

**ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES**

**ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION  
ARTICLE VI, BOARDS AND COMMISSIONS  
DIVISION 1, PLANNING COMMISSION**

**Ord. No. \_\_\_\_\_ -2025**

The Ann Arbor Charter Township Board of Trustees ordains and adopts the following amendments to Chapter 2, Administration, Article VI, Boards and Commissions, Division 1, Planning Commission, Section 2-225 – Removal from office; conflict of interest [new language underlined or with track changes, deleted language stricken]:

**CHAPTER 2, ARTICLE VI, Division 1, Section 2-225** is amended to read as follows:

**Sec. 2-225. Removal from office; conflict of interest.**

- (a) The Township Board may remove a member from the Planning Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing as provided in the Act.
- (b) Before casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest as defined in paragraphs (c) and (d); ~~(f) and (g)~~ below, the member shall disclose the conflict of interest to the Planning Commission. ~~The member shall be disqualified from voting on a matter involving a conflict of interest to the extent so provided in this division.~~ Failure of a member to disclose a conflict of interest or a potential conflict of interest known to the member as required by this division constitutes malfeasance in office.
- (c) For purposes of this division a member shall disclose a conflict of interest or a potential conflict of interest in the following circumstances:
  - (1) The member or an immediate ~~relative~~-family member of a member (parents, siblings, spouse, descendants) or a business associate of the member has a business or financial interest in any project, property or request ("project") for which the Planning Commission is asked to make a decision;
  - (2) If he member believes they have a potential ~~reasonable appearance of~~ a conflict of interest, the member shall disclose it. . The member disclosing a potential conflict of interest should state the nature of the conflict and whether the member believes he or she could impartially consider the request before the Planning Commission. If the member indicates that he or she cannot render an impartial judgment then the member shall be considered to have a conflict of interest.
- (d) When a member, an immediatefamily member of a member, or a business associate of a member, owns or has a financial interest in neighboring properties, the member shall

disclose such fact to the Planning Commission. For purposes of this subsection, a neighboring property shall mean a property that shares a border with the subject property. ~~include any property falling within the notification radius for a project, as required by the zoning ordinance or other applicable law or ordinance.~~ Such interest in a neighboring property shall not be considered a conflict of interest unless the member states that he or she cannot render an impartial judgement. ~~—unless otherwise determined by the Planning Commission in view of the particular circumstances.~~

(e) The member disclosing a potential conflict of interest should state the nature of the conflict and whether the member believes he or she could impartially consider the request before the Planning Commission. The other Planning Commission members may then decide by a majority vote if the member disclosing a potential conflict of interest has a conflict of interest.

(f) If a member has a conflict of interest as determined in paragraph c, d or e, disclosing the member may not participate in the discussion as a member on the matter and may not vote on such matter.

~~(g)~~  (g) A member, though disqualified from voting or discussion of a matter as a member as a result of a conflict of interest may, nevertheless, personally appear before the Planning Commission as an applicant or owner or member of the public on such matter.

This Ordinance shall take effect upon publication as provided by law.

ORDINANCE DECLARED ADOPTED

#### CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the Township Board of Ann Arbor Charter Township, Washtenaw County, Michigan at a meeting of the Board duly called and held on \_\_\_\_\_, 2025.

ANN ARBOR CHARTER TOWNSHIP

By: \_\_\_\_\_  
Diane O'Connell, Supervisor

By: \_\_\_\_\_  
Rena Basch, Clerk

First Reading: February 17, 2025

Second Reading:

Approved by Board:

Effective: \_\_\_\_\_, 2025