF TRUSTEES MINUTES

A. Special Meeting January 20, 2025 – Open Session Minutes

MOTION by Basch, support by Colvin-Garcia, to approve the minutes of the January 20, 2025 Open Session Special Meeting

Motion passed unanimously by voice vote.

B. Special Meeting November 18, 2024 – Closed Session Minutes

MOTION by Allison, support by DiPietro, to approve the January 20, 2025 Special Meeting Closed Session minutes

Motion passed unanimously by voice vote.

III. CITIZEN PARTICIPATION - None

IV. APPROVE THE AGENDA AND CONSENT AGENDA

MOTION by DiPietro, support by Allison, to approve the Agenda and Consent Agenda

Motion passed unanimously by voice vote.

Consent Agenda:

- Claims Listing: 12-11-24 to 1-17-25 for \$10,760,076.21
- Appoint Peter Kotila to serve on the Farmland and Open Space Preservation Board
- Appoint Eric Kaldjian to serve on the Climate Resilience Committee

V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS

A. Poverty Exemption Policy and Guidelines – Assessors Doug Shaw and Tracy Haley

The Board reviewed the Poverty Exemption Policy, which must be adopted annually per state regulations. Assessors Doug Shaw and Tracy Haley were available to answer questions.

Assessor Haley provided a comparison of poverty exemption appeals from the last two years:

- 2023: Eight petitions, six approved.
- 2024: Seven petitions, five approved.
- Current guidelines allow a 90% reduction in taxable value for qualifying applicants at 150% above federal poverty guidelines.

Board Discussion:

- The majority of other jurisdictions use a 50% reduction.
- If the Board wishes to alter the 90% taxable value reduction, a new resolution is required.
- No concerns were reported by the Board of Review members regarding the current exemption guidelines.

MOTION by Basch, support by Kotila, to adopt the Resolution on Poverty Exemption Policy and Guidelines dated January 22, 2025

Motion passed unanimously by voice vote.

1) Wayne County Appraisal (WCA) 2025 Contract

The Board reviewed the WCA contract renewal, effective February 1, 2025. The only change from the previous contract is a 5% annual rate increase for three years.

Board Discussion:

- The board inquired about the confidentiality clause (Section 26-2) and measures in place to protect township and resident information.
- Assessor Shaw confirmed that all records belong to the township and are not stored off-site. While inputs are made remotely, no local copies are kept by WCA.

MOTION by DiPietro, support by Colvin-Garcia, to adopt the WCA 2025 Contract starting February 1, 2025 subject to attorney review

Motion passed unanimously by voice vote.

B. Analysis of the Ann Arbor Township Communication Survey – Ann Burke

The Ann Arbor Township Communication Survey Analysis was presented by Consultant Ann Burke, who summarized key findings and provided recommendations to improve communication with township residents.

Key Findings from the Survey:

- Response Rate: 245 residents responded (173 by mail, 72 online), which was considered a high response rate (~10%).
- Demographics of Respondents:
 - 71% have lived in the township for over 10 years.
 - 60% are aged 65+.
- Preferred Communication Methods:
 - Mailed newsletters were the most commonly used and appreciated method.
 - Email newsletters were also highly preferred (82% approval).
 - Print communication remains important (50% still value it).
- Social Media Use:
 - 53% do not use social media or prefer not to.
 - Of those who do, Facebook was the most used platform (34%).
- Frequency Preferences:
 - 52% prefer monthly updates.
 - 30% prefer quarterly updates.
 - Some respondents want “as-needed” updates, especially for public safety and emergencies.
- Content Preferences:
 - Residents want updates on township news, infrastructure, emergency alerts, and public meetings.
 - Environmental and development issues (e.g., water quality, the Gellman Plume) were frequently mentioned.

Recommendations from the Analysis:

- Enhancing Primary Communication Channels:
 - Maintain the printed newsletter due to its popularity.
 - Include more details about infrastructure and environmental issues.
- Improving Digital Communication:
 - Establish a regular schedule for email updates.
 - Improve email sign-ups (currently hidden on the website).
 - Consider better integration with Civic Plus, which offers government-specific communication tools.
- Increasing Community Engagement:
 - Use multiple methods (newsletters, emails, website updates, in-person engagement).
 - Develop a bulletin board or display table in the township office for updates.
 - Consider an emergency text alert system.
- Website Improvements:
 - Ensure information is easy to find and understand.
 - Streamline content to reduce clutter.
 - Consider restructuring the website to make community news more prominent.

- Internal Communication and Process Improvements:
 - Clarify responsibilities for updating critical information (e.g., mine water quality updates).
 - Improve coordination among committees to share updates efficiently.

Next Steps:

- The township will continue working with Ann Burke to implement recommendations.
- A strategic approach to communication will be developed, with possible staff/volunteer assignments.
- The website will undergo updates to improve accessibility and clarity.

C. Conflict of Interest

Key Discussion Points:

- The original policy required officials to submit a conflict-of-interest disclosure form annually. The board decided to remove this requirement, instead requiring disclosure when a new official is appointed.
- Board members discussed whether advocating for personal interests outside of meetings constituted undue influence.
- The language was revised to state: *"Such person shall not attempt to exert undue influence with respect to the matter, either at or outside the meeting."*
- The term "Chair" or "Chair's designee" was replaced with "Supervisor", ensuring that all disclosures are directed to the Township Supervisor.
- The phrase "competing with Ann Arbor Township" was revised for clarity. It now states: *"A responsible person or family member applying to render services or for the award of any other contract or transaction with Ann Arbor Charter Township."*
- The policy was updated to explicitly include consultants, agents, and individuals applying for township contracts under conflict-of-interest provisions.
- References to Zoom video conferencing and electronic availability were removed, as they were considered unnecessary.

MOTION by Basch, support by Kaldjian, to approve the Resolution to Adopt Policy for Conflict of Interest with the following changes:

- **Removed from Paragraph 1:** *"and available electronically via Zoom video conference, which is open and made available to the public via a registration link and dial-in number located on the Township website."*
- **Revised B1 (Second Page) to read:** *"A responsible person or family member applying to render services or for the award of any other contract or transaction with Ann Arbor Charter Township."*
- **Revised B2 (Item 2) to read:** *"A responsible person or family member having a real or apparent material financial interest or other interest or tangible personal benefit in or serving as a director, officer, employee, soon-to-be-employee, agent, partner, associate, trustee, personal representative, receiver, guardian, custodian, conservator, or other legal representative of or consultant to an entity or individual applying to render services or for the award of any other contract or transaction with Ann Arbor Charter Township."*
- **Revised C1 to reads** *"Does or is seeking business with Ann Arbor Charter Township."*
- **Stricken from C1:** *"or is a competitor of."*

- Revised C (Page 3) to read: *"A person who has a conflict of interest shall not participate in the board's or committee's discussion of the matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert undue influence with respect to the matter."*
- Revised D to read: *"Responsible persons who are not members shall disclose to the supervisor."*
- Stricken from D: *"chair or the chair's designee."*
- Page 4 revised to read: *"Shall disclose the circumstances to the supervisor."*
- Stricken from Page 4: *"chair or chair's designee."*

Motion passed unanimously by voice vote.

After approving the Resolution to Adopt Policy for Conflict of Interest, the board identified a need for clarification regarding the requirement for responsible persons to acknowledge the policy in writing. The board clarified that all responsible persons, both current and future, must acknowledge the conflict-of-interest policy in writing. The board discussed logistics for acknowledgment, agreeing that digital signatures, email confirmations, or a sign-off sheet would be sufficient. The board also confirmed that all township committees and employees defined as responsible persons must comply, ensuring consistency across the policy.

MOTION by Allison, support by DiPietro to strike the word "new" in the recently proposed resolution on conflict of interest

Motion passed unanimously by voice vote.

I. ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION ARTICLE VI, BOARDS AND COMMISSIONS DIVISION 1, PLANNING COMMISSION

The board discussed whether Planning Commission members should disclose potential conflicts of interest or only declare definite conflicts requiring recusal. A key point of discussion was whether owning a neighboring property should automatically be considered a conflict, with some arguing that proximity alone does not create bias, while others felt it could impact decision-making. The board also noted inconsistencies between the proposed ordinance and the recently adopted conflict-of-interest policy, emphasizing the need for alignment across township boards. As a result, the board decided to send an unedited version of the ordinance to the Planning Commission for feedback before proceeding.

MOTION by Colvin-Garcia, support by Allison to table the Ordinance to Amend Chapter 2, Administration Article VI, Boards and Commissions Division 1, Planning Commission.

Motion passed unanimously by voice vote.

Trustee DiPietro left the meeting at 10:00pm.

II. ORDINANCE TO AMEND CODE SECTION 1-7, PENALTIES, FIRST READING

The board reviewed amendments to Code Section 1-7, Penalties, which maintain the status quo while adjusting penalty amounts. To improve clarity, the language was revised to state that violations are municipal infractions unless designated as misdemeanors or prohibited by law. The board also confirmed

the existence of the Municipal Ordinance Violations Bureau, which allows fines to be paid directly rather than through district court. Additionally, the \$10 early payment fee was removed, leaving only a \$20 late fee for payments made more than 10 days after issuance. With these modifications, the board approved the ordinance on first reading, with a final version to be presented at the next meeting.

MOTION by Allison, support by Kaldjian to approve the Ordinance to Amend Code Section 1-7, Penalties, First Reading

Before voting, the board discussed clarifying how fines are determined and applied. There was concern about whether additional language was needed to justify fine amounts in case of litigation. It was clarified that judges, not the township, determine fines for municipal civil infractions, and township enforcement officers can advocate for appropriate penalties in court. The board also confirmed that violation notices and citations follow a structured fine schedule, with escalating penalties for repeat offenses. Lastly, an asterisk in the ordinance referencing fine determination was confirmed as unchanged, though a separate ordinance addressing conditional use permit violations still requires Planning Commission review. No further discussion was raised, and the board proceeded with the vote.

Motion passed unanimously by voice vote.

III. TREE AND WOODLAND PRESERVATION ORDINANCE SECTION 74-605

MOTION by Basch, support by Allison, to table the Ordinance to Amend to Chapter 74, Zoning, Article V, Supplementary District Regulations, Section 74-605 "Tree and Woodland Resource Preservation"

Motion passed unanimously by voice vote.

VI. REPORTS, DISCUSSIONS

A. Supervisor's Report – O'Connell

Discussion of updates and action items from Supervisor's Report:

I attended the Michigan Township Association (MTA) New Officer Training for Supervisors. The session contained much relevant information:

Michigan Department of Transportation (MDOT) Pass-Through Grant:

- \$500,000 from State Representative Jennifer Conlin's office will fund the audit.

Dixboro Trail Gap & Eastern Massasauga Rattlesnake Conservation:

- Michigan Department of Natural Resources and U.S. Fish & Wildlife Service have raised habitat conservation concerns.
- Ongoing discussions with University of Michigan Matthaei Botanical Gardens and state agencies to define conservation responsibilities.

Washtenaw County Sheriff's Department (WCSD) Updates:

- New policy may double deputies per vehicle, potentially reducing overall patrol coverage.
- Board members should closely review upcoming WCSD reports to track potential impacts. The Sheriff will be invited to a Township Board meeting.

Ann Arbor Research Park (Tech Park) Roundtable – February 10th at KLA:

- Hosted by the township, with Ann Arbor SPARK (SPARK) facilitating discussions.

- Topics include transportation, energy reliability, and sidewalks.
- Tetra Tech Well Monitoring Approval:

- Approval requested for up to \$15,000 for continued monitoring,

Tuition Grant Application:

- The township's tuition grant application was denied due to lack of accreditation for the submitted training programs.
- The township will reapply with eligible programs in the future.

MOTION by Colvin-Garcia, support by Allsion to authorize the Supervisor to spend up to \$15,000 to Tetra Tech for continued well monitoring

Motion passed unanimously by voice vote.

B. Clerk's Report – Basch

Discussion of updates and action items from Clerk's Report:

- The clerk's department needs a new election commission member. Trustee Kotila volunteered. The motion to appoint Kotila will be placed on the consent agenda for the next meeting.
- The contract with Solid Rock Church as a polling location has expired. Discussion on moving the polling location or renewing the contract. In-person voting numbers have decreased due to increased absentee and early voting, diminishing the need for a large polling space.
- The county ran early voting for 24 jurisdictions, covering worker costs and billing local governments. The township received a bill for \$2,300, significantly lower than the estimated \$6,000-\$10,000 if done independently.
- Approval of closed session minutes was previously done within closed sessions, but a legal review suggests motions cannot be made in closed sessions. Proposed new procedure: Review minutes in closed session, then formally approve them in open session.

MOTION by Basch, support by Kaldjian to approve the minutes of the December 16, 2024 regular meeting as follows:

- Page 3: Correct spelling of "Pitney Bowes"; clarify motion wording from "move from closed session to enter into closed session" to "move from open session to enter into closed session"; remove "on parcel" in the sentence regarding a conservation easement.
- Page 11: Correct "waste management" mentioned twice; adjust funding description for Dixboro Trail Gap—remove the incorrect large dollar amount and simply state "funding sources include ARPA funds."
- Page 13: Remove the third bullet point under "Farmland Policy Group"; correct the voting record: "motion passed 6-0 with one abstention" should be "motion passed 7-0."
- Page 14: Correct spelling errors: "Dhu Varren" should be revised; change "Grames" to "Geddes."
- Page 14 (Blueberry Lane Concerns): change responsibility for follow-up action: "Supervisor will contact Washtenaw County Road Commission" instead of "Treasurer."
- Page 14 (Farmland Board Report): change "conducted a closed session" to "recommended approval of a PVR purchase agreement for application 2023-4."
- Page 15: Under Energy Audit Review, remove "pending audits for station two and water tanks," as water tanks will not be audited; change "District 2030" to "2030 District" under Collaborative Efforts.

Motion passed unanimously by voice vote.

C. Treasurer's Report – Colvin-Garcia

Discussion of updates and action items from Clerk's Report:

- A report of ending balances as of December 31, 2024, detailing all township accounts and descriptions of their holdings was provided.
- The Bloch property purchase announcement is now live on the township website under the announcements section.
- The Washtenaw Regional Resource Management Authority (WRRMA) Request for Proposal (RFP) and collaborative contracting process will not move forward due to the withdrawal of two key participants. WRRMA will meet on January 27 to discuss its future direction.

WRRMA Recycling Audit:

- A recycling audit was conducted for seven of the eight WRRMA participants. The study examined targeted recyclables vs. contaminants in the recycling stream.
- Top contaminant: non-recyclable paper, including: wax paper, soiled paper, wet paper, and shredded paper. Shredded paper is recyclable but must be delivered separately to the Ann Arbor Material Recovery Facility and not included in curbside bins.
- Non-recyclable plastic was another top contaminant, including five-gallon plastic buckets, which are too large for processing machines.
- The contamination rates among municipalities ranged from 14% to 28%, with a target goal of $\leq 10\%$ contamination. Ann Arbor Charter Township contamination rate was 18%. This means 82% of recycling material was properly sorted and recycled.
- The township website includes recycling guidelines under: Residents → Rubbish → How Do I Dispose Of?

D. Planning Commission Report December 2, 2024 – Allison

- Toyota Site: Approved a minor amendment for the guard house.
- 4300 Whitehall Drive: Approved a one-year extension for the final site plan of the office complex.
- Election of officers: Chair: Rick Bunch, Vice Chair: Jill Lada, Secretary: Lee Gorman (remains in position)
- Woodland Ordinance: Advanced discussions toward implementation.
- Master Plan: Began discussions on master plan implementation strategies.

E. Committee Reports

1. Farmland Open Space and Preservation Board Report – November 25, 2024

Peter Kotila has taken over leadership of the Farmland Board, succeeding John Allison, who served for over 20 years. Allison expressed gratitude for his time on the committee, calling Farmland Preservation the achievement he is most proud of in his service to Ann Arbor Township. The board thanked Kotila for stepping up and Allison for his decades of dedication.

2. Utility Committee

The committee met on January 20th to discuss ongoing matters with the City of Ann Arbor and held a follow-up meeting with the city on January 21st. A few outstanding issues remain, but efforts are ongoing to resolve them and meet the required deadline.

3. Climate Resilience Committee

- Fire Station 2 energy audit has been completed and is available for review.
- Electric vehicle charging station: The township has selected a charger model and is awaiting one final installation quote before proceeding.
- Community Energy Grant: \$100,000 grant awarded; current balance: \$79,479 after pending reimbursements.
- Lighting upgrades: All township buildings (including Fire Station 1 & 2) have switched to LED lighting, reducing energy consumption.
- The Climate Committee will review and prioritize recommendations from the energy audits of Fire Station 2 and other buildings. Recommendations will be presented to the Board of Trustees.

4. Zoning Board of Appeals – Did not meet

5. Public Safety Committee

The Public Safety Committee met to discuss fire department needs, including a recommendation to review two fire engines. Further details on this discussion and related matters are provided in the Fire Department's report.

6. Roads Committee - Did not meet

A. Utilities Department Report - Included in the meeting packet

B. Public Safety Report

1) Washtenaw County Sheriff's Department

The Sheriff's Department has undergone major personnel changes, including a new commander (Gordon Lowe) and an entirely new team of assigned deputies. Concerns were raised about service allocation, as deputies are primarily stationed near Superior and Ypsilanti, limiting patrols in Ann Arbor Township.

A recent break-in on Hogback Road saw five deputies and a K-9 unit deployed, concentrating township hours into a single call rather than spreading coverage. Additionally, a proposed policy change may make patrolling optional, further reducing visibility in key areas like Warren and Earhart.

The Public Safety Committee will review these concerns, including potential adjustments to the township's law enforcement contract or alternative policing options.

2) Fire Department – Chief Mark Nicholai

The Fire Department revisited its engine purchase plan after initial vendor quotes exceeded the expected cost. A second bidding process resulted in a lower-priced option, saving approximately \$90,000; however, the delivery time was over four years, which was not feasible given the current fleet's condition.

After discussions with the Public Safety Committee, the department recommended purchasing two fire engines from R&R Fire Apparatus, aligning with the Capital Improvement Plan (CIP) for 2025. The total cost is not to exceed \$2,743,014. The Treasurer and legal counsel are reviewing prepayment options to maximize savings while mitigating financial risk.

The new fire engines will have a delivery time of 24-27 months, replacing 2011 models that are nearing the end of their 15-year life expectancy. Once the new engines arrive, the old units will be sold, with an estimated resale value of \$50,000 per truck, depending on condition.

Additionally, Engine 1 requires an in-frame motor overhaul, similar to the repair completed for Engine 2 a year and a half ago. Two bids were obtained, with R&R Truck Repair providing the most cost-effective option at \$25,674.86. The department requests authorization for \$26,000 to cover the repair.

The repair is expected to take approximately six weeks, though it could extend if additional issues arise once the engine is opened. The previous engine repair encountered unforeseen problems with the turbo and actuator, which required additional fixes.

To mitigate the impact of being down one engine, the department will rotate the tanker and ladder truck to maintain operations. Additionally, mutual aid agreements with neighboring departments ensure that support is available if needed. Other departments will be notified once the truck is out of service.

MOTION by Allison, support by Colvin-Garcia to approve the contract, with approval of the Township Attorney, to purchase two fire engines for a total cost not to exceed \$2,743,014.

Motion passed unanimously by voice vote.

MOTION by Colvin-Garcia, support by Kotila to authorize up to \$26,000 for the repair of Engine 1

Motion passed unanimously by voice vote.

C. Building Department Report - No report

VII. INFORMATION ONLY ITEMS - None.

VIII. NON-AGENDA ITEMS - None

IX. PUBLIC COMMENT - None.

X. ADJOURNMENT

MOTION by Allison, support by Basch, to adjourn the meeting.

Motion passed unanimously by voice vote.

The meeting was adjourned at 11:09.

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND						
Dept 000 OTHER REVENUE ACCOUNT						
101-000-004.000		CASH DRAWER/PETTY CASH	PETTY CASH	FUNDS TO BE ADDED TO THE CASH	3.60	38278
101-000-202.002		HEALTH INSURANCE	BLUE CARE NETWORK	HEALTH INSURANCE	8,029.23	2089700987
101-000-202.003		HEALTH INSURANCE	BLUE CROSS & BLUE	HEALTH INSURANCE CURRENT CHARGES	16,078.95	2089700988
101-000-202.003		HEALTH INSURANCE	BLUE CROSS & BLUE	HEALTH INSURANCE	16,078.95	2089700989
101-000-202.005		Life & Disability	HARTFORD LIFE &	Life & Disability Insurance	2,493.35	2089700991
101-000-202.006		DELTA INSURANCE	DELTA DENTAL PLAN OF	DELTA INSURANCE	1,455.17	2089700990
101-000-232.000		EMPLOYEE REIMBURSEMENT	VERIZON WIRELESS	CELLPHONES	40.01	2089700984
101-000-232.000		EMPLOYEE REIMBURSEMENT	VERIZON WIRELESS	CELLPHONES	40.01	2089700995
Total For Dept 000 OTHER REVENUE ACCOUNT					44,219.27	
Dept 101 BOARD OF TRUSTEES						
101-101-725.000		MEMBERSHIPS - DUES	MAPERS	MEMBERSHIP	66.66	2089700984
101-101-725.000		MEMBERSHIP-DUES	MICHIGAN TOWNSHIPS	NEW OFFICIALS TRAINING ANN ARBOR	244.50	2089700984
101-101-909.000		ADVERTISING/PUBLISHING	DETROIT LEGAL NEWS	NEWSPAPER NOTICE	115.00	38236
101-101-923.000		STORMWATER	WASHTENAW COUNTY TREAS	POLICE SERVICES	291.61	38257
Total For Dept 101 BOARD OF TRUSTEES					717.77	
Dept 171 SUPERVISOR						
101-171-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	178.46	2089700981
101-171-725.000		MEMBERSHIPS - DUES	MAPERS	MEMBERSHIP	66.67	2089700984
Total For Dept 171 SUPERVISOR					245.13	
Dept 215 CLERK						
101-215-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	174.60	2089700981
101-215-725.000		MEMBERSHIPS - DUES	MAPERS	MEMBERSHIP	66.67	2089700984
101-215-725.000		MEMBERSHIP-DUES	MI ASSOC. OF MUNICIPAL	MEMEBERSHIP DEPUTY CLERK	100.00	2089700984
101-215-955.200		CONVENTION & CONFERENCES	MI ASSOC. OF MUNICIPAL	2025 CLERK INSTITUTE	700.00	2089700984
Total For Dept 215 CLERK					1,041.27	
Dept 228 TECHNOLOGY						
101-228-818.000			ADOBE	CLERK'S ADOBE ACCOUNT	203.88	2089700984
101-228-818.000		MICROSOFT 365 APPS	MICROSOFT CORPORATION	MICROSOFT 365 APPS	147.54	2089700984
101-228-818.000		IT SERVICE AND APPS	TAZ NETWORKS INC	IT SERVICE AND APPS	1,367.50	2089700984
101-228-818.000		SERVICE CONTRACTS	TAZ NETWORKS INC	CABLE FOR NEW SERVER	252.95	38284
101-228-818.000		AATWP WEBSITE SUPPORT	JCM MEDIA GROUP LLC	AATWP WEBSITE SUPPORT	300.00	2089700992
Total For Dept 228 TECHNOLOGY					2,271.87	
Dept 253 TREASURER						
101-253-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	257.71	2089700981
101-253-961.000		TRNG & IMPROVEMENT FULL-	MICHIGAN TOWNSHIPS	BREAKING THE CODE	42.00	2089700984
Total For Dept 253 TREASURER					299.71	
Dept 257 ASSESSOR						
101-257-811.000		LEGAL FEES	HALLAHAN & ASSOCIATES	LEGAL SERVICES	3,449.14	38241

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND						
Dept 257 ASSESSOR						
101-257-818.000		SERVICE CONTRACTS	WAYNE COUNTY APPRAISAL	ASSESSING SERVICES	10,317.58	38258
101-257-818.000		SERVICE CONTRACTS	WAYNE COUNTY APPRAISAL	ASSESSING SERVICES OCT	5,033.00	38288
101-257-957.100		GENERAL OPERATING	KENT COMMUNICATIONS	POSTAGE FOR ASSESSMENT CHANGE	1,026.78	38243
101-257-957.100		GENERAL OPERATING	KENT COMMUNICATIONS	POSTAGE FOR PERSONAL PROPERTY	40.37	38244
Total For Dept 257 ASSESSOR					19,866.87	
Dept 261 OPERATIONS						
101-261-727.000		OFFICE SUPPLIES	ENGRAVING CONNECTION	NAME PLATE FOR TRUSTEE	20.00	38238
101-261-727.000		OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	147.41	2089700984
101-261-727.000		OFFICE SUPPLIES	WORKWISE COMPLIANCE	LABOR POSTER	21.80	2089700984
101-261-728.000		PRINTING/BINDING	OBM	PRINTING	214.84	2089700984
101-261-728.000		COPIER LEASE	LEAF	COPIER LEASE	302.50	2089700994
101-261-730.000		POSTAGE & MAILING	PRINT TECH INC.	MAILING POSTCARDS FOR CLIMATE	1,046.48	38249
101-261-818.000		SERVICE CONTRACTS	SHREDCORP	SHREDDING SERVICES	240.00	38282
101-261-851.000		TV AND INTERNET	COMCAST CABLE	TV AND INTERNET	65.00	2089700984
101-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	132.17	2089700984
101-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	132.17	2089700995
101-261-961.002		TRAINING & IMPROVEMENT	MICHIGAN TOWNSHIPS	NEW OFFICIAL TRAINING FOR TRUSTEES	300.00	2089700984
Total For Dept 261 OPERATIONS					2,622.37	
Dept 262 ELECTION						
101-262-957.100		GENERAL OPERATING	WASHTENAW COUNTY TREAS	EARLY VOTING REIMBURSEMENT	2,305.82	38257
101-262-957.100		GENERAL OPERATING	PRINTING SYSTEMS, INC.	MASTER CARDS	31.96	2089700984
Total For Dept 262 ELECTION					2,337.78	
Dept 265 BUILDINGS AND GROUNDS						
101-265-818.000		SERVICE CONTRACTS	BOLTON SEPTIC LLC	SEPTIC CLEANING	640.00	2089700984
101-265-818.000		JANITORIAL SERVICES	JNS FACILITY	JANITORIAL SERVICES DECEMBER	695.00	2089700993
101-265-933.000		REPAIR & MAINTENANCE	CUMMINS INC D/B/A	Station 1 Generator PM Serice /	241.53	38234
Total For Dept 265 BUILDINGS AND GROUNDS					1,576.53	
Dept 266 LEGAL & PROFESSIONAL						
101-266-802.000		Task-200-General-	Stantec Consulting	Task-200-General-Consultation-AAT-	385.00	38253
101-266-804.000		ACCOUNTING SERVICES	THE WOODHILL GROUP LLC	ACCOUNTING SERVICES DECEMBER	5,752.95	38285
101-266-806.000	CLIMATERI	CONSULTANTS - OTHER	ANN BURKE	CONSULTING	1,005.00	38265
101-266-811.000		General	Bodman PLC	General	7,280.00	38227
101-266-811.000		LEGAL FEES	JESSE O'JACK	LEGAL FEES	90.00	38274
101-266-811.010		Litigation- Mid Michigan	Bodman PLC	Litigation- Mid Michigan Material	2,150.00	38227
101-266-811.014		Sun Communities	Bodman PLC	Sun Communities Litigation	18,034.30	38227
101-266-811.014		LITIGATION- SUN	FOSTER, SWIFT, COLLINS	LEGAL FEES	380.00	38239
101-266-811.017		LITIGATION- PAULETTE	FOSTER, SWIFT, COLLINS	LEGAL NEWS	1,260.00	38239
Total For Dept 266 LEGAL & PROFESSIONAL					36,337.25	
Dept 701 PLANNING COMMISSION						

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND						
Dept 701 PLANNING COMMISSION						
101-701-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	127.41	2089700981
101-701-801.000		Plan Consultation	CARLISLE-WORTMAN	Plan Consultation	520.00	38229
101-701-811.000		Planning Commission	Bodman PLC	Planning Commission	840.00	38227
Total For Dept 701 PLANNING COMMISSION					1,487.41	
Total For Fund 101 GENERAL FUND					113,023.23	
Fund 205 PUBLIC SAFETY FUND						
Dept 301 POLICE/SHERIFF						
205-301-815.000		WASHTENAW COUNTY SHERIFF	WASHTENAW COUNTY TREAS	POLICE SERVICES	61,608.32	38257
Total For Dept 301 POLICE/SHERIFF					61,608.32	
Total For Fund 205 PUBLIC SAFETY FUND					61,608.32	
Fund 206 FIRE FUND						
Dept 228 TECHNOLOGY						
206-228-818.000		MICROSOFT 365 APPS	MICROSOFT CORPORATION	MICROSOFT 365 APPS	263.68	2089700984
206-228-818.000		IT SERVICE AND APPS	TAZ NETWORKS INC	IT SERVICE AND APPS	956.50	2089700984
Total For Dept 228 TECHNOLOGY					1,220.18	
Dept 261 OPERATIONS						
206-261-727.000		Paper / Dry Erase Bd	QUILL CORPORATION	Paper / Dry Erase Bd Supplies	185.20	38279
206-261-728.000		Pinter / Copier Toner	AMAZON.COM LLC	Pinter / Copier Toner	41.89	2089700984
206-261-728.000		PRINTING/BINDING	OBM	PRINTING	383.83	2089700984
206-261-728.000		COPIER LEASE	LEAF	COPIER LEASE	302.50	2089700994
206-261-742.000		Batteries AA	CARPENTER BROS.	Batteries AA	31.47	38230
206-261-742.000		Equipment Tags	THE FIRST SIGNS OF	Equipment Tags	405.00	38254
206-261-742.000		Accountability Tags	AMERICAN AWARDS AND	Accountability Tags	207.75	2089700984
206-261-742.000		Tool Marking / Wire Wheel	HOME DEPOT USA INC	Tool Marking / Wire Wheel	935.59	2089700984
206-261-742.000		Cables / Hooks / Antenna	RUGGED SOLUTIONS	Cables / Hooks / Antenna - Setcom	229.15	2089700984
206-261-742.001		O2	AIRGAS USA LLC	O2	90.00	38224
206-261-742.001		EMS Supplies	BOUND TREE MEDICAL,	EMS Supplies	196.71	38267
206-261-798.000		Mapbook Annual Fees	MAPS BY WAGNER, LLC	Mapbook Annual Fees	100.00	38247
206-261-818.000		800 Mhz. User Fees	WASHTENAW COUNTY TREAS	800 Mhz. User Fees	2,450.00	38257
206-261-818.000		TV AND INTERNET	COMCAST CABLE	TV AND INTERNET	303.05	2089700984
206-261-821.000		Dispatch Services	EMERGENT HEALTH	Dispatch Services	2,388.30	38237
206-261-821.000		Dispatch Services	EMERGENT HEALTH	Dispatch Services	2,388.30	38270
206-261-851.000			AT&T		446.47	2089700984
206-261-851.000		TV AND INTERNET	COMCAST CABLE	TV AND INTERNET	176.95	2089700984
206-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	482.34	2089700984
206-261-851.000		Fax Machine Station 2	AT&T	Fax Machine Station 2	215.10	38266
206-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	482.34	2089700995
206-261-933.000		Cascade System - Annual	BREATHING AIR SYSTEMS	Cascade System - Annual PM	971.65	38228
206-261-933.000		EQUIP REPAIR &	CUMMINS INC D/B/A	Station 1 Generator PM Serice /	671.13	38234

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE FUND						
Dept 261 OPERATIONS						
206-261-933.000		Station 1 Fire Exting.	DELAU FIRE & SAFETY	Station 1 Fire Exting. Inspection	109.00	38235
206-261-933.000		Hurst Tool - Repair	MACQUEEN EMERGENCY	Hurst Tool - Repair	85.00	38246
206-261-933.000		AED Trainer Plug in	STRYKER	AED Trainer Plug in Charger	79.20	38283
206-261-955.000		Anitique Fire Engine	LEWIS KEMPF	Anitique Fire Engine Storage Fee	385.00	38245
206-261-955.000		MISCELLANEOUS	AMAZON.COM LLC	FRAUDULENT CHARGES CREDITED	(65.92)	2089700984
206-261-955.000		Bar Code Equipment	ORCA SCAN	Bar Code Equipment Software	40.00	2089700984
206-261-955.000		Station Supplies	SAM'S CLUB/SYNCHRONY	Station Supplies	279.51	2089700984
206-261-976.000		Air Monitors	SAFEWARE INC	Air Monitors	4,283.39	38252
Total For Dept 261 OPERATIONS					19,279.90	
Dept 265 BUILDINGS AND GROUNDS						
206-265-933.000		St. 1 Dimmer Switch /	CARPENTER BROS.	St. 1 Dimmer Switch / Plug	152.49	38230
206-265-933.000		Plymovent System Repair	HASTINGS AIR ENERGY	Plymovent System Repair	442.19	38242
206-265-933.000		REPAIR & MAINTENANCE	MEBULBS - PREMIUM	LED LIGHTS	230.26	2089700982
Total For Dept 265 BUILDINGS AND GROUNDS					824.94	
Dept 266 LEGAL & PROFESSIONAL						
206-266-811.000		Fire Department	Bodman PLC	Fire Department	560.00	38227
Total For Dept 266 LEGAL & PROFESSIONAL					560.00	
Dept 270 PERSONNEL						
206-270-715.000		MEDICAL	BLUE CROSS & BLUE	HEALTH INSURANCE CURRENT	876.76	2089700988
206-270-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	1,297.30	2089700981
206-270-723.000		Bricker/Carter-	OCCUPATIONAL HEALTH	Bricker/Carter- Vaccinations	328.00	38277
206-270-746.000		Umfleet Uniforms	ALLIE BROTHERS, INC	Umfleet Uniforms	2,242.37	38225
206-270-746.000		Polo Shirt - Strode	ALLIE BROTHERS, INC	Polo Shirt - Strode	57.99	38263
206-270-746.001		SF Boots - Hulbert	MACQUEEN EMERGENCY	SF Boots - Hulbert	629.06	38246
206-270-746.001		SF Boots - Kempf	WITMER PUBLIC SAFETY	SF Boots - Kempf	1,569.29	38259
206-270-746.001		SF Gloves (10)	MUNICIPAL EMERGENCY	SF Gloves (10)	1,162.58	38276
206-270-746.001		2 Portable Radio Cases	RADIOTECH INC	2 Portable Radio Cases	186.00	38280
206-270-746.001		Chin Straps (2) /	WITMER PUBLIC SAFETY	Chin Straps (2) / EYESHIELDS (2)	341.94	38289
206-270-961.001		CPR Instructor Materials	AMERICAN HEART	CPR Instructor Materials	191.73	2089700984
Total For Dept 270 PERSONNEL					8,883.02	
Dept 596 TRANSPORTATION						
206-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP OCTOBER	292.58	2089700979
206-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP NOVEMBER	256.12	2089700980
206-596-748.000		Fuel	CORRIGAN OIL COMPANY	Fuel	1,663.36	38232
206-596-748.000		Fuel	CORRIGAN OIL COMPANY	Fuel	567.54	38268
206-596-933.000		Return Ice Melt /	CARPENTER BROS.	Return Ice Melt / Purchase Oil	(7.99)	38230
206-596-933.000		Engine 2 - Replacement	CSI EMERGENCY	Engine 2 - Replacement Coolant	127.84	38233
206-596-933.000		Engine 1 - Multiple	PRIORITY ONE EMERGENCY	Engine 1 - Multiple Light Repairs	3,463.73	38250
206-596-933.000		Squad 2 - Brakes,	VARSITY FORD, INC.	Squad 2 - Brakes, Muffler	3,159.34	38256

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE FUND						
Dept 596 TRANSPORTATION						
206-596-933.000		CAR WASH MEMBERSHIP	ZIPPY AUTO WASH LLC	CAR WASH MEMBERSHIP	29.99	2089700984
206-596-933.000		DEF Fluid / Wash Fluid /	ADVANCE AUTO PARTS -	DEF Fluid / Wash Fluid / Oils	558.19	38262
206-596-933.000		E12-2 Def Filter Plugged	FIRE WRENCH OF	E12-2 Def Filter Plugged / Trouble	676.65	38271
Total For Dept 596 TRANSPORTATION					10,787.35	
Total For Fund 206 FIRE FUND					41,555.39	
Fund 211 GRANTS FUND						
Dept 261 OPERATIONS						
211-261-955.002	CEM	COMMUNITY ENERGY	MEBULBS - PREMIUM	LED LIGHTS	1,593.79	2089700983
Total For Dept 261 OPERATIONS					1,593.79	
Dept 270 PERSONNEL						
211-270-746.001		Structure Fire Gear	MUNICIPAL EMERGENCY	Structure Fire Gear Grant	29,793.99	38248
Total For Dept 270 PERSONNEL					29,793.99	
Total For Fund 211 GRANTS FUND					31,387.78	
Fund 225 FARMLAND PRESERVATION						
Dept 266 LEGAL & PROFESSIONAL						
225-266-806.000		CONSULTANTS - OTHER	TREEMORE ECOLOGY &	FARMLAND CONSULTING	1,369.60	38286
Total For Dept 266 LEGAL & PROFESSIONAL					1,369.60	
Dept 901 CAPITAL PURCHASES						
225-901-971.001		LAND RIGHTS PURCHASE	ATA NATIONAL TITLE	DEPOSIT FOR MOEHRLE CONSERVATION	100.00	38260
Total For Dept 901 CAPITAL PURCHASES					100.00	
Total For Fund 225 FARMLAND PRESERVATION					1,469.60	
Fund 249 BUILDING DEPARTMENT FUND						
Dept 228 TECHNOLOGY						
249-228-818.000		MICROSOFT 365 APPS	MICROSOFT CORPORATION	MICROSOFT 365 APPS	54.73	2089700984
Total For Dept 228 TECHNOLOGY					54.73	
Dept 261 OPERATIONS						
249-261-812.000		INSPECTOR COSTS	GARY WOELKE	INSPECTIONS	1,680.00	38272
249-261-812.000		INSPECTOR COSTS	JAMES RATLIFF	INSPECTIONS	1,800.00	38273
249-261-812.000		INSPECTOR COSTS	RICK PLISKO	INSPECTIONS	1,040.00	38281
249-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	82.24	2089700984
249-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	82.24	2089700995
Total For Dept 261 OPERATIONS					4,684.48	
Dept 270 PERSONNEL						
249-270-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	300.67	2089700981
Total For Dept 270 PERSONNEL					300.67	
Dept 596 TRANSPORTATION						

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 249 BUILDING DEPARTMENT FUND						
Dept 596 TRANSPORTATION						
249-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP OCTOBER	31.29	2089700979
249-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP NOVEMBER	66.94	2089700980
Total For Dept 596 TRANSPORTATION					98.23	
Total For Fund 249 BUILDING DEPARTMENT FUND					5,138.11	
Fund 592 UTILITIES FUND						
Dept 228 TECHNOLOGY						
592-228-818.000		MICROSOFT 365 APPS	MICROSOFT CORPORATION	MICROSOFT 365 APPS	39.80	2089700984
Total For Dept 228 TECHNOLOGY					39.80	
Dept 261 OPERATIONS						
592-261-730.000		POSTAGE & MAILING	PRINT TECH INC.	UTILITY BILLS MAILING	708.76	38249
592-261-818.000		SERVICE CONTRACTS	CITY OF ANN ARBOR	BACTI SAMPLE TESTING	136.00	38231
592-261-818.000		SERVICE CONTRACTS	CUMMINS INC D/B/A	REPAIR & MAINTENANCE SERVICES	506.76	38234
592-261-818.000		SERVICE CONTRACTS	UIS SCADA INC	CRUISE SUBSCRIPTION FEES AND	1,168.00	38255
592-261-818.000		SERVICE CONTRACTS	ESRI	2025 GIS SOFTWARE	2,000.00	2089700984
592-261-818.000		PORTABLE TOILET	PARKWAY SERVICES, INC	PORTABLE TOILET	130.00	2089700984
592-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	174.46	2089700984
592-261-851.000		TELECOMMUNICATIONS	VERIZON WIRELESS	CELLPHONES	173.37	2089700995
592-261-933.000		REPAIR & MAINTENANCE	HACH COMPANY	CHLORINE	41.75	38240
592-261-933.000		REPAIR & MAINTENANCE	RICHARD JUDKINS	REIMBURSEMENT FOR NEW STEPS FOR	170.50	38251
592-261-933.000		REPAIR & MAINTENANCE	GFG INSTRUMENTATION	FILTER KIT, BENCH FEE AND HORN	280.00	2089700984
592-261-933.000		REPAIR & MAINTENANCE	HOME DEPOT USA INC	HARDWARE	852.93	2089700984
592-261-933.000		REPAIR & MAINTENANCE	MENARD INC	HARDWARE	167.08	2089700984
592-261-933.000		REPAIR & MAINTENANCE	CUMMINS INC D/B/A	REPAIR & MAINTENANCE SERVICES	1,210.02	38269
592-261-955.000		MISCELLANEOUS	PSI	PARKING FEE FOR MEETING WITH	4.80	2089700984
Total For Dept 261 OPERATIONS					7,724.43	
Dept 265 BUILDINGS AND GROUNDS						
592-265-920.000		UTILITIES	AMERIGAS PROPANE LP	PROPANE	696.58	38261
592-265-920.000		UTILITIES	AMERIGAS PROPANE LP	PROPANE	864.58	38264
Total For Dept 265 BUILDINGS AND GROUNDS					1,561.16	
Dept 266 LEGAL & PROFESSIONAL						
592-266-802.000		Task-201-Utilities-	Stantec Consulting	Task-201-Utilities-Consultation-	1,848.00	38253
592-266-811.000		Utilities	Bodman PLC	Utilities	1,260.00	38227
Total For Dept 266 LEGAL & PROFESSIONAL					3,108.00	
Dept 270 PERSONNEL						
592-270-715.001		LIFE INSURANCE	HARTFORD LIFE &	DECEMBER LIFE INSURANCE	305.21	2089700981
592-270-725.000		MEMBERSHIPS - DUES	MI EGLE	DRINKING WATER OPERATOR TRAINING	95.00	2089700984
592-270-725.000		MEMBERSHIPS - DUES	MICHIGAN WATER	MWEA MEMBERSHIP	100.00	2089700984
Total For Dept 270 PERSONNEL					500.21	

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 UTILITIES FUND						
Dept 537 SALES/PURCHASES OF W&S						
592-537-813.000		WATER PURCHASE-CITY OF AA	CITY OF ANN ARBOR	WATER PURCHASE	223,982.93	38231
592-537-813.883		SEWER PURCHASES-CITY OF	CITY OF ANN ARBOR	SEWER PURCHASES	246,014.35	38231
Total For Dept 537 SALES/PURCHASES OF W&S					469,997.28	
Dept 596 TRANSPORTATION						
592-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP OCTOBER	681.85	2089700979
592-596-748.000		GASOLINE & DIESEL	BP PRODUCTS NORTH	BP NOVEMBER	333.76	2089700980
592-596-933.000		REPAIR & MAINTENANCE	DISCOUNT	AUTO SERVICE	1,088.00	2089700984
592-596-933.000		CAR WASH MEMBERSHIP	ZIPPY AUTO WASH LLC	CAR WASH MEMBERSHIP	59.98	2089700984
Total For Dept 596 TRANSPORTATION					2,163.59	
Total For Fund 592 UTILITIES FUND					485,094.47	
Fund 702 ESCROW FUND						
Dept 000 OTHER REVENUE ACCOUNT						
702-000-249.077		Enginereering Fees	Stantec Consulting	Enginereering Fees	339.00	38253
702-000-249.080		Enginereering Fees	Stantec Consulting	Enginereering Fees	6,947.19	38253
702-000-249.081		Enginereering Fees	Stantec Consulting	Enginereering Fees	18,183.55	38253
702-000-262.079		Enginereering Fees	Stantec Consulting	Enginereering Fees	284.06	38253
702-000-262.085		Enginereering Fees	Stantec Consulting	Enginereering Fees	316.73	38253
702-000-262.088		Enginereering Fees	Stantec Consulting	Enginereering Fees	422.50	38253
702-000-280.147		Enginereering Fees	Stantec Consulting	Enginereering Fees	154.00	38253
702-000-280.187		Planning Fees	CARLISLE-WORTMAN	Planning Fees	195.00	38229
702-000-280.204		Legal Fees	Bodman PLC	Legal Fees	1,215.00	38227
702-000-280.236		Enginereering Fees	Stantec Consulting	Enginereering Fees	371.36	38253
702-000-280.241		MMM/WSG ROAD IMPROVEMENT	MID MICHIGAN MATERIALS	MMM/WSG ROAD IMPROVEMENT DEPOSIT	80,011.82	38275
702-000-280.241		MMM/WSG ROAD IMPROVEMENT	WASHTENAW COUNTY ROAD	EARHART ROAD, M14 TO JOY ROAD	19,988.18	38287
702-000-280.245		Planning Fees	CARLISLE-WORTMAN	Planning Fees	2,145.00	38229
702-000-280.245		Enginereering Fees	Stantec Consulting	Enginereering Fees	979.50	38253
702-000-280.247		Planning Fees	CARLISLE-WORTMAN	Planning Fees	130.00	38229
Total For Dept 000 OTHER REVENUE ACCOUNT					131,682.89	
Total For Fund 702 ESCROW FUND					131,682.89	

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INVOICE GL DISTRIBUTION REPORT FOR ANN ARBOR CHARTER TOWNSHIP
EXP CHECK RUN DATES 01/18/2025 - 02/12/2025
JOURNALIZED PAID
BANK CODE: POOL2

GL Number	Grant	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	113,023.23
Fund 205 PUBLIC SAFET	61,608.32
Fund 206 FIRE FUND	41,555.39
Fund 211 GRANTS FUND	31,387.78
Fund 225 FARMLAND PRE	1,469.60
Fund 249 BUILDING DEP	5,138.11
Fund 592 UTILITIES FU	485,094.47
Fund 702 ESCROW FUND	131,682.89

Total For All Funds:	<u>870,959.79</u>
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City of Ann Arbor

PLANNING & DEVELOPMENT SERVICES — PLANNING DIVISION

301 East Huron Street | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
p. 734.794.6265 | f. 734.994.8312 | planning@a2gov.org

PETITION FOR ANNEXATION BY RELEASE

The Planning and Development Services Unit would like to take this opportunity to welcome you as a member of our community. Annexation to the City will provide you with the same benefits available to Ann Arbor citizens. These benefits include fire and police protection, use of City parks, refuse pick-up and recycling services, eligibility for City water and sewer lines, and participation on City boards and commissions. We are looking forward to your involvement in our community and hope that you will enjoy the many advantages the City of Ann Arbor has to offer.

TO: The Township Board of Ann Arbor, Washtenaw County, Michigan And
The City Council of the City of Ann Arbor, Michigan

We, the undersigned, respectfully petition your honorable bodies that the following described land be detached from the Township of Ann Arbor and annexed to the City of Ann Arbor by affirmative majority vote of the Ann Arbor City Council and approval of the Ann Arbor Township Board, in accordance with the provisions of Public Act 279 of 1909, or Public Act 359 of 1947, State of Michigan, AS AMENDED.

The land proposed to be detached from the Township of Ann Arbor and annexed to the City of Ann Arbor is described as follows to wit:

1155 Arlington, Ann Arbor, MI 48104 Parent Parcel ID I-09-34-170-009, (Parcel A1 on attached survey)

We further represent as follows:

- a. That the above-described land is contiguous to the corporate limits of the City of Ann Arbor, Michigan, or within an area being served by said City.
- b. That there are no qualified electors residing on the land proposed to be annexed other than the petitioners.
- c. That the petition includes all qualified parcels within the vicinity that want to annex to the City of Ann Arbor.
- d. That the petitioner(s), Arthur W. Tai and Bing Tai, as Co-Trustees of The Tai Family Trust dated June 11, 1982, as amended, are the Owner of the land proposed to be annexed.

The whole of the area of land proposed to be annexed is 1.03 acres, of which ____ acres of land are in public roads.

- e. That the person(s) liable for the payment of any outstanding improvement charges acknowledges full knowledge thereof, and consents to pay same in accordance with the resolution to be adopted by the City Council pursuant to Section 1:278 of Chapter 12, Title I of the City Code of the City of Ann Arbor, Michigan.
- f. That the petitioner(s) attests that the land requested for annexation into the City of Ann Arbor represents all contiguous land holdings of the petitioner(s).

- g. That the number of people residing on the land requested for annexation is 1.
- h. That, of the number of people residing on the land requested for annexation, the number of renters is _____.
- i. That the reason(s) for requesting annexation are as follows: Although onsite water and sewer systems are functioning, Washtenaw County Health Department has denied authorization to transfer.

Dated: 12-23-24

Signature Arthur W. Tai

Arthur W. Tai, Co-Trustee of The Tai
Family Trust dated June 11, 1982, as amended

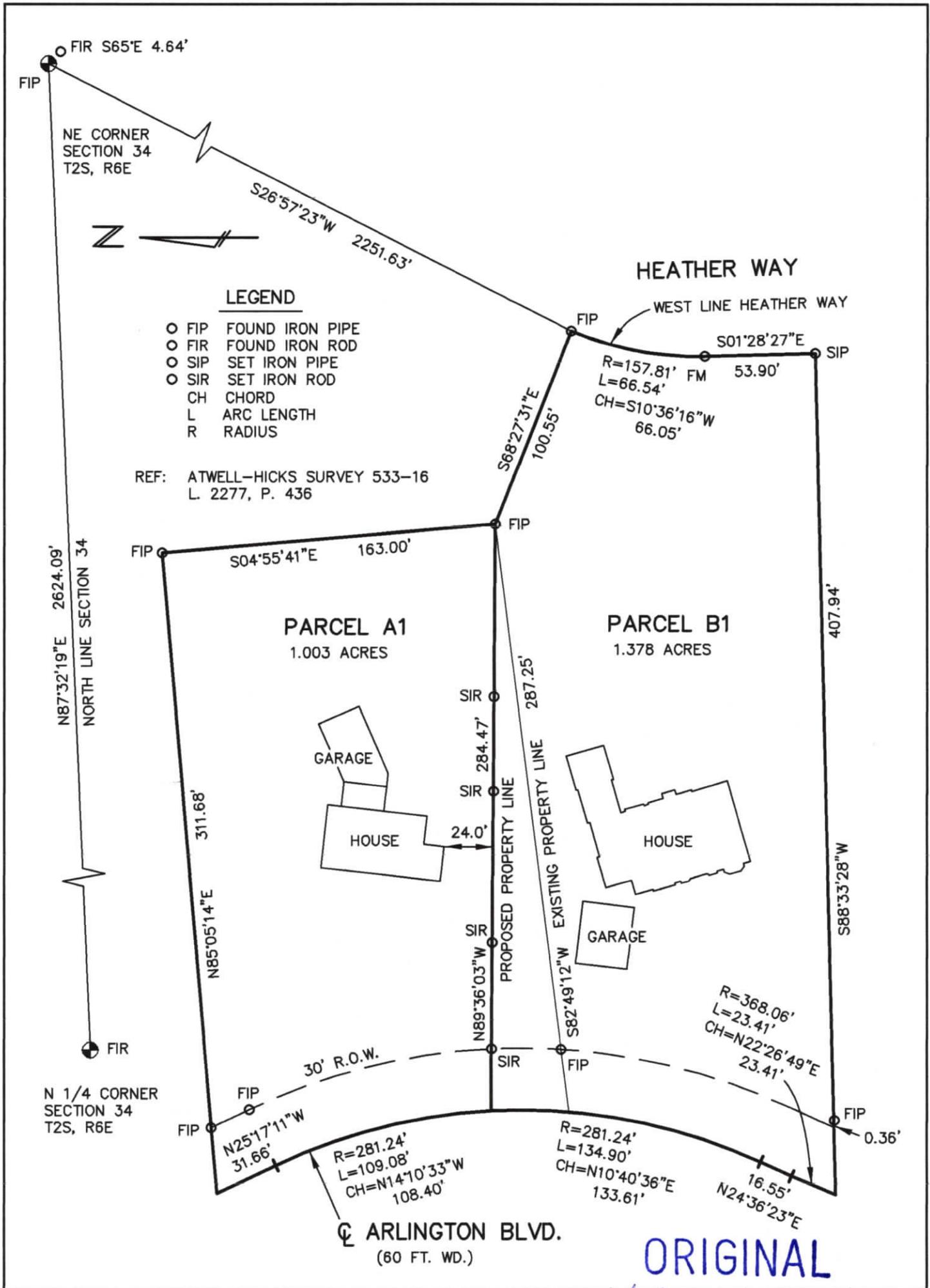
STATE OF MICHIGAN
COUNTY OF WASHTENAW

On this 23 day of Dec., 2024, before me personally appeared the above-named petitioner(s), who being duly sworn, say that they have read the foregoing petition by them signed, and know the contents thereof, and that the same is true of their knowledge, except as to the matter therein stated to be upon their information and belief, and as to those matters they believe it to be true.

Signature:

[Signature]
_____, Notary Public
_____, County, Michigan
Acting in _____ County
My Commission Expires: _____

IAN JAMES REACH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires MAY 23, 2031
Acting in the County of WASHTENAW



COLEMAN LAND SURVEYING, PLC

4301 SALINE-WATERWORKS, RD.
SALINE, MI. 48176

PH 734-944-3266
FAX 734-944-3263

K.R. Coleman
KENNETH R. COLEMAN
PROFESSIONAL SURVEYOR NO. 37271

CLIENT: ART TAI

SECTION 34, TOWN 2 SOUTH, RANGE 6 EAST

SURVEY OF A 1.003 ACRE
PARCEL AND A 1.378 ACRE
PARCEL IN THE NE 1/4 OF
SECTION 34, T2S, R6E

ANN ARBOR TOWNSHIP
CITY OF ANN ARBOR

WASHTENAW COUNTY, MICHIGAN

DATE 2-14-23

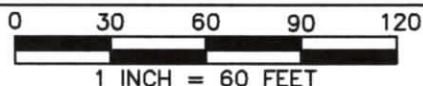
JOB NO. 2428

BOOK 47-54

CAD NO. 2428

SHEET 1 OF 2

FILE NO. 2428



PARCEL A1

Commencing at the north 1/4 corner of Section 34, T2S, R6E, Ann Arbor Township, Washtenaw County, Michigan; thence N87°32'19"E 2624.09 feet along the north line of said Section 34 to the northeast corner of said Section 34; thence S26°57'23"W 2251.63 feet to a point on the west line of Heather Way; thence N68°27'31"W 100.55 feet to the POINT OF BEGINNING; thence N89°36'03"W 284.47 feet; thence 109.08 feet along the arc of a 281.24 foot radius curve to the left with chord bearing N14°10'33"W 108.40 feet along the centerline of Arlington Boulevard (60 feet wide); thence continuing along said east line N25°17'11"W 31.66 feet; thence N85°05'14"E 311.68 feet; thence S04°55'41"E 163.00 feet to the Point of Beginning, containing 1.003 acres of land, more or less, and being a part of the northeast 1/4 of said Section 34.

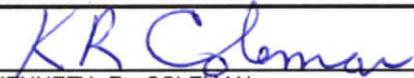
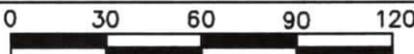
PARCEL B1

Commencing at the north 1/4 corner of Section 34, T2S, R6E, Ann Arbor Township, Washtenaw County, Michigan; thence N87°32'19"E 2624.09 feet along the north line of said Section 34 to the northeast corner of said Section 34; thence S26°57'23"W 2251.63 feet to a point on the west line of Heather Way for a POINT OF BEGINNING; thence continuing along said west line 66.54 feet along the arc of a 157.81 foot radius curve to the left with chord bearing S10°36'16"W 66.05 feet; thence continuing along said west line S01°28'27"E 53.90 feet; thence S88°33'28"W 407.94 feet; thence 23.41 feet along the arc of a 368.06 foot radius curve to the right with chord bearing N22°26'49"E 23.41 feet along the centerline of Arlington Boulevard (66 feet wide); thence continuing along said centerline N24°36'23"E 16.55 feet; thence continuing along said centerline 134.90 feet along the arc of a 281.24 foot radius curve to the left with chord bearing N10°40'36"E 133.61 feet; thence S89°36'03"E 284.47 feet; thence S68°27'31"E 100.55 feet to the Point of Beginning, containing 1.378 acres, more or less, and being a part of the northeast 1/4 of said Section 34.

BEARINGS SHOWN ON THIS SURVEY ARE RELATED TO STATE PLANE COORDINATES.

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND ABOVE PLATTED AND/OR DESCRIBED ON 2-14-23 AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SURVEY WAS 1/20,000, AND THAT ALL OF THE REQUIREMENTS OF P.A. 132, 1970, HAVE BEEN COMPLIED WITH

ORIGINAL

COLEMAN LAND SURVEYING, PLC 4301 SALINE-WATERWORKS, RD. PH 734-944-3266 SALINE, MI. 48176 FAX 734-944-3263		 KENNETH R. COLEMAN PROFESSIONAL SURVEYOR NO. 37271
CLIENT: ART TAI	SECTION 34, TOWN 2 SOUTH, RANGE 6 EAST	
SURVEY OF A 1.003 ACRE PARCEL AND A 1.378 ACRE PARCEL IN THE NE 1/4 OF SECTION 34, T2S, R6E	ANN ARBOR TOWNSHIP CITY OF ANN ARBOR	
	WASHTENAW COUNTY, MICHIGAN	
	DATE 2-14-23	JOB NO. 2428
	BOOK 47-54	CAD NO. 2428
 1 INCH = 60 FEET	SHEET 2 OF 2	FILE NO. 2428
		

ANN ARBOR CHARTER TOWNSHIP

Receipt: 53194

02/03/25

3792 PONTIAC TRL
ANN ARBOR, MI 48105

Cashier: JENNIFER
Received Of: REACH LAW FIRM

(734) 663-3418

WWW.AATWP.ORG

The sum of: 325.00

OR	ANNEXATION FEE (BALANCE)		325.00
		101-000-617.000	325.00
		Total	325.00
	TENDERED:	CHECK	1457
			325.00

Signed: _____

ANN ARBOR CHARTER TOWNSHIP

Receipt: 52481

12/11/24

3792 PONTIAC TRL
ANN ARBOR, MI 48105

Cashier: JENNIFER
Received Of: REACH LAW FIRM

(734) 663-3418

WWW.AATWP.ORG

The sum of: 75.00

OR	PD-03-24 1155 ARLINGTON		75.00
		101-702-604.000	75.00
		Total	75.00

TENDERED: CHECK 1434 75.00

Signed: _____

Memo

To: Board of Trustees, Ann Arbor Charter Township

From: Ann Arbor Township Climate Resilience Committee (CRC)

Subject: Energy Efficiency Implementation Recommendations for Mi CEM Drawdown

We would like to thank the Ann Arbor Charter Township (AATWP) Board of Trustees (BoT) for their interest in and consideration of energy efficiency measures at AAT facilities. These actions represent an important step toward AAT reducing energy costs, lessening the environmental impact of township operations, and implementing onsite renewable energy generation thereby reducing the township's dependence on grid-supplied energy.

In August 2024, AATWP, via an application prepared by the CRC, was awarded a Community Energy Management (CEM) grant from the Michigan Department of Environment, Great Lakes, and Energy to improve energy management and accelerate the implementation of energy efficiency and renewable energy. Since that time, AATWP and the CRC have leveraged resources, through participation in the Ann Arbor 2030 District program, to conduct energy audits of key AATWP facilities, chiefly Township Hall/Station 1 and Station 2. Tinker Energy (Contractor) completed energy audits and compiled summary reports (attached). These reports contain implementation recommendations and considerations, some of which we discuss in this memo. At the time of the writing of this memo, AATWP has an estimated \$60,000 in CEM funds reserved for energy efficiency project implementation.

The CRC seeks BoT approval to implement 7 energy conservation measures (ECMs) and 1 water conservation measure (WCM), totaling an estimated \$44,342, and to exhaust remaining CEM funds on an additional ECM that will require further capital improvement dollars from AATWP. Proposed measures are described on page 2.

The CRC applied the following ranking criteria for prioritizing the implementation of energy efficiency and other sustainability measures, and proposes this framework for future decision making:

1. **Cost Effectiveness** - The proposed measures should maximize the total environmental benefits received compared to the total costs incurred. For ECMs, this is measured in dollars per ton of greenhouse gas (GHG) based on the current grid-mix, reduced.
2. **Payback Period** - The proposed measures should minimize the period of time in which the initial investment is recouped through savings. Shorter payback means that the measure is a more attractive investment. Note: The Contractor also used the savings-to-investment ratio (SIR) which indicates how many times a measure will pay for itself by the end of its useful life. In this method, the higher the number is, the more attractive the measure. SIR is the inverse of payback period but considers a measure's lifespan (if known).
3. **Other Societal Benefit** - The proposed measure could have some other significant non-economic, positive impact (i.e. natural beauty, education, utility, public health, safety, water quality, etc.) to the community as a whole that is worthy of consideration.

Using these criteria, the CRC recommends implementing the following measures¹:

Location	ECM	Description	Cost Est. (\$)	Savings Est. (\$/Yr)	Savings (unit/Yr)	Rebate Est. (\$)	Payback (Yr)	SIR	GHG (Ton)	Cost Eff. (net cost/GHG)	Urgency (useful life remaining)
Twp Hall /Station 1	2a	Add Water Heater Pipe Insulation	\$50	\$15	100 Kwh	\$5	3	6.7	0.1	\$450	Low
Station 2	1A	Add Water Heater Pipe Insulation	\$50	\$9	10 CCF	\$5	5	4	0.1	\$450	Low
Twp Hall /Station 1	2b	Heat Pump Water Heaters	\$2,700	\$120	372 CCF	900	15	NA	1.3	\$1,385	High - Near End or Beyond End
Twp Hall /Station 1	1	Insulate Bare Masonry Walls	\$7,164	\$561	678 CCF	\$320	12.2	3.3	4.3	\$1,592	Low
Station 2	EEM 3	Install Occupancy Sensors for Lighting	\$1,200	\$132	865 Kwh	\$50	8.7	1.7	0.5	\$2,300	Low
TWP Hall /Station 1	5	Install Occupancy Sensors for Lighting	\$2,160	\$191	1,282 Kwh	\$90	10.8	1.4	0.7	\$2,957	Low
Station 2	EEM 1	HVAC Roof Top Unit (RTU) Heat Pump Retrofit	\$30,000	\$422	1,382 Kwh 1,706 CCF	\$9,000	49.8	NA	3	\$7,000	High - Near End
Station 2	WCM	Install 1.28 gal/flush Toilets	\$1,000	\$668	28823 (gal)	\$0	1.5	13.4	NA	n/a	Current fixtures not to code
Total			\$44,342	\$2,118		\$10,370			10		

CRC recommends remaining CEM funds be used toward the following but additional capital improvement funds are needed.

Location	ECM	Description	Cost Est. (\$)	Savings Est. (\$/Yr)	Savings (unit/Yr)	Rebate Est. (\$)	Payback (Yr)	SIR	GHG (Ton)	Cost Eff. (net cost/GHG)	Urgency (useful life remaining)
Twp Hall /Station 1	3	HVAC Heat Pump Retrofit and ERV Retrocommission	\$45,000	\$120	845 Kwh 2329 CCF	\$13,500	262.5	NA	3.3	\$9,545	High - Beyond End

¹ See the respective enclosed location ASHRAE LEVEL II ENERGY AUDIT REPORT for further explanation of the proposed ECM.

The proposed projects fully expend the the estimated \$60,000 remaining in CEM funds. However, approximately \$23,870 are available in rebates for the proposed measures. Some Federal and utility rebates are available to AATWP. Federal rebates are available via direct pay. Direct pay is a way for state and local governments, and other tax-exempt entities, to recover costs of making clean energy investments after the project is placed in service. After “electing” to file an annual tax return and claiming these tax credits, the IRS issues a refund payment in the full value of the credit, as long as all underlying requirements for the credits are met, including pre-filing registration. The CRC requests any rebate funds be put into a revolving fund to be used for future energy efficiency, renewable energy, and sustainability projects.

The CRC also recommends that assets near the disposition or replacement stage should be budgeted as part of a regular capital improvement or planned maintenance processes. The “Urgency” column in the table on page 2, denotes where equipment is its lifecycle. The Contractor provided comments that identified multiple building components and appliances at or beyond its end of life. These comments, summarized in the “Architectural/Mechanical/Electrical Energy Matrix” and detailed in the “ECM SUMMARY TABLE AND NARRATIVE” within the audit summary reports, are improvements that could be considered at the point of replacement for the various building components and appliances. In general, the CRC recommends, whenever possible, that improving environmental performance should be a goal for any facility upgrades and capital expenditures. For example, a roof replacement at the end of useful life should be part of a capital improvement budget process but could be complemented with ECMs such as rooftop solar or enhanced insulation. Similarly, whenever possible, ECMs and other sustainability measures should be funded in a way such that it does not change the total budget of needs of AATWP (i.e. grant-funded, foundation, charitable gift, etc.).

Lastly, a long-term interest of the CRC is to support the deployment of renewable energy projects within the township – whether tied to specific township facilities or larger-scale renewable energy systems. However, the CRC believes AATWP should prioritize energy efficiency measures before implementing renewable energy projects. By reducing energy consumption at the facility scale, AATWP can decrease the size and cost of the renewable system needed, making it more cost-effective.

We hope that the BoT will consider the CRC’s recommendations and approve of the expenditure of CEM funds. It is imperative that AATWP begin to collect qualified contractor bids and begin the work to draw down these funds in advance of the 8/31/2025 grant end date. Please let the CRC know if you have additional questions or if it would be beneficial to request a presentation from the Contractor.

Enc.

[Ann Arbor Twp Hall/Fire Station #1, ASHRAE LEVEL II ENERGY AUDIT REPORT](#)

[Ann Arbor Twp Fire Station #2, ASHRAE LEVEL II ENERGY AUDIT REPORT](#)

Harper Electric, Inc.

Estimate

6920 Jackson Road
Ann Arbor Michigan 48103

Date	Estimate #
1/22/2025	7701

Name/Address
Ann Arbor Charter Township 3792 Pontiac Trail Ann Arbor, MI 48105

Phone # 734-662-8367
Fax # 734-662-8394
Web Site www.HarperElectric.net

Job Location	Terms	Customer E-mail
Township hall	Net 30	treasurer@aatwp.org

Description
<p>Attn: Carlene,</p> <p>Job#1-Install (1) new dual headed Charge point EV charger for use by the public. This charger is to have (2) 80A single phase, 208V dedicated circuit ran to it so that each handle can have the fastest possible charging capacity, in a level two station. This new station is to be feed from a new 200A Three phase 120/208V electrical panel which is to be mounted on the same side as main electrical service in the fire bay. Permitting and two bollards are included at this location.</p> <p>Job #1 Location: South side of building trenching from building to the side of the parking lot near utility pole. Approximately 110'.</p> <p>Complete job #1 for the sum of..... \$ 12,500.00</p> <p>Please note:</p> <p>*We can come and complete the "make ready work" before your station arrives later in June. Harper could come and install the electrical panel, run the under ground conduit work and base. Once the station is received by your folk, then we could come back and pull the wiring to the base and make final connections.</p> <p>*Landscape repair is very limited. We will back fill with the spoils excavated. This will be left mounded up so that it will settle naturally. Reseeding of grass or settling of dirt not included.</p> <p>*Stations to be provided to us for install and commissioning will be done by Harper Electric.</p> <p>*No low voltage wiring ran to this station.</p> <p>Any questions please feel free to call.</p> <p>Thank you,</p>

We propose hereby to furnish material and labor, complete in accordance to above specifications. Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Please note: Credit Card Payments will be assessed a 5% fee.

Customer Signature:_____

Date:_____

Harper Electric, Inc.

Estimate

6920 Jackson Road
Ann Arbor Michigan 48103

Date	Estimate #
1/22/2025	7701

Name/Address
Ann Arbor Charter Township 3792 Pontiac Trail Ann Arbor, MI 48105

Phone # 734-662-8367
Fax # 734-662-8394
Web Site www.HarperElectric.net

Job Location	Terms	Customer E-mail
Township hall	Net 30	treasurer@aatwp.org

Description
Brian Howard-Estimator Michigan Sales Tax

We propose hereby to furnish material and labor, complete in accordance to above specifications. Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Please note: Credit Card Payments will be assessed a 5% fee.

Customer Signature:_____

Date:_____

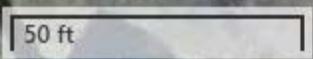
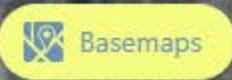


Pontiac Trl

3792 PONTIAC Trl, ANN ARBOR, 48105

63.70 ft
Total length: 115.36 ft

51.66 ft



Prepared by:

Kyle Andrzejewski
Kyle@Westside-Solutions.com
(989) 464-8346



Date:
1/27/2025

Prepared for:
Ann Arbor Charter Township
3792 Pontiac Trail,
Ann Arbor, MI 48105
ATTN: Carlene Colvin-Garcia

Sourcewell Contract #042221-CPI

80A CP6000 - Dual Port					
Item	Model	Description	Qty	Price	Total
Charging Station	CP6621B-80A-L5.5-FHWA	Dual Port, Pedestal Mount, AC 19.2 kW/80A Output , 2 x Omni port holsters (enables J1772 and/or NACS vehicle charging), 18' Cable w/ Cable Management Kit, 8" Touch Display, Contactless Credit Card and RFID Reader, Cellular/Wi-Fi, UL, Energy Star, Power Share Jumper, BUY AMERICA FHWA compliant	1	\$13,371.00	\$13,371.00
Cloud Plan	CPCLD-COMMERCIAL-5	5-Years Prepaid Commercial Cloud Plan (Per Port)	2	\$1,640.00	\$3,280.00
Warranty	CP6000-ASSURE-5	5-Years Prepaid ASSURE warranty	1	\$1,700.00	\$1,700.00
Mounting Kit	CP6000-CMT-NA	Pedestal Concrete Mounting Kit	1	\$125.00	\$125.00
Activation	CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service	1	\$249.00	\$249.00
Shipping		Estimated Freight to Contractor or Site	1	\$375.00	\$375.00
Westside Solutions Inc Total					\$19,100.00
Initial Deposit to Place Order with ChargePoint (50% of Charger Cost)					\$6,685.50
Remainder Billed When order Ships (Net 15 day payment terms)					\$12,414.50

****Quote valid for 30 days. Applicable Sales Tax TBD and Not Included in Above Pricing****

Payment terms: 50% deposit payment of charger to place order- remainder billed when order ships (Net 15 days)

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION
ARTICLE VI, BOARDS AND COMMISSIONS
DIVISION 1, PLANNING COMMISSION**

January 22, 2025

The Ann Arbor Charter Township Board of Trustees ordains and adopts the following amendments to Chapter 2, Administration, Article VI, Boards and Commissions, Division 1, Planning Commission, Section 2-225 – Removal from office; conflict of interest [new language underlined or with track changes, deleted language ~~stricken~~]:

CHAPTER 2, ARTICLE VI, Division 1, Section 2-225 is amended to read as follows:

Sec. 2-225. Removal from office; conflict of interest.

- (a) The Township Board may remove a member from the Planning Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing as provided in the Act.
- (b) Before casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest as defined in paragraphs (c) ~~and~~; (d); ~~and (e)~~; (f) and (g) below, the member shall disclose the conflict of interest to the Planning Commission. ~~The member shall be disqualified from voting on a matter involving a conflict of interest to the extent so provided in this division.~~ Failure of a member to disclose a conflict of interest or a potential conflict of interest known to the member as required by this division constitutes malfeasance in office.
- (c) For purposes of this division a member shall ~~disclose~~declare a ~~potential~~ conflict of interest or a potential conflict of interest in the following circumstances:
 - (1) The member ~~or, a~~ an immediate ~~relative or other~~ family member of a member (parents, siblings, spouse, descendants) or a business associate of the member has a business or financial interest is involved in any project, property or request ("project") for which the Planning Commission is asked to make a decision;
 - ~~(2) The member, a relative or other family member of a member or a business associate of the member has a business or financial interest in the project or has a business or financial interest in the owner or applicant for the project;~~
 - ~~(3) If the member believes they have~~ re-is a potential ~~reasonable appearance of a~~ conflict of interest, ~~the member shall disclose it, as determined by the member declaring the potential conflict of interest.~~ The member declaring ~~disclosing~~ a potential conflict of interest should state the nature of the conflict and whether the member believes he or she could impartially consider the request before the Planning Commission. If the member indicates that he or she cannot render an

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impartial judgement then the member shall be considered to have a conflict of interest.

- (d) When a member, an ~~immediate relative or other~~ family member of a member, or a business associate of a member, owns or has a financial interest in neighboring properties, the member shall disclose such fact to the Planning Commission. For purposes of this subsection, a neighboring property shall mean a property that which shares a border with the subject property. ~~include any property falling within the notification radius for a project, as required by the zoning ordinance or other applicable law or ordinance.~~ Such interest in a neighboring property shall not be considered a conflict of interest unless the member states that he or she cannot render an impartial judgement. ~~unless otherwise determined by the Planning Commission in view of the particular circumstances.~~
- (e) *The member ~~declaring~~disclosing a potential conflict of interest should state the nature of the conflict and whether the member believes he or she could impartially consider the request before the Planning Commission. The other Planning Commission members ~~may shall~~ then decide by a majority vote if the member ~~declaring~~disclosing a potential conflict of interest has a conflict of interest. ~~shall abstain from voting on the matter.~~*
- (f) ~~If a member has a conflict of interest as determined in paragraph c, d or e, the other Planning Commission members decide that the member ~~declaring~~disclosing a potential conflict of interest must abstain from voting,~~ the member may not participate in the discussion as a member on the matter and may not vote on such matter.
- ~~(g)~~ *(gfe)* A member, though disqualified from voting or discussion of a matter as a member as a result of a conflict of interest may, nevertheless, personally appear before the Planning Commission as an applicant or owner or member of the public on such matter.

Commented [RP1]: I don't understand the desire to strike this provision. Voting by a majority of the remaining members is a fairly standard way to determine whether a COI is disqualifying.

Commented [JA2R1]: Deleting this is one of the principal goals of the changes, in my view.

This Ordinance shall take effect upon publication as provided by law.

Motion By:

Second By:

YEAS:

NAYS:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the Township Board of Ann Arbor Charter Township, Washtenaw County, Michigan at a meeting of the Board duly called and held on _____, 2025.

ANN ARBOR CHARTER TOWNSHIP

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

First Reading:

~~Public Hearing:~~ Second Reading:

Approved by Board:

Effective: _____, 2025

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
ORDINANCE TO AMEND CHAPTER 1, GENERAL PROVISIONS
SEC. 1-7 GENERAL PENALTY; CONTINUING VIOLATIONS**

No. ____-2025

January 22, 2025

The Ann Arbor Charter Township Board of Trustees ordains and adopts the following amendments to Chapter 1, General Provisions, Section 1-7 - General penalty; continuing violation [new language underlined, deleted language ~~stricken~~]:

CHAPTER 1, Section 1-7 is amended to read as follows:

Sec. 1-7. - General penalty; continuing violations.

- (a) In this section, the term "violation of this Code" means any of the following:
 - (1) Committing an act that is prohibited or made or declared unlawful, an offense, a violation or a misdemeanor by ordinance or by rule or regulation authorized by ordinance.
 - (2) Failure to perform an act that is required to be performed by ordinance or by rule or regulation authorized by ordinance.
 - (3) Failure to perform an act if the failure is prohibited or is made or declared unlawful, an offense, a violation or a misdemeanor by ordinance, or by rule or regulation authorized by ordinance.
- (b) In this section, the term "violation of this Code" does not include the failure of a Township officer or Township employee to perform an official duty unless it is specifically provided that the failure to perform the duty is to be punished as provided in this section.
- (c) A person convicted of a violation of any of the provisions of this Code, the violation of which is forbidden by law from being made a municipal civil infraction or civil infraction, shall be a misdemeanor and shall be punished by a fine not to exceed \$500.00, imprisonment for a period of not more than 90 days, or both; however, unless otherwise provided by law, a person convicted of a violation of this Code that substantially corresponds to a violation of state law, a misdemeanor for which the maximum period of imprisonment is 93 days, shall be punished by a fine of not more than \$500.00, imprisonment for a term of not more than 93 days, or both.
- (d) ~~Except for v~~Violations of this Code shall be municipal civil infractions unless expressly designated in subsection (c) of this section to be a misdemeanors or a and for violations ~~of this Code~~ that cannot by law be made a municipal civil infractions.~~;~~

~~violations of this Code shall be municipal civil infractions.~~ Except as specifically provided otherwise in this Code, a person who commits a municipal civil infraction is responsible for the payment of all direct and indirect costs that the Township incurs in connection with the violation, including reasonable attorney fees in an amount allowed by law, and is subject to a civil fine determined in accordance with the following schedule:

	<i>Minimum fine</i>	<i>Maximum fine</i>
First violation within a three-year period*	\$ 50.00	\$ 500.00 <u>2,500.00</u>
Second violation within a three-year period*	125.00	1,000.00 <u>5,000.00</u>
Third violation within a three-year period*	250.00	2,500.00 <u>7,500.00</u>
Fourth or subsequent violation within a three-year period*	400.00	5,000.00 <u>10,000.00</u>

*Determined on the basis of the date of violation

(e) Unless a different schedule of civil fines is provided by an applicable ordinance, the minimum civil fines payable to the Ordinance Violations Bureau, established under chapter 2 article V, upon admissions of responsibility by persons served with a municipal ordinance violations notice shall be determined pursuant to the following schedule:

- (1) First violation:
 - a. Within a three-year period, determined on the basis of the date of violation, \$50.00.
 - b. For sewer system rate ordinance violation or water distribution system use and rates ordinance violation, \$30.00.
- (2) Second violation of the same ordinance within a three-year period, determined on the basis of the date of violation, \$125.00.
- (3) Third, fourth or subsequent violations of the same ordinance within a three-year period determined on the basis of the date of violation shall be processed as municipal civil infractions.

(f) In addition to the above-prescribed civil fines, costs in the amount of ~~\$240.00~~ shall be assessed by the bureau if the fines ~~and costs~~ are paid more than within ten days after of the date of services of the municipal ordinance violation notice. ~~Otherwise, costs of \$20.00 shall be assessed by the bureau.~~

(g) Except as otherwise provided by law or ordinance, with respect to violations of this Code that are continuous with respect to time, each day that the violation continues is a separate offense. As to other violations, each violation constitutes a separate offense.

(h) The imposition of a penalty does not prevent suspension or revocation of a license, permit or franchise, or other administrative sanctions.

(i) Violations of this Code that are continuous with respect to time are a public nuisance and may be abated by injunctive or other equitable relief. The imposition of a penalty does not prevent injunctive relief or civil or quasi-judicial enforcement.

This Ordinance shall take effect upon publication as provided by law.

ORDINANCE DECLARED ADOPTED

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the Township Board of Ann Arbor Charter Township, Washtenaw County, Michigan at a meeting of the Board duly called and held on _____, 2025.

ANN ARBOR CHARTER TOWNSHIP

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

First Reading: January 22, 2025

Second Reading:

Approved by Board:

Effective: _____, 2025

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
ORDINANCE TO AMEND TO CHAPTER 74, ZONING, ARTICLE V,
SUPPLEMENTARY DISTRICT REGULATIONS
SECTION 74-605 “TREE AND WOODLAND RESOURCE PRESERVATION.”
NO. xx - 2025**

The Ann Arbor Charter Board of Trustees ordains and adopts the following amendments to Chapter 74, Zoning, Article V, Supplementary District Regulations Section 74-605. It is hereby ordained as follows:

CHAPTER 74, ARTICLE V, Section 74-605 is amended to read as follows [**new language underlined, deleted language stricken**]:

Sec. 74-605. - Tree and woodland resource preservation.

- (a) *Introduction and purpose.* Trees and woodlands provide for a number of public benefits, including environmental, social, and aesthetic benefits. Uncontrolled development or tree removal could result in unnecessary removal of trees, woodlands and related natural resources. Therefore, it is the intent of this section to:
- (1) Encourage the preservation of trees and related natural resources of the Woodland ecosystem on undeveloped land and in connection with the development of land;
 - (2) Prohibit clear cutting of Woodland areas prior to or in anticipation of development without prior approval from the Planning Commission;
 - (3) Prohibit removal of protected trees or woodlands without a permit when required by this section;
 - (4) Provide for the protection, preservation, proper maintenance and use of trees and Woodlands to minimize damage from erosion and siltation, loss of wildlife and vegetation, and/or from the destruction of the natural habitat;
 - (5) Provide for the paramount public concern for these natural resources in the interest of the health, safety and general welfare of the residents of the Township, in keeping with article IV, section 52 of the Michigan Constitution of 1963 and the intent of the Michigan Natural Resources and Environmental Protection Act, PA 451 of 1994.
- (b) *Applicability.* This section shall apply to all land located in the Township, unless exempt pursuant to subsection (d) below, including parcels that are in the process of being annexed to the City of Ann Arbor until the date that such annexation is final and notice of such official annexation is provided to the Township by the State of Michigan.
- (c) *Prohibitions.*

- (1) Clear cutting of woodlands, including grubbing, on parcels covered by this section is prohibited without first obtaining a tree/woodland removal permit. Clear cutting as a long term forestry management practice for long term regrowth of the woodland and not prior to or in anticipation of development of land is allowed without a tree/woodland removal permit if consistent with a woodland stewardship plan described in subsection (m) below that has been reviewed, approved and is on file with the Township prior to the start of any forestry management practices or operations.
 - (2) Removal of protected trees or woodlands without a permit when required by subsection (g) below is prohibited.
- (d) *Exemptions.* Tree and Woodland removal associated with the following shall be exempt from the requirements of this section:
- (1) Parcels that are not subject to site plan review or subdivision plat review as defined in article II, and:
 - a. Are three acres or less.
 - b. Are greater than three acres, but where no more than 100 dbh inches of protected trees are removed within 12 months.
 - (2) Farming operations, as defined by the Zoning Ordinance in Sec. 74-2, Definitions and interpretations, and as determined by the Building Official. ~~as defined by the Right to Farm Act, which are lawfully existing and operating in accordance with Generally Accepted Agricultural Management Practices as adopted by the Michigan Department of Agriculture.~~
 - (3) Forestry operations conducted in compliance with a woodland stewardship plan that has been filed with the Township Building Official and has been reviewed and approved by the Township Environmental Consultant prior to the start of any forestry management practices or operations.
 - (4) Installation, repair or maintenance of public utilities lawfully operating in the township in accordance with an operating permit or right-of-way permit issued by the township but only to the extent that such tree or woodland removal is necessary for protection of utility lines and the public health, safety and welfare.
 - (5) Work within an existing public road right-of-way or an existing private road easement but only to the extent necessary for safe access along such right of way or private road easement and to protect the public health, safety and welfare in accordance with an operating permit or right-of-way permit issued by the Township.
 - (6) Any trees which are demonstrated by the property owner to the satisfaction of the Township Building Official, in consultation with the Township Environmental Consultant, to have a health and condition standard factor of less than 50 percent based upon the standards established by the International Society of Arboriculture.

- (7) Any tree that poses a safety hazard, whose removal will prevent injury or damage to persons or property, and provided that removal is accomplished through the use of accepted standard forestry practices.
- (e) *Authorization.* Under certain conditions defined in this section, a tree/woodland removal permit may be authorized by the Planning Commission to allow limited removal of tree/woodland resources, or construction, activity, use, or operations within a woodland area, if preservation techniques described in this section have been applied to the greatest extent practical, and tree and/or woodland removal is found by the Planning Commission to be unavoidable.
- (f) *Filing of application; fee; amendment.* Application for proposed tree/woodland removal permit shall be made by filing an application form and required fee with the Township Clerk. The fees shall be set by resolution of the Township Board. In addition, when this section requires or permits review, approval and filing of a woodland stewardship plan, the plan shall be filed with the Township Clerk on an application form provided by the Township and the required fee. The fee for review of the woodland stewardship plan shall be set by resolution of the Township Board. Any request for amendment to a tree/woodland removal permit shall be made by filing an application form with the Township and the required fee. The fee for amendment to a tree/woodland removal permit shall be set by the Township Board. Any amendment to a tree/woodland removal permit shall be processed in the same manner as the initial permit, and the amendment request and the amended plan submittals shall highlight the proposed changes, including any additional tree/woodland removal proposed, the reasons for such changes, and any additional mitigation proposed, unless otherwise required by the Township environmental consultant in consultation with the Planning Commission due to the nature of the proposed amendment.
- (g) *Application procedure for tree/woodland removal permit.* The provisions of this section shall apply to all parcels in the Township that (1) require site plan review or subdivision plat review as defined in Article II, or (2) are greater than three acres in area (unless exempted in (c) or (d)(1)(b) above). The procedure for review and approval of a tree/woodland removal permit is as follows:
- (1) *When site plan or subdivision plat review is required.* If protected trees or woodlands are proposed for removal as part of a development proposal, the following are required as a component of the preliminary site plan submission pursuant to section 74-175, or the preliminary plat, tentative approval pursuant to section 58-72.
- a. A Tree/woodland survey: prepared within the 12-month period preceding submittal of the tree/woodland removal permit application. If the application is a re-submittal of an expired tree/woodland removal permit, then the Planning Commission may permit use of the survey submitted with the expired tree/woodland removal permit; however, the survey must have been completed within the 36-month period preceding submittal of the new tree/woodland removal permit application.

- b. A tree replacement plan (see tree replacement options section 74-605 (n)).

The planning commission shall review the tree/woodland survey, any tree replacement plan, and all information required by this section and the site plan or plat review sections, as applicable. The planning commission shall approve, approve with conditions or deny the applicant's tree/woodland removal permit in accordance with the standards set forth in this section and the site plan or plat review sections, as applicable.

- (2) *When site plan or subdivision plat review is not required.* If protected trees or woodlands are proposed for removal and are *not* part of a development proposal, the Planning Commission shall conduct a review of permit applications in the following situations:

- a. For parcels that are greater than three acres in area, when more than 100 DBH inches of protected trees are to be removed within 12 months (unless exempt pursuant to (c) or (d)(1)(b) above).
- b. The Planning Commission may require a tree/woodland survey in circumstances where the Commission determines that it would be helpful in understanding the number and/or sizes of trees proposed for removal. At a minimum, a plot plan, as defined in subsection [74-605\(1\)](#) of this section, shall be submitted that provides the location, size and type of all protected trees and/or woodlands to be removed as well as a tree replacement plan and tree protection method where necessary.

The Planning Commission, in consultation with any appropriate consultants if needed, shall approve or deny the applicant's tree/woodland removal permit in accordance with the standards set forth in this section.

- (h) *Review criteria.* In determining whether the proposed disturbance or removal of trees and/or woodlands is limited to the minimum necessary to allow a reasonable use of the land, the Planning Commission shall apply the following criteria:

- (1) The importance and overall value of the trees/woodlands on the site. In general, the importance of trees/woodlands increases with rarity, size, and age.
- (2) The existence of overlapping natural features such as wetlands, 100-year flood plains, woodlands, landmark trees, steep slopes or endangered species in one area. Overlapping natural features increase the importance and overall value for preservation of the area.
- (3) The impact of the proposed disturbance on the integrity of ecological systems or the continuity between natural features. Wherever possible, ecological systems and continuity between natural features should be preserved.
- (4) The amount of disturbance in relation to the scale of the proposed development.
- (5) The adequacy of the tree replacement plan or other mitigation plan.

- (6) The justification for forestry management practices, the benefits of the proposed disturbance and proposed coordination with the recommendations in the woodland stewardship plan.

(i) Expiration of approval.

- (1) If a tree/woodland removal permit expires without commencement of the work approved by the permit, then a new permit must be re-applied for with the required information updated as needed, and the permit granted, before any work regulated by this Section begins on the site.
- (2) In association with approved site plan. If a tree/woodland removal permit is granted as a component of site plan approval, then the tree/woodland removal permit shall be in effect as long as the site plan approval is in effect, as described in subsection 74-176(f). Expiration of approval for the associated site plan shall also apply to the tree/woodland removal permit.
- (3) In association with approved subdivision plat. If a tree/woodland removal permit is granted as a component of subdivision plat approval, then the tree/woodland removal permit shall be in effect as long as the subdivision plat approval is in effect, as described in subsection 58-74(d). Expiration of approval for the associated subdivision plat shall also apply to the tree/woodland removal permit.
- (4) Not in association with approved site plan or subdivision plat. If a tree/woodland removal permit is granted under circumstances where a site plan or subdivision plat approval is not required,
- (i) The tree/woodland removal permit shall expire and be of no effect unless development/construction permits have been applied for and issued by applicable governmental authorities and tree removal commenced within 180 days after Planning Commission approval of the tree/woodland removal permit, or is not completed within 545 days following the commencement date of construction/development in accordance with the issued building permits.
- (ii) If there are no associated building permits, the tree/woodland removal permit shall expire and be of no effect unless the approved tree removal commences, as determined by the Building Official, within 180 days after Planning Commission approval of the tree/woodland removal permit, or is not completed within 545 days after Planning Commission approval.
- (iii) Expiration of a tree/woodland removal permit is subject to extensions requested and granted in accordance with subsection 74-605(j) below.

(j) Extensions.

- (1) In association with approved site plan. If a tree/woodland removal permit is granted as a component of site plan approval, then any extension(s) granted to an approved

site plan, as described in subsection 74-176(g), shall also apply to the associated tree/woodland removal permit.

(2) In association with approved subdivision plat. Chapter 58, Article II, Subdivisions, does not provide for the extension of subdivision plat approval. Therefore, if a subdivision plat approval expires, the tree/woodland removal permit in association with the subdivision plat also expires.

(3) Not in association with approved site plan. In such circumstances, the time limits set forth in subsection 74-605(i) above may be extended, in accordance with the following:

a. Any extension of a tree/woodland removal permit shall be requested in writing at least 30 days prior to the expiration of the time limit to be extended, and the extension must be granted before the expiration or lapse of the tree/woodland removal permit approval, or any approved extension.

b. If an extension of a tree/woodland removal permit is necessary, the applicant shall apply to the Building Official for the first extension, and to the Planning Commission for any subsequent extensions.

c. The Building Official may grant one extension of a tree/woodland removal permit. An extension, if granted, shall begin on the date the original time limit would have expired, and shall continue for the period determined by the Building Official, but for not more than 12-months.

d. If an additional extension is needed, the Planning Commission may grant up to two additional extensions. The Planning Commission extension shall begin on the date the Building Official's extension would have expired, and shall continue for the period determined by the Planning Commission, but for not more than 12-months per extension.

(k) Amendment of Approved Tree/Woodland Removal Permit.

(1) In association with approved site plan. If a tree/woodland removal permit is granted as a component of site plan approval, and the permittee wishes to make changes to the scope or conditions of the approved tree/woodland removal permit, such as amount of tree removal or type of mitigation for example, then the changes shall be reviewed in accordance with section 74-179, Amendment of approved site plan, or 74-180, Changes during construction. An applicant must apply for a determination that the proposed change in the scope, or conditions of an approved tree/woodland removal permit is a minor or major amendment by filing with the Township a completed application for amendment, the fee, and number of copies of a scaled plot plan, as required in subsection 74-605(l), including the proposed changes.

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- a. Minor changes shall be reviewed administratively by Township staff.
 - b. Major changes shall be reviewed by the Planning Commission. A major change shall include:
 - i. Increase in the dbh of removed protected trees totaling 24 dbh inches or more, or removal of any Landmark Tree, as defined herein.
 - ii. Change in concept of the approach to proposed mitigation, such as contribution to Township Woodlands/Natural Features Fund instead of planting replacement trees on site, or proposing a different alternative mitigation measure than the measures shown on the approved tree/woodland removal permit plans.

These procedures will apply whether the changes to the approved tree/woodland removal permit, and/or the site plans that are the basis for the approved permit, are proposed before, during or after construction of the project is complete.

(2) *Not in association with approved site plan.* All tree removal and mitigation activities shall conform to the approved tree/woodland removal permit. When changes are to be made to an approved tree/woodland removal permit and/or the plans that are the basis for the approved permit, and the approved permit is not in association with an approved site plan, the Building Official shall have the authority to determine if the proposed change is a minor or major amendment to the tree/woodland removal permit. An applicant may apply for such a determination by filing with the Township a completed application for amendment, the fee, and number of copies of a scaled plot plan, as required in subsection 74-605(4)(o), including the proposed changes.

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- a. Minor changes shall be reviewed by administratively by Township staff.
 - b. Major changes shall be reviewed by the Planning Commission. A major change shall include:
 - i. Increase in the dbh of removed protected trees totaling 24 dbh inches or more, or removal of any Landmark Tree, as defined herein.
 - ii. Change in concept of the approach to proposed mitigation, such as contribution to Township Woodlands/Natural Features Fund instead of planting replacement trees on site, or proposing a different alternative mitigation measure than the measures shown on the approved Tree Removal Permit plans.

These procedures will apply whether the changes to the approved tree/woodland removal permit, and/or the plans that are the basis for the approved permit, are proposed before, during or after construction of the project is complete.

(1) *Invasive trees*. The following species are considered invasive and shall not be considered a protected tree under this section.

Common Name	Botanical Name
Alder (Black)	<i>Alnus glutinosa</i>
Buckthorn	<i>Rhamnus utilis</i>
Buckthorn(Common European)	<i>Rhamnus cathartica</i>
Buckthorn(Glossy, Tallhedge)	<i>Rhamnus frangula</i>
Elm (Siberian)	<i>Ulmus pumila</i>
Horse Chestnut	<i>Aesculus hippocastanum</i>
Locust (Black)	<i>Robinia pseudoacacia</i>
Locust (Bristly)	<i>Robinia hispida</i>
Locust (Clammy)	<i>Robinia viscosa</i>
Maple (Amur)	<i>Acer ginnala</i>
Maple (Norway)	<i>Acer platanoides</i>
Mulberry (Russian, White)	<i>Morus alba</i>
Olive (Autumn)	<i>Elaeagnus umbellata</i>
Olive (Russian)	<i>Elaeagnus angustifolia</i>

Common Name	Botanical Name
Poplar (Lombardy)	<i>Populus nigra var. italica</i>
Poplar (Silver, White)	<i>Populus alba</i>
Spindle Tree	<i>Euonymus europea</i>
Tree of Heaven	<i>Ailanthus altissima</i>
Willow (Crack)	<i>Salix fragilis</i>
Willow (Gray)	<i>Salix cinerea</i>
Willow (Laurel/Bayleaved)	<i>Salix pentandra</i>
Willow (White)	<i>Salix alba</i>

(j)(m) *Landmark trees.* The following species that meet the minimum size (DBH) requirement are considered landmark trees.

Common Name	Botanical Name	Landmark Tree Size (DBH)
Any healthy tree with a DBH 24" or greater, (except invasive species), or a healthy tree of the species described below with the minimum DBH listed.		
Ash	<i>Fraxinus</i>	18"
Basswood	<i>Tilia</i>	18"

Common Name	Botanical Name	Landmark Tree Size (DBH)
Beech, American	<i>Fagus grandifolia</i>	18"
Black Cherry	<i>Prunus serotina</i>	18"
Black Walnut	<i>Juglans nigra</i>	18"
Buckeye, Ohio	<i>Aesculus glabra</i>	18"
Douglas Fir	<i>Pseudotsuga menziesii</i>	18"
Elm	<i>Ulmus</i>	18"
Fir	<i>Abies</i>	18"
Kentucky Coffeetree	<i>Gymnocladus dioicus</i>	18"
London Planetree/American Sycamore	<i>Platanus</i>	18"
Maple (Silver)	<i>Acer saccharinum</i>	18"
Pine (All species)	<i>Pinus</i>	18"
Spruce	<i>Picea</i>	18"
Tulip Poplar	<i>Liriodendron tulipifera</i>	18"
Hickory	<i>Carya</i>	16"

Common Name	Botanical Name	Landmark Tree Size (DBH)
Honey Locust	<i>Gleditsia tricanthos</i>	16"
Maple (Red)	<i>Acer rubrum</i>	16"
Maple (Sugar)	<i>Acer saccharum</i>	16"
Oak (All species)	<i>Quercus</i>	16"
Arborvitae	<i>Thuja</i>	12"
Bald Cypress	<i>Taxodium distichum</i>	12"
Birch	<i>Betula</i>	12"
Black Tupelo	<i>Nyssa sylvatica</i>	12"
Cherry, Flowering	<i>Prunus spp.</i>	12"
Crabapple/Hawthorne	<i>Malus/crataegus</i>	12"
Dawn Redwood	<i>Metasequoia glyptostroiboides</i>	12"
Ginkgo	<i>Ginkgo</i>	12"
Hackberry	<i>Celtis occidentalis</i>	12"
Hawthorn	<i>Crataegus</i>	12"

Common Name	Botanical Name	Landmark Tree Size (DBH)
Hemlock	<i>Tsuga</i>	12"
Larch/Tamarack	<i>Larix</i>	12"
Magnolia	<i>Magnolia</i>	12"
Pear	<i>Pyrus spp.</i>	12"
Persimmon	<i>Diospyros virginiana</i>	12"
Poplar	<i>Populus except for p. deltoides, alba</i>	12"
Sassafras	<i>Sassafras albidum</i>	12"
Sweetgum	<i>Liquidamber styraciflua</i>	12"
Yellow Wood	<i>Cladrastis lutea</i>	12"
Blue-Beech/Hornbeam	<i>Carpinus caroliniana</i>	8"
Butternut	<i>Juglans cinera</i>	8"
Cedar of Lebanon	<i>Cedrus spp.</i>	8"
Chestnut	<i>Castanea</i>	8"
Dogwood, Flowering	<i>Cornus florida</i>	8"

Common Name	Botanical Name	Landmark Tree Size (DBH)
Eastern Red Cedar	<i>Juniperus virginiana</i>	8"
Hop-Hornbeam/Ironwood	<i>Ostrya virginiana</i>	8"
Maple, Mountain/Striped	<i>Acer spicatum/pensylvanicum</i>	8"
Paw Paw	<i>Asimina triloba</i>	8"
Redbud	<i>Cercis canadensis</i>	8"
Serviceberry	<i>Amelanchier</i>	8"

~~(k)~~(n) *Tree/woodland survey.* A Tree/woodland survey shall meet the following requirements:

- (1) *Plan requirements.* If a tree/woodland survey is required as part of the site plan or subdivision plat review process, then the scale of the survey shall be the same as the site plan or the subdivision plat. In any other case, a tree/woodland survey shall be a scaled drawing which shall not exceed 100 feet to the inch.
- (2) *Plan contents.* In all cases a tree/woodland survey shall show all protected trees and woodlands to be removed and to remain. (Note that the phrase "protected trees" includes "landmark trees.") The survey shall contain the following:
 - a. Location of all protected trees and woodlands accurately plotted;
 - b. Common and botanical names of all protected trees, their size in inches at their DBH, and a description of each tree's health
 - c. Ecological characterization report, prepared by a professional or professionals qualified in the areas of ecology, botany, wildlife biology or other relevant discipline that includes, at a minimum, the following information.
 1. The plant species, plant communities/associations (paying particular attention to Michigan endangered, threatened, and special concern species) that the Woodland contains;

2. The wildlife use and habitat (paying particular attention to Michigan endangered, threatened, and special concern species) showing the species using the woodland, wildlife movement corridors, the times or seasons that the woodland is used by those species and the "functions" (meaning feeding, watering, cover, nesting, roosting, and/or perching) that the woodland provides for such wildlife species;
3. The boundary of wetlands that are located within, either partially or wholly, the woodland and a description of the vegetation and ecological functions provided by those wetlands;
4. The pattern, species, and location of native trees, native tree stands, and other native site vegetation including their relationship to adjacent areas;
5. The top of the bank or shoreline of any inland lake or stream located, either partially or wholly, within the woodland; and
6. The general ecological functions provided by the woodland and its features.
7. Other information necessary or advisable for a proper evaluation of the site and proposed tree removal.

If the proposed activity or proposed woodland impacts are minimal as determined by the Planning Commission, and as assisted by the Building Official, environmental consultant, or others, the Planning Commission may, in its discretion, waive the requirement for an ecological characterization Report.

- (3) *Tree tags.* All protected trees shall be numbered and non-corrosive tags bearing that number shall be attached to each respective tree.
- (4) *Professional qualifications.* The tree/woodland survey must be sealed by a forester registered in the State of Michigan, an International Society of Arboriculture certified arborist, or a forester certified by the Society of American Forestry. The ecological characterization report that is part of the Tree/Woodland Survey must be signed by the ecologist, botanist, wildlife biologist or other, stating their qualifications to prepare such report.
- (5) *Extent of survey.* In the case of large or heavily wooded parcels, plotting of protected trees that are more than 100 feet outside of the edge of the area to be disturbed may be waived by the Planning Commission at the request of the applicant and upon a recommendation by the Township environmental consultant.

~~(4)~~(o) *Plot plan.* When this section requires a plot plan, the plan shall include the following information:

- (1) Scale, date, and north directional arrow.
- (2) Location map showing major intersections, and dimensioned diagram of the parcel.

- (3) Dimensioned location, outline, and dimensions of all existing and proposed structures, and the location and extent of all uses not involving structures.
- (4) Location, species, size, and condition of protected trees and woodlands to be removed.
- (5) Additional information as required by the Planning Commission for the purposes of determining compliance with the provisions of this chapter.

~~(m)~~(p) *Woodland stewardship plan.* When a woodland stewardship plan is being proposed, it must be reviewed and approved by the Township environmental consultant prior to the start of any forestry management practices or operations. The plan shall meet the following requirements:

- (1) *Plan contents.* The contents of a woodland stewardship plan must comply with the requirements established by the State of Michigan's Forest Stewardship Program (FSP) including:
 - a. Property identification and overview: Landowner and plan writer's names, addresses, phone numbers and signatures; acreage under the stewardship plan; date; landowners goals; location of site and directions to property; cover page with FSP logo, date, etc.; completed landowner assessment form; interaction with surrounding landscape.
 - b. Property maps and location information: General property description; forest type map; activity map; soils map, legend, and soils description.
 - c. Resource descriptions: Narrative description of management unit; stands described by cover type and acreage; major species; stand size class, density soil type, site quality; stand quality, including age, health, growth rate, volume, timber quality, threatened and endangered species database checked, habitat class information, cultural heritage data, stand history, wildlife habitat quality and uses, timber production potential, recreational opportunities, wetlands and water quality issues, and aesthetics.
 - d. Prescriptions/recommendations: Schedule of prescribed activities for the next ten years; stand/management unit specific goals statement; how prescriptions use the appropriate best management practices to minimize damage to the resources in each management unit; long-range silvicultural objectives for each stand or cover type clearly stated and related to landowners' goals.
- (2) *Professional qualifications.* All woodland stewardship plans must be prepared by a certified forester. Certified foresters are foresters registered with the State of Michigan or a conservation district forester.
- (3) *Purpose.* The purpose of the woodland stewardship plan shall be for long term forest management and regrowth of the woodland and not prior to or in anticipation of development of the land.

- (4) *Review and approval by State of Michigan Forest Stewardship Program (FSP).* Prior to filing the woodland stewardship plan with the Township, the applicant shall obtain and provide evidence of approval of the plan pursuant to the State of Michigan Forest Stewardship Program or its successor.
 - (5) *Compliance with Generally Accepted Forest Management Practices (GAFMP).* The woodland stewardship plan shall comply with GAFMP adopted by the Michigan Department of Natural Resources or its successor.
- ~~(h)~~(g) *Tree replacement options and requirements.* The tree replacement requirements herein can be met in part or in whole by the landscape requirements set forth in [section 74-586](#), Landscaping and transition strips.

- (1) *Protected tree replacement.* For every one inch DBH of protected trees removed, one-half inch DBH of replacement trees shall be planted on the parcel, each of which replacement trees shall have a 2.0-inch minimum caliper for deciduous trees, or six feet in height for coniferous trees. To compensate for the disparity between DBH and caliper inch measurements, replacement trees using caliper measurements must be provided at 140 percent of the DBH removed. Replacement trees shall be species native to Michigan, and non-sterile varieties. If more than 20 replacement trees are required, a mixture of three more species must be used.

EXAMPLE:

Trees to be removed in woodland area greater than three (3) acres = 200 DBH inches
 $(200 \text{ DBH} \times 140\%) \times .5 = 140$ caliper inches of replacement trees
 $140 / 2.0 = 70$ replacement trees at 2.0 caliper inch required

- (2) *Tree replacement and woodland stewardship plans.* If removal of protected trees is conducted in compliance with a woodland stewardship plan, then replacement trees are not required.
- (3) *Tree replacement plan contents.*
 - a. *Plan requirements.* If a tree replacement plan is required as part of the site plan review or subdivision plat review process as set forth in [74-605\(g\)\(1\)](#), then the scale of the tree replacement plan shall be the same as either the site survey, the site plan, and/or the subdivision plat. If a tree replacement plan is required for other woodland or protected tree removal as set forth in [74-605\(g\)\(2\)](#), the tree replacement plan, if required, shall be a scaled drawing and the scale shall not exceed 100 feet to the inch.
 - b. *Plan contents.* In all cases a tree replacement plan shall contain the following:
 1. Property boundaries, existing and proposed buildings and structures, pavement, overhead and underground utilities, and other permanent features of the property.

2. Existing natural features such as edges of woodlands, protected trees to remain, wetlands, water courses and water features (ponds, lakes, etc.).
 3. Location, size, species (common and botanical names), and number of all proposed trees;
- (4) *Tree removal without permission.* If protected trees are removed without the required review and approval, or without filing any required woodland stewardship plan, then, in addition to sanctions for violation of this chapter, each one (1) inch DBH removed must be replaced with two DBH inches in replacement trees. Replacement trees shall meet the same minimum size, species, and diversity requirements as noted in (1) and (2) above. Plans showing the location, size, species, and other relevant information regarding tree mitigation and replacement as required by this subsection shall be submitted to the Township Building Official for review and approval, in consultation with the Township's Environmental Consultant if needed.
- (5) *Transplanting trees.* Where native woodland species are being displaced by development, smaller sized native trees transplanted from the disturbed area of the site may be used to fulfill tree replacement requirements. Transplanted trees shall be native species, no less than 1.0" caliper for deciduous trees or three feet tall for evergreen trees, and the total number of plants used adds up to the size requirements for a single species. For example, two rescued 1.0" caliper oaks can be used instead of 1, 2.0" caliper oak. Native species transplanted from the site shall not be removed from undisturbed areas of the site, or areas designated as preservation or conservation areas. Federal and state laws protecting native plant species designated as endangered, threatened or of special concern must be adhered to and under no circumstances shall these plants be damaged, destroyed or removed from the site.
- (6) *Woodland restoration.* If deemed appropriate by the Planning Commission, woodland areas disturbed by development activities may be mitigated by the creation of an area planted with a native plant community appropriate to the area. The proposed plant community shall be illustrated on a tree replacement plan, including information about all proposed plant material. In reviewing such a proposal, the Planning Commission shall apply the following standards:
- a. The use of existing Woodland soils from the site to establish necessary soil conditions for Woodland plants to establish themselves.
 - b. The native species diversity proposed for tree, understory and groundlayer plants.
 - c. The age diversity of the proposed tree canopy. (Native trees and shrubs of various ages and sizes are appropriate for this type of planting. Therefore the minimum tree size requirements do not apply here.)
 - d. The use of plants with local genotypes, including rescued plants from the disturbed portion of the site, seed, and propagates from the local plant populations.

- e. The habitat values created by the proposed mitigation, including plant species proposed adjacent to other site features, such as contiguous woodlands, tree rows, wetlands, streams, or other features.
- (7) *Security.* After issuance of a permit under this section the applicant shall deposit with the Township security in the form of cash, or letter of credit, in an amount recommended by the Township environmental consultant and approved by the Planning Commission, and in a form approved by the Township Building Official and Township attorney to ensure proper installation and survival of replacement trees, transplanted trees, and/or woodland plants for a period of three years after the later of (i) planting, (ii) issuance of a certificate of occupancy for the project, or (iii) final approval of the tree/woodland removal permit or any amendment. The tree replacement plan shall include a description of the proposed amount and type of security to be posted. The applicant and the Township shall enter into an escrow agreement pertaining to the conditions for release of the security in a form approved by the Township attorney and building official at the time the security is posted.
- (8) *Alternative mitigation measures.* The planning commission shall be authorized to waive a portion of the tree replacement requirements of this section when site factors, tree condition or development requirements make conformity to the tree replacement requirements of this section difficult or undesirable. In such case, the applicant shall propose either (i) a plan for planting a portion of the required replacement trees or other plantings in other areas of the Township, or (ii) a monetary contribution to the Township Woodlands/Natural Features Fund, which contribution shall be in an amount reasonably related to the cost of the tree replacement requirement waived. The Planning Commission shall review such proposal and may request revisions to the proposal and may approve, approve with modifications and conditions, or deny such proposal for waiver of tree replacement requirements.

The Township Woodlands/Natural Features Fund shall be a separate Township fund which shall serve as the depository for all monetary contributions as provided in this subsection.

The Township Board shall administer and use the Township Woodlands/Natural Features Fund for the public purposes of planting and maintaining trees, Woodlands, and other natural features within the Township, and for other public purposes related to stewardship, preservation and restoration of natural features, trees or woodlands in the Township in accordance with specific programs developed by the Planning Commission and approved by the Township Board. Such programs may include but are not limited to the following, all to be conducted within the Township: (i) invasive species removal, (ii) stream bank restoration, (iii) park path way restoration, (iv) assessment, mapping or surveys of waterways, (v) replacement of dead ash trees along roads, or (vi) installation of trees as windbreaks.

~~(e)~~(r) *Preservation of existing trees and woodlands.* Protected trees, landmark trees and woodlands shall be preserved to the greatest extent practicable through the use of site development techniques including but not limited to the following:

- (1) In general, landmark trees should not be removed for development. Site design should consider any landmark tree on a site as an important design element. Removal of landmark trees should occur rarely and should be considered only after alternatives are studied and found to be not feasible.
- (2) Locate development in areas of the site that are already disturbed or cleared of trees and woody vegetation.
- (3) Minimize clearing and grading of the site by working with the site's existing topography. Grading, roads, walkways, utility lines, and all other aspects of soil disturbance shall be minimized to the extent possible considering standards of sound design and public safety. Clearing for buildings should be limited to the smallest area needed for safe and effective building work. Excavated soil and materials from basements and grading shall not be spread in the Woodland area. Careful handling of trees and use of adequate tree protection measures should be undertaken, especially for trees near the building envelope.
- (4) Use retaining walls and other techniques to minimize grade changes near trees.
- (5) Provide tree and understory/groundlayer protection during all construction phases of the project. Woodland areas excluded from development should be protected from all intrusions during development by well-maintained barrier fencing. (See subsection (p), Tree protection during construction below for minimum requirements.) If construction or grading is to occur within a portion of woodlands those woodland areas excluded from development should be clearly marked and/or fenced off during development. Unpermitted intrusions include any activity that could adversely affect the plants (trees, shrubs, and herbaceous/groundlayer plants) within the fenced-off woodland including, but not limited to, the following: driving vehicles and/or heavy equipment; stockpiling, storage or parking of any soils, materials, equipment or vehicles; spreading excess fill/soil; dumping of construction or landscaping wastes; and clearing/removal of the understory or groundlayer of vegetation within the woodland.
- (6) Minimize the building/construction footprint on individual lots to preserve trees within lot boundaries.
- (7) Maintain grades and moisture conditions within the critical root Zone (CRZ) of trees. Many of the native hardwood trees: oaks, hickories, maples and beeches, for example, and most old trees do not adapt to environmental changes brought about by construction. Grading changes should not occur within the CRZ of a tree. In addition, grading on a site should neither increase or decrease moisture conditions within a tree's CRZ. The area of concern around an important tree may be significantly larger than the

CRZ. The drip line of the tree shall be used for comparison, and if larger than the CRZ, the dripline should be used to determine how best to protect an important tree.

- (8) Locate utility lines away from trees to be retained. If this is not possible, install utility lines through bored tunnels instead of trenches.
- (9) Conduct any necessary excavation around trees by hand.

~~(p)~~(s) *Tree protection during construction.*

- (1) *Critical root zone.* No disturbance or construction activities may occur within the critical root zone of any protected or landmark tree designated to remain as shown on the Tree/Woodland survey, site plan, or subdivision plat.
- (2) *Protected barrier.* The applicant, and the applicant's agents and successors shall erect and maintain suitable barriers as approved by the Township to protect trees designated to remain as shown on the approved site plan or subdivision plat. Protected barriers shall be placed at the outer limits of the critical root zone, or drip line if larger and if required by the planning commission to provide greater protection for an important tree, and shall remain in place until the Township authorizes removal based on tree protection factors or issues a final certificate of zoning compliance, whichever occurs first.
- (3) *Inspections.* The Township shall have the right to periodically inspect the site during site plan or subdivision plat review, land clearing, and/or construction to ensure compliance with this section.
- (4) *Construction damage.* Any woodland, protected tree or landmark tree that is determined to be dead, dying or severely damaged due to construction activity within three years after the later of issuance of a certificate of occupancy or final permit approval for development authorized by an approved site plan, subdivision plat, or tree/woodland removal permit shall be replaced by the applicant in the amount specified in the requirements for mitigation of woodlands. Plans showing the location, size, species, and other relevant information regarding tree mitigation shall be submitted to the Township Building Official for review and approval, in consultation with the Township's environmental consultant.

~~(q)~~(t) *Appeals and variances.* All appeals or requests for variances from the provisions of this section shall be made to the Ann Arbor Township Zoning Board of Appeals. Any appeal must be received in writing by the Township Clerk within 28 days after the date of the meeting at which the Planning Commission made its decision.

~~(r)~~(u) *Violations and penalties.*

- (1) Any person found in violation of the provisions of this section shall be subject to the provisions in Article II, Division 2 of this chapter, and may be cited for each day of violation. The Township, in addition to other remedies, may institute any appropriate action or proceeding to prevent, abate or restrain the violation.

- (2) In addition to the provisions contained in this Section, the Planning Commission, at a regular or special meeting, shall have the authority to direct the Zoning Officer or other designated person to notify the Township Supervisor that a stop work order (or stop construction order as described in [section 74-98](#)) shall be issued upon any project subject to this Section, with the concurrence of the Township Supervisor, when it is determined that a violation has occurred.

Motion By:

Second By:

YEAS:

NAYS:

Abstain:

ORDINANCE DECLARED ADOPTED

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the Township Board of Ann Arbor Charter Township, Washtenaw County, Michigan at a meeting of the Board duly called and held on _____, 2025.

ANN ARBOR CHARTER TOWNSHIP

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

Public Hearing: November 7, 2024

Planning Commission Recommendation:

Approved by Board:

Effective: _____, 2025 (7 days after publication)

February 2025 | Consultant Report

Ann Burke

Completed Work

- Delivered communication survey report at Jan. 22 board meeting
- Worked with Carlene Colvin-Garcia to finalize February newsletter
- Analyzed feedback survey for November 21 climate resilience community engagement meeting
 - Drafted report for feedback survey and submitted to Diane O'Connell for review

In Progress

- Meeting scheduled with Diane O'Connell to discuss discuss next steps for noted survey report and communication strategy on Feb. 12 2025

Next steps

- Discuss next steps for communication strategy with Diane O'Connell
 - Goal: Establish a consistent communication schedule and strategy
- Revisit opportunities for grants (perhaps connecting with Township committees)

Additional (long-term/ongoing) goals for communication:

- Continue to identify and apply for relevant grants
 - Moving forward, and after completing recent communication survey projects, I would like to turn more focus to this area if there is a need (e.g. Ralph C. Wilson for yet to be identified project, Renewable Energy EIED Grant)
- Support township efforts via communication strategies
 - Identify key methods and mediums through which to distribute information
 - Determine who will be responsible for distributing this information and when
 - Establish a shared communication calendar

Ann Arbor Charter Township

**UTILITIES
DEPARTMENT
MONTHLY REPORT**



January, 2025

MAINTENANCE / PROJECTS

1. Water Samples to EGLE
2. Miss Dig Program
3. Sanitary Sewer Manhole Inspection
4. Generator routine Maintenance
5. Weekly Generator Run Test
6. Locate and Fix Stop Boxes
7. Weekly Station Checks
8. GIS Updates
9. Checked Trail for Debris
10. Checked SCADA Alarms
11. Cleaned Stations
12. Cleaned Shop
13. Soil Erosion Inspections
14. Cleaned Brush Around Sewer Manholes
15. Plow Snow
16. Meter Billing
17. Check for Ice at Twp.
18. Replaced Water Meters
19. Changed Out Light Fixtures Twp.
20. SCADA Station Calibrations
21. Changed out Radio Meter Remotes
22. Water Softener Salt Sta 1

MEETINGS – SEMINARS

1. Ann Arbor City Contract
2. Adam Class Miss Dig
3. Adam Class Wastewater Conference
4. Par Plan
- 5.

PLAN REVIEWS

1. Toyota Guard Shack
2. FGRHS Athletic Fields

TOPICS TO DISCUSS

1. Adam Passed his Soil Erosion Tests
- 2.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



EST. 1823

ALYSHIA M. DYER, SHERIFF

February 10, 2024

To: Diane O'Connell, Ann Arbor Township Supervisor
From: John Cratsenburg, Lieutenant
Through: Gary Lowe, Police Services Commander
Re: January 2025 Police Services Monthly Report

Monthly Numbers:

Calls for Service: 253
Traffic Stops: 17
Traffic Crashes: 12
Animal Complaints: 7
Citations: 8

Significant Incident:

25-6185 4700 Block of E Huron River Dr Death Investigation
Deputies were dispatched to the location for a report of an unresponsive subject where CPR was being conducted. Medical treatment was attempted, and the subject was pronounced deceased. The subject had a long extensive medical history and there were no signs of foul play.

No other major incidents of note.

In/Out of Area Time:

Into Area Time: 373 minutes.
Out of Ann Arbor Township – Collab: 2548 minutes.



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration In Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	WOBURN DR	BACKUP DISPATCHED CALLS	240091811	ASSIST YPT UNITS FA/ POSS SHOTS FIRED APPROVED BY SGT ARTS	17:40:00	35	12/1/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	CONCORD DR	BACKUP DISPATCHED CALLS	240091911	Assist YPT with report of OD subject Approved by Sgt Houk	08:00:00	20	12/2/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDEARLEYJ	Fairview	DETAIL		Assist Salem Twp Dep & DB with search warrant/arrest Approved Sgt Williams	20:10:00	140	12/2/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDEARLEYJ	CHARING CROSS	BACKUP DISPATCHED CALLS	240092818	Assist Salem Twp with Family Trouble Approved by Sgt Pennington	19:40:00	45	12/5/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCLARKA	E MICHIGAN AVE/HOLMES RD	BACKUP DISPATCHED CALLS	240093089	BU Injury Crash closest unit Sgt. Williams Approval	23:00:00	90	12/6/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDMICHAELS	E MICHIGAN AVE/HOLMES RD	BACKUP DISPATCHED CALLS	240093089	ASSISTED WITH DIRECTING TRAFFIC ON SCENE, OK PER SGT. WILLIAMS. Injuries were documented by OIC.	23:00:00	60	12/6/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	FOLEY AVE	BACKUP DISPATCHED CALLS	240093360	assisted looking for eldatederly male w/ dementia // mala located // ok per sgt houk	07:30:00	10	12/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCARNEYK	E GRAND BLVD	BACKUP DISPATCHED CALLS	240093473	BACKED YPSI TWP DEPUTIES FOR SUICIDAL, PROVIDED SCENE SECURITY. APPROVED BY SGT. HOUK.	18:20:00	25	12/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	E GRAND BLVD	BACKUP DISPATCHED CALLS	240093473	Assist YPT with GSW Victim Approved by Sgt Houk	18:30:00	30	12/8/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	E CLARK RD	BACKUP DISPATCHED CALLS	240093723	Handle YPT call while other units were busy Approved by Sgt Erbes	19:40:00	20	12/9/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	VILLA DR	BACKUP DISPATCHED CALLS	240094807	Assist YPT with BOL/Contact with SI of DV Approved by Sgt Erbes	22:10:00	10	12/13/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	BYNAN DR	BACKUP DISPATCHED CALLS	240094859	Assist YPT with EDP subject - Approv sgt Erbes	01:35:00	40	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	CONCORD DR	BACKUP DISPATCHED CALLS	240094869	Assist YPT with disorderly - Approv sgt Erbes	03:20:00	35	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	CONCORD DR	BACKUP DISPATCHED CALLS	240094869	LARGE PARTY IN THE AREA. ASSISTED YPSI TOWNSHIP UNITS WITH CLEARING RESIDENCE. PER SGT ERBES	03:35:00	15	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	BELMONT DR/WOBURN DR	BACK-UP TRAFFIC STOP	240095082	Assist YPT Unit with 10/10 arrest Approved by Sgt Erbes	22:40:00	15	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	240095091	Assist YPT with BE in Progress Approved by Sgt Erbes	23:20:00	5	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	INTERNATIONAL DR	DISPATCHED CALLS	240095091	ASSIST WITH POSSIBLE ASSAULT IN PROGRESS; STOODBY WITH SUSPECT OUTSIDE UNTIL UNITS WERE SECURE; PER SGT ERBES	23:20:00	5	12/14/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDHILLD	BLOOMSBURY CJR	BACKUP DISPATCHED CALLS	240095114	SGT ERBES APPROVED TO ASSIST MSP FOR A SUBJECT THREATING TO SHOOT POLICE. TOT HVA TO PES.	00:20:00	40	12/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDMICHAELS	BLOOMSBURY CIR	BACKUP DISPATCHED CALLS	240095114	Arrived on scene as a secondary unit approved by Sgt. Erbes. Text from the individual on scene were stating that people were gonna die tonight. Individual stated that they were going to kill cops when they arrived. When on scene the individual was handcuffed and transported. While being loaded into the rig the individual started to spit on the medics inside. The individual was transported to Trinity Health where a petition for mental health treatment was done for the individual.	00:30:00	65	12/15/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCARNEYK	E CLARK RD/SWEET RD	BACKUP DISPATCHED CALLS	240095573	BACKED DEPUTY SINGER FOR POSSIBLE UDAA (TRAFFIC STOP) VEHICLE NOT STOLEN. 1 SUBJ DETAINED FOR NO OPS WHILE CP INV. SUBJECTS RELEASED. APPROVED BY SGT. WILLIAMS.	23:40:00	10	12/16/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	CONCORD DR	BACKUP DISPATCHED CALLS	240096022	UTL / Multiple calls of shots fired / Sgt. Pennington Approval	19:45:00	30	12/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGERWIGB	CONCORD DR	BACKUP DISPATCHED CALLS	240096022	assisted deputies in a shots heard complaint // multiple callers advising numerous gun shots can be heard in the area // unfounded // ok per sgt pennington	20:00:00	10	12/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDMICHAELS	Concord Dr	BACKUP DISPATCHED CALLS	240096022	Caller stated that they heard 7 shots fired at 1360 Candlewood. Caller stated that right after the shots were heard that a vehicle took off from the scene. On scene Deputies made contact with the caller from the residence. Approved by Sgt. Pennington.	20:00:00	15	12/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	CONCORD DR	BACKUP DISPATCHED CALLS	240096022	CHECKED IN AREA FOR SHOOTING SUSPECT; UTL; PER SGT PENNINGTON	20:00:00	15	12/18/2024
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDEARLEYJ	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	240096313	Assist YPT Unit with HVA Assist while other units were tied up Approved by Sgt Pennington	21:00:00	10	12/19/2024



Out of Area Time

For: 12/01/2024 thru 01/31/2025



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDMIZERK	CANDLEWOOD LN	DISPATCHED CALLS	250004251	DISP: ASSIST YPT UNITS WITH SUBJECT WITH A GUN IN A CAR - OK PER SGT HOUK	14:00:00	50	1/19/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDCOUCKED	HOMESTEAD LN	BACKUP DISPATCHED CALLS	250005073	assist solo salem deputy with welfare check per sgt. houk	15:25:00	20	1/23/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPEARSONA	FALL RIVER RD	BACKUP DISPATCHED CALLS	250005214	ASSIST DEPUTYS WITH A POSSIBLE DV IN PROGRESS, SGT THOMPSON	08:50:00	15	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	SPENCER LN	BACKUP DISPATCHED CALLS	250005371	ok per Sgt. Pennington, school was cleared out no issue. Dispatched to large fight in progress at school	20:50:00	25	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	SPENCER LN	BACKUP DISPATCHED CALLS	250005371	BU YPSI DEPS ON FIGHT 20-30 JUVENILES APPROVED BY SGT PENNINGTON	20:50:00	40	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLECLAIRS	SPENCER LN	BACKUP DISPATCHED CALLS	250005371	SGT PENNINGTON, FIGHT AT MIDDLE SCHOOL 100 DISORDERLY PEOPLE	20:55:00	30	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	SPENCER LN	BACKUP DISPATCHED CALLS	250005371	BACKUP YPT UNITS WITH LARGE GROUP FIGHTING / APPROVED BY SGT. PENNINGTON	20:55:00	20	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	RUSSELL CT	BACKUP DISPATCHED CALLS	250005363	BU YPSI DEPS ON SPANISH TRANSLATION APPROVED BY SGT PENNINGTON	21:30:00	35	1/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	N PROSPECT ST/HOLMES RD	BACKUP DISPATCHED CALLS	250006174	ASSIST CAT WITH STOP ON UDAA AND DRIVER WHO HAD 10/10 OUT OF 148	14:30:00	70	1/28/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLEEZ	N PROSPECT ST/HOLMES RD	BACKUP DISPATCHED CALLS	250006174	per sgt houk, assist CAT and YPT with recovered UDAA	14:45:00	20	1/28/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLLOWHORNB	N PROSPECT ST/HOLMES RD	BACKUP DISPATCHED CALLS	250006174	ASSIST YPT DEP WITH SEARCH OF FEMALE ARRESTEE OK BY SGT HOUK	14:45:00	15	1/28/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLLOWHORNB	BLOOMSBURY CIR	DISPATCHED CALLS	250006233	BU SOLO SALEM CAR WITH NEIGHBOR TROUBLE, OK SGT HOGAN	19:00:00	60	1/28/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	ONANDAGA ST	BACKUP DISPATCHED CALLS	250006708	ASSIST YPSI WITH TRANSPORT OF CHILDREN FROM MACARTHUR BLVD TO ADDRESS IN YPSI	18:00:00	45	1/30/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPURIFYK	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	250006744	SGT ERBES APPROVAL	18:00:00	45	1/30/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPURIFYK	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	250006744	Dispatched as back up for Ypsi regarding a domestic. All other deputies were on DV paper in ypsi.	19:05:00	30	1/30/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	250006749	BU YPSI DEPS ON DV APPROVED BY SGT PENNINGTON	19:40:00	20	1/30/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPURIFYK	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	250006749	Dispatched as back up for Ypsi regarding previous domestic CFS that turned violent.	19:45:00	15	1/30/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLLOWHORNB	NORTH TERRITORIAL RD	DISPATCHED CALLS	250008869	ASSIST LONE SLT DEP WITH FA, OK BY SGT HOUK	12:01:00	84	1/31/2025
							Sum:	2,548	



Alyshia M. Dyer
Sheriff

ANN ARBOR TOWNSHIP MONTHLY POLICE SERVICES DATA

January 2025

Incidents	Month 2025	Month 2024	% Change	YTD 2025	YTD 2024	% Change
Traffic Stops	17	37	-54%	17	37	-54%
Citations	8	9	-11%	8	9	-11%
Drunk Driving (OWI)	1	0	+	1	0	+
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	253	552	-54%	253	552	-54%
Calls for Service <small>(Traffic stops and non-response medicals removed)</small>	189	473	-60%	189	473	-60%
Robberies	0	0	-	0	0	-
Assaultive Crimes	0	0	-	0	0	-
Home Invasions	0	0	-	0	0	-
Breaking and Entering's	0	1	-	0	1	-
Larcenies	2	1	100%	2	1	100%
Vehicle Thefts	0	0	-	0	0	-
Traffic Crashes	12	18	-33%	12	18	-33%
Medical Assists	1	11	-91%	1	11	-91%
Animal Complaints <small>(ACO Response)</small>	7	4	75%	7	4	75%
In/Out of Area Time	Month (minutes)	YTD (minutes)	+ = Positive Change - = Negative Change			
Into Area Time - A2	373	373				
Out of Area Time - Collab	2548	2548				
Investigative Ops (DB)	0	0				
Secondary Road Patrol	0	0				
County Wide	0	0				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
January Collab						

**ANN ARBOR CHARTER TOWNSHIP
FIRE DEPARTMENT
JANUARY 2025 - TOWNSHIP BOARD REPORT**





Fire Department Activity Report for January 2025

INCIDENTS:

❖ Structure Fire	1
❖ Smoke Scare	1
❖ Fire Alarm	5
❖ Haz-Mat/Gas Leak/CO	1
❖ Station Coverage	1
❖ EMS	50
❖ MVA's	18
❖ Extrication/Tech Rescue	1
❖ Canceled before Arriving	12
❖ Good Intent	11
❖ Burning Compliant	1

The department responded to a total of 102 incidents during the period.

During the month of January, the Ann Arbor Township Fire Department provided mutual aid twelve (12) times, and received mutual aid assistance eight (8) times.

Mutual Aid Provided:

❖ Structure Fire	1
❖ EMS	1
❖ Motor Vehicle Accident	1
❖ Flammable Liquid Spill	1
❖ Good Intent	1
❖ Station Coverage	1
❖ Dispatched & Canceled En Route	6

Mutual Aid Received:

❖ Dispatched & Canceled En Route	1
❖ EMS	2
❖ Good Intent	1
❖ Motor Vehicle Accident	2
❖ Fire Alarm	2

PAID-ON-CALL (POC) STAFF ACTIVITY:

The department responded to 102 incidents during the month of January, and of those 102 incidents, paid-on-call staff responded to 65 incidents. This represents one or more paid-on-call firefighters responding to 64% of our dispatched incidents.

RECRUITMENT / RETENTION:

The department continues to process one applicant for the position of paid-on-call firefighter / EMT.

On January 21, fire department personnel attended the annual compliance refresher training, which consisted of training on:

- Bloodborne Pathogens
- Material Safety Data Sheets (SDS)
- Energy Control Procedures
- Traffic Safety Vests
- Eye and Hearing Protection

Respectfully Submitted,

Mark A. Nicholai

Fire Chief

BUILDING REPORT January 2025

January

Permit Record Type	Totals	Records	Revenue	Records	Revenue
Building		19	21,866	19	21,866
Electrical		12	2,891	12	2,891
Mechanical		19	3,019	19	3,019
Plumbing		10	1,950	10	1,950
ZONING-LAND USE		-	-	-	-
Fence Permit		-	-	-	-
Sign Permit		-	-	-	-
Special Event		-	-	-	-
Total		60	29,726	60	29,726

Building	Ann Arbor Township	Barton Hills
Ann Arbor Township	17	2
Barton Hills	2	2
Total	19	4

Electrical	Ann Arbor Township	Barton Hills
Ann Arbor Township	12	-
Barton Hills	-	-
Total	12	0

Mechanical	Ann Arbor Township	Barton Hills
Ann Arbor Township	18	1
Barton Hills	1	-
Total	19	1

Plumbing	Ann Arbor Township	Barton Hills
Ann Arbor Township	10	-
Barton Hills	-	-
Total	10	0

ZONING-LAND USE

Ann Arbor Township	Barton Hills
Ann Arbor Township	-
Barton Hills	-
Total	0

Fence Permit

Ann Arbor Township	Barton Hills
Ann Arbor Township	-
Barton Hills	-
Total	0

Sign Permit

Ann Arbor Township	Barton Hills
Ann Arbor Township	-
Barton Hills	-
Total	0

Special Event

Ann Arbor Township	Barton Hills
Ann Arbor Township	-
Barton Hills	-
Total	0

Total	Ann Arbor Township	Barton Hills
60	29,726	60
Total	29,726	60