

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES MEETING AGENDA**

**Monday, November 17, 2025, at 7:30 PM  
Township Office, 3792 Pontiac Trail, Ann Arbor MI 48105**

To participate via video conference call - [Click here to register](#) or [Visit aatwp.org](http://aatwp.org)

**I. CALL TO ORDER ESTABLISH QUORUM**

**II. APPROVAL OF BOARD OF TRUSTEES MINUTES**

A. October 20, 2025

**III. CITIZEN PARTICIPATION** Citizen Participation on Agenda items only. Public Comment regarding non-agenda items is at the end of the meeting.

**IV. TRUSTEE COMMENTS ON CITIZEN PARTICIPATION**

**V. APPROVE THE AGENDA AND CONSENT AGENDA**

- A. Claims Listings: 10-16-25 to 11-13-25 for \$1,065,000.16
- B. Appoint Tom Schultz to serve on the Board of Review for a term ending Jan 1, 2028.
- C. City of Ann Arbor-Ann Arbor First Renewed and Amended Water Supply Agreement
- D. Approve adding overdue utility charges of \$1,197.72 for the property at 4050 E. Huron River Service Drive to the 2025 tax roll.
- E. Resolution of Ann Arbor Charter Township electing exemption from the Requirements of the Publicly Funded Health Insurance Contribution Act.
- F. Purchase Request for Engine 2 Report in the amount of \$16,649.30.
- G. Purchase Request for Fire Department RMS Software Annual Fee for an amount not to exceed \$9,000.

**VI. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTION**

- A. Public Hearing 2026 Budget – Comptroller Colleen Coogan
  - 1) Presentation
  - 2) Public Hearing Open
  - 3) Public Hearing Closed
  - 4) Board Action – 2025 General Appropriations Act Resolution
  
- B. Consider Approval of 2026 Capital Improvement Plan

- C. Consider Approval of Resolution Approving Conditional Use Permit for NSK Americas Inc. – Christian Groesbeck, Harvest Solar
- D. Proposed changes to the Ann Arbor Township Fee Schedule - Planning Dept Fees, pages 5 to 7.
- E. Compensation Commission Report – Gene Ragland, Chair, Compensation Commission
- F. Consider approval of Resolution to accept the Michigan Natural Features Trust Fund Grant in the amount of \$300,000.
- G. Washtenaw Regional Resource Management Authority (WRRMA)
  - 1) Resolution to appoint 2025 WRRMA delegate and alternate delegate
  - 2) Review and provide any objections to 2025 WRRMA budget
  - 3) Approve 2025 WRRMA membership dues of \$5,000

## **VII. REPORTS, DISCUSSIONS**

### **A. Supervisor's Report**

### **B. Clerk's Report**

### **C. Treasurer's Report**

### **D. Planning Commission Report – November 3, 2025**

### **E. Committee Report**

- 1) **Farmland Open Space and Preservation Board Report – November 24, 2025**
- 2) **Utility Committee – November 10, 2025**
- 3) **Climate Resilience Committee – November 10, 2025**
- 4) **Zoning Board of Appeals – October 21, 2025**
- 5) **Public Safety Committee – November 11, 2025**
- 6) **Farm Policy and Communication – November 4, 2025**
- 7) **Roads Committee**

### **F. Utilities Department Report**

### **G. Public Safety Report**

- 1) **Washtenaw County Sheriff's Department**
- 2) **Fire Department – Chief Mark Nicholai**

### **H. Building Department Report**

**VIII. INFORMATION ONLY ITEMS**

**IX. NON-AGENDA ITEMS**

**X. PUBLIC COMMENT**

**XI. ADJOURNMENT**

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING – MONDAY, October 20, 2025  
TOWNSHIP OFFICES  
3792 PONTIAC TRAIL, ANN ARBOR MI  
7:30 PM**

**I. CALL TO ORDER, ESTABLISH QUORUM**

Supervisor O’Connell called the Ann Arbor Charter Township Board of Trustees meeting to order at 7:35 PM on October 20, 2025.

Present: Supervisor Diane O’Connell  
Clerk Kristine Bolhuis  
Treasurer Carlene Colvin-Garcia  
Trustee John Allison  
Trustee Della DiPietro  
Trustee Eric Kaldjian  
Trustee Peter Kotila

Absent: None

Also Present: Attorney Sarah Gabis, Bodman PLC  
Rick Judkins, Utilities Director  
Mark Nicholai, Fire Chief  
Peter Pace, Building and Zoning Official  
Colleen Coogan, Comptroller  
Iomar Whitt, Deputy Treasurer

**II. APPROVAL OF BOARD OF TRUSTEES MINUTES**

**A. Regular Meeting September 15, 2025**

**MOTION by Kotila, supported by Allison to approve the minutes of the September 15, 2025, regular meeting with the following corrections:**

- P3 – Item 3C, "fund balance committee's recommendations" (punctuation correction)
- P3 – L4029 maximum millage rate corrected to 3.9405
- P7 – Monthly e-newsletter changed to "being produced" (removed "by supervisor")

**Motion passed unanimously by voice vote.**

**B. Special Meeting October 1, 2025**

**MOTION by Allison, supported by Kaldjian, to approve the minutes of the October 1, 2025, special meeting with the following corrections:**

**Section II.A - Public Input Session:**

- Changed "approximately 30 residents" to "27 residents"
- Changed "six members" to "seven members" of the Dominican Sisters
- Expanded water quality bullet point:
  - Original: "Water quality and quantity issues, including well levels, water contamination, and aquifer concerns"
  - Revised to: "Water: Quality and quantity issues. Concerns raised include high and low well water levels, rate of well water level recovery, water turbidity, coloration and odor. The ongoing costs of well maintenance, required system upgrades and well replacement costs."
- Changed "Noise, dust, and air quality impacts from mining operations" to "Noise, dust, and air quality impacts from truck traffic and mining operations"
- Added new bullet: "Large number of trucks"
- Added new bullet: "Truck routes – trucks spotted on Joy and Warren Roads"
- Added detail to road safety concerns: "Noted issues include not stopping at Earhart Road stop sign at Warren Road, road quality, road safety, road sight line at the mine entrance."
- Added new bullet: "Need to maintain the Township's rural character. Earhart Road should not become a designated haul route (do not pave Earhart Road)."
- Changed "Reclamation planning and future land use" to "Reclamation planning, reclamation escrow and future land use"
- Removed bullet: "Request for independent third-party monitoring and studies" (moved to trustee comments)
- Removed bullet: "Recommendations: Level penalties/fines for identified violations and to ensure compliance" (incorporated into trustee comments)

**Section III - Trustee Comments on Citizen Participation:**

- Changed "Primary goal is to" to "Primary goals are to" (made plural)
- Added new bullet: "Maintaining Earhart Road as a gravel road is important"
- Clarified "Board emphasized need for residents to document water quality issues in writing" by adding "to the township"

**Section V - Public Comment:**

- Added "from six speakers" to provide specific count

**Motion passed unanimously by voice vote.**

**C. Special Meeting October 2, 2025**

**MOTION by DiPietro, supported by Allison, to approve the open session minutes of the October 2, 2025, special meeting.**

**Motion passed unanimously by voice vote.**

**III. CITIZEN PARTICIPATION**

Amy Olszewski, 2816 Warren Road, commented on the October 1st special meeting minutes documentation. She noted that three hours of citizen testimony had been given at that meeting and suggested that individual speaker names and comments should be included in the minutes as is standard township practice. She expressed appreciation for the amendments being made to the October 1st minutes at this meeting to provide more detailed documentation of public input.

Supervisor O'Connell responded that all comments from the October 1st meeting are available online.

#### **IV. APPROVE THE AGENDA AND CONSENT AGENDA**

**MOTION by Allison, supported by Colvin-Garcia, to approve the Agenda and Consent Agenda.**

**Motion passed unanimously by voice vote.**

##### **Consent Agenda:**

- A.** Claims Listings: 9-11-25 to 10-15-25 for \$438,646.23
- B.** Approve appraisal for conservation easement in the amount of \$3,250.
- C.** Approve payment of 2025 property taxes of \$26,325 for the donated parcel

#### **V. ANNEXATIONS, ORDINANCES, ZONING, RESOLUTIONS**

##### **A. 2026 Budget – Comptroller Colleen Coogan**

Comptroller Coogan presented the 2026 proposed budget narrative and detail. Key discussion points included:

- Water and sewer fund balance: The projected ending fund balance of approximately \$12.9 million shown in the narrative represents unrestricted working capital available to spend. The \$23 million figure shown in the detailed budget report (page 13 of 13 in the budget document) includes both working capital and the net value of the water and sewer infrastructure assets. This distinction is critical for understanding available liquid resources versus total fund balance.
- The approximately \$9 million water tower construction project is not included in the 2026 capital appropriation request because engineering details were not sufficiently finalized. Once engineering comes back with firm numbers, a budget amendment will be brought forward, likely in mid-2026 when the project is expected to begin.
- The \$619,000 for water tower engineering and design work will be added to the utilities budget as discussed.
- Tree clearing costs for the water tower project site must be completed in 2025 due to bat nesting season restrictions. Delaying until spring 2026 would push any tree work to late 2026. Costs will be determined and a separate appropriation will be presented.
- After water tower construction, the utilities fund working capital will decline from approximately \$12.9 million to approximately \$4 million. The total fund balance will remain near \$23 million because cash will be converted to infrastructure assets (the

water tower). Investment income was reduced in the utilities fund budget to account for spending funds in the latter part of 2026.

- Fund balance percentages: Public safety fund balance is approximately 26% of annual expenditures, and fire fund balance is approximately 39% of annual expenditures.
- General fund revenue sources: Investment income (dividends and interest) has decreased significantly from \$321,000 in 2024 to a budgeted \$109,000 in 2026, primarily due to the conversion of liquid securities to land for the farmland preservation purchase in 2024. This represents a reduction in investment income from 30.7% to 12.7% of "other revenues" in the general fund, creating a structural impact on the budget. State revenue sharing includes \$465,000 from sales tax, \$25,500 from local community stabilization, and \$12,000 from Metro Act funding. Property taxes budgeted at approximately \$570,000.
- The annual \$266,000 transfer from general fund to capital fund continues, with any unspent road funds being reserved within the capital fund balance.

Following extensive discussion and questions from Board members about fund balances, revenue sources, the water tower project timeline, and capital improvement priorities, a motion was made to set the public hearing date.

**MOTION by Allison, supported by DiPietro, to set Public Hearing for November 17, 2025 for the 2026 Budget.**

**Motion passed unanimously by voice vote.**

**B. Approve L4029 -- millage rates**

Supervisor O'Connell explained the Public Safety Committee's recommendation to increase the public safety millage to the maximum authorized amount of 3.9545 mills. This represents an increase from the previously approved 3.8 mills at the September meeting. The recommendation addresses ongoing fire apparatus funding needs and capital improvement fund pressures. Discussion included concerns about the economic landscape, the timing of increased taxable values from new developments, the millage expiration at the end of 2026, and potential renewal elections. Trustee Colvin-Garcia expressed initial dissent based on timing concerns but indicated her position changed after hearing the discussion about the development schedule and the ability to reassess before bringing a renewal to voters.

**MOTION by DiPietro, supported by Kaldjian, to approve the L4029 as presented.**

**Motion passed unanimously by voice vote.**

**C. Proposed changes to the Ann Arbor Township Fee Schedule -- Building Department Fees, pages 2 to 4**

Peter Pace, Building and Zoning Official, presented proposed changes to the Building Department fee schedule. Key points included:

- Building permit inspection fees have not been increased in four years.
- Current inspection fee is \$40 per inspection, which is significantly below the Washtenaw County average. Other municipalities pay \$55-\$65 per inspection, with Northville at \$65 and Plymouth at \$60.
- Proposed increase to \$50 per inspection to remain competitive and retain quality inspectors. All inspectors are independent contractors.
- The Township has issued approximately 730 permits to date in 2025, with each permit requiring an average of 3-5 inspections.
- The inspection team receives positive feedback from major contractors, builders, and homeowners. The department has established a reliable substitute inspector system.
- Trustee Kaldjian suggested implementing a formal customer feedback system for building department services, possibly through the new township website. Mr. Pace expressed willingness to develop a closeout permit survey for major projects.

**MOTION by DiPietro, supported by Allison to approve the proposed changes to the Ann Arbor Township Fee Schedule, Building Department Fees, pages 2 to 4.**

**Motion passed unanimously by voice vote.**

## **VI. REPORTS, DISCUSSIONS**

A. Supervisor O'Connell reported on plans for installing rooftop solar panels at the Township offices using grant funding. Key points included:

- The Township office flat roof is in poor condition, similar to Station 2, and requires replacement before solar panel installation.
- Roof replacement cost is estimated at \$65,000, which is less than the Station 2 roof project cost.
- The solar panel grant requires spending 5% of the grant amount by December 31, 2025 to qualify for renewable energy tax credits for commercial properties.
- The Township is beginning the RFP process immediately to secure contractors for both the roof work and solar panel installation.
- The aggressive timeline aims to purchase solar panels by December 31, 2025, which will constitute the required 5% expenditure, with installation to follow in 2026.
- Due to current budget constraints across multiple funds, a budget amendment is necessary to fund the roof replacement work.

**MOTION by DiPietro, supported by Colvin-Garcia, to approve a budget amendment for up to \$70,000 from the general fund for roof replacement and solar panel project expenses.**

**Motion passed unanimously by voice vote.**

Supervisor O'Connell also provided updates on the status of several other grants affecting the Township.

**B. Clerk's Report – Bolhuis**

- The November 4, 2025 special election is two weeks away. The election is for the Washtenaw Intermediate School Career and Technical Education millage.
- Website development is ongoing.
- Clerk Bolhuis attended the MTA clerk training retreat.

**C. Treasurer's Report – Colvin-Garcia**

- Unpaid tax percentage for the summer 2025 tax collection was 2.3%, which is consistent with or lower than other municipalities in Washtenaw County.
- The Township newsletter is going to the printer next week and will be in mailboxes by November 10, 2025.
- EV charger usage has increased by 1.5 times.

**D. Planning Commission Report – Allison**

- Master Plan Public Hearing: The Planning Commission held a public hearing for the master plan, but it was mis-posted. A second public hearing will be held at the November Planning Commission meeting (November 2nd).
- Agricultural Preservation: The Commission received comments from multiple members of the Farmland Preservation Board and Barry Lonik requesting expansion of the agricultural preservation region. The Commission is considering expanding the agricultural preservation zone in the northern area of the township and potentially adding two or three parcels in the Barton Hills region for conservation designation. These expansions would provide additional options for property owners without requiring mandatory participation.
- NSK Rooftop Solar: The Commission set a conditional use permit hearing for rooftop solar for NSK, scheduled for the November Planning Commission meeting.
- Bylaws Modification: The Commission approved modifications to its bylaws to address current retention guidelines issues.

**E. Committee Reports**

**1) Farmland Open Space and Preservation Board Report – Kotila**

The Board met last month and received a visit from the owners of Cardinal Farms (the Kerns), who expressed interest in the Township farm property for their agricultural and agricultural education business. The Moehrle property (24 acres) conservation easement has been approved and funding approved by Ann Arbor City Council, but is delayed pending City attorney-requested changes to the easement language. The Board authorized the Supervisor to pursue a property appraisal for a conservation easement resale (14-year-old easement), which was approved in the consent agenda. Supervisor O'Connell is working with Barry Lonik to track down the status of the Moehrle agreement.

**2) Utility Committee**

The scheduled Utility Committee meeting was canceled by the City of Ann Arbor. The Committee held a pre-meeting to discuss contract issues before attempting to meet with City officials. The current water supply contract with the City expires at the end of 2025. The City provided notice of non-renewal approximately a year and a half ago but did not meet with Township representatives until earlier in 2025. Recent progress has been made with only two minor issues remaining to be resolved. The Township anticipates needing Board approval by December, preferably by the November Board meeting, to finalize the new agreement.

**3) Climate Resilience Committee**

The Committee met on October 13th and 17th to debrief the September 17th community engagement event. While the event featured an EV charger ribbon cutting and multiple short presentations on topics including solar energy and invasive species, attendance was approximately 18 people, many of whom were committee members. The Committee discussed challenges with community engagement strategies and timing (early September conflicts with school schedules). The Committee is planning next steps including potential seminars, workshops, or other active programming based on community interest areas identified at the event, with solar energy emerging as the most popular topic.

**4) Zoning Board of Appeals**

No report.

**5) Public Safety Committee**

No report.

**6) Farm Policy and Communication**

No report.

**7) Roads Committee**

No report.

**F. Utilities Department Report – Judkins**

Utilities Director Rick Judkins presented three budget amendment requests for emergency repairs:

**1. Skid Steer Repair**

**MOTION by DiPietro, supported by Allison, to approve a budget amendment to the utility budget for skid steer repair in the amount of \$9,945.50.**

**Motion passed unanimously by voice vote.**

**2. Two Water Main Breaks**

**MOTION by DiPietro, supported by Colvin-Garcia, to approve a budget amendment to the utility budget for repair of two water main breaks in the amount of \$149,970.**

**Motion passed unanimously by voice vote.**

**3. Masco Property Water Main Break**

**MOTION by Kaldjian, supported by Allison, to approve a budget amendment to the utility budget for repair of a water main break at the Masco property in the amount of \$45,422.48.**

**Motion passed unanimously by voice vote.**

**G. Public Safety Report**

**1) Washtenaw County Sheriff's Department**

Report included in packet.

**2) Fire Department – Chief Mark Nicholai**

Chief Nicholai's report was included in the packet. Trustee DiPietro requested that future incident reports provide a clearer breakdown distinguishing between incidents within the township versus mutual aid responses, noting some confusion about whether certain categories (such as the 57 EMS calls and station coverage) included or excluded mutual aid. The presentation format should clearly separate township incidents from mutual aid activities for each category to improve clarity for Board review.

**H. Building Department Report**

Report included in packet.

**VII. INFORMATION ONLY ITEMS**

**A. Planning Commission Workshop**

The Planning Commission has scheduled a workshop for December 2, 2025, regarding the Warren Road property.

**VIII. NON-AGENDA ITEMS**

None

**IX. PUBLIC COMMENT**

None

**X. ADJOURNMENT**

**MOTION by Colvin-Garcia, supported by DiPietro, to adjourn the meeting.**

**Motion passed unanimously by voice vote.**

The meeting was adjourned at 10:58 PM.

JOURNALIZED  
 PAID

| GL Number                                | Grant | Invoice Line Desc        | Vendor               | Invoice Description               | Amount    | Check #    |
|--|-------|--------------------------|----------------------|-----------------------------------|-----------|------------|
| Fund 101 GENERAL FUND                    |       |                          |                      |                                   |           |            |
| Dept 000 OTHER REVENUE ACCOUNT           |       |                          |                      |                                   |           |            |
| 101-000-202.002                          |       | BCN ACCRUED LIABILITIES  | BLUE CARE NETWORK    | HEALTH INSURANCE                  | 8,029.23  | 2089701132 |
| 101-000-202.003                          |       | BCBS ACCRUED LIAB        | BLUE CROSS & BLUE    | HEALTH INSURANCE                  | 16,078.95 | 2089701139 |
| 101-000-202.005                          |       | HARTFORD LIAB            | HARTFORD LIFE &      | Life & Disability Insurance       | 2,318.75  | 2089701134 |
| 101-000-202.006                          |       | DELTA DENTAL LIAB        | DELTA DENTAL PLAN OF | DELTA INSURANCE                   | 1,435.22  | 2089701133 |
| 101-000-232.000                          |       | EMPLOYEE REIMBURSEMENT   | VERIZON WIRELESS     | CELLPHONES                        | 40.01     | 2089701137 |
| Total For Dept 000 OTHER REVENUE ACCOUNT |       |                          |                      |                                   | 27,902.16 |            |
| Dept 101 BOARD OF TRUSTEES               |       |                          |                      |                                   |           |            |
| 101-101-725.000                          |       | MEMBERSHIP-DUES          | WASHTENAW AREA       | WATS FY 2026 MEMBERSHIP           | 1,000.00  | 38874      |
| 101-101-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL         | MINUTES SEPT 2025                 | 300.00    | 38901      |
| 101-101-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL         | MINUTES OCTOBER                   | 350.00    | 38901      |
| 101-101-909.000                          |       | ADVERTISING/PUBLISHING   | DETROIT LEGAL NEWS   | BOT MEETING NOTICE                | 55.00     | 38889      |
| Total For Dept 101 BOARD OF TRUSTEES     |       |                          |                      |                                   | 1,705.00  |            |
| Dept 171 SUPERVISOR                      |       |                          |                      |                                   |           |            |
| 101-171-955.100                          |       | MILEAGE/TRAVEL           | DIANE O'CONNELL      | MTA SUPERVISOR RETREAT - HOTEL &  | 55.30     | 38890      |
| 101-171-955.200                          |       | CONVENTION & CONFERENCES | MICHIGAN TOWNSHIPS   | SUPERVISOR PROFESSIONAL           | 367.00    | 2089701162 |
| 101-171-955.200                          |       | CONVENTION & CONFERENCES | BAVARIAN INN LODGE   | SUPERVISOR MTA CONFERENCE         | 171.52    | 2089701165 |
| 101-171-955.200                          |       | CONVENTION & CONFERENCES | DIANE O'CONNELL      | MTA SUPERVISOR RETREAT - HOTEL &  | 171.52    | 38890      |
| Total For Dept 171 SUPERVISOR            |       |                          |                      |                                   | 765.34    |            |
| Dept 215 CLERK                           |       |                          |                      |                                   |           |            |
| 101-215-955.100                          |       | MILEAGE/TRAVEL           | KRISTINE BOLHUIS     | MILEAGE FOR MTA CLERK TRAINING    | 113.40    | 38865      |
| 101-215-955.200                          |       | CONVENTION & CONFERENCES | BAVARIAN INN LODGE   | HOTEL FOR CLERKS CONVENTION       | 343.04    | 2089701162 |
| 101-215-955.200                          |       | CONVENTION & CONFERENCES | MICHIGAN TOWNSHIPS   | CLERK'S PROFESSIONAL DEVELOPMENT  | 674.00    | 2089701162 |
| 101-215-955.200                          |       | CONVENTION & CONFERENCES | BAVARIAN INN LODGE   | HOTEL FOR CLERK CONFERENCE        | 162.28    | 2089701165 |
| 101-215-955.200                          |       | CONVENTION & CONFERENCES | BAVARIAN INN LODGE   | HOTEL FOR CLERK CONFERENCE        | 162.28    | 2089701165 |
| 101-215-955.200                          |       | CONVENTION & CONFERENCES | BAVARIAN INN LODGE   | HOTEL FOR CLERKS CONVENTION -     | (343.04)  | 2089701165 |
| Total For Dept 215 CLERK                 |       |                          |                      |                                   | 1,111.96  |            |
| Dept 228 TECHNOLOGY                      |       |                          |                      |                                   |           |            |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | JCM MEDIA GROUP LLC  | AATWP WEBSITE SUPPORT             | 300.00    | 2089701135 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | BS&A SOFTWARE        | BS&A PERMIT APP, PAYROLL,BUILDING | 671.00    | 38851      |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | DASHLANE             | DASH LANE PASSWORD MANAGER        | 144.00    | 2089701162 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | WEBROOT              | ANTI-VIRUS                        | 74.19     | 2089701162 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | ADOBE                | ADOBE SOFTWARE                    | 254.27    | 2089701165 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | ADOBE                | ADOBE SOFTWARE REFUND             | (14.39)   | 2089701165 |
| 101-228-818.000                          |       | SERVICE CONTRACTS        | GODADDY.COM          | AATWP.ORG DOMAIN RENEWAL          | 23.19     | 2089701165 |
| 101-228-933.000                          |       | REPAIR & MAINTENANCE     | AMAZON.COM LLC       | SCANNER CHARGER REPLACEMENT       | 21.03     | 2089701165 |
| 101-228-980.000                          |       | PURCHASES                | IVS COM INC          | REPLACE NETWORK SWITCH FOR SERVER | 1,050.00  | 38863      |
| 101-228-980.000                          |       | PURCHASES                | AMAZON.COM LLC       | REPLACEMENT CHARGER FOR SCANNER   | 14.85     | 2089701162 |
| 101-228-980.000                          |       | PURCHASES                | CANON                | REPLACEMENT PRINTER FOR TREASURER | 290.42    | 2089701165 |
| Total For Dept 228 TECHNOLOGY            |       |                          |                      |                                   | 2,828.56  |            |
| Dept 253 TREASURER                       |       |                          |                      |                                   |           |            |
| 101-253-725.000                          |       | MEMBERSHIPS - DUES       | MGFOA                | MGFOA MEMBERSHIP                  | 140.00    | 2089701165 |

JOURNALIZED  
 PAID

| GL Number                      | Grant | Invoice Line Desc        | Vendor                 | Invoice Description                | Amount    | Check #    |
|--------------------------------|-------|--------------------------|------------------------|------------------------------------|-----------|------------|
| Fund 101 GENERAL FUND          |       |                          |                        |                                    |           |            |
| Dept 253 TREASURER             |       |                          |                        |                                    |           |            |
| 101-253-961.000                |       | TRNG & IMPROVEMENT FULL- | MGFOA                  | ADVANCED ACCOUNTING & REPORTING    | 25.00     | 2089701165 |
| Total For Dept 253 TREASURER   |       |                          |                        |                                    | 165.00    |            |
| Dept 257 ASSESSOR              |       |                          |                        |                                    |           |            |
| 101-257-811.000                |       | LEGAL FEES               | HALLAHAN & ASSOCIATES  | LEGAL FEES                         | 89.43     | 38879      |
| 101-257-811.000                |       | LEGAL FEES               | HALLAHAN & ASSOCIATES  | LEGAL FEES                         | 1,386.06  | 38879      |
| 101-257-811.000                |       | LEGAL FEES               | HALLAHAN & ASSOCIATES  | LEGAL FEES                         | 3,425.49  | 38879      |
| 101-257-811.000                |       | LEGAL FEES               | HALLAHAN & ASSOCIATES  | LEGAL FEES                         | 1,038.95  | 38879      |
| 101-257-811.000                |       | LEGAL FEES               | HALLAHAN & ASSOCIATES  | LEGAL FEES                         | 536.55    | 38895      |
| 101-257-818.000                |       | SERVICE CONTRACTS        | WAYNE COUNTY APPRAISAL | ASSESSING SERVICES                 | 5,284.58  | 38914      |
| 101-257-957.100                |       | GENERAL OPERATING        | APEX SOFTWARE          | APEX SKETCHING SOFTWARE 2026       | 375.00    | 38884      |
| Total For Dept 257 ASSESSOR    |       |                          |                        |                                    | 12,136.06 |            |
| Dept 261 OPERATIONS            |       |                          |                        |                                    |           |            |
| 101-261-727.000                |       | OFFICE SUPPLIES          | STAPLES                | OFFICE SUPPLIES                    | 602.86    | 38871      |
| 101-261-727.000                |       | OFFICE SUPPLIES          | AMAZON.COM LLC         | BARCODE SCANNER                    | 36.75     | 2089701162 |
| 101-261-727.000                |       | OFFICE SUPPLIES          | AMAZON.COM LLC         | LAPTOP BAG AND USB CORD            | 35.18     | 2089701162 |
| 101-261-727.000                |       | OFFICE SUPPLIES          | AMAZON.COM LLC         | NAME PLATE & SHIPPING              | 10.97     | 2089701162 |
| 101-261-727.000                |       | OFFICE SUPPLIES          | AMAZON.COM LLC         | PAPER ROLLER & SHIPPING            | 24.76     | 2089701162 |
| 101-261-727.000                |       | OFFICE SUPPLIES          | AMAZON.COM LLC         | COMPUTER CORDS                     | 56.05     | 2089701165 |
| 101-261-728.000                |       | PRINTING/BINDING         | LEAF                   | COPIER LEASE                       | 302.50    | 2089701136 |
| 101-261-728.000                |       | PRINTING/BINDING         | PRINT TECH INC.        | TOWNSHIP NEWSLETTER PRINTING AND   | 1,907.17  | 38844      |
| 101-261-818.002                |       | BANK/MANAGEMENT FEES     | BANK OF ANN ARBOR      | WIRE FEES                          | 12.00     | 2089701131 |
| 101-261-818.002                |       | BANK/MANAGEMENT FEES     | BANK OF ANN ARBOR      | BANK FEES                          | 245.19    | 2089701152 |
| 101-261-818.002                |       | BANK/MANAGEMENT FEES     | POINT & PAY            | CREDIT CARD FEES                   | 50.00     | 2089701157 |
| 101-261-851.000                |       | TELECOMMUNICATIONS       | VERIZON WIRELESS       | CELLPHONES                         | 181.48    | 2089701137 |
| 101-261-851.000                |       | TELECOMMUNICATIONS       | IVS COM INC            | INSTALL NEW PHONE AND DIAGNOSE     | 693.00    | 38863      |
| 101-261-851.000                |       | TELECOMMUNICATIONS       | COMCAST CABLE          | TV AND INTERNET                    | 65.00     | 2089701165 |
| 101-261-851.000                |       | TELECOMMUNICATIONS       | COMCAST CABLE          | TV AND INTERNET                    | 65.00     | 2089701165 |
| 101-261-955.000                |       | MISCELLANEOUS            | COTTAGE INN PLYMOUTH   | MEAL FOR STAFF MEETING             | 100.08    | 2089701162 |
| Total For Dept 261 OPERATIONS  |       |                          |                        |                                    | 4,387.99  |            |
| Dept 262 ELECTION              |       |                          |                        |                                    |           |            |
| 101-262-799.004                |       | NOV ELECTION             | PITNEY BOWES           | POSTAGE FOR MAILING 1,800 BALLOTS  | 1,854.00  | 38843      |
| 101-262-799.004                |       | NOV ELECTION             | POSTMASTER             | POSTAGE FOR VOTER NOTICES          | 78.40     | 2089701162 |
| 101-262-799.004                |       | NOV ELECTION             | POSTMASTER             | POSTAGE FOR BALLOTS                | 46.40     | 2089701162 |
| 101-262-799.004                |       | NOV ELECTION             | PRINTING SYSTEMS, INC. | NOVEMBER ELECTION SUPPLIES         | 1,304.57  | 2089701162 |
| 101-262-799.004                |       | NOV ELECTION             | DETROIT LEGAL NEWS     | NEWSPAPER NOTICE                   | 40.00     | 38889      |
| 101-262-799.004                |       | NOV ELECTION             | KRISTINE BOLHUIS       | MILEAGE                            | 15.40     | 38899      |
| 101-262-909.000                |       | ADVERTISING/PUBLISHING   | DETROIT LEGAL NEWS     | NOTICE OF ELECTION                 | 60.00     | 38855      |
| 101-262-955.101                |       | MILEAGE                  | KRISTINE BOLHUIS       | MILEAGE FOR NOVEMBER ELECTION WORK | 17.92     | 38865      |
| Total For Dept 262 ELECTION    |       |                          |                        |                                    | 3,416.69  |            |
| Dept 265 BUILDINGS AND GROUNDS |       |                          |                        |                                    |           |            |
| 101-265-818.000                |       | SERVICE CONTRACTS        | JNS FACILITY           | JANITORIAL SERVICES                | 695.00    | 2089701141 |

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| Fund 101 GENERAL FUND                    |       |                          |                        |                                    |           |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                          |                        |                                    |           |            |
| 101-265-920.000                          |       | UTILITIES                | DTE Energy Company     | Gas Charges : 3792 Pontiac Trl     | 14.87     | 2089701153 |
| 101-265-920.000                          |       | UTILITIES                | DTE Energy Company     | Electric Charges : 3792 Pontiac    | 496.88    | 2089701153 |
| 101-265-920.000                          |       | UTILITIES                | DTE Energy Company     | Gas Charges : 3792 Pontiac Trl     | 15.61     | 2089701169 |
| 101-265-920.000                          |       | UTILITIES                | DTE Energy Company     | Electric Charges : 3792 Pontiac    | 491.78    | 2089701169 |
| 101-265-933.000                          |       | REPAIR & MAINTENANCE     | HOWLETT LOCK & DOOR,   | DOOR/KEYPAD REPAIR                 | 246.00    | 38862      |
| 101-265-933.000                          |       | REPAIR & MAINTENANCE     | HOME DEPOT USA INC     | HARDWARE & STEP STONE FOR          | 63.78     | 2089701165 |
| 101-265-933.000                          |       | REPAIR & MAINTENANCE     | FISH WINDOW CLEANING   | WINDOW CLEANING                    | 442.00    | 38892      |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                          |                        |                                    | 2,465.92  |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                          |                        |                                    |           |            |
| 101-266-802.000                          |       | ENGINEERING FEES         | Stantec Consulting     | Task-200-General-Consultation-AAT- | 1,146.50  | 38870      |
| 101-266-804.000                          |       | ACCOUNTING SERVICES      | THE WOODHILL GROUP LLC | ACCOUNTING SERVICES                | 2,365.00  | 38916      |
| 101-266-804.000                          |       | ACCOUNTING SERVICES      | THE WOODHILL GROUP LLC | ACCOUNTING SERVICES                | 3,442.50  | 38916      |
| 101-266-806.000                          |       | CONSULTANTS - OTHER      | ANN BURKE              | GENERAL CONSULTING - OCTOBER 2025  | 1,125.00  | 2089701171 |
| 101-266-806.000                          |       | CONSULTANTS - OTHER      | HR MANAGEMENT GROUP    | HR CONSULTING - OCTOBER 2025       | 240.00    | 38896      |
| 101-266-806.000                          |       | CONSULTANTS - OTHER      | HR MANAGEMENT GROUP    | HR SUPPORT                         | 240.00    | 38897      |
| 101-266-811.000                          |       | LEGAL FEES               | Bodman PLC             | General                            | 1,725.00  | 38849      |
| 101-266-811.000                          |       | LEGAL FEES               | Bodman PLC             | Ordinances                         | 1,275.00  | 38849      |
| 101-266-811.000                          |       | LEGAL FEES               | FOSTER, SWIFT, COLLINS | LEGAL FEES                         | 140.00    | 38859      |
| 101-266-811.010                          |       | LITIGATION- MID MICHIGAN | Bodman PLC             | Litigation - Mid Michigan Material | 23,075.00 | 38849      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |       |                          |                        |                                    | 34,774.00 |            |
| Dept 272 FARMLAND SUPPORT                |       |                          |                        |                                    |           |            |
| 101-272-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL           | MINUTES SEPT 2025                  | 300.00    | 38901      |
| 101-272-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL           | MINUTES OCTOBER                    | 300.00    | 38901      |
| 101-272-818.000                          |       | SERVICE CONTRACTS        | TDF II HAULING &       | CLEANING TRASH AT TOWNSHIP FARM    | 782.00    | 38910      |
| 101-272-920.001                          |       | UTILITIES-TOWNSHIP FARM  | DTE Energy Company     | 4400 Pontiac Trl/Tilian Farm       | 28.79     | 2089701153 |
| 101-272-920.001                          |       | UTILITIES-TOWNSHIP FARM  | DTE Energy Company     | 4400 Pontiac Trl/Tilian Farm       | 28.11     | 2089701169 |
| 101-272-933.002                          |       | REPAIRS & MAINTENANCE-   | BRIDGE WATER TIRE      | TIRE REPAIR ON UTILITY TRACTOR     | 408.83    | 2089701165 |
| Total For Dept 272 FARMLAND SUPPORT      |       |                          |                        |                                    | 1,847.73  |            |
| Dept 701 PLANNING COMMISSION             |       |                          |                        |                                    |           |            |
| 101-701-801.000                          |       | PLANNER FEES             | CARLISLE-WORTMAN       | PLANNING FEES                      | 607.50    | 38852      |
| 101-701-801.000                          |       | PLANNER FEES             | CARLISLE-WORTMAN       | 24 MP Update                       | 135.00    | 38852      |
| 101-701-801.000                          |       | PLANNER FEES             | CARLISLE-WORTMAN       | Toyota Design Ctr                  | 270.00    | 38852      |
| 101-701-801.000                          |       | PLANNER FEES             | CARLISLE-WORTMAN       | Warren Rd Study                    | 1,822.50  | 38852      |
| 101-701-802.001                          |       | PREAPP MEETING EXPENSES  | Bodman PLC             | Dawson Whitmore/Stein Development  | 1,530.00  | 38849      |
| 101-701-802.001                          |       | PREAPP MEETING EXPENSES  | CARLISLE-WORTMAN       | DF Land - Warrant                  | 382.50    | 38852      |
| 101-701-802.001                          |       | PREAPP MEETING EXPENSES  | CARLISLE-WORTMAN       | Hickory Ridge Farm                 | 382.50    | 38852      |
| 101-701-802.001                          |       | PREAPP MEETING EXPENSES  | CARLISLE-WORTMAN       | Humane Society                     | 247.50    | 38852      |
| 101-701-811.000                          |       | LEGAL FEES               | Bodman PLC             | Planning Commission                | 1,575.00  | 38849      |
| 101-701-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL           | MINUTES SEPT 2025                  | 300.00    | 38901      |
| 101-701-818.000                          |       | SERVICE CONTRACTS        | MARLA KIMMEL           | MINUTES OCTOBER                    | 300.00    | 38901      |
| 101-701-909.000                          |       | ADVERTISING/PUBLISHING   | DETROIT LEGAL NEWS     | NEWSPAPER NOTICE                   | 45.00     | 38855      |
| 101-701-909.000                          |       | ADVERTISING/PUBLISHING   | DETROIT LEGAL NEWS     | NEWSPAPER NOTICE                   | 45.00     | 38889      |

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| Fund 101 GENERAL FUND                            |       |                          |                        |                                   |            |            |
| Dept 701 PLANNING COMMISSION                     |       |                          |                        |                                   |            |            |
| Total For Dept 701 PLANNING COMMISSION           |       |                          |                        |                                   | 7,642.50   |            |
| Dept 702 ZONING                                  |       |                          |                        |                                   |            |            |
| 101-702-806.000                                  |       | CONSULTANTS - OTHER      | CARLISLE-WORTMAN       | Zoning Administration             | 202.50     | 38852      |
| 101-702-909.000                                  |       | ADVERTISING/PUBLISHING   | DETROIT LEGAL NEWS     | NEWSPAPER NOTICE ZBA              | 55.00      | 38889      |
| Total For Dept 702 ZONING                        |       |                          |                        |                                   | 257.50     |            |
| Total For Fund 101 GENERAL FUND                  |       |                          |                        |                                   | 101,406.41 |            |
| Fund 105 DEVELOPMENT RIGHTS MONITORING           |       |                          |                        |                                   |            |            |
| Dept 266 LEGAL & PROFESSIONAL                    |       |                          |                        |                                   |            |            |
| 105-266-806.000                                  |       | CONSULTANTS - OTHER      | TREEMORE ECOLOGY &     | FARMLAND DEVELOPMENT RIGHTS       | 600.20     | 38912      |
| Total For Dept 266 LEGAL & PROFESSIONAL          |       |                          |                        |                                   | 600.20     |            |
| Total For Fund 105 DEVELOPMENT RIGHTS MONITORING |       |                          |                        |                                   | 600.20     |            |
| Fund 205 PUBLIC SAFETY FUND                      |       |                          |                        |                                   |            |            |
| Dept 301 POLICE/SHERIFF                          |       |                          |                        |                                   |            |            |
| 205-301-815.000                                  |       | WASHTENAW COUNTY SHERIFF | WASHTENAW COUNTY TREAS | POLICE SERVICES                   | 49,132.64  | 38875      |
| 205-301-815.000                                  |       | WASHTENAW COUNTY SHERIFF | WASHTENAW COUNTY TREAS | POLICE SERVICES                   | 990.00     | 38875      |
| 205-301-815.000                                  |       | WASHTENAW COUNTY SHERIFF | WASHTENAW COUNTY TREAS | POLICE SERVICES SEPT 2025         | 45,782.68  | 38913      |
| 205-301-815.000                                  |       | WASHTENAW COUNTY SHERIFF | WASHTENAW COUNTY TREAS | POLICE SERVICES SEPT 2025         | 4,416.00   | 38913      |
| Total For Dept 301 POLICE/SHERIFF                |       |                          |                        |                                   | 100,321.32 |            |
| Total For Fund 205 PUBLIC SAFETY FUND            |       |                          |                        |                                   | 100,321.32 |            |
| Fund 206 FIRE FUND                               |       |                          |                        |                                   |            |            |
| Dept 228 TECHNOLOGY                              |       |                          |                        |                                   |            |            |
| 206-228-980.000                                  |       | PURCHASES                | OFFICEMAX/OFFICE DEPOT | Flash Disk Reader                 | 11.65      | 2089701165 |
| Total For Dept 228 TECHNOLOGY                    |       |                          |                        |                                   | 11.65      |            |
| Dept 261 OPERATIONS                              |       |                          |                        |                                   |            |            |
| 206-261-727.000                                  |       | OFFICE SUPPLIES          | QUILL CORPORATION      | Copy Paper / Binder Clips / Certs | 102.24     | 38868      |
| 206-261-728.000                                  |       | PRINTING/BINDING         | LEAF                   | COPIER LEASE                      | 302.50     | 2089701136 |
| 206-261-730.000                                  |       | POSTAGE & MAILING        | USPS                   | Return Item Shipping              | 6.95       | 2089701162 |
| 206-261-742.000                                  |       | FIRE FIGHTING SUPPLIES   | WITMER PUBLIC SAFETY   | Tool Mounting Bracket             | 297.63     | 38877      |
| 206-261-742.000                                  |       | FIRE FIGHTING SUPPLIES   | WITMER PUBLIC SAFETY   | Tool Mounting Bracket             | 23.50      | 38877      |
| 206-261-742.000                                  |       | FIRE FIGHTING SUPPLIES   | WITMER PUBLIC SAFETY   | Tool Mounting Bracket             | 170.36     | 38877      |
| 206-261-742.000                                  |       | FIRE FIGHTING SUPPLIES   | AMAZON.COM LLC         | Bar Code Reader                   | 39.88      | 2089701165 |
| 206-261-742.001                                  |       | EMS SUPPLIES             | BOUND TREE MEDICAL,    | O2 Supplies, Bandaging, BP Cuff   | 308.61     | 38850      |
| 206-261-742.001                                  |       | EMS SUPPLIES             | BOUND TREE MEDICAL,    | BP Cuff / Scope                   | 199.43     | 38850      |
| 206-261-742.001                                  |       | EMS SUPPLIES             | BOUND TREE MEDICAL,    | EMS Gloves                        | 293.31     | 38850      |
| 206-261-742.001                                  |       | EMS SUPPLIES             | AIRGAS USA LLC         | Oxygen                            | 154.36     | 38883      |
| 206-261-742.001                                  |       | EMS SUPPLIES             | BOUND TREE MEDICAL,    | Defib. Pads / Masks / Gloves      | 174.14     | 38885      |
| 206-261-742.002                                  |       | PREVENTION/PUBLIC        | VISTAPRINT USA         | Halloween Cards                   | 38.14      | 2089701165 |
| 206-261-818.000                                  |       | SERVICE CONTRACTS        | COMCAST CABLE          | INTERNET & TV                     | 198.10     | 2089701162 |
| 206-261-818.000                                  |       | SERVICE CONTRACTS        | COMCAST CABLE          | TV AND INTERNET                   | 237.66     | 2089701165 |

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| Fund 206 FIRE FUND             |       |                      |                        |                                    |           |            |
| Dept 261 OPERATIONS            |       |                      |                        |                                    |           |            |
| 206-261-818.000                |       | SERVICE CONTRACTS    | COMCAST CABLE          | TV AND INTERNET                    | 222.66    | 2089701165 |
| 206-261-818.000                |       | SERVICE CONTRACTS    | COMCAST CABLE          | INTERNET & TV                      | 198.10    | 2089701165 |
| 206-261-821.000                |       | DISPATCH SERVICES    | EMERGENT HEALTH        | Dispatch Services                  | 2,612.55  | 38857      |
| 206-261-821.000                |       | DISPATCH SERVICES    | EMERGENT HEALTH        | Dispatch Services                  | 2,612.55  | 38891      |
| 206-261-851.000                |       | TELECOMMUNICATIONS   | VERIZON WIRELESS       | CELLPHONES                         | 482.34    | 2089701137 |
| 206-261-851.000                |       | INTERNET-STA 2       | COMCAST CABLE          | INTERNET & TV                      | 138.85    | 2089701162 |
| 206-261-851.000                |       | TELECOMMUNICATIONS   | COMCAST CABLE          | TV AND INTERNET                    | 65.00     | 2089701165 |
| 206-261-851.000                |       | TELECOMMUNICATIONS   | COMCAST CABLE          | TV AND INTERNET                    | 65.00     | 2089701165 |
| 206-261-851.000                |       | INTERNET-STA 2       | COMCAST CABLE          | INTERNET & TV                      | 138.85    | 2089701165 |
| 206-261-933.000                |       | EQUIP REPAIR &       | TRACTOR SUPPLY CREDIT  | Mixed Fuel for Small Engines       | 199.96    | 2089701162 |
| 206-261-933.000                |       | EQUIP REPAIR &       | AMAZON.COM LLC         | Batteries - Bar Code Reader        | 5.49      | 2089701165 |
| 206-261-933.000                |       | EQUIP REPAIR &       | MICHIGAN CLEAR WATER   | Annual Water Station Service       | 250.00    | 38903      |
| 206-261-955.000                |       | MISCELLANEOUS        | QUILL CORPORATION      | Certificate Covers                 | 217.42    | 38868      |
| 206-261-955.000                |       | MISCELLANEOUS        | GORDON FOOD SERVICE    | Station Supplies                   | 26.99     | 2089701162 |
| 206-261-955.000                |       | MISCELLANEOUS        | SAM'S CLUB/SYNCHRONY   | Station Supplies                   | 238.14    | 2089701162 |
| 206-261-955.000                |       | MISCELLANEOUS        | Biggby Coffee          | Awards Ceremony Coffee             | 37.98     | 2089701165 |
| 206-261-955.000                |       | MISCELLANEOUS        | GORDON FOOD SERVICE    | Station Supplies                   | 52.94     | 2089701165 |
| 206-261-955.000                |       | MISCELLANEOUS        | SAM'S CLUB/SYNCHRONY   | Station Supplies - RETURN          | (4.98)    | 2089701165 |
| 206-261-955.000                |       | MISCELLANEOUS        | SAM'S CLUB/SYNCHRONY   | Awards Ceremony Cake               | 40.98     | 2089701165 |
| 206-261-955.000                |       | MISCELLANEOUS        | SAM'S CLUB/SYNCHRONY   | Station Supplies                   | 214.99    | 2089701165 |
| 206-261-955.000                |       | MISCELLANEOUS        | SHIFT CALENDARS INC    | 2026 Shift Calendars               | 235.00    | 2089701165 |
| Total For Dept 261 OPERATIONS  |       |                      |                        |                                    | 10,597.62 |            |
| Dept 265 BUILDINGS AND GROUNDS |       |                      |                        |                                    |           |            |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Gas Charges : 3792 Pontiac Trl     | 14.86     | 2089701153 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | 4319 Goss Rd                       | 871.09    | 2089701153 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Electric Charges : 3792 Pontiac    | 496.88    | 2089701153 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Fire Station 4301 GOSS RD BLDG B   | 19.95     | 2089701153 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Gas Charges : 3792 Pontiac Trl     | 15.61     | 2089701169 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | 4319 Goss Rd                       | 755.90    | 2089701169 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Electric Charges : 3792 Pontiac    | 491.78    | 2089701169 |
| 206-265-920.000                |       | UTILITIES            | DTE Energy Company     | Fire Station 4301 GOSS RD BLDG B   | 21.45     | 2089701169 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | THE CARPET GUYS        | Station 1 Carpet / 1/2 Down        | 1,505.50  | 38845      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | HERKIMER RADIO SERVICE | Radio PA Interface Connections /   | 775.00    | 38861      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | HERKIMER RADIO SERVICE | Radio PA Interface Connections /   | 472.50    | 38861      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | AMAZON.COM LLC         | PA Volume Control Switch - Station | 139.20    | 2089701162 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | AMAZON.COM LLC         | Ceiling Speakers - Station 1       | 129.99    | 2089701162 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | ALL WEATHER            | Floor Removal Station 1            | 1,200.00  | 2089701165 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | AMAZON.COM LLC         | Replacement Wall Handrail -        | 29.89     | 2089701165 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | MENARD INC             | Staton 1 - Shelf Brackets          | 11.98     | 2089701165 |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | ABBEY DOOR LLC         | Station 2 Bay Door 1 Repair        | 325.00    | 38880      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | CARPENTER BROS.        | Station 1 / CLR                    | 8.49      | 38886      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | CARPENTER BROS.        | Smoke and CO Detectors Station 1   | 119.98    | 38886      |
| 206-265-933.000                |       | REPAIR & MAINTENANCE | CLOVER ELECTRIC        | St. 1 - Light Timer Replacement,   | 3,000.00  | 38887      |

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| Fund 206 FIRE FUND                       |       |                           |                       |                                    |           |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                           |                       |                                    |           |            |
| 206-265-933.000                          |       | REPAIR & MAINTENANCE      | GANNON CONTRACTING IN | Paint Station 1 Quarters           | 2,730.00  | 38893      |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                           |                       |                                    | 13,135.05 |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                           |                       |                                    |           |            |
| 206-266-811.000                          |       | LEGAL FEES                | Bodman PLC            | Fire Department                    | 600.00    | 38849      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |       |                           |                       |                                    | 600.00    |            |
| Dept 270 PERSONNEL                       |       |                           |                       |                                    |           |            |
| 206-270-723.000                          |       | EMPLOYMENT PHYSICALS      | OCCUPATIONAL HEALTH   | Tek Preemployment Physical         | 535.00    | 38867      |
| 206-270-723.000                          |       | EMPLOYMENT PHYSICALS      | OCCUPATIONAL HEALTH   | Jackson Preemployment Physical -   | 62.00     | 38867      |
| 206-270-723.000                          |       | EMPLOYMENT PHYSICALS      | OCCUPATIONAL HEALTH   | Harrison Preemployment Physical    | 535.00    | 38905      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform Pants and Shirts - Becker  | 164.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform - Bonney                   | 494.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform - Hood                     | 494.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform - Hulbert                  | 494.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform - Larsen                   | 494.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | ALLIE BROTHERS, INC   | Uniform - Umfleet                  | 494.97    | 38847      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | MUNICIPAL EMERGENCY   | Mock Turtle Necks - Stock          | 651.00    | 38866      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | MUNICIPAL EMERGENCY   | Mock Turtle Necks - Stock          | 976.50    | 38866      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | MUNICIPAL EMERGENCY   | Uniform Mock T-Neck                | 109.43    | 38866      |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | 1800nametape          | Uniform Name Tape / Flag Patch     | 14.75     | 2089701162 |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | EAGLE ENGRAVING INC   | REFUND                             | (10.05)   | 2089701165 |
| 206-270-746.000                          |       | UNIFORM EXPENSE           | MUNICIPAL EMERGENCY   | Mock Turtle Necks - Stock          | 44.30     | 38904      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | MUNICIPAL EMERGENCY   | SF Gloves                          | 124.69    | 38866      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | MUNICIPAL EMERGENCY   | 4 SF Helmets                       | 1,880.31  | 38866      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | TURNOUT RENTAL LLC    | 10 Turnout Gear Name Panels        | 840.00    | 38873      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | WITMER PUBLIC SAFETY  | FF Helmet Shields                  | 93.31     | 38877      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | MUNICIPAL EMERGENCY   | SF Hoods x 2                       | 238.24    | 38904      |
| 206-270-746.001                          |       | PERSONAL PROTECTIVE EQUIP | MUNICIPAL EMERGENCY   | SF Pant / Coat - Kelly             | 4,708.79  | 38904      |
| 206-270-961.001                          |       | TRNG. & IMPROVEMENT PART- | WEST SHORE COMMUNITY  | EMS Instructor Coordinator Tuition | 3,600.00  | 38915      |
| Total For Dept 270 PERSONNEL             |       |                           |                       |                                    | 17,043.09 |            |
| Dept 596 TRANSPORTATION                  |       |                           |                       |                                    |           |            |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH     | GAS FROM BP                        | 447.00    | 2089701143 |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH     | BP GAS                             | (7.76)    | 2089701158 |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH     | BP GAS                             | 310.09    | 2089701158 |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | CORRIGAN OIL COMPANY  | Fuel                               | 729.89    | 38854      |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | CORRIGAN OIL COMPANY  | Fuel                               | 705.73    | 38854      |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH     | BP GAS`                            | 351.39    | 38878      |
| 206-596-748.000                          |       | GASOLINE & DIESEL         | CORRIGAN OIL COMPANY  | Fuel                               | 709.68    | 38888      |
| 206-596-933.000                          |       | REPAIR & MAINTENANCE      | ADVANCE AUTO PARTS -  | Oil Filters                        | 18.68     | 38846      |
| 206-596-933.000                          |       | REPAIR & MAINTENANCE      | ADVANCE AUTO PARTS -  | Oil Change Supplies                | 17.77     | 38846      |
| 206-596-933.000                          |       | REPAIR & MAINTENANCE      | R & R FIRE TRUCK      | E-1 / Brakes                       | 3,742.63  | 38869      |
| 206-596-933.000                          |       | REPAIR & MAINTENANCE      | ZIPPY AUTO WASH LLC   | CAR WASH MEMBERSHIP                | 29.99     | 2089701162 |
| 206-596-933.000                          |       | REPAIR & MAINTENANCE      | AMAZON.COM LLC        | Bulbs - Engine 2                   | 9.98      | 2089701165 |

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| Fund 206 FIRE FUND                       |         |                      |                       |                                   |           |            |
| Dept 596 TRANSPORTATION                  |         |                      |                       |                                   |           |            |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | ZIPPY AUTO WASH LLC   | CAR WASH MEMBERSHIP               | 29.99     | 2089701165 |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | ADVANCE AUTO PARTS -  | DEF Fluid / Windshield Wipers     | 161.41    | 38881      |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | LAFONTAINE CHEVROLET- | SALES TAX CREDIT                  | (15.92)   | 38900      |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | LAFONTAINE CHEVROLET- | R-1 BrakesRepair, Stabilitrack,   | 696.60    | 38900      |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | LAFONTAINE CHEVROLET- | R-1 Shocks                        | 951.32    | 38900      |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | R & R FIRE TRUCK      | T-1 Annual Pump Test              | 254.13    | 38906      |
| 206-596-933.000                          |         | REPAIR & MAINTENANCE | R & R FIRE TRUCK      | L-2 Annual Pump Test              | 203.00    | 38906      |
| Total For Dept 596 TRANSPORTATION        |         |                      |                       |                                   | 9,345.60  |            |
| Total For Fund 206 FIRE FUND             |         |                      |                       |                                   | 50,733.01 |            |
| Fund 211 GRANTS FUND                     |         |                      |                       |                                   |           |            |
| Dept 261 OPERATIONS                      |         |                      |                       |                                   |           |            |
| 211-261-955.002                          | CEM     | COMMUNITY ENERGY     | PRINT TECH INC.       | POST CARDS PRINTING AND POSTAGE   | 1,191.84  | 38844      |
| Total For Dept 261 OPERATIONS            |         |                      |                       |                                   | 1,191.84  |            |
| Dept 751 PARKS AND RECREATION            |         |                      |                       |                                   |           |            |
| 211-751-806.000                          |         | CONSULTANTS - OTHER  | CARLISLE-WORTMAN      | SEMCOG Grant                      | 480.00    | 38852      |
| 211-751-806.000                          | SEMCOG- | CONSULTANTS - OTHER  | ANN BURKE             | CONSULTING FOR SEMCOG GRANT       | 175.00    | 2089701171 |
| Total For Dept 751 PARKS AND RECREATION  |         |                      |                       |                                   | 655.00    |            |
| Total For Fund 211 GRANTS FUND           |         |                      |                       |                                   | 1,846.84  |            |
| Fund 219 STREET LIGHTING FUND            |         |                      |                       |                                   |           |            |
| Dept 265 BUILDINGS AND GROUNDS           |         |                      |                       |                                   |           |            |
| 219-265-920.000                          |         | UTILITIES            | DTE Energy Company    | FC streetlights                   | 404.24    | 2089701140 |
| 219-265-920.000                          |         | UTILITIES            | DTE Energy Company    | FC streetlights                   | 407.03    | 2089701170 |
| Total For Dept 265 BUILDINGS AND GROUNDS |         |                      |                       |                                   | 811.27    |            |
| Total For Fund 219 STREET LIGHTING FUND  |         |                      |                       |                                   | 811.27    |            |
| Fund 225 FARMLAND PRESERVATION           |         |                      |                       |                                   |           |            |
| Dept 266 LEGAL & PROFESSIONAL            |         |                      |                       |                                   |           |            |
| 225-266-806.000                          |         | CONSULTANTS - OTHER  | TREEMORE ECOLOGY &    | FARMLAND CONSULTING               | 977.60    | 38912      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |         |                      |                       |                                   | 977.60    |            |
| Total For Fund 225 FARMLAND PRESERVATION |         |                      |                       |                                   | 977.60    |            |
| Fund 249 BUILDING DEPARTMENT FUND        |         |                      |                       |                                   |           |            |
| Dept 000 OTHER REVENUE ACCOUNT           |         |                      |                       |                                   |           |            |
| 249-000-277.000                          |         | PLAN REVIEW DEPOSIT  | AMBIA ENERGY          | BD Payment Refund                 | 110.00    | 38848      |
| Total For Dept 000 OTHER REVENUE ACCOUNT |         |                      |                       |                                   | 110.00    |            |
| Dept 228 TECHNOLOGY                      |         |                      |                       |                                   |           |            |
| 249-228-818.000                          |         | SERVICE CONTRACTS    | BS&A SOFTWARE         | BS&A PERMIT APP, PAYROLL,BUILDING | 2,792.00  | 38851      |
| 249-228-980.000                          |         | PURCHASES            | BEST BUY STORES, L.P. | NEW MONITOR FOR LIBBY             | 487.58    | 2089701162 |
| Total For Dept 228 TECHNOLOGY            |         |                      |                       |                                   | 3,279.58  |            |

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| Fund 249 BUILDING DEPARTMENT FUND           |       |                      |                        |                                    |            |            |
| Dept 261 OPERATIONS                         |       |                      |                        |                                    |            |            |
| 249-261-727.000                             |       | OFFICE SUPPLIES      | AMAZON.COM LLC         | STORAGE ORGANIZER                  | 86.99      | 2089701165 |
| 249-261-812.000                             |       | INSPECTOR COSTS      | GARY WOELKE            | 162 INSPECTIONS                    | 6,480.00   | 38894      |
| 249-261-812.000                             |       | INSPECTOR COSTS      | JAMES RATLIFF          | 204 INSPECTIONS                    | 8,160.00   | 38898      |
| 249-261-812.000                             |       | INSPECTOR COSTS      | MICHAEL COX            | 2 INSPECTIONS                      | 80.00      | 38902      |
| 249-261-812.000                             |       | INSPECTOR COSTS      | RICK PLISKO            | 83 INSPECTIONS                     | 3,320.00   | 38907      |
| 249-261-812.000                             |       | INSPECTOR COSTS      | STEPHEN HOWARD BROWN   | 72 INSPECTIONS                     | 2,880.00   | 38909      |
| 249-261-851.000                             |       | TELECOMMUNICATIONS   | VERIZON WIRELESS       | CELLPHONES                         | 82.24      | 2089701137 |
| Total For Dept 261 OPERATIONS               |       |                      |                        |                                    | 21,089.23  |            |
| Dept 265 BUILDINGS AND GROUNDS              |       |                      |                        |                                    |            |            |
| 249-265-933.000                             |       | REPAIR & MAINTENANCE | GANNON CONTRACTING IN  | PAINT BUILDING DEPARTMENT ,        | 6,075.00   | 38893      |
| Total For Dept 265 BUILDINGS AND GROUNDS    |       |                      |                        |                                    | 6,075.00   |            |
| Dept 596 TRANSPORTATION                     |       |                      |                        |                                    |            |            |
| 249-596-748.000                             |       | GASOLINE & DIESEL    | BP PRODUCTS NORTH      | GAS FROM BP                        | 66.50      | 2089701143 |
| 249-596-748.000                             |       | GASOLINE & DIESEL    | BP PRODUCTS NORTH      | BP GAS                             | 66.08      | 2089701158 |
| 249-596-748.000                             |       | GASOLINE & DIESEL    | BP PRODUCTS NORTH      | BP GAS`                            | 34.68      | 38878      |
| Total For Dept 596 TRANSPORTATION           |       |                      |                        |                                    | 167.26     |            |
| Total For Fund 249 BUILDING DEPARTMENT FUND |       |                      |                        |                                    | 30,721.07  |            |
| Fund 592 UTILITIES FUND                     |       |                      |                        |                                    |            |            |
| Dept 228 TECHNOLOGY                         |       |                      |                        |                                    |            |            |
| 592-228-980.000                             |       | PURCHASES            | LENOVO INC             | NEW PC FOR UTILITY DEPARTMENT      | 942.28     | 2089701165 |
| Total For Dept 228 TECHNOLOGY               |       |                      |                        |                                    | 942.28     |            |
| Dept 261 OPERATIONS                         |       |                      |                        |                                    |            |            |
| 592-261-727.000                             |       | OFFICE SUPPLIES      | INK TECHNOLOGIES LLC   | INK CATRIDGE                       | 145.80     | 2089701162 |
| 592-261-727.000                             |       | OFFICE SUPPLIES      | SAM'S CLUB/SYNCHRONY   | COIN BATTERIES AND BOTTLED WATER,  | 95.86      | 2089701165 |
| 592-261-730.000                             |       | POSTAGE & MAILING    | KENT COMMUNICATIONS    | UTILITY BILL MAILING Q3            | 368.99     | 38864      |
| 592-261-730.000                             |       | POSTAGE & MAILING    | KENT COMMUNICATIONS    | POSTAGE FOR MAILING BILLS          | 123.96     | 2089701165 |
| 592-261-779.000                             |       | SMALL TOOLS          | CARPENTER BROS.        | FLAGGING TAPE                      | 15.98      | 38886      |
| 592-261-818.000                             |       | SERVICE CONTRACTS    | CITY OF ANN ARBOR      | BACTI SAMPLE TESTING               | 136.00     | 38853      |
| 592-261-818.000                             |       | SERVICE CONTRACTS    | PARKWAY SERVICES, INC  | PORTABLE TOILET                    | 130.00     | 2089701165 |
| 592-261-818.000                             |       | SERVICE CONTRACTS    | WM CORPORATE SERVICES  | TRASH PICKUP                       | 303.05     | 2089701165 |
| 592-261-851.000                             |       | TELECOMMUNICATIONS   | VERIZON WIRELESS       | CELLPHONES                         | 173.37     | 2089701137 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | TRACTOR SUPPLY CREDIT  | PESTICIDES AND WIRE ROPE           | 364.68     | 2089701142 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | E T MACKENZIE COMPANY  | WATER MAIN REPAIR                  | 100,481.14 | 38856      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | FERGUSON WATERWORKS    | PIPE JOINTS X 18                   | 1,197.54   | 38858      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | FERGUSON WATERWORKS    | PIPE JOINTS X 36                   | 3,153.42   | 38858      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | FERGUSON WATERWORKS    | MECHANICAL JOINTS,WEDGES, JOINT    | 3,902.34   | 38858      |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | ALRO STEEL CORPORATION | ALUMINUM METAL PIECES              | 13.50      | 2089701162 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | GFG INSTRUMENTATION    | FIX GAS MONITOR                    | 197.22     | 2089701162 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | MENARD INC             | CLEANING SUPPLIES                  | 156.94     | 2089701162 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | WEINGARTZ SUPPLY CO    | AIR FILTER, OIL FILTER, PRECLEANER | 168.95     | 2089701162 |
| 592-261-933.000                             |       | REPAIR & MAINTENANCE | ADVANCE AUTO PARTS -   | WATER MAIN BREAK: TRUCK BED        | 41.98      | 2089701165 |

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| Fund 592 UTILITIES FUND                  |       |                          |                        |                                    |            |            |
| Dept 261 OPERATIONS                      |       |                          |                        |                                    |            |            |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | BATTERIES PLUS         | BATTERY                            | 26.05      | 2089701165 |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | HOME DEPOT USA INC     | HARDWARE & STEP STONE FOR          | 42.85      | 2089701165 |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | JIMMY JOHNS            | LUNCH WHILE WORKING ON WATER       | 135.13     | 2089701165 |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | WEINGARTZ SUPPLY CO    | HARDWARE                           | 464.55     | 2089701165 |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | WEINGARTZ SUPPLY CO    | SPARK PLUG X 4                     | 22.95      | 2089701165 |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | ADVANCED UNDERGROUND   | CLEAN LINES NEAR PLYMOUTH AND      | 1,300.00   | 38882      |
| 592-261-933.000                          |       | REPAIR & MAINTENANCE     | CARPENTER BROS.        | HARDWARE                           | 8.48       | 38886      |
| 592-261-955.000                          |       | MISCELLANEOUS            | PCI MUNICIPAL SERVICES | PARKING FOR MEETING AT CITY OF ANN | 1.25       | 2089701162 |
| 592-261-955.000                          |       | MISCELLANEOUS            | PCI MUNICIPAL SERVICES | PARKING FOR MEETING AT CITY OF ANN | 1.25       | 2089701162 |
| 592-261-955.000                          |       | MISCELLANEOUS            | PCI MUNICIPAL SERVICES | PARKING FOR MEETING AT CITY OF ANN | 1.25       | 2089701162 |
| 592-261-955.000                          |       | MISCELLANEOUS            | PCI MUNICIPAL SERVICES | PARKING FOR MEETING AT CITY OF ANN | 1.25       | 2089701162 |
| 592-261-955.000                          |       | MISCELLANEOUS            | PCI MUNICIPAL SERVICES | PARKING FOR MEETING AT CITY OF ANN | 1.25       | 2089701162 |
| Total For Dept 261 OPERATIONS            |       |                          |                        |                                    | 113,178.23 |            |
| Dept 265 BUILDINGS AND GROUNDS           |       |                          |                        |                                    |            |            |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 4620 E Huron Dr                    | 95.84      | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 3701 Plymouth Rd                   | 20.87      | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 4231 Whitehall Dr                  | 943.28     | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1300 Earhart Rd                    | 30.72      | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1947 N Dixboro Rd                  | 329.71     | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1343 Stark Strasse                 | 242.71     | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 3695 Washtenaw                     | 134.56     | 2089701153 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 4620 E Huron Dr                    | 93.09      | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 3701 Plymouth Rd                   | 20.78      | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 4231 Whitehall Dr                  | 983.08     | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1300 Earhart Rd                    | 29.60      | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1947 N Dixboro Rd                  | 459.21     | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 1343 Stark Strasse                 | 230.97     | 2089701169 |
| 592-265-920.000                          |       | UTILITIES                | DTE Energy Company     | 3695 Washtenaw                     | 128.18     | 2089701169 |
| Total For Dept 265 BUILDINGS AND GROUNDS |       |                          |                        |                                    | 3,742.60   |            |
| Dept 266 LEGAL & PROFESSIONAL            |       |                          |                        |                                    |            |            |
| 592-266-802.000                          |       | ENGINEERING FEES         | Stantec Consulting     | Task-201-Utilities-Consultation-   | 4,000.50   | 38870      |
| 592-266-811.000                          |       | LEGAL FEES               | Bodman PLC             | University of Michigan             | 375.00     | 38849      |
| 592-266-811.000                          |       | LEGAL FEES               | Bodman PLC             | Utilities                          | 825.00     | 38849      |
| Total For Dept 266 LEGAL & PROFESSIONAL  |       |                          |                        |                                    | 5,200.50   |            |
| Dept 270 PERSONNEL                       |       |                          |                        |                                    |            |            |
| 592-270-725.000                          |       | MEMBERSHIPS - DUES       | MICHIGAN WATER         | MWEA MEMBERSHIP                    | 115.00     | 2089701165 |
| 592-270-725.000                          |       | MEMBERSHIPS - DUES       | STATE OF MICHIGAN      | EGL E PUBLIC WATER SUPPLY ANNUAL   | 1,710.30   | 38908      |
| 592-270-746.000                          |       | UNIFORM EXPENSE          | THE SWEATSHOP CUSTOM   | PORT & CO TALL                     | 132.00     | 38872      |
| 592-270-955.200                          |       | CONVENTION & CONFERENCES | DOUBLE TREE HOTELS     | HOTEL FOR AWWA                     | 403.20     | 2089701162 |
| 592-270-955.200                          |       | CONVENTION & CONFERENCES | FRANKENMUTH BAVARIAN   | WASTEWATER ADMIN CONFERENCE HOTEL  | 147.79     | 2089701165 |
| 592-270-955.200                          |       | CONVENTION & CONFERENCES | MICHIGAN WATER         | MI-AWWA MAINTENANCE SEMINAR        | 195.00     | 2089701165 |

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| Fund 592 UTILITIES FUND                   |       |                           |                     |                                |            |            |
| Dept 270 PERSONNEL                        |       |                           |                     |                                |            |            |
| 592-270-955.200                           |       | CONVENTION & CONFERENCES  | MICHIGAN WATER      | 2025 WASTER WATER ADMINSTRATOR | 420.00     | 2089701165 |
| Total For Dept 270 PERSONNEL              |       |                           |                     |                                | 3,123.29   |            |
| Dept 537 SALES/PURCHASES OF W&S           |       |                           |                     |                                |            |            |
| 592-537-813.000                           |       | WATER PURCHASE-CITY OF AA | CITY OF ANN ARBOR   | Q3 WATER PURCHASES             | 336,750.43 | 2089701172 |
| 592-537-813.883                           |       | SEWER PURCHASES-CITY OF   | CITY OF ANN ARBOR   | SEWER PURCHASES Q3             | 297,597.89 | 2089701172 |
| Total For Dept 537 SALES/PURCHASES OF W&S |       |                           |                     |                                | 634,348.32 |            |
| Dept 596 TRANSPORTATION                   |       |                           |                     |                                |            |            |
| 592-596-748.000                           |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH   | GAS FROM BP                    | 520.25     | 2089701143 |
| 592-596-748.000                           |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH   | BP GAS                         | 1,050.20   | 2089701158 |
| 592-596-748.000                           |       | GASOLINE & DIESEL         | BP PRODUCTS NORTH   | BP GAS`                        | 807.66     | 38878      |
| 592-596-748.000                           |       | GASOLINE & DIESEL         | SHELL               | FUEL CAN                       | 35.25      | 2089701165 |
| 592-596-933.000                           |       | REPAIR & MAINTENANCE      | ZIPPY AUTO WASH LLC | CAR WASH MEMBERSHIP            | 29.99      | 2089701162 |
| 592-596-933.000                           |       | REPAIR & MAINTENANCE      | ZIPPY AUTO WASH LLC | CAR WASH MEMBERSHIP            | 29.99      | 2089701162 |
| 592-596-933.000                           |       | REPAIR & MAINTENANCE      | ZIPPY AUTO WASH LLC | CAR WASH MEMBERSHIP            | 29.99      | 2089701165 |
| 592-596-933.000                           |       | REPAIR & MAINTENANCE      | ZIPPY AUTO WASH LLC | CAR WASH MEMBERSHIP            | 29.99      | 2089701165 |
| Total For Dept 596 TRANSPORTATION         |       |                           |                     |                                | 2,533.32   |            |
| Total For Fund 592 UTILITIES FUND         |       |                           |                     |                                | 763,068.54 |            |
| Fund 702 ESCROW FUND                      |       |                           |                     |                                |            |            |
| Dept 000 OTHER REVENUE ACCOUNT            |       |                           |                     |                                |            |            |
| 702-000-249.044                           |       | CP-01-12 NORTHBROOKE      | Bodman PLC          | Legal Fees                     | 615.00     | 38849      |
| 702-000-249.080                           |       | CP-01-24 ALL SEASONS OF   | CITY OF ANN ARBOR   | BACTI SAMPLE TESTING           | 136.00     | 38853      |
| 702-000-249.080                           |       | CP-01-24 ALL SEASONS OF   | Stantec Consulting  | Enginereering Fees             | 2,761.40   | 38870      |
| 702-000-249.081                           |       | CP-02-24 MAPLE RIDGE      | Stantec Consulting  | Enginereering Fees             | 5,409.40   | 38870      |
| 702-000-262.079                           |       | SOI-28-20 MID MICHIGAN    | Stantec Consulting  | Enginereering Fees             | 921.30     | 38870      |
| 702-000-262.085                           |       | SOI-11-23 BECKWITH        | Stantec Consulting  | Enginereering Fees             | 634.80     | 38870      |
| 702-000-262.088                           |       | SOI-06-24 MAPLE RIDGE     | Stantec Consulting  | Enginereering Fees             | 1,510.70   | 38870      |
| 702-000-262.091                           |       | SOI-08-24 ALL SEASONS OF  | Stantec Consulting  | Enginereering Fees             | 713.80     | 38870      |
| 702-000-280.147                           |       | SP-07-15 BEZTAK ALL       | Stantec Consulting  | Enginereering Fees             | 154.00     | 38870      |
| 702-000-280.229                           |       | PWS-01-23 MAPLE RIDGE     | Stantec Consulting  | Enginereering Fees             | 175.00     | 38870      |
| 702-000-280.245                           |       | SP-06-24 FGRHS - AREA     | CARLISLE-WORTMAN    | Planning Fees                  | 607.50     | 38852      |
| 702-000-280.245                           |       | SP-06-24 FGRHS - AREA     | Stantec Consulting  | Enginereering Fees             | 875.00     | 38870      |
| Total For Dept 000 OTHER REVENUE ACCOUNT  |       |                           |                     |                                | 14,513.90  |            |
| Total For Fund 702 ESCROW FUND            |       |                           |                     |                                | 14,513.90  |            |

JOURNALIZED  
PAID

| GL Number | Grant | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------|-------------------|--------|---------------------|--------|---------|
|-----------|-------|-------------------|--------|---------------------|--------|---------|

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Fund Totals:

|          |              |            |
|----------|--------------|------------|
| Fund 101 | GENERAL FUND | 101,406.41 |
| Fund 105 | DEVELOPMENT  | 600.20     |
| Fund 205 | PUBLIC SAFET | 100,321.32 |
| Fund 206 | FIRE FUND    | 50,733.01  |
| Fund 211 | GRANTS FUND  | 1,846.84   |
| Fund 219 | STREET LIGHT | 811.27     |
| Fund 225 | FARMLAND PRE | 977.60     |
| Fund 249 | BUILDING DEP | 30,721.07  |
| Fund 592 | UTILITIES FU | 763,068.54 |
| Fund 702 | ESCROW FUND  | 14,513.90  |

|                      |                     |
|----------------------|---------------------|
| Total For All Funds: | <u>1,065,000.16</u> |
|----------------------|---------------------|

**CITY OF ANN ARBOR - ANN ARBOR CHARTER TOWNSHIP**

**FIRST RENEWED AND AMENDED WATER SUPPLY AGREEMENT**

THIS FIRST RENEWED AND AMENDED WATER SUPPLY AGREEMENT, effective January 1, 2026 (“2026 Water Supply Agreement” or “Agreement”) is entered into by and between the CITY OF ANN ARBOR, a Michigan municipal corporation (hereinafter “City”), and the CHARTER TOWNSHIP OF ANN ARBOR, a Michigan municipal corporation (hereinafter “Township”).

**RECITALS**

The City owns, operates, and maintains a water supply system (“City System”) and is empowered by Act 34 of the Public Acts of 1917, as amended, to sell water outside its territorial limits to the Township to provide a water supply for its inhabitants;

The Township currently owns, operates, and maintains a water supply system (“Township System”) and purchases a water supply from the City in accordance with a Water Supply Agreement dated March 7, 2005, as amended by the First Amendment thereto dated August 20, 2007 (“2005 Water Supply Agreement”);

On December 13, 2022, pursuant to Section 28 of the 2005 Water Supply Agreement, the City notified the Township in writing of its intent to terminate the 2005 Water Supply Agreement with the good faith intent of updating it to reflect changes to the City System and Township System since 2005 and renewing it;

The Township desires to continue to obtain and purchase water from the City, and the City is willing to continue to supply and sell water to the Township subject to the terms, conditions and limitations set forth below.

**DEFINITIONS**

Wherever used in this Agreement the terms set forth below shall have the following meaning:

A. Capital Recovery Charge “Capital Recovery Charge” means a fee for a service connection that recovers a portion of the capital costs of common capacity and non-capacity generating assets of the City’s water system such as water treatment plant, storage facilities, transmission and distribution lines, and pump stations.

B. Customer: “Customer” means a person or entity that purchases water from the City or the Township.

C. Delivery Point: “Delivery Point” means the point of connection at which potable water leaves the City System and enters the Township System. The Delivery Points are described in Section 4 of this Agreement and depicted in the Delivery Point Exhibits in Attachment C to this Agreement.

D. Guaranteed Capacity: “Guaranteed Capacity” means the water treatment plant capacity and does not mean or include delivery system capacity. Guaranteed Capacity is described in Section 3 below and the allocations of Guaranteed Capacity are described in Attachment B to this Agreement.

E. Joint Use Water Agreement: “Joint Use Water Agreement” means the Joint Use Agreement for Water Mains between the City of Ann Arbor and Ann Arbor Charter Township dated December 20, 2002, as amended by the First Amendment thereto dated August 20, 2007, a copy of which is attached as Attachment D.

F. Service Area: “Service Area” means the geographic area for which the City will provide water to the Township and within which the Township shall have the right to distribute water. The Service Areas are as described in Section 5 and Attachment A of this Agreement.

## **AGREEMENT**

Based upon the mutual promises contained below, the City and Township agree as follows:

1. Renewal and Amendment; Effective Date. The City and Township agree to renew and amend the 2005 Water Supply Agreement as set forth in this Agreement and further agree that the 2005 Water Supply Agreement expires December 31, 2025, and this 2026 Water Supply Agreement shall take effect on January 1, 2026.

2. Sale of Water. The City agrees to sell and deliver water to the Township subject to the terms, conditions, and limitations of this Agreement, and the Township agrees to purchase water from the City subject to the terms, conditions, and limitations of this Agreement.

3. Quantity of Water Supplied. The City shall provide, and the Township shall take, water at the Delivery Points described in Section 4 below in sufficient quantities to meet all reasonable requirements of the Township’s Customers within the Service Areas described in Section 5 below in accordance with the allocations described in Section 5 below.

3.1. Except as provided in Section 5.1.5 and Section 23.2 below, the maximum quantity of water which the Township may take and which the City may be required to provide shall not exceed 1.5 million gallons per day (“MGD”), and shall not exceed a peak hour flow rate of 3.0 MGD (“Guaranteed Capacity”). The Township shall limit its consumption accordingly. The Township shall provide and utilize sufficient storage facilities so that it shall be in a position to meet the peak demands of its Customers. The City may, upon reasonable advance notice and consultation with the Township, and at the City’s sole cost and expense install flow limiting devices designed to ensure that the peak hour flow rate of 3.0 MGD is not exceeded by the Township. Provided, however, in the event of the Township’s knowing failure and refusal to undertake steps reasonably necessary to prevent non-emergency incidents in which the Township’s peak hour flow rate exceeds 3.0 MGD, after written notice from the City and a reasonable opportunity to cure, then the Township shall be responsible for the reasonable, actual cost of installation of flow limiting devices to ensure compliance with the 3.0 MGD peak hour flow rate limit. The Township also may request, and the City may agree, but is not required to agree, to allow a peak hour flow rate in excess of 3.0 MGD. The City will make reasonable efforts to accommodate peak hour flow rates in excess of 3.0 MGD in unusual circumstances or emergency

situations and shall cooperate with the Township in arranging storage for the Barton Plateau area. If the Township determines additional Guaranteed Capacity to serve any Service Area is necessary, it may notify the City pursuant to Section 31, and upon such notice, the City and the Township agree to meet within thirty days of the date of such notice for good faith negotiations of the capacity limitations of this Section, which may be changed only by a written agreement executed by both parties hereto.

4. Delivery Points; Facilities. The City shall deliver water to the Township at the following locations, which are the Delivery Points, and to the Township Customer service connections on the joint use water mains as defined in the Joint Use Water Agreement as amended, incorporated herein by reference.

4.1. Delivery Point Locations.

4.1.1 Attachment C, Exhibit 1 – Point 1: Newport Road: 192 feet easterly of the northeast corner of the Barton Plateau Subdivision.

4.1.2 Attachment C, Exhibit 1 – Point 2: Maple Road: at the westerly extension of the south line of the Barton Plateau Subdivision. (Approximately 130 parcels).

4.1.3 Attachment C, Exhibit 1 – Points 1 and 2: Existing homes and infill lots in the Hawthorne Hills and Windshadow areas as shown on Attachment A, Figures 1 and 2, shall also be served by Delivery Point 1 and Delivery Point 2. The Township shall be responsible for providing improvements to the Township System to serve such properties.

4.1.4 Attachment C, Exhibit 2 – Point 3 (Future Water Delivery Points): M14 and DhuVarren Road and/or Point 4 (Future Water Delivery Points) Whitmore Lake Road north of the Huron River, shall be the future Delivery Point to serve existing homes and infill lots in the Whitmore Lake Road area as shown on Attachment A, Figures 1 and 2. The Township shall be responsible for providing improvements to the Township System to serve such properties, including with respect to Point 3, any extension to the City System required to serve the Delivery Point (“Extension Improvements”). The Township shall be entitled to recover a proportionate share of the cost of the Extension Improvements made to the City System upon connection of any City property to such Extension Improvements based on the proportionate design flows of the Extension Improvements to such City property. If the Township approves a project that requires connection to Future Delivery Point 3 and that requires construction of Extension Improvements to the City System, then the City and the Township shall cooperate in the design and construction of the Extension Improvements, and the Township shall be entitled to record a notice of the Township’s right to recover a proportionate share of the cost of such Extension Improvements upon connection of any City property to the Extension Improvements.

4.1.5 [DELETED - Former Section 4.5 relating to Exhibit C, Exhibit 3 – Point 5 was deleted by the First Amendment to the 2005 Water Supply Agreement dated August 20, 2007].

4.1.6 Attachment C, Exhibit 4 – Point 6: Clark Rd: west right of way line of U.S. 23 at Clark Road extended easterly as set forth in the Join Use Water Agreement.

4.1.7 Attachment C, Exhibit 5 – Point 7: Plymouth Road: west of the U.S. 23 interchange.

4.1.8 Attachment C, Exhibit 6 – Point 8: Earhart Road: south of the U.S. 23 interchange.

4.2. The City shall have no obligation to agree to additional Delivery Points. Additional Delivery Points, if any, will be located by mutual consent and written agreement of the parties hereto. The Township shall provide and shall be solely responsible for construction, maintenance, and repair of the transmission mains and any necessary pumping facilities, equipment, or appurtenances to transport water from the Delivery Points to and within the Service Areas. The City shall provide and shall be solely responsible for construction, maintenance and repair of the water mains, pumping facilities, equipment, or appurtenances necessary to supply water to the Delivery Points as provided in this Agreement.

4.3. Except as provided in Section 7, if the Township wishes to increase the Service Areas, it may do so only upon agreement with the City, incorporated into an amendment to this Agreement.

5. Service Areas and Capacity Allocations. The Service Areas designated and agreed upon for water service with water supplied by the City under this Agreement are shown on attached Attachment A and described as follows:

5.1. Service Areas. The water Service Areas shall be the areas shown on attached Attachment A and described as follows:

5.1.1 The area bounded on the south by the Ann Arbor Charter Township-Pittsfield Charter Township line, on the west by the US 23 freeway, on the north by the M-14 freeway, and on the east by the Ann Arbor Charter Township-Superior Township line; (Area 5A; see Figures 1 and 3 of Attachment A);

5.1.2 A portion of Superior Township as shown on Attachment A (Area 5A; see Figures 1 and 3 of Attachment A);

5.1.3 The Barton Plateau area as shown on Attachment A; (Area 3A; see Figures 1 and 2 of Attachment A); and

5.1.4 The Windshadow/Hawthorne Hills and Whitmore Lake areas shown on Attachment A, existing homes and infill lots (Area 3A; see Figures 1 and 2 of Attachment A).

5.1.5 Washtenaw Community College (“WCC”) in the event WCC becomes a temporary or permanent customer of the Township (i) as set forth in the Joint Use Water Agreement, as amended, or (ii) as set forth in the Water Service Agreement among the City, the Township and WCC dated August 20, 2007 (“City-Township-WCC

Agreement”), a copy of which is attached as Attachment E. The water supplied by the Township to WCC shall not be counted in the Township’s Guaranteed Capacity allocation so long as the water supplied does not exceed the maximum annual capacity supplied to WCC by the City over the immediately preceding five-year period. Any expansion of WCC facilities and/or uses proposed to be served by public water from the City System shall be subject to approval by the City, and any allocation of Guaranteed Capacity to WCC shall be subject to agreement between the City and the Township as set forth in Section 5.2 below. The water supplied by the Township to WCC shall be primarily from Delivery Point 6, and secondarily from Delivery Points 7 or 8. In the event WCC becomes a temporary customer of the Township, the Township understands and agrees that the City does not guarantee the capacity of the delivery system to deliver water for the Township to serve WCC. The Township has notified WCC that neither the City nor the Township guarantees such capacity pursuant to the City-Township-WCC Agreement.

5.2. Capacity Allocations. The Township’s Guaranteed Capacity is allocated initially among the Township Service Areas as shown on the Delivery Point Exhibits and as stated in Attachment B. In accordance with Section 5.1.5, service to WCC shall be primarily at Delivery Point 6 and secondarily at Delivery Points 7 or 8, with an allocation primarily to Delivery Point 6 and secondarily to Delivery Points 7 or 8. However, the actual delivery point(s) and allocation must be agreed upon by the City and the Township before WCC can become a permanent customer of the Township.

5.3. Changes in Capacity Allocations. Changes in the capacity allocations as provided for in this Section 5, which do not change the Guaranteed Capacity as set forth in Section 3, may be approved by the City Administrator.

5.4. Service by Township. During the term of this Agreement, the Township agrees to provide water service to Township Customers within the Service Areas and in accordance with the capacities described above through water provided by the City, so long as the City can provide such service at the rates and in the manner required by this Agreement. If the City is unable to provide the allocated water capacity required by this Agreement, or if the Township wishes to provide service in excess of the allocated capacity set forth in this Agreement or in areas outside the Service Areas, and the City is unwilling to provide such additional capacity or supplementary service on the same terms as in this Agreement, then the Township shall have the right to obtain water service from another provider or from water sources in the Township.

5.5. Changes in Service Area. Any change in a Service Area will require the prior written consent of both the City and the Township.

6. Storage. The Township agrees to fill its ground storage reservoir at off peak times in consultation with the City or other times agreed upon by City and Township utility representatives to enhance the economic delivery of water to the City and Township. The Township also shall provide or make other arrangements for storage facilities of sufficient capacity to limit its peak hour flow demand rate to a maximum of 3.0 MGD as provided in Section 3 above unless otherwise agreed upon by the City and Township. The City will cooperate with the Township in arranging storage for the Barton Plateau Area.

7. Distribution Within and Outside Service Areas. The distribution by the Township of water supplied by the City shall be limited to the Service Areas as described in Section 5 above including the capacity allocations in Attachment B, and the Joint Use Water Agreement, provided that the Township may supply water to specific Customers or areas beyond the Service Areas with prior written approval of the City as from time to time may be mutually agreed upon by the City and the Township. However, notwithstanding any agreement by the City to allow the Township to supply water to specific Customers or areas outside the Service Areas, the water consumed by such additional Customers or areas shall be included in computations of Township consumption for purposes of Section 3 and Section 4, and the City shall not be obligated to increase or otherwise alter the pressure and quality of the water supplied under Section 8, or the facilities provided under Section 12. The City acknowledges existing contracts between the Township and Superior Township for water service to the Geddes Glen and Towsley areas of Superior Township (“Superior Township Contracts”) and that the Township intends to revise or enter into new Superior Township Contracts. The Township shall have the right to amend the Superior Township Contracts, subject to review and approval by the City Public Services Area Administrator to ensure that the area served is no greater than that set forth on Attachment A, and to ensure that the terms of the revised Superior Township Contracts are consistent with the terms of this Agreement. Approval by the City Public Services Area Administrator will not be unreasonably withheld.

8. Water Pressure and Quality. The City shall use reasonable diligence and care to provide a regular and uninterrupted supply of water under adequate pressure to the Township at the Delivery Points for service to the Service Areas, and to avoid any shortage or interruption of delivery thereof in the same manner as provided Customers within the City. The parties agree that the City’s obligation under this Section 8 is limited only to the extent the Township provides services to Customers within the Service Areas defined in Section 3 and at the Delivery Points set forth in Section 4 (including any additional Delivery Points agreed to under Section 4).

8.1. Normal operating pressure at the Delivery Points may be up to 65 pounds per square inch water pressure (psi) and shall generally be no less than 35 psi gauged at ground level. The Township understands that drought conditions, main breaks, routine system maintenance or high demands such as fire flows may cause this pressure to be reduced for limited periods of time. The City shall strive to maintain the pressure at no less than 20 psi during these periods. Before a planned operational change or design change to the operating pressure at a delivery point by the City, including changes in the designed hydraulic grade of the City System, the City shall provide the Township with reasonable prior written notice of the proposed change in order that the Township will have sufficient time to modify the Township System, at the Township’s expense, to accept the change in operating pressure.

8.2. The water quality at the Delivery Points shall generally, as a minimum, meet the water quality standards of the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division, or its successor agency, along with the Federal Environmental Protection Agency’s primary drinking water standards. The quality of water provided to the Township shall be substantially the same as the quality of water provided to Customers within the City.

9. Protection Against Contamination; Inspection of Backflow Prevention Devices.

9.1. For the protection of all consumers supplied with water from the City system, the Township agrees to guard carefully against all forms of contamination, and that, if at any time contamination should occur, the area or areas affected shall immediately be isolated and remain so until such conditions have been abated and the water declared again safe and fit for human consumption by the properly constituted governmental health agencies having jurisdiction of the areas affected.

9.1.1 The Township shall inform the City Water Utility Supervisor as soon as possible of any contamination within the Township's system, including but not limited to specific information regarding the location of the contamination, the nature of the contamination, and the time of the contamination and the discovery thereof. The Township also shall inform the City of the steps taken to isolate and abate the contamination, and of the decision that the water has been declared again safe and fit for human consumption.

9.1.2 The Township will perform, and maintain records of, inspections of all backflow prevention devices in its system as required by county, state and federal laws and regulations, and such records shall be made available to the City for review upon request.

9.2. For the further protection of all consumers supplied with water from the City system, the City agrees to guard carefully against all forms of contamination, and that, if at any time contamination should occur, the area or areas affected shall immediately be isolated and remain so until such conditions have been abated and the water declared again safe and fit for human consumption by the properly constituted governmental health agencies having jurisdiction of the areas affected.

9.2.1 The City shall inform the Township Utilities Department Director as soon as possible of any contamination within the City's system, including, but not limited to, specific information regarding the location of the contamination, the nature of the contamination, and the time of the contamination and the discovery thereof. The City also shall inform the Township of the steps taken to isolate and abate the contamination, and of the decision that the water has been again declared safe and fit for human consumption.

9.2.2 The City will perform, and maintain records of, inspections of all backflow prevention devices in its system as required by county, state and federal laws and regulations, and such records shall be made available to the Township for review upon request.

10. Water Restrictions. During drought or other emergency conditions, as may be determined and declared by the City in its sole discretion, the City may place reasonable, uniform water use restrictions on its utility Customers. Such restrictions may include, but not be limited to, bans on lawn and landscape irrigation/watering, washing of motor vehicles, or other means of limiting water use by Customers. The Township agrees to adopt or amend as necessary, an ordinance to enforce such bans upon its Customers in the same manner as the City, unless

otherwise administratively agreed upon by the parties.. The Township shall inform the City in writing of its enforcement actions taken with respect to such bans upon request.

11. Temporary Interruption of Water Supply. The parties acknowledge that proper operation of the City water supply system may require the City to discontinue temporarily all or part of the supply of water to the Township. Water service to the Delivery Points may be interrupted without prior notice only in the event of transmission main breaks or other emergency conditions. The City shall immediately notify by telephone the Township Utility Department Director upon learning of any emergency interruptions of service or a drop in pressure to less than 35 psi. Whenever water service to the Delivery Points will be intentionally interrupted temporarily by the City to facilitate repair, modification or connection to the City water system, the City shall, prior to such interruption, give the Township Utility Department Director reasonable notice under the circumstances of the time, duration and area affected by the interruption of service.

12. System Facilities Provided by the City. It is the understanding of both parties that the City will provide such water system facilities as may be necessary to meet the terms of this Agreement, in particular but not limited to the provisions of Sections 3, 4 and 7.

13. Township Responsibility Beyond Delivery Points. Except as otherwise provided in the Joint Use Water Agreement, as amended, (a) responsibility for distributing water from the Delivery Points to the consumers lies entirely with the Township, and (b) the Township shall provide and maintain all Water Services, Curb Stops, and Township water mains within the Township and bear the cost of connecting said mains to and severing them from the Township's water system. It is understood and agreed by both parties that the City's responsibility for water quality, quantity and pressure shall be measured at the Delivery Points and that the City bears no responsibility nor has any liability for any changes in quality, quantity or pressure of water beyond the Delivery Points. The Township shall be responsible for and the City shall not be responsible for changes in water quality beyond the Delivery Points. The City shall be responsible for and the Township shall not be responsible for water quality up to the Delivery Points. The Township and the City shall immediately notify each other of any emergency or condition which may affect the quality of water in either party's system.

14. Design and Construction Standards. Design and construction standards for water system improvements built by the Township and connected to the City's potable water system shall follow the latest edition of "Recommended Standards for Water Works" as published by the Great Lakes Upper Mississippi River Board of State Public Health and Environmental managers. Construction plans for water mains shall be submitted to the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division, or its successor agency. Simultaneously with the EGLE submission, a set of the construction plans shall be submitted to the City's Public Services Area Administrator.

15. Metering. All water furnished shall be measured by (a) meters installed in compliance with City requirements at the Delivery Points or (b) to the extent provided in the Joint Use Water Agreement, as amended, by meters installed at individual Customer locations. The Township shall supply and install, under City supervision, and the City shall maintain a volumetric water flow metering device of a type and design agreeable to the City at the Delivery Points. The Township shall provide and maintain the meter, backflow devices and necessary piping of a type

and design agreeable to the City. The Township also shall provide and maintain safe access to the meter. If the City questions the accuracy of the metering device, the City may test and calibrate the metering device with the cost of such testing and calibration to be paid by the City. In the event that the City should require a replacement metering device, the replacement device shall be installed at the City's cost. The Township shall be permitted to test the metering device for accuracy at any time upon notice to the City. If it found that the device is not within American Water Works Association specifications, the City shall pay for the testing and calibration expenses. If the metering device shall become inoperative, or be determined, through testing, to be inaccurate, the City shall estimate the unmetered flow and the Township shall pay to the City charges for water based upon this estimate by the City subject to the Township's right to review and approve the estimate. If the City does not repair or replace an inoperative or inaccurate meter promptly, the Township may replace or repair the meter at the City's expense.

15.1. If the Township requests an increase in meter size or capacity, the replacement shall be at the Township's expense and shall be treated as installation of a new meter for all purposes under this Section 15.

16. Notice of Development Proposals. At the time of preliminary submission for a commercial, industrial or a residential project requiring ten or more REUs proposed to be served by public water from the City System, the Township agrees to notify the City, in writing in accordance with Section 31, below of such development proposal under consideration by the Township and provide an estimate of new water flows for such development proposal.

16.1. In accordance with Section 3, the City's review of the development proposal will include a determination as to whether or not the development proposal may cause the Township to exceed the Guaranteed Capacity described in Section 3 above or the allocated capacity described in Section 5 above. The City will notify the Township within 30 days of receipt of the Township's submission if there are any such concerns.

17. City's Right to Monitor. Township system operation and storage levels may be monitored by the City to ensure that City operators have knowledge of changing flow requirements within the Township. All monitoring equipment deemed necessary by the City within the Township system will be installed, maintained and repaired by the City at the City's expense under Township supervision.

18. Records. The Township shall maintain suitable records of the numbers and sizes of service connections for all service types defined in the City's rate structure, and the number of persons supplied. These records shall be available to the City at all reasonable times.

19. Payment. The Township agrees to pay for all water supplied by the City, except that for water delivered through Delivery Points identified and described in Section 4, the Township shall be entitled to a two (2%) percent credit for flushing, hydrant maintenance, fire training and pump testing, and firefighting water usage. The rate charged to the Township for water service ("Water Service Charges") shall be equal to 103% of the then current Average Unit Cost Recovery charged to City property owners who are City Customers. "Average Unit Cost Recovery" means the City's total projected rate revenue requirement for a coming year divided by the total projected water system unit sales. The City shall provide the Township each year with

documentation demonstrating the proposed Average Unit Cost Recovery for the coming year. Rates shall be based on the actual cost of service as required by MCL 123.141. These rates and charges shall change only when and in the same proportion as rates and charges are changed for City property owners who are Customers of the City System. The Township will be allowed a reasonable time to review and comment upon proposed changes in these rates and charges prior to enactment, in the same manner as City property owners who are Customers of the City System. New rates and charges will go into effect for the Township on the same day as such rates and charges become effective for City property owners who are City Customers.

19.1. All discounts, charges and payment procedures in effect for City property owners who are Customers of the City System shall apply to the Township.

19.2. Minimum quarterly charges imposed on Customers within the City limits shall not apply to the Township. The Township shall require all water used for any purpose except fire fighting, flushing, hydrant maintenance, fire training and pump testing to be metered at the site of consumption.

20. Capital Recovery Charges. Capital Recovery Charges in accordance with Chapter 27 of the City of Ann Arbor Code, but not including costs for meters, meter horns, meter inspection, or for meter installations, shall be levied for every new connection to the Township System, except capital recovery charges for fire service because the Township's storage facility meets Township customer fire service demands. Customers for which a larger meter or larger tap or additional meters or additional taps are installed shall be considered newly connected for the purpose of imposing the Capital Recovery Charge only. The Capital Recovery Charge shall be paid to the City prior to the installation of the water meter or tap for such Customer and shall be in accordance with the schedule of such Capital Recovery Charges then in effect in the City for City residents who are City Customers, and shall include all credits as provided for in the City Ordinance, such as credits for previous Capital Recovery Charges.

21. Responsibility for Water System.

21.1. It is expressly understood and agreed between the parties that the City shall not be held liable or accountable for any bursting, breakage or accident of any kind that may occur to the Township's water system or any damages of whatsoever kind or nature, including, but not limited to, injury to property or persons resulting therefrom and water mains or pipes located past the Delivery Points specified herein or located within the Township's water system, except (a) to the extent that such liability or damage arises out of or is related to acts or omissions of the City or its agents or contractors, or (b) except as provide in the Joint Use Water Agreement.

21.2. It is expressly understood and agreed by the parties that the Township shall not be liable or accountable for any bursting, breakage or accidents of any kind that may occur within the City's water system or any damages of whatsoever kind or nature, including, but not limited to, injury to property or persons resulting therefrom and water mains or pipes located within the City's water system, except to the extent that such liability or damage arises out of or is related to acts or omissions of the Township or its agents or contractors.

22. Insurance.

22.1. During the term of this Agreement and any extension thereof, the Township shall maintain in effect public liability insurance with upper limits of not less than \$3,000,000 and an uninsured retention of not more than \$25,000. With respect to the water system, the City shall be named as an additional insured. Evidence of such insurance shall be provided to the City upon request.

22.2. During the term of this Agreement and any extension thereof, the City shall maintain in effect public liability insurance with upper limits of not less than Three Million (\$3,000,000) Dollars and an uninsured retention of not more than One Million (\$1,000,000) Dollars. With respect to the water system, the Township shall be named as an additional insured. Evidence of such insurance shall be provided to the Township upon request.

23. Water Supply to City's Water Resource Recovery Facility.

23.1. The Township agrees to furnish water to the City of Ann Arbor Water Resource Recovery Facility ("WRRF") on Dixboro Road for domestic, laboratory and fire supply purposes, when requested by the City, under the same terms and conditions and at the same rate as other Township Customers. The City has constructed water mains necessary to reach the WRRF and, upon execution of this Agreement, will dedicate such mains to the Township. Water consumed at the WRRF for domestic, laboratory and fire supply purposes shall be included in computations of Township consumption for purposes of Section 3 above.

23.2. In the event of an emergency mandated by state or federal law or regulations, the Township agrees to furnish water to the WRRF for process purposes upon request by the City in an amount not to exceed 0.6 MGD, which is also the maximum peak hour flow rate, subject to the following. Process water service lines shall be separately installed in accordance with the Township's usual procedures and under Township supervision and shall be separately metered. Process water shall be furnished to the WRRF on the same terms and conditions and at the same rate as other water supplied to other Township Customers. The City shall design and construct, at the City's expense, after review and approval by the Township Board, and under the Township's supervision, any improvements to the City or Township water system, including storage facilities which the Township Board reasonably determines to be necessary or advisable as a result of furnishing water to the Plant for process purposes. Water consumed by the WRRF for process purposes shall not be included in computations of Township consumption for purposes of Section 3.

24. Use of City Rights-of-Way. The City shall grant the Township permission to use streets, highways, alleys and any other rights-of-way within the City under its control for the purpose of constructing, maintaining and operating the Township water supply facilities upon review and approval of such construction plans by the City. Such plans shall be sealed by a registered engineer and such approval shall not be unreasonably withheld. The Township shall restore all existing structures or improvements lying in said rights-of-way of construction to as good a condition as before the construction took place and shall save harmless the City from any and all liability, claims, suits, actions or causes of action for damages for injuries or otherwise by reason of such construction work by the Township or its agents or contractors. Any such facilities constructed by the Township shall remain the property of the Township and shall be maintained and operated by the Township, unless otherwise agreed to in writing between the parties.

25. Use of Township Rights-of-Way. The Township shall grant the City permission to use streets, highways, and any other rights-of-way within the Township under its control for the purpose of constructing, maintaining and operating the City's water supply facilities upon review and approval of such construction plans by the Township Board. Such plans shall be sealed by a registered engineer and such approval shall not be unreasonably withheld. The City shall restore all existing structures or improvements lying in said rights-of-way of construction to as good a condition as before the construction took place and shall save harmless the Township from any and all liability, claims, suits, actions or causes of action for damages for injuries or otherwise by reason of such construction work by the City or its agents or contractors. Any such facilities constructed by the City shall remain the property of the City and shall be maintained and operated by the City, unless otherwise agreed to in writing between the parties.

25.1. Water Exploration and Protection. In the event that there is a demonstrated need for development of additional water sources to properly supply water to the Township through the City System, the City may propose to the Township to conduct testing or investigation for such purpose within the Township Service Areas by written notice to the Township Utility Director and the Township Board at least thirty (30) days prior to any such testing or investigation ("Notice"). The Notice shall specify the location and type of testing and investigation to be conducted by the City and shall include the location of any test well and the date or dates on which the well will be tested and the date for any other testing or investigation. The City shall obtain all necessary permits for such testing and investigation from the Township and applicable governmental authorities. Such testing and investigation may include taking of soil borings, construction of test wells, establishing and reading water level meters, and similar investigations designed to determine the availability of a potable water supply. All costs of such investigation and testing shall be paid by the City. The City shall defend, indemnify and hold the Township harmless from any loss, liability, cost, expense, claims or causes of action arising out of or related to any testing or investigation conducted by the City within the Township in accordance with Section 29.2. Such testing and investigation shall occur only within the Service Areas and only during the term of this Agreement. The City shall cap or otherwise properly abandon any test wells installed within the Township in accordance with all requirements of applicable governmental authorities and provide evidence of same to the Township.

25.2. In the event the testing and investigation demonstrates the availability of a potable water supply within the Township Service Areas and the City wishes to pursue development of such water source for the purposes described above, the City shall apply to the Township Board for a franchise or permit for such purpose, including a permit for use of the Township rights-of-way. After obtaining a franchise or permit for such purpose, including a permit for use of Township rights-of-way from the Township, the City shall submit a site plan to the Township and apply for any necessary rezoning of the property for development of the water supply, including any water well and related appurtenances ("Facility"). In addition, the City shall submit an aquifer analysis satisfactory to the Township Board and its consultants at the City's expense demonstrating that the use of the Facility will not have an adverse effect on the water supply of neighboring property owners and the Township in general and demonstrating that the aquifer is capable of supporting the maximum amount of water to be taken from such Facility, including the peak hour flow rate without adverse effect on the water supply of neighboring property owners and the Township in general. All costs associated with the approval, establishment and operation of the Facility shall be borne by the City. The maximum amount of water to be taken

from all such Facilities in the Township shall not exceed 1.5 MGD and shall not exceed the peak hour flow rate of 3.0 MGD. The City agrees that it will comply with the Township ordinances and regulations and the regulations of applicable governmental authorities in development and use of the Facility. The City shall defend, indemnify, and hold the Township harmless from any loss, liability, cost, expense, claims or causes of action arising out of or related to the Facility in accordance with Section 29.2 below. The Township Board may grant a request of the City to exceed 1.5 MGD or the peak hour flow rate of 3.0 MGD, but is not required to do so.

25.3. If the operation of the Facility results in an adverse effect on neighboring property owners or the Township in general, the City shall take all action necessary to eliminate such adverse effect including but not limited to termination of operation of the Facility. The Township shall notify the City of any adverse effect of operation of the Facility and the City shall cease operation of the Facility until the City submits a plan satisfactory to the Township and its consultants for operation of the Facility without such adverse effect.

25.4. The City's rights under this Section shall extend only during the term of this Water Supply Agreement as it may be amended, renewed, or extended. In the event this Agreement is terminated, the Township shall have the right to acquire the Facility from the City at the depreciated cost of the Facility based on actual costs and depreciation taken as set forth in City records and verified by the Township.

25.5. The City agrees that it shall not condemn property within the Township for the purpose of water testing or investigation or development of a Facility as described in this Section.

26. Joint Use Water Agreement. The City and the Township agree that in certain circumstances it will be beneficial and cost effective to connect their respective Customers to one or more of one or the other's municipal water mains under the terms of the separate Joint Use Water Agreement, as amended, defined above.

27. Events Excusing Possible Nonperformance. No failure or delay in performance of this Agreement by either party shall be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, strikes, lockouts, wars, riots, epidemics, explosions, sabotage, breakage, or accident to machinery or lines of pipe, the binding order of any court or governmental authority or to any other cause, whether of the kind herein enumerated or otherwise, not within the control of the party claiming suspension, provided that no cause or contingency shall relieve the Township of its obligation to make payment for water delivered by the City, provided such water generally meets the purity standards of the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division, or its successor agency, and the primary drinking water standards of the United States Environmental Protection Agency.

28. Term of Agreement. The City shall supply and sell water to the Township from the City's water system and the Township shall receive and purchase such water in accordance with the terms of this Agreement through December 31, 2035, unless otherwise agreed in writing by the City and Township. Unless either the City or Township gives written notice to the other of intent to terminate this Agreement received on or before December 31, 2033, then this Agreement

shall be automatically extended and renewed for five years through December 31, 2040, and shall be deemed a new contract on the same terms as this Agreement. After December 31, 2040, this Agreement shall be automatically extended and renewed for consecutive five-year terms unless and until the City or Township provides the other written notice of intent to terminate this Agreement no less than 2 years before the expiration of the then-current term. The City and Township may amend the term of this Agreement, as extended and renewed, by written mutual agreement signed by both parties. Notice by the Township pursuant to Section 3.1 for the purposes of re-opening negotiations regarding the capacity limitations of that Section, shall not be deemed to be written notice of intent to terminate under this Section.

28.1. The City acknowledges its obligation to provide water service to the Township up to the Guaranteed Capacity described in Section 3 above. The City agrees not to terminate this Agreement or give notice of intent to terminate this Agreement or fail to negotiate in good faith the terms of a new agreement except in the case of an ongoing default by the Township or other legitimate business reason preventing the City from providing water service such as plant closure or other similar limitation on water supply. In the event of termination of this Agreement (for any reason other than the Township's ongoing default for failure to pay charges to the City required by this Agreement), the City guarantees to the Township the availability of water treatment plant capacity in the quantity actually purchased by the Township as of the date of termination (except in the event of total plant closure) based on the Township's maximum day of record, but in no event less than the amount taken by the City from the well facilities described in Section 25.1 above. The City agrees not to terminate this Agreement or give notice of intent to terminate this Agreement for the purposes of forcing annexation of Township properties to the City.

29. Indemnification.

29.1. The Township agrees to save harmless the City against and from any and all claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed against the City by reason of any of the following occurring during the term of this Agreement:

29.1.1 Any negligent or tortious act, error or omission of the Township or any of its personnel, employees, subcontractors, or consultants in the construction, operation, or maintenance of the Township's water system, mains and facilities, notwithstanding any prior approval of the City of the plans and specifications relating to the construction of such mains and facilities and inspections conducted thereof by the City, except to the extent caused by the act or omission of the City or its agents or contractors; and

29.1.2 Any failure by the Township or any of its personnel, employees, consultants, or subcontractors, to perform its obligations, either express or implied, under this Agreement, or any negligent or tortious act, error or omission of the Township, its personnel, employees, consultants or subcontractors related to this Agreement.

29.1.3 Provided, however, nothing in this Agreement shall constitute or be construed as a waiver of the governmental immunity of the Township.

29.2. The City agrees to save harmless the Township against and from any and all claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed against the Township by reason of any of the following occurring during the term of this Agreement:

29.2.1 Any negligent or tortious act, error or omission of the City or any of its personnel, employees, subcontractors or consultants in the construction, operation or maintenance of the City's water system, mains and facilities, notwithstanding any prior approval of the Township of the plans or specifications relating to the construction of such mains and facilities and inspections conducted thereof by the Township, except to the extent caused by the act or omission of the Township or its agents or contractors; and

29.2.2 Any failure by the City or its personnel, employees, consultants, or subcontractors to perform its obligations, either expressed or implied, under this Agreement, or any negligent or tortious act, error or omission of the City, its personnel, employees, consultants, or subcontractors related to this Agreement.

29.2.3 Provided, however, nothing in this Agreement shall constitute or be construed as a waiver of the governmental immunity of the City.

30. Amendments. This Agreement may be amended, modified, revised, or changed only by a mutual written agreement executed by both parties hereto.

31. Notices. Unless otherwise provided in this Agreement, any notice which, by the terms of this Agreement, is required to be given to either party shall be deemed to be so given if sent by certified mail, return receipt requested, postage prepaid, addressed as follows:

Ann Arbor Charter Township Board  
3792 Pontiac Trail  
Ann Arbor, Michigan 48105  
Attn: Township Supervisor

With a copy to:

Ann Arbor Township Attorney  
Sarah J. Gabis, Esq.  
Bodman PLC  
201 S. Division #400  
Ann Arbor, MI 48104  
or the current Township Attorney

City of Ann Arbor  
City Hall  
301 E. Huron St.  
P.O. Box 8647  
Ann Arbor, MI 48107  
Attention: Public Services Area Administrator

With a copy to:

City of Ann Arbor  
Office of the City Attorney  
301 E. Huron St., 3<sup>rd</sup> Fl  
Ann Arbor, MI 48104  
Attn: City Attorney

Either party may change its name/address upon written notice to the other party under this Section.

32. Successors and Assigns. Neither party has the right to assign this Agreement or the rights or obligations under this Agreement without the prior written consent of the other. Subject to the foregoing, the provisions of this Agreement apply to and bind the successors and assigns of the parties. All amounts due and owing for Water Service Charges at the time of assignment must be paid prior to assignment.

33. Merger. This Agreement contains the entire agreement and understanding of the parties. Neither party relies upon any other statement or representations.

34. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

35. Severability. If one or more provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, that invalidity, illegality or unenforceability shall not affect any other provision of this Agreement and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained within the body of this Agreement.

36. Reservation of Rights. The omission by either the Township or the City at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants or provisions hereof, at any time designated, shall not be a waiver of any such default or right to which the Township or the City is entitled, nor shall it in any way affect the right of the Township or the City to enforce such provisions.

37. No Third-Party Beneficiaries. This Agreement is not intended to, and shall not be deemed or interpreted to, confer upon any person other than the parties hereto any rights or remedies hereunder.

*(Signatures on following page)*

CITY OF ANN ARBOR, a Michigan  
municipal corporation

ANN ARBOR CHARTER TOWNSHIP,  
a Michigan municipal corporation

By \_\_\_\_\_  
Christopher Taylor  
Its Mayor

By \_\_\_\_\_  
Diane O'Connell  
Its Supervisor

By \_\_\_\_\_  
Jacqueline Beaudry  
Its City Clerk

By \_\_\_\_\_  
Rena Basch  
Its Clerk

Approved as to Substance:

\_\_\_\_\_  
Milton Dohoney Jr.  
Its City Administrator

\_\_\_\_\_  
Jordan Roberts  
Its Public Services Area Administrator

Approved as to Form

Approved as to Form

\_\_\_\_\_  
Atleen Kaur  
City Attorney

\_\_\_\_\_  
Sarah J. Gabis  
Township Attorney

## **LIST OF ATTACHMENTS**

### ATTACHMENT A – Water Service Area Location Map

Figure 1 Water Service Area Location Map

Figure 2 3-A Water Service Area

Figure 3 5-A Water Service Area

### ATTACHMENT B – Ann Arbor Charter Township Water Allocations of Guaranteed Capacity

### ATTACHMENT C – Delivery Points

Exhibit 1 Newport Road and N Maple Road Area

Exhibit 2 Whitmore Lake Area

Exhibit 4 Clark Road Area

Exhibit 5 Plymouth Road Area

Exhibit 6 Earhart Road Area

### ATTACHMENT D – Joint Use Water Agreement dated December 20, 2002 and First Amendment dated August 20, 2007

### ATTACHMENT E – Water Service Agreement between City of Ann Arbor, Ann Arbor Charter Township and Washtenaw Community College dated August 20, 2007

**ATTACHMENT A**

**WATER SERVICE AREAS**

**(See attached Figures 1, 2 and 3)**

DRAFT

**ATTACHMENT B**

**ANN ARBOR TOWNSHIP  
WATER ALLOCATIONS OF GUARANTEED CAPACITY**

| LOCATION  |              | TOTAL AMOUNT<br>(MGD)                                   |
|---|--------------|---|
| AREA 3A   |              |   |
| Exhibit 1 -- Newport Road Area and Maple Road Area (Barton Plateau)                     | Points 1 & 2 | 0.05  |
| Exhibit 1 – Hawthorne Hills Area and Windshadow Area (Future)                           | Points 1 & 2 | 0.04  |
| Exhibit 2 – Whitmore Lake Road Area (Future)  | Points 3 & 4 | 0.03  |
| Total Amount for Area 3A=   |              | 0.12  |
| AREA 5A   |              |   |
| Exhibit 4 – Clark Road Extended Area (South of River)                                   | Point 6      | 0.01<br>(See Sections 5.1.5 and 5.2 for WCC allocation) |
| Exhibit 5 and Exhibit 6 – Dixboro Road/Plymouth Road/Earhart Road Area (North of River) | Points 7 & 8 | 1.37<br>(See Sections 5.1.5 and 5.2 for WCC allocation) |
| Total Amount for Area 5A=   |              | 1.38  |
| <b>GRAND TOTAL AMOUNT=</b>  |              | <b>1.50</b>   |

**ATTACHMENT C**  
**DELIVERY POINTS**

**(see attached Exhibits 1-2, 4-6)**

DRAFT

**ATTACHMENT D**  
**JOINT USE WATER AGREEMENT**  
**Dated December 20, 2002 as amended by the First Amendment there to dated August 20,**  
**2007**

**(See attached)**

DRAFT

**ATTACHMENT E**  
**WATER SERVICE AGREEMENT AMONG CITY OF ANN ARBOR, ANN ARBOR  
CHARTER TOWNSHIP AND WASHTENAW COMMUNITY COLLEGE**  
**Dated August 20, 2007**

**(See attached)**

DRAFT

**RESOLUTION OF THE ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES  
ELECTING EXEMPTION FROM THE REQUIREMENTS OF THE PUBLICLY FUNDED  
HEALTH INSURANCE CONTRIBUTION ACT**

**November 17, 2025**

Resolution adopted at a regular meeting of the Board of Trustees of Ann Arbor Charter Township, Washtenaw County, Michigan held November 17, 2025 at 3792 Pontiac Trail, Ann Arbor, MI.

PRESENT: John Allison, Kristine Bolhuis, Carlene Colvin-Garcia, Della DiPietro, Eric Kaldjian, Peter Kotila and Diane O’Connell.

ABSENT:

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ .

**RECITALS:**

- A. Pursuant to the Michigan Publicly Funded Health Insurance Contribution Act, being Public Act 152 of 2011 (“Act”), certain limits are imposed on the amount of health care coverage provided by public employers to their employees.
- B. The Act allows the Township Board to exempt the Township from the requirements of the Act for the next succeeding year by a resolution approved by a 2/3 vote of the Township Board.
- C. The Act addresses only one method for saving health care costs and does not take into consideration other methods such as savings that can result from not providing health care insurance coverage to retirees and 40% payment in lieu of health care coverage, as is done in the Township.
- D. The Township and Fire Fighters Local Union 2003, IAFF negotiated a contract effective for 2025 through 2027, which reduces costs by encouraging participation in the lower cost health insurance plan, and by sharing some premium cost increases between the employees and the Township.
- E. The Township wishes to continue to treat its union and non-union employees similarly for purposed of health care coverage.

Now, therefore, the Ann Arbor Charter Township Board of Trustees adopts the following resolution by at least a 2/3 vote:

**RESOLUTION**

Resolved, the Township Board elects to exempt the Township from the requirements of the Act for the year 2026.

Roll Call Vote:

- Allison -
- Bolhuis -
- Colvin-Garcia -
- DiPietro –
- Kaldjian -
- Kotila -
- O’Connell -

**RESOLUTION DECLARED ADOPTED**

I certify that the foregoing is a true and complete copy of a resolution adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on November 17, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Kristine Bolhuis, Clerk

Dated: \_\_\_\_\_



# Memo

**To:** Ann Arbor Charter Township Board  
**From:** Mark Nicholai – Fire Chief  
**Cc:** N/A  
**Date:** November 13, 2025  
**Re:** Purchase Request – Apparatus Repair

---

Engine 12-2 was placed out-of-service, and was sent to the apparatus repair facility to determine why the engine had loss of power, and to determine why there were multiple engine trouble lights that were activated.

The problem was determined to be plugged emissions system along with issues with issues with the emission system electronics. The items were repaired, and the engine was put back into service.

The total cost for the repairs needed was \$16,649.30. I recommend that the Board authorize the cost of the repairs to R & R Fire Truck Repair Inc., in the amount of \$16,649.30. I would further recommend that this purchase be charged to line item 206-596-933.000 - Repair & Maintenance - Transportation.

*Mark A. Nicholai*

Fire Chief



# Memo

**To:** Ann Arbor Charter Township Board  
**From:** Mark Nicholai – Fire Chief  
**Cc:** N/A  
**Date:** November 13, 2025  
**Re:** Purchase Request – Records, Report, Management Software

---

The annual renewal fee for the fire department's records, reporting, and management software is due. This software is essential for maintaining compliance with fire and EMS reporting requirements and supports numerous administrative and operational functions. The system's modules include:

- Incident Reporting – Fire / NFIRS
- Incident Reporting – EMS / ePCR
- Personnel Management
- Computer Aided Dispatch – CAD Integration with Central Dispatch
- Personnel Scheduling
- Training Records
- Events & Activities
- Assets & Inventory

I recommend that the Board authorize payment in an amount not to exceed **\$9,000** to our software vendor, **First Due**, for the annual subscription renewal.

***Mark A. Nicholai***

Fire Chief

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT    | DESCRIPTION                   | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|-------------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                   |                               |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT            |                               |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS      | 321,967          | 70,890                            | 116,000                       | 109,000                    | (7,000)                        | (6.03)                       |
| 6010  | FRANCHISE & RIGHT OF WAY FEES | 85,020           | 61,648                            | 82,800                        | 85,000                     | 2,200                          | 2.66                         |
| 6700  | GRANTS                        | 11,586           | 12,260                            | 12,000                        | 12,000                     |                                |                              |
| 5740  | STATE REVENUE SHARING         | 489,479          | 353,996                           | 490,500                       | 490,500                    |                                |                              |
| 6000  | CHARGES FOR SERVICES          | 9,260            | 1,177                             | 56,500                        | 57,200                     | 700                            | 1.24                         |
| 6801  | RENTAL INCOME                 | 89,722           | 93,310                            | 96,000                        | 100,000                    | 4,000                          | 4.17                         |
| 6650  | OTHER REVENUES                | 39,706           | 352                               |                               |                            |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT |                               | 1,046,740        | 593,633                           | 853,800                       | 853,700                    | (100)                          | (0.01)                       |
| Dept 253 - TREASURER                        |                               |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS      | 47,294           | 16,338                            | 15,000                        | 15,000                     |                                |                              |
| 6000  | CHARGES FOR SERVICES          | 2,513            | 2,233                             | 2,500                         | 2,500                      |                                |                              |
| 6650  | OTHER REVENUES                | 58,346           | 10,907                            | 38,000                        | 38,000                     |                                |                              |
| 4010  | TAX REVENUE                   | 532,428          | 546,643                           | 545,000                       | 570,000                    | 25,000                         | 4.59                         |
| Totals for dept 253 - TREASURER             |                               | 640,581          | 576,121                           | 600,500                       | 625,500                    | 25,000                         | 4.16                         |
| Dept 272 - FARMLAND SUPPORT                 |                               |                  |                                   |                               |                            |                                |                              |
| 6801  | RENTAL INCOME                 | 11,341           | 4,873                             | 5,000                         | 5,000                      |                                |                              |
| Totals for dept 272 - FARMLAND SUPPORT      |                               | 11,341           | 4,873                             | 5,000                         | 5,000                      |                                |                              |
| Dept 701 - PLANNING COMMISSION              |                               |                  |                                   |                               |                            |                                |                              |
| 6000  | CHARGES FOR SERVICES          | 13,595           | 7,950                             | 10,000                        | 10,000                     |                                |                              |
| Totals for dept 701 - PLANNING COMMISSION   |                               | 13,595           | 7,950                             | 10,000                        | 10,000                     |                                |                              |
| Dept 702 - ZONING                           |                               |                  |                                   |                               |                            |                                |                              |
| 6000  | CHARGES FOR SERVICES          | 2,064            | 2,550                             | 1,150                         | 2,000                      | 850                            | 73.91                        |
| 6650  | OTHER REVENUES                |                  |                                   | 100                           |                            | (100)                          | (100.00)                     |
| Totals for dept 702 - ZONING                |                               | 2,064            | 2,550                             | 1,250                         | 2,000                      | 750                            | 60.00                        |
| Dept 931 - TRANSFERS                        |                               |                  |                                   |                               |                            |                                |                              |
| 6990  | APPROPRIATION TRANSFERS IN    | 6,542,231        |                                   |                               |                            |                                |                              |
| Totals for dept 931 - TRANSFERS             |                               | 6,542,231        |                                   |                               |                            |                                |                              |
| <b>TOTAL ESTIMATED REVENUES</b>             |                               | <b>8,256,552</b> | <b>1,185,127</b>                  | <b>1,470,550</b>              | <b>1,496,200</b>           | <b>25,650</b>                  | <b>1.74</b>                  |
| <b>APPROPRIATIONS</b>                       |                               |                  |                                   |                               |                            |                                |                              |
| 000   | OTHER REVENUE ACCOUNT         |                  | (400)                             |                               |                            |                                |                              |
| 101   | BOARD OF TRUSTEES             | 46,207           | 43,904                            | 54,426                        | 54,426                     |                                |                              |
| 171   | SUPERVISOR                    | 131,496          | 104,715                           | 139,926                       | 140,428                    | 502                            | 0.36                         |
| 215   | CLERK                         | 176,023          | 149,941                           | 229,470                       | 182,255                    | (47,215)                       | (20.58)                      |
| 228   | TECHNOLOGY                    | 24,196           | 41,628                            | 42,880                        | 48,708                     | 5,828                          | 13.59                        |
| 253   | TREASURER                     | 128,984          | 104,906                           | 148,408                       | 123,440                    | (24,968)                       | (16.82)                      |
| 257   | ASSESSOR                      | 87,708           | 67,962                            | 85,769                        | 78,919                     | (6,850)                        | (7.99)                       |
| 261   | OPERATIONS                    | 72,259           | 23,060                            | 13,349                        | 107,784                    | 94,435                         | 707.43                       |
| 262   | ELECTION                      | 34,255           | 2,771                             | 7,000                         | 28,625                     | 21,625                         | 308.93                       |
| 265   | BUILDINGS AND GROUNDS         | 11,066           | 33,490                            | 47,650                        | 47,535                     | (115)                          | (0.24)                       |
| 266   | LEGAL & PROFESSIONAL          | 346,116          | 217,926                           | 296,870                       | 88,870                     | (208,000)                      | (70.06)                      |
| 272   | FARMLAND SUPPORT              | 4,732            | 8,053                             | 10,600                        | 5,600                      | (5,000)                        | (47.17)                      |
| 446   | ROADS                         | 162,462          |                                   |                               |                            |                                |                              |
| 701   | PLANNING COMMISSION           | 157,968          | 124,224                           | 166,586                       | 157,830                    | (8,756)                        | (5.26)                       |
| 702   | ZONING                        | 67,657           | 57,124                            | 98,250                        | 96,516                     | (1,734)                        | (1.76)                       |
| 751   | PARKS AND RECREATION          | 1,750            | 9,806                             | 10,000                        | 10,000                     |                                |                              |
| 901   | CAPITAL PURCHASES             | 10,035,472       | 47,550                            | 50,000                        |                            | (50,000)                       | (100.00)                     |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT  | DESCRIPTION | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|-------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <hr/>                                     |             |                  |                                   |                               |                            |                                |                              |
| APPROPRIATIONS                            |             |                  |                                   |                               |                            |                                |                              |
| 931                                       | TRANSFERS   | 269,865          | 266,000                           | 266,000                       | 266,000                    |                                |                              |
| TOTAL APPROPRIATIONS                      |             | 11,758,216       | 1,302,660                         | 1,667,184                     | 1,436,936                  | (230,248)                      | (13.81)                      |
| NET OF REVENUES/APPROPRIATIONS - FUND 101 |             | (3,501,664)      | (117,533)                         | (196,634)                     | 59,264                     | 255,898                        | (130.14)                     |
| BEGINNING FUND BALANCE                    |             | 6,138,264        | 2,636,603                         | 2,636,603                     | 2,439,969                  | (196,634)                      | (7.46)                       |
| ENDING FUND BALANCE                       |             | 2,636,600        | 2,519,070                         | 2,439,969                     | 2,499,233                  | 59,264                         | 2.43                         |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT    | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| ESTIMATED REVENUES                          |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT            |                          |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS | 65,177           | 35,204                            | 48,000                        | 44,000                     | (4,000)                        | (8.33)                       |
| Totals for dept 000 - OTHER REVENUE ACCOUNT |                          | 65,177           | 35,204                            | 48,000                        | 44,000                     | (4,000)                        | (8.33)                       |
| TOTAL ESTIMATED REVENUES                    |                          | 65,177           | 35,204                            | 48,000                        | 44,000                     | (4,000)                        | (8.33)                       |
| APPROPRIATIONS                              |                          |                  |                                   |                               |                            |                                |                              |
| 266   | LEGAL & PROFESSIONAL     | 33,799           |                                   | 100,000                       | 250,000                    | 150,000                        | 150.00                       |
| TOTAL APPROPRIATIONS                        |                          | 33,799           |                                   | 100,000                       | 250,000                    | 150,000                        | 150.00                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 104   |                          | 31,378           | 35,204                            | (52,000)                      | (206,000)                  | (154,000)                      | 296.15                       |
| BEGINNING FUND BALANCE                      |                          | 1,323,976        | 1,355,353                         | 1,355,353                     | 1,303,353                  | (52,000)                       | (3.84)                       |
| ENDING FUND BALANCE                         |                          | 1,355,354        | 1,390,557                         | 1,303,353                     | 1,097,353                  | (206,000)                      | (15.81)                      |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT    | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| ESTIMATED REVENUES                          |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT            |                          |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS | 6,625            | 3,568                             | 5,000                         | 5,000                      |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT |                          | 6,625            | 3,568                             | 5,000                         | 5,000                      |                                |                              |
| TOTAL ESTIMATED REVENUES                    |                          | 6,625            | 3,568                             | 5,000                         | 5,000                      |                                |                              |
| APPROPRIATIONS                              |                          |                  |                                   |                               |                            |                                |                              |
| 266   | LEGAL & PROFESSIONAL     | 2,234            | 1,289                             | 5,000                         | 5,000                      |                                |                              |
| TOTAL APPROPRIATIONS                        |                          | 2,234            | 1,289                             | 5,000                         | 5,000                      |                                |                              |
| NET OF REVENUES/APPROPRIATIONS - FUND 105   |                          | 4,391            | 2,279                             |                               |                            |                                |                              |
| BEGINNING FUND BALANCE                      |                          | 136,193          | 140,585                           | 140,585                       | 140,585                    |                                |                              |
| ENDING FUND BALANCE                         |                          | 140,584          | 142,864                           | 140,585                       | 140,585                    |                                |                              |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION              | 2024<br>ACTIVITY   | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|--------------------------|--------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                          |                    |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                          |                    |                                   |                               |                            |                                |                              |
| 6640   | INTEREST & FMV GAIN/LOSS | 314,300            | 77,916                            | 108,000                       | 33,000                     | (75,000)                       | (69.44)                      |
| 6700   | GRANTS                   |                    | 128                               |                               |                            |                                |                              |
| 5740   | STATE REVENUE SHARING    | 75,390             |                                   | 66,300                        | 70,000                     | 3,700                          | 5.58                         |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                          | 389,690            | 78,044                            | 174,300                       | 103,000                    | (71,300)                       | (40.91)                      |
| Dept 253 - TREASURER                             |                          |                    |                                   |                               |                            |                                |                              |
| 4010   | TAX REVENUE              | 2,343,560          | 2,405,591                         | 2,410,000                     | 2,952,000                  | 542,000                        | 22.49                        |
| Totals for dept 253 - TREASURER                  |                          | 2,343,560          | 2,405,591                         | 2,410,000                     | 2,952,000                  | 542,000                        | 22.49                        |
| Dept 301 - POLICE/SHERIFF                        |                          |                    |                                   |                               |                            |                                |                              |
| 6000   | CHARGES FOR SERVICES     | 110,260            | 68,200                            | 68,000                        | 70,246                     | 2,246                          | 3.30                         |
| 6650   | OTHER REVENUES           | 1,596              | 1,822                             | 2,550                         | 2,000                      | (550)                          | (21.57)                      |
| Totals for dept 301 - POLICE/SHERIFF             |                          | 111,856            | 70,022                            | 70,550                        | 72,246                     | 1,696                          | 2.40                         |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                          | <b>2,845,106</b>   | <b>2,553,657</b>                  | <b>2,654,850</b>              | <b>3,127,246</b>           | <b>472,396</b>                 | <b>17.79</b>                 |
| <b>APPROPRIATIONS</b>                            |                          |                    |                                   |                               |                            |                                |                              |
| 215  | CLERK                    |                    | 675                               | 900                           |                            | (900)                          | (100.00)                     |
| 261  | OPERATIONS               | 4,935              | 4,740                             | 5,320                         | 6,000                      | 680                            | 12.78                        |
| 266  | LEGAL & PROFESSIONAL     | 11,000             | 8,518                             | 8,530                         | 9,000                      | 470                            | 5.51                         |
| 301  | POLICE/SHERIFF           | 709,170            | 341,215                           | 746,000                       | 739,300                    | (6,700)                        | (0.90)                       |
| 931  | TRANSFERS                | 6,800,000          | 1,250,000                         | 2,900,000                     | 3,000,000                  | 100,000                        | 3.45                         |
| <b>TOTAL APPROPRIATIONS</b>                      |                          | <b>7,525,105</b>   | <b>1,605,148</b>                  | <b>3,660,750</b>              | <b>3,754,300</b>           | <b>93,550</b>                  | <b>2.56</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 205</b> |                          | <b>(4,679,999)</b> | <b>948,509</b>                    | <b>(1,005,900)</b>            | <b>(627,054)</b>           | <b>378,846</b>                 | <b>(37.66)</b>               |
| BEGINNING FUND BALANCE                           |                          | 6,667,038          | 1,987,038                         | 1,987,038                     | 981,138                    | (1,005,900)                    | (50.62)                      |
| ENDING FUND BALANCE                              |                          | 1,987,039          | 2,935,547                         | 981,138                       | 354,084                    | (627,054)                      | (63.91)                      |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION                | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|----------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                            |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                            |                  |                                   |                               |                            |                                |                              |
| 6640   | INTEREST & FMV GAIN/LOSS   | 60,464           | 24,971                            | 36,000                        | 28,000                     | (8,000)                        | (22.22)                      |
| 6800   | OTHER REVENUES             | 45,875           |                                   |                               |                            |                                |                              |
| 5740   | STATE REVENUE SHARING      | 78,295           |                                   | 80,000                        | 82,000                     | 2,000                          | 2.50                         |
| 6000   | CHARGES FOR SERVICES       |                  | 4,013                             | 5,000                         | 5,000                      |                                |                              |
| 6650   | OTHER REVENUES             | 17,015           | 35,977                            | 36,600                        | 6,000                      | (30,600)                       | (83.61)                      |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                            | 201,649          | 64,961                            | 157,600                       | 121,000                    | (36,600)                       | (23.22)                      |
| Dept 931 - TRANSFERS                             |                            |                  |                                   |                               |                            |                                |                              |
| 6990   | APPROPRIATION TRANSFERS IN | 2,200,000        | 750,000                           | 1,900,000                     | 2,000,000                  | 100,000                        | 5.26                         |
| Totals for dept 931 - TRANSFERS                  |                            | 2,200,000        | 750,000                           | 1,900,000                     | 2,000,000                  | 100,000                        | 5.26                         |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                            | <b>2,401,649</b> | <b>814,961</b>                    | <b>2,057,600</b>              | <b>2,121,000</b>           | <b>63,400</b>                  | <b>3.08</b>                  |
| <b>APPROPRIATIONS</b>                            |                            |                  |                                   |                               |                            |                                |                              |
| 228  | TECHNOLOGY                 | 27,307           | 24,285                            | 32,250                        | 49,250                     | 17,000                         | 52.71                        |
| 261  | OPERATIONS                 | 206,921          | 169,276                           | 291,670                       | 245,408                    | (46,262)                       | (15.86)                      |
| 265  | BUILDINGS AND GROUNDS      | 57,012           | 162,782                           | 204,530                       | 78,000                     | (126,530)                      | (61.86)                      |
| 266  | LEGAL & PROFESSIONAL       | 25,510           | 25,626                            | 30,230                        | 20,000                     | (10,230)                       | (33.84)                      |
| 270  | PERSONNEL                  | 1,675,983        | 1,155,042                         | 1,756,833                     | 1,838,762                  | 81,929                         | 4.66                         |
| 596  | TRANSPORTATION             | 92,984           | 130,699                           | 130,000                       | 155,000                    | 25,000                         | 19.23                        |
| 931  | TRANSFERS                  | 8,794            |                                   |                               |                            |                                |                              |
| <b>TOTAL APPROPRIATIONS</b>                      |                            | <b>2,094,511</b> | <b>1,667,710</b>                  | <b>2,445,513</b>              | <b>2,386,420</b>           | <b>(59,093)</b>                | <b>(2.42)</b>                |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b> |                            | <b>307,138</b>   | <b>(852,749)</b>                  | <b>(387,913)</b>              | <b>(265,420)</b>           | <b>122,493</b>                 | <b>(31.58)</b>               |
| BEGINNING FUND BALANCE                           |                            | 1,015,021        | 1,322,158                         | 1,322,158                     | 934,245                    | (387,913)                      | (29.34)                      |
| ENDING FUND BALANCE                              |                            | 1,322,159        | 469,409                           | 934,245                       | 668,825                    | (265,420)                      | (28.41)                      |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION                | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|----------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                            |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                            |                  |                                   |                               |                            |                                |                              |
| 6800   | OTHER REVENUES             |                  | 1,000                             |                               |                            |                                |                              |
| 6700   | GRANTS                     | 37,721           | 43,461                            | 144,013                       | 100,000                    | (44,013)                       | (30.56)                      |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                            | 37,721           | 44,461                            | 144,013                       | 100,000                    | (44,013)                       | (30.56)                      |
| Dept 336 - FIRE DEPARTMENT                       |                            |                  |                                   |                               |                            |                                |                              |
| 6990   | APPROPRIATION TRANSFERS IN | 8,794            |                                   |                               |                            |                                |                              |
| Totals for dept 336 - FIRE DEPARTMENT            |                            | 8,794            |                                   |                               |                            |                                |                              |
| Dept 931 - TRANSFERS                             |                            |                  |                                   |                               |                            |                                |                              |
| 6990   | APPROPRIATION TRANSFERS IN | 3,865            |                                   |                               |                            |                                |                              |
| Totals for dept 931 - TRANSFERS                  |                            | 3,865            |                                   |                               |                            |                                |                              |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                            | 50,380           | 44,461                            | 144,013                       | 100,000                    | (44,013)                       | (30.56)                      |
| <b>APPROPRIATIONS</b>                            |                            |                  |                                   |                               |                            |                                |                              |
| 261  | OPERATIONS                 | 6,736            | 83,726                            | 94,013                        | 100,000                    | 5,987                          | 6.37                         |
| 262  | ELECTION                   |                  | 1,106                             |                               |                            |                                |                              |
| 270  | PERSONNEL                  | 29,794           | 599                               |                               |                            |                                |                              |
| 751  | PARKS AND RECREATION       | 13,850           | 7,536                             |                               |                            |                                |                              |
| 901  | CAPITAL PURCHASES          |                  |                                   | 50,000                        |                            | (50,000)                       | (100.00)                     |
| <b>TOTAL APPROPRIATIONS</b>                      |                            | 50,380           | 92,967                            | 144,013                       | 100,000                    | (44,013)                       | (30.56)                      |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 211</b> |                            |                  | (48,506)                          |                               |                            |                                |                              |
| BEGINNING FUND BALANCE                           |                            |                  |                                   |                               |                            |                                |                              |
| ENDING FUND BALANCE                              |                            |                  | (48,506)                          |                               |                            |                                |                              |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT    | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| ESTIMATED REVENUES                          |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT            |                          |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS | 74               | 28                                |                               |                            |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT |                          | 74               | 28                                |                               |                            |                                |                              |
| Dept 253 - TREASURER                        |                          |                  |                                   |                               |                            |                                |                              |
| 6650  | OTHER REVENUES           | 5,003            |                                   | 4,790                         | 4,900                      | 110                            | 2.30                         |
| Totals for dept 253 - TREASURER             |                          | 5,003            |                                   | 4,790                         | 4,900                      | 110                            | 2.30                         |
| TOTAL ESTIMATED REVENUES                    |                          | 5,077            | 28                                | 4,790                         | 4,900                      | 110                            | 2.30                         |
| APPROPRIATIONS                              |                          |                  |                                   |                               |                            |                                |                              |
| 265   | BUILDINGS AND GROUNDS    | 5,095            | 3,247                             | 4,790                         | 4,900                      | 110                            | 2.30                         |
| TOTAL APPROPRIATIONS                        |                          | 5,095            | 3,247                             | 4,790                         | 4,900                      | 110                            | 2.30                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 219   |                          | (18)             | (3,219)                           |                               |                            |                                |                              |
| BEGINNING FUND BALANCE                      |                          | 5,366            | 5,348                             | 5,348                         | 5,348                      |                                |                              |
| ENDING FUND BALANCE                         |                          | 5,348            | 2,129                             | 5,348                         | 5,348                      |                                |                              |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT    | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| ESTIMATED REVENUES                          |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT            |                          |                  |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS | 48,677           | 1,300                             | 2,000                         | 2,000                      |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT |                          | 48,677           | 1,300                             | 2,000                         | 2,000                      |                                |                              |
| TOTAL ESTIMATED REVENUES                    |                          | 48,677           | 1,300                             | 2,000                         | 2,000                      |                                |                              |
| APPROPRIATIONS                              |                          |                  |                                   |                               |                            |                                |                              |
| 931   | TRANSFERS                | 1,000,000        |                                   |                               |                            |                                |                              |
| TOTAL APPROPRIATIONS                        |                          | 1,000,000        |                                   |                               |                            |                                |                              |
| NET OF REVENUES/APPROPRIATIONS - FUND 223   |                          | (951,323)        | 1,300                             | 2,000                         | 2,000                      |                                |                              |
| BEGINNING FUND BALANCE                      |                          | 1,010,822        | 59,499                            | 59,499                        | 61,499                     | 2,000                          | 3.36                         |
| ENDING FUND BALANCE                         |                          | 59,499           | 60,799                            | 61,499                        | 63,499                     | 2,000                          | 3.25                         |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                          |                  |                                   |                               |                            |                                |                              |
| 6640   | INTEREST & FMV GAIN/LOSS | 116,243          | 25,793                            | 34,000                        | 40,000                     | 6,000                          | 17.65                        |
| 6700   | GRANTS                   |                  | 644                               |                               |                            |                                |                              |
| 5740   | STATE REVENUE SHARING    | 26,957           | 36,939                            | 37,000                        | 25,500                     | (11,500)                       | (31.08)                      |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                          | 143,200          | 63,376                            | 71,000                        | 65,500                     | (5,500)                        | (7.75)                       |
| Dept 253 - TREASURER                             |                          |                  |                                   |                               |                            |                                |                              |
| 4010   | TAX REVENUE              | 466,088          | 478,447                           | 479,000                       | 499,000                    | 20,000                         | 4.18                         |
| Totals for dept 253 - TREASURER                  |                          | 466,088          | 478,447                           | 479,000                       | 499,000                    | 20,000                         | 4.18                         |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                          | 609,288          | 541,823                           | 550,000                       | 564,500                    | 14,500                         | 2.64                         |
| <b>APPROPRIATIONS</b>                            |                          |                  |                                   |                               |                            |                                |                              |
| 261  | OPERATIONS               |                  | 2,400                             |                               |                            |                                |                              |
| 266  | LEGAL & PROFESSIONAL     | 21,513           | 12,518                            | 25,000                        | 42,000                     | 17,000                         | 68.00                        |
| 901  | CAPITAL PURCHASES        |                  | 100                               |                               |                            |                                |                              |
| 931  | TRANSFERS                | 2,000,000        |                                   |                               |                            |                                |                              |
| <b>TOTAL APPROPRIATIONS</b>                      |                          | 2,021,513        | 15,018                            | 25,000                        | 42,000                     | 17,000                         | 68.00                        |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 225</b> |                          | (1,412,225)      | 526,805                           | 525,000                       | 522,500                    | (2,500)                        | (0.48)                       |
| BEGINNING FUND BALANCE                           |                          | 2,062,885        | 650,661                           | 650,661                       | 1,175,661                  | 525,000                        | 80.69                        |
| ENDING FUND BALANCE                              |                          | 650,660          | 1,177,466                         | 1,175,661                     | 1,698,161                  | 522,500                        | 44.44                        |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION              | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|--------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                          |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                          |                  |                                   |                               |                            |                                |                              |
| 6640   | INTEREST & FMV GAIN/LOSS | 85,565           | 47,761                            | 65,000                        | 58,000                     | (7,000)                        | (10.77)                      |
| 6800   | OTHER REVENUES           | 45               |                                   |                               |                            |                                |                              |
| 6000   | CHARGES FOR SERVICES     | 301,693          | 399,677                           | 365,000                       | 175,000                    | (190,000)                      | (52.05)                      |
| 6650   | OTHER REVENUES           | 45               | 90                                |                               |                            |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                          | <u>387,348</u>   | <u>447,528</u>                    | <u>430,000</u>                | <u>233,000</u>             | <u>(197,000)</u>               | <u>(45.81)</u>               |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                          | <b>387,348</b>   | <b>447,528</b>                    | <b>430,000</b>                | <b>233,000</b>             | <b>(197,000)</b>               | <b>(45.81)</b>               |
| <b>APPROPRIATIONS</b>                            |                          |                  |                                   |                               |                            |                                |                              |
| 228  | TECHNOLOGY               | 11,672           | 12,040                            | 15,660                        | 11,860                     | (3,800)                        | (24.27)                      |
| 261  | OPERATIONS               | 74,847           | 88,176                            | 182,739                       | 133,810                    | (48,929)                       | (26.78)                      |
| 265  | BUILDINGS AND GROUNDS    | 4,500            | 780                               | 1,040                         | 1,040                      |                                |                              |
| 266  | LEGAL & PROFESSIONAL     | 26,480           | 22,953                            | 30,440                        | 17,440                     | (13,000)                       | (42.71)                      |
| 270  | PERSONNEL                | 268,104          | 178,256                           | 235,828                       | 311,093                    | 75,265                         | 31.92                        |
| 596  | TRANSPORTATION           | 2,424            | 1,048                             | 4,000                         | 5,500                      | 1,500                          | 37.50                        |
| 901  | CAPITAL PURCHASES        |                  | 23,880                            |                               | 6,500                      | 6,500                          |                              |
| <b>TOTAL APPROPRIATIONS</b>                      |                          | <u>388,027</u>   | <u>327,133</u>                    | <u>469,707</u>                | <u>487,243</u>             | <u>17,536</u>                  | <u>3.73</u>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 249</b> |                          | <u>(679)</u>     | <u>120,395</u>                    | <u>(39,707)</u>               | <u>(254,243)</u>           | <u>(214,536)</u>               | <u>540.30</u>                |
| BEGINNING FUND BALANCE                           |                          | 1,723,113        | 1,722,436                         | 1,722,436                     | 1,682,729                  | (39,707)                       | (2.31)                       |
| ENDING FUND BALANCE                              |                          | 1,722,434        | 1,842,831                         | 1,682,729                     | 1,428,486                  | (254,243)                      | (15.11)                      |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT         | DESCRIPTION                | 2024<br>ACTIVITY | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|--|----------------------------|------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                        |                            |                  |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                 |                            |                  |                                   |                               |                            |                                |                              |
| 6640   | INTEREST & FMV GAIN/LOSS   | 129,762          | 98,717                            | 132,000                       | 60,000                     | (72,000)                       | (54.55)                      |
| 6000   | CHARGES FOR SERVICES       | 93,881           | 68,200                            | 90,000                        | 93,700                     | 3,700                          | 4.11                         |
| 6801   | RENTAL INCOME              | 48,380           | 56,864                            | 56,000                        | 57,000                     | 1,000                          | 1.79                         |
| 6990   | APPROPRIATION TRANSFERS IN | 1,366,000        | 766,000                           | 1,266,000                     | 1,266,000                  |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT      |                            | 1,638,023        | 989,781                           | 1,544,000                     | 1,476,700                  | (67,300)                       | (4.36)                       |
| <b>TOTAL ESTIMATED REVENUES</b>                  |                            | 1,638,023        | 989,781                           | 1,544,000                     | 1,476,700                  | (67,300)                       | (4.36)                       |
| <b>APPROPRIATIONS</b>                            |                            |                  |                                   |                               |                            |                                |                              |
| 446  | ROADS                      | 154,035          |                                   | 377,965                       | 266,000                    | (111,965)                      | (29.62)                      |
| 901  | CAPITAL PURCHASES          | 21,640           |                                   | 2,750,000                     |                            | (2,750,000)                    | (100.00)                     |
| <b>TOTAL APPROPRIATIONS</b>                      |                            | 175,675          |                                   | 3,127,965                     | 266,000                    | (2,861,965)                    | (91.50)                      |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 402</b> |                            | 1,462,348        | 989,781                           | (1,583,965)                   | 1,210,700                  | 2,794,665                      | (176.43)                     |
| BEGINNING FUND BALANCE                           |                            | 1,877,973        | 3,340,322                         | 3,340,322                     | 1,756,357                  | (1,583,965)                    | (47.42)                      |
| ENDING FUND BALANCE                              |                            | 3,340,321        | 4,330,103                         | 1,756,357                     | 2,967,057                  | 1,210,700                      | 68.93                        |

Calculations as of 09/30/2025

| ACCOUNT CLASSIFICAT<br>AND<br>DEPARTMENT          | DESCRIPTION                | 2024<br>ACTIVITY   | 2025<br>ACTIVITY<br>THRU 09/30/25 | 2025<br>PROJECTED<br>ACTIVITY | 2026<br>PROPOSED<br>BUDGET | 2026<br>PROPOSED<br>AMT CHANGE | 2026<br>PROPOSED<br>% CHANGE |
|---|----------------------------|--------------------|-----------------------------------|-------------------------------|----------------------------|--------------------------------|------------------------------|
| <b>ESTIMATED REVENUES</b>                         |                            |                    |                                   |                               |                            |                                |                              |
| Dept 000 - OTHER REVENUE ACCOUNT                  |                            |                    |                                   |                               |                            |                                |                              |
| 6640  | INTEREST & FMV GAIN/LOSS   | 534,141            | 303,416                           | 415,510                       | 314,000                    | (101,510)                      | (24.43)                      |
| 6000  | CHARGES FOR SERVICES       | 400                | 200                               | 1,020                         | 1,020                      |                                |                              |
| 6650  | OTHER REVENUES             | 50                 | 25                                |                               |                            |                                |                              |
| Totals for dept 000 - OTHER REVENUE ACCOUNT       |                            | 534,591            | 303,641                           | 416,530                       | 315,020                    | (101,510)                      | (24.37)                      |
| Dept 537 - SALES/PURCHASES OF W&S                 |                            |                    |                                   |                               |                            |                                |                              |
| 6000  | CHARGES FOR SERVICES       | 3,078,167          | 2,720,988                         | 3,186,400                     | 3,110,000                  | (76,400)                       | (2.40)                       |
| 8000  | OTHER SERVICES AND CHARGES |                    | 845                               |                               |                            |                                |                              |
| Totals for dept 537 - SALES/PURCHASES OF W&S      |                            | 3,078,167          | 2,721,833                         | 3,186,400                     | 3,110,000                  | (76,400)                       | (2.40)                       |
| Dept 568 - SOIL EROSION                           |                            |                    |                                   |                               |                            |                                |                              |
| 6000  | CHARGES FOR SERVICES       | 3,220              | 5,050                             | 1,000                         | 1,000                      |                                |                              |
| Totals for dept 568 - SOIL EROSION                |                            | 3,220              | 5,050                             | 1,000                         | 1,000                      |                                |                              |
| <b>TOTAL ESTIMATED REVENUES</b>                   |                            | <b>3,615,978</b>   | <b>3,030,524</b>                  | <b>3,603,930</b>              | <b>3,426,020</b>           | <b>(177,910)</b>               | <b>(4.94)</b>                |
| <b>APPROPRIATIONS</b>                             |                            |                    |                                   |                               |                            |                                |                              |
| 228   | TECHNOLOGY                 | 10,276             | 10,643                            | 15,360                        | 15,360                     |                                |                              |
| 261   | OPERATIONS                 | 683,980            | 261,993                           | 252,084                       | 341,352                    | 89,268                         | 35.41                        |
| 265   | BUILDINGS AND GROUNDS      | 37,321             | 23,541                            | 34,560                        | 38,560                     | 4,000                          | 11.57                        |
| 266   | LEGAL & PROFESSIONAL       | 82,511             | 115,846                           | 162,430                       | 162,430                    |                                |                              |
| 270   | PERSONNEL                  | 283,660            | 242,127                           | 316,024                       | 299,904                    | (16,120)                       | (5.10)                       |
| 537   | SALES/PURCHASES OF W&S     | 2,084,524          | 1,589,153                         | 2,063,375                     | 2,106,000                  | 42,625                         | 2.07                         |
| 596   | TRANSPORTATION             | 19,725             | 9,017                             | 15,400                        | 15,400                     |                                |                              |
| 901   | CAPITAL PURCHASES          |                    | 96,048                            | 180,000                       | 100,000                    | (80,000)                       | (44.44)                      |
| <b>TOTAL APPROPRIATIONS</b>                       |                            | <b>3,201,997</b>   | <b>2,348,368</b>                  | <b>3,039,233</b>              | <b>3,079,006</b>           | <b>39,773</b>                  | <b>1.31</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 592</b>  |                            | <b>413,981</b>     | <b>682,156</b>                    | <b>564,697</b>                | <b>347,014</b>             | <b>(217,683)</b>               | <b>(38.55)</b>               |
| BEGINNING FUND BALANCE                            |                            | 22,225,381         | 22,639,363                        | 22,639,363                    | 23,204,060                 | 564,697                        | 2.49                         |
| ENDING FUND BALANCE                               |                            | 22,639,362         | 23,321,519                        | 23,204,060                    | 23,551,074                 | 347,014                        | 1.50                         |
| <b>ESTIMATED REVENUES - ALL FUNDS</b>             |                            | <b>19,929,880</b>  | <b>9,647,962</b>                  | <b>12,514,733</b>             | <b>12,600,566</b>          | <b>(255,898.00)</b>            | <b>130.14</b>                |
| <b>APPROPRIATIONS - ALL FUNDS</b>                 |                            | <b>28,256,552</b>  | <b>7,363,540</b>                  | <b>14,689,155</b>             | <b>11,811,805</b>          | <b>255,898.00</b>              | <b>(130.14)</b>              |
| <b>NET OF REVENUES/APPROPRIATIONS - ALL FUNDS</b> |                            | <b>(8,326,672)</b> | <b>2,284,422</b>                  | <b>(2,174,422)</b>            | <b>788,761</b>             |                                |                              |
| BEGINNING FUND BALANCE - ALL FUNDS                |                            | 44,186,033         | 35,859,367                        | 35,859,367                    | 33,684,945                 | (2,174,422)                    | (6.06)                       |
| ENDING FUND BALANCE - ALL FUNDS                   |                            | 35,859,361         | 38,143,789                        | 33,684,945                    | 34,473,706                 | 788,761                        | 2.34                         |

**ANN ARBOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
2025 GENERAL APPROPRIATIONS ACT**

**November 17, 2025**

Resolution adopted at a meeting of the Ann Arbor Charter Township Board of Trustees held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan, on November 17, 2025.

PRESENT:

ABSENT:

Motion by \_\_\_\_\_; seconded by \_\_\_\_\_.

For purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, being Act 2 of 1968, MCL § 141.421 *et seq.*, the Board of Trustees of the Township desires to pass a general appropriations act reflecting formal budget approval for the 2026 fiscal year to establish a general appropriations act for the Township, to define the powers and duties of the Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

The Township Board finds, approves and determines all of the following:

1. Title. This resolution shall be known as the Ann Arbor Charter Township 2026 General Appropriations Act.
2. Chief Administrative Officer. The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. Fiscal Officer. The Township Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. Public Hearing on the Budget. Pursuant to MCL § 42.26, notice of a public hearing on the proposed budget was published in the Washtenaw County Legal News on October 30, 2025, and held on November 17, 2025.
5. Estimated Revenues. Estimated township general fund and other fund revenues for the fiscal year are as follows:

| Fund # |                               | Estimated Revenue |
|--------|-------------------------------|-------------------|
| 101    | General Fund                  | 1,496,200         |
| 104    | Insurance Reserve Fund        | 44,000            |
| 105    | Development Rights Monitoring | 5,000             |
| 205    | Public Safety Fund            | 3,127,246         |

|     |                                |                    |
|-----|--------------------------------|--------------------|
|     |                                |                    |
| 206 | Fire Fund                      | 121,000            |
| 211 | Grants                         | 100,000            |
| 219 | Street Lighting                | 4,900              |
| 223 | Woodland/Natural Features Fund | 2,000              |
| 225 | Farmland Preservation          | 564,500            |
| 249 | Building Dept                  | 233,000            |
| 402 | Capital Improvement Plan       | 210,700            |
| 592 | Utility Fund                   | 3,426,020          |
|     | <b>TOTAL REVENUES</b>          | <b>\$9,334,566</b> |

6. Millage Levy. The Township Board shall cause to be levied and collected the property tax on all real and personal property within the Township upon the current tax roll an allocated general operating millage of **0.7591** mills, plus voter authorized millage of **3.9405** for public safety (fire and police services), and projected voter authorized millage of **0.6644** for farmland preservation for a total levy equal to **5.364** as set forth by the Tax Allocation Board (or as authorized under state law and approved by the electorate and subject to any state required rollbacks or adjustments). Estimated tax revenue for the authorized **5.364** mills is **\$4,021,000**.

7. Estimated Operating Expenditures. Estimated Township expenditures and utility depreciation for the various township activities (cost centers) are as follows:

| Fund # | Fund Name                           | Estimated Expenditures |
|--------|-------------------------------------|------------------------|
| 101    | General Fund                        | 1,170,936              |
| 104    | Insurance Reserve Fund              | 250,000                |
| 105    | Development Rights Monitoring       | 5,000                  |
| 205    | Public Safety Fund                  | 754,300                |
| 206    | Fire Fund                           | 2,386,420              |
| 211    | Grants                              | 100,000                |
| 219    | Street Lighting                     | 4,900                  |
| 223    | Woodland/Natural Features Fund      |                        |
| 225    | Farmland Preservation               | 42,000                 |
| 249    | Building Dept                       | 487,243                |
| 402    | Capital Improvement Program         | 0                      |
| 592    | Utility Fund                        | 2,979,006              |
|        | <b>TOTAL OPERATING EXPENDITURES</b> | <b>\$8,179,805</b>     |

8. Estimated Operating Transfers. Estimated operating transfers between funds are as follows:

| Fund # | Fund Name              | Transfer In        | Transfer Out       |
|--------|------------------------|--------------------|--------------------|
| 101    | General Fund           |                    | 266,000            |
| 205    | Public Safety Fund     |                    | 3,000,000          |
| 206    | Fire Fund              | 2,000,000          |                    |
| 402    | Capital Fund           | 1,266,000          |                    |
|        | <b>TOTAL TRANSFERS</b> | <b>\$3,266,000</b> | <b>\$3,266,000</b> |

9. Estimated Capital Expenditures. Estimated Township capital expenditures are funded by a combination of current estimated revenues and a planned use of fund balance thereby reducing or eliminating external financing costs.

| Fund # | Fund Name                                      | Estimated Expenditures |
|--------|--|------------------------|
| 402    | Capital Improvement Program: Fire Engine/Roads | 266,000                |
| 592    | Utility Fund: Sewer Lining                     | 100,000                |
|        | <b>TOTAL CAPITAL EXPENDITURES</b>              | <b>\$366,000</b>       |

10. Total Estimated Operating and Capital Expenditures and Transfers. For the fiscal year end \$11,811,805 in total appropriations is approved.

11. Adoption of Budget by Reference. The general fund budget of the Township as presented at the public hearing is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act. The budget for all other Township funds as presented at the public hearing is also adopted by reference.

12. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

13. Periodic Financial Reports. The Fiscal Officer shall transmit to the Township Board a report of financial operations, including, but not limited to:

- (a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter (or month).
- (b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (or month) and for the current fiscal year to the end of the previous quarter (or month).
- (c) A detailed list of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.

- (d) A detailed list of, for each cost center, the amount appropriated; the amount charged to each appropriation in the previous quarter (or month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

14. Budget Monitoring. Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or budgeted appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, utilizing reserves or a combination of the same.

15. Violations of this Act. Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and the Township personnel manual.

AYES:

NAYES:

ABSTAIN:

**Resolution declared xxx**

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Diane O’Connell, Township Supervisor

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the Ann Arbor Charter Township Board of Trustees, Ann Arbor Charter Township, Washtenaw County, Michigan, at a regular meeting held on November 20, 2023 at which a quorum was present, held in accordance with the requirements of the State of Michigan Open Meetings Act.

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Kristine Bolhuis, Township Clerk

Dated: \_\_\_\_\_

**Ann Arbor Charter Township, Michigan  
2026 Budget Submission**

**Narrative**

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**UPDATES FROM OCT PROPOSAL:**

1. Corrected explanation on fire apparatus cost in the narrative
2. Removed \$400K from the Utility Fund capital outlay
3. Researched the IT costs for the web design and design engineering for the water tank. Both are 2025 expenditures and will be included with 4<sup>th</sup> quarter 2025 budget amendment request

**Capital Plan**

Included for approval in this budget is the 2026 year of the long-term capital plan. Items in a CIP are not always funded – as they move into the budget year, the Board may delay, eliminate, or revise the item. The Board continues to revisit the long-term capital plan with information from the climate resiliency and road committees.

The Board has determined that all capital expenditures other than water and sewer will be paid from the capital fund #402. Transfers from other funds and some earmarked revenue agreements finance the capital outlays. All contributions to road work across the Township will also be funded from the capital program.

The Fire Department capital expenditure budget is significant due to rising costs. The long-term projections include \$5.9M in fire related capital needs over the next 5 years. The Township Public Safety Committee is meeting to evaluate possible alternatives including external financing and coordination with surrounding communities to reduce this financial draw.

Items from the long-term capital plan included in the budget for funding are:

|                                    |                   |
|------------------------------------|-------------------|
| <b><u>Budget Appropriation</u></b> |                   |
| <b>Capital Fund</b>                |                   |
| Roads                              | \$ 266,000        |
| <b>Utility Fund</b>                |                   |
| Equipment                          |                   |
| Sewer Main Lining                  | \$ 100,000        |
| <b>Total Appropriation</b>         | <b>\$ 366,000</b> |

Items from the long-term plan awaiting further information before appropriation is formally requested:

|                     |                                |              |
|---------------------|--------------------------------|--------------|
| <b>Utility Fund</b> |                                |              |
|                     | Wtr Tank/Lines/Booster Station | \$ 8,971,000 |
|                     |                                |              |

**Tax Millage and Tax Revenue**

The December 2025 tax levy is used to finance the 2025 operations; the levy is based on the December 2024 taxable values.

The Board is balancing its future capital needs with operating fund balance reserves and a sub-committee meets annually to review needed millage rates. The public safety committee also provides input on the public safety millage rate.

| TAX REVENUES       |                  |                  |                  |                  |                  |                  |                  |
|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                    | 2019 Actual      | 2020 Actual      | 2021 Actual      | 2022 Actual      | 2023 Actual      | 2024 Projected   | 2025 Budget      |
| Township Operating | 408,785          | 423,687          | 446,471          | 246,739          | 261,531          | 532,606          | 545,000          |
| Tax Collection Fee | 186,035          | 95,792           | 105,635          | -                | -                | -                | -                |
| Public Safety      | 2,121,710        | 2,199,056        | 2,317,421        | 2,372,832        | 2,514,623        | 2,343,824        | 2,410,000        |
| Farmland           | 357,759          | 370,801          | 390,763          | 409,838          | 434,328          | 466,162          | 479,000          |
| <b>Total</b>       | <b>3,074,290</b> | <b>3,089,336</b> | <b>3,260,290</b> | <b>3,029,409</b> | <b>3,210,482</b> | <b>3,342,592</b> | <b>3,434,000</b> |
| % Change YoY       | ↑ 3.8%           | ↑ 0.5%           | ↑ 5.5%           | ↓ -7.1%          | ↑ 6.0%           | ↑ 4.1%           | ↑ 2.7%           |

Recommendations are to levy the maximum for all millages.

| TAXABLE VALUE AND MILLAGES (Ad Valorum + 1/2 IFT) |             |             |             |             |               |            |                      |                         |
|---|-------------|-------------|-------------|-------------|---------------|------------|----------------------|-------------------------|
| Fiscal Year                                       | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Actual | 2025 Proposed | Change PY  | Percentage Change PY | Addtl Available Millage |
| Tax Value   | 587,628,672 | 617,036,999 | 653,852,093 | 701,752,069 | 721,484,668   | 19,732,599 | 2.8%                 |                         |
| Operating Millage                                 | 0.7598      | 0.4000      | 0.4000      | 0.7591      | 0.7591        | -          | 0.0%                 | -                       |
| Public Safety Millage                             | 3.9437      | 3.8466      | 3.8466      | 3.3405      | 3.3405        | -          | 0.0%                 | 0.6000                  |
| Farmland Millage                                  | 0.6655      | 0.6644      | 0.6644      | 0.6644      | 0.6644        | -          | 0.0%                 | -                       |

**Fund Balance**

The impact of the 2026 budget on fund balance is shown in the table below. The water and sewer fund operates on a different accounting basis and its fund balance cannot be interpreted in the same manner; therefore, included from water and sewer is the unrestricted fund balance.

| FUND BALANCE                             |                   |                   |                             |                            |                             |   |
|--|-------------------|-------------------|-----------------------------|----------------------------|-----------------------------|---|
| Fiscal Year                              | 2022 Fund Balance | 2023 Fund Balance | 2024 Projected Fund Balance | 2025 Budgeted Fund Balance | 2025 Recurring Expenditures | Fund Balance as Percent of Expenditures |
| <b>Operating Funds</b>                   |                   |                   |                             |                            |                             |   |
| General Fund                             | 5,896,260         | 6,138,260         | 5,750,205                   | 5,695,333                  | 1,479,634                   | 384.9%                                  |
| Public Safety & Fire Fund                | 7,382,817         | 7,682,058         | 6,398,547                   | 5,508,554                  | 5,462,963                   | 100.8%                                  |
| Building Fund                            | 1,675,848         | 1,723,114         | 1,534,941                   | 1,355,469                  | 371,982                     | 364.4%                                  |
| <b>Dedicated Long Term Purpose Funds</b> |                   |                   |                             |                            |                             |   |
| PDR Monitoring                           | 131,929           | 136,194           | 134,193                     | 132,193                    | N/A                         | N/A                                     |
| Self Insurance Reserves                  | 1,261,665         | 1,323,975         | 1,303,976                   | 1,232,976                  | N/A                         | N/A                                     |
| Capital Improvements                     | 1,712,303         | 1,877,973         | 1,736,973                   | 892,973                    | N/A                         | N/A                                     |
| Natural Features                         | 963,719           | 1,010,822         | 1,031,822                   | 1,053,822                  | N/A                         | N/A                                     |
| Farmland Preservation                    | 1,532,907         | 2,062,886         | 2,567,885                   | 3,090,385                  | N/A                         | N/A                                     |

**General Fund #101**

Non-recurring expenditures impacting the appropriations are:

|      |      |
|------|------|
| None | \$ 0 |
|------|------|

**Staffing**

A ‘contingency’ line item in each fund has been appropriated for future personnel committee decisions on wages and benefits. An 8% to 12% increase for health/dental/life insurance is projected. The personnel committee will discuss non-union employee wages and benefits. Township Officer and Collective Bargaining wages are budgeted as previously approved by the board.

Benefit costs are accounted for in the combination of the five accounts below. Healthcare cost projections do not rely on the current year budget but look at the actual current year monthly costs and project forward from that figure.

| HEALTH CARE COSTS               |                |                |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                 | 2020 Actual    | 2021 Actual    | 2022 Actual    | 2023 Actual    | 2024 Projected | 2025 Budget    |
| Medical Premium                 | 223,827        | 234,000        | 257,843        | 248,702        | 303,000        | 339,807        |
| Dental Premium                  | 13,336         | 15,631         | 15,631         | 15,518         | 20,700         | 22,100         |
| Payment in Lieu                 | 26,438         | 22,780         | 12,866         | 13,706         | 14,200         | 16,894         |
| Life & Disability Premium       | 30,085         | 28,904         | 28,768         | 28,839         | 34,500         | 37,490         |
| Health Savings Account          | 55,350         | 54,834         | 69,000         | 73,410         | 78,500         | 81,000         |
| <b>Total Current Year Cost</b>  | <b>349,036</b> | <b>356,149</b> | <b>384,108</b> | <b>380,175</b> | <b>450,900</b> | <b>497,291</b> |
| <b>% Change from Prior Year</b> |                | 2.04%          | 7.85%          | -1.02%         | 18.60%         | 10.29%         |

**Technology Expenditures**

The Service Contracts line item is for both Taz Networks and BS&A service contracts, as well as Office 365 licensing. Repair and Maintenance account is for miscellaneous costs.

**Public Safety Fund #205**

The Township contracts for four (4) Police Service Units from the Washtenaw Sheriff Department and staffs a fire department with 7 full-time staff supplemented by paid on-call fire fighters. Taxpayers renewed a five-year dedicated Public Safety millage not to exceed 3.9437 mills beginning with the Township’s 2022 budget year. The tax revenue is supplemented by a public safety service agreement with NSF International.

The Public Safety Fund annually transfers an amount to the Fire Fund to cover its operations. The 2025 proposed transfer is \$2.0M.

The Sheriff’s contract was renewed through 2026, and the budgeted expenses reflect the new pricing.

**Fire Fund #206**

The Township supports 2 fire stations, 7 full-time fire personnel, 5 part-time training and recruitment officers and a number of paid on call fire fighters. The full-time firefighters are members of a collective bargaining agreement.

\$2.0M of the public safety millage will be used to support the 2025 fire operations.

**Capital Improvement Fund #402**

The Township maintains a capital improvement fund for all needs other than water and sewer. Historically, the Board has utilized this fund for large Fire equipment and apparatus purchases. Specific revenue agreements with Gabriel Richard, and NSF are dedicated to this fund as well as cell tower rental income. The University of Michigan does not contribute to the cost of Fire due to the increased payments from the State of Michigan for said services.

Historically, the targeted use of these revenues for capital improvements gives the Township a unique ability to maintain and replace large capital in the township without need of external financing. These dedicated revenues may not be enough to cover rising equipment and fire apparatus costs.

**Building Department Fund #249**

The table below gives some perspective of the workflow fluctuations managed in the building department – bearing in mind the activity for any one permit can cross multiple years. The building department budget includes a .6 FTE Building Official and 1.62 FTE support staff.

| <u>Year</u>    | <u>Permits Issued</u> | <u>Revenue</u> |
|----------------|-----------------------|----------------|
| 2015           | 500                   | \$113,000      |
| 2019           | 1,105                 | \$452,763      |
| 2020           | 611                   | \$373,075      |
| 2021           | 631                   | \$488,912      |
| 2022           | 572                   | \$299,006      |
| 2023           | 697                   | \$195,926      |
| Jan – Aug 2024 | 417                   | \$99,942       |

**Water and Sewer Fund #592**

Budgeted revenue of water and sewer units are based on the most recent four quarters of sales. The Township’s primary customer base is commercial. The water and sewer unit sales decreased 7.2% and 4.8% from 2023 to 2024 which is the data used for the July 1, 2025 to June 30, 2026 rate development. Increased usage enables the total cost of the system to be spread over more units thereby maintaining a lower per unit cost. Sewer sales differ somewhat from water sales to sprinkler systems and Superior Township’s sewer only customer base.

The requested budget excludes depreciation and includes capital improvements – aka a cash budget. Budgeting the capital outlay in this manner mirrors the accounting method used in the governmental funds and increases understandability of the budget.

The Township's Utility Committee annually reviews customer water and sewer rates. Current rate-setting strategy is to 'look back' and bill the customers for actual expenses that have occurred. In 2017, the Township adjusted the formula to allow looking back three to five years to smooth the rate structure. Depreciation recovery is included in the rate setting methodology. The City of Ann Arbor increases its rates to the Township effective July 1 of each year, and the Township reviews its rate options for the same period. The Utility Committee has requested a review of other methodologies for the July 1, 2026 rate review.

New customers to the system pay a "connection fee". The fee is based on the total value of the system. Connection fee income is not used to fund operations but is added to the reserves for future capital needs.

The water and sewer system budget includes two full-time and two part-time employees for a FTE count of 2.42.

The contingency budget of \$100K is in preparation for a 2026 new hire for succession planning purposes.

#### **Grants Fund #211**

Miscellaneous grants are recorded in this fund for ease of recordkeeping. There are no anticipated grants for 2025. \$100K is budgeted as a placeholder for possible activity.

#### **Farmland Fund #225**

In 2003, taxpayers voted for a 20-year millage to fund a Farmland and Open Space Preservation Program. The typical strategy would have been to sell bonds for the anticipated tax collections. A \$4M, 20-year bond, at 1.5% interest would incur almost ¾ million in interest and bond issuance expense. Instead, Township legal counsel crafted an interfund borrowing agreement between the Farmland and Water and Sewer Fund. The funds were borrowed on an as-needed basis at the mid-term applicable federal rate. \$3.0M forecasted funds are available for further preservation.

#### **Development Rights Monitoring Fund #105**

In 2011, the Board reserved \$180,000 for monitoring costs on the development rights purchases by a transfer from the General Fund to a newly established Development Rights Monitoring Fund. This fund still has a sufficient fund balance of \$132K for these costs.

#### **Self-Insurance Fund #104**

Fund 104 holds a reserve of \$1.2M for zoning self-insurance costs. In 2024 the Township began utilizing these funds for zoning litigation expenses. Previously the General Fund absorbed the full cost.

#### **Bookkeeping Information**

Investment income projections are based on a conservative estimate of earnings and estimated available reserves in the various funds. In 2024 the Township invested \$10M in land to control the long term public safety and infrastructure costs. In 2025 the Township approved \$2.7M in fire apparatus purchases. These two large capital investments were financed internally by managing the Township investment maturities. An expected decrease in investment income due to these capital investments is projected.

Total investment income across all funds excluding FMV fluctuations:

| Fiscal Year          | 2024<br>Projected | 2025<br>Proposed |
|----------------------|-------------------|------------------|
| Investment<br>Income | 764,000           | 672,000          |

All employees are assigned to a specific cost center – their total cost is then allocated to other cost centers based on the percentage of work performed. The below table lists the percentage allocation for those employees who work in multiple cost centers.

| Title            | Home Fund | Home Cost Center | Clerk | Treas | Ops- Bldg & Grnds | Zong | Plng | Bldg | Farmlnd | PSfty | Fire | W&S |
|------------------|-----------|------------------|-------|-------|-------------------|------|------|------|---------|-------|------|-----|
|                  | Fund      |                  | 101   |       |                   |      |      | 249  | 225     | 205   | 206  | 592 |
| Blg Official     | 249       | Blding           |       |       |                   | 40%  |      | 60%  |         |       |      |     |
| Utility Director | 592       | W&S              |       |       | 10%               | 10%  |      | 0%   | 0%      |       |      | 80% |
| Dep Treas        | 101       | Treas            |       | 24%   | 10%               |      |      | 5%   |         | 1%    | 27%  | 33% |
| Building Asst    | 101       | Building         |       | 7%    |                   |      |      | 92%  |         | 1%    |      |     |

The cost allocation methodology is reviewed every few years and is based on actual work generated. In short:

- Costs are recovered from funds other than the General Fund and returned to the General Fund for items such as staff time (non-officer) and building & grounds.
- In the budget, these costs are noted as “Expense Allocation” or “Personnel Reallocation”. Across all funds, they will net to zero as other funds are repaying the General Fund for expenses incurred on their behalf.

**BOARD OF TRUSTEES  
ANN ARBOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION APPROVING CONDITIONAL USE PERMIT  
FOR NSK AMERICAS INC.  
DATE: NOVEMBER 17, 2025.**

Resolution adopted at a regular meeting of the Board of Trustees (the “Township Board”) of Ann Arbor Charter Township (the “Township”), Ann Arbor, Washtenaw County, Michigan, held at the Township offices, and also available to the public electronically via Zoom video conference (registration link and dial in number located on the website for the Township), on November 17, 2025 at 7:30 p.m..

PRESENT:

ABSENT:

Motion by Trustee: \_\_\_\_\_; supported by Trustee: \_\_\_\_\_.

**I. RECITALS**

A. The Township received an application dated September 17, 2025 (the “Application”) for a Conditional Use Permit (“CUP”), submitted by Harvest Solar on behalf of NSK Americas Inc (collectively, the “Applicant”), to install a roof mounted solar system on NSK Americas Inc.’s building located on 4200 Goss Road, Ann Arbor, Michigan 48105 (Parcel I.D. I-09-25-325-015)(“Property”).

B. The Applicant would like to install approximately 10,350 square feet of roof-mounted solar panels on the Property for the purpose of offsetting the Property’s utility usage. The Applicant is not proposing to make any other changes to the Property.

C. The Township Planner reviewed Applicant’s Application for the CUP and provided detailed comments and review in the Township Planner’s Report dated October 3, 2025 (the “Report”) to the Township Planning Commission (the “Planning Commission”). A copy of the Report is attached as Exhibit A hereto. The Township Planner recommended the Planning Commission schedule a Public Hearing regarding the Conditional Use Permit as part of its November 3, 2025 meeting, and, if public comments generated by the hearing did not uncover new issues, recommended approval of the CUP by the Township Board.

D. The Planning Commission conducted a Public Hearing regarding the CUP as part of its November 3, 2025 meeting, at which time members of the public had the opportunity to be heard. The Planning Commission subsequently approved a Resolution Recommending Approval of Conditional Use Permit (the “PC Resolution”) at the November 3, 2025 meeting. A copy of the PC Resolution is attached as Exhibit B hereto.

## RESOLUTION

Now, therefore, it is resolved:

### II. FINDINGS AND STANDARDS

A. Based on the foregoing Recitals, which are incorporated herein by reference, review of the Township Planner's October 3, 2025 Report, the comments of the public described above, and the PC Resolution, the Township Board makes the following findings pursuant to Section 74-136 of the Township Code of Ordinances regarding if the installation of a solar energy system (SES) at the Property meets the standards for issuance of a Conditional Land Use Permit, in support of approval of the CUP:

**Standard 1:** The use will be harmonious, and in accordance with the objectives, intent, and purpose of this Chapter.

Chapter 74 – 1, lists the intent of Chapter 74, Zoning, as follows:

“...to ensure a wise and economical use of land, preserve property values, conserve natural resources, limit overcrowding in the use of land, limit congestion of population and transportation systems, limit over-use of public facilities, provide reasonable restrictions and regulations for land uses to the end that this chapter will promote the health safety and general welfare of the residents of the Township.”

**Finding 1:** Installation of solar panels on the roof of the Property will meet the intent of Chapter 74. The panels will be installed on the roof, which will not require clearing the land of any existing vegetation, and will limit overcrowding of the use of the land and public facilities. Further, the solar panels will generate a portion of the electricity used by the Property, resulting in a reduction in greenhouse gas emissions.

**Standard 2:** The use will be compatible with the natural environment and existing and future land uses in the vicinity.

**Finding 2:** Installation of solar panels on the roof of the Property will be compatible with the natural environment and existing and future land uses in the vicinity. Generating electricity via solar panels results in a reduction of greenhouse gas emissions (which would otherwise result from the same electricity being generated by the combustion of conventional fuels). Further, locating the panels on the roof of the building will not require the clearing of trees or otherwise desirable vegetation.

**Standard 3:** The use will be compatible with the general development plan.

**Finding 3:** Installation of solar panels on the roof of the Property will be compatible with the general development plan. Generating electricity via solar panels results in a reduction of greenhouse gas emissions (which would otherwise result from the same electricity being generated

by the combustion of conventional fuels). Further, locating the panels on the roof of the building will not require the clearing of trees or otherwise desirable vegetation.

**Standard 4:** The use will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for any such services.

**Finding 4:** The Property is already adequately served by essential public facilities and the addition of solar panels will not affect or adversely impact their service.

**Standard 5:** The use will not be detrimental, hazardous, or disturbing to existing or future uses, persons, property or the public welfare.

**Finding 5:** The installation of solar panels on the roof of the Property will not require any changes to the existing site design on the Property, and the building on the Property is sufficiently set back from the property boundary lines. Further, solar panels do not make any noise, emit any noxious odors, or present other impacts that could be hazardous or disturbing to neighbors or the public generally.

**Standard 6:** The use will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

**Finding 6:** The Township Board does not foresee that the proposed solar panels will require any additional public facilities at public cost.

**B.** Additionally, pursuant to Section 74-618, the Township Board makes the following findings based on the Applicant's submissions, the Report, the comments at the November 3, 2025 public hearing, and the PC Resolution regarding if this proposed installation meets the standards outlined in Section 74-618(C)(5) for installing a solar energy system (SES) in the RRA District:

**Standard 1:** Setbacks. A building-mounted small-scale SES shall comply with Division 3. - Schedule of Area, Placement, and Height Regulations (section 74-501 through section 74-505) - related to setbacks for principal buildings of the zoning district in which the SES is located, or comply with section 74-426(d) related to setbacks for accessory buildings, as applicable to the placement of the SES.

**Finding 1:** The RRA District requires setbacks range from 75 to 100 ft. The existing building on the Property exceeds the setback requirement.

**Standard 2:** Height. SES that are mounted on the roof of a building shall not project more than five feet above the highest point of the roof and, in any circumstances, shall not exceed the maximum building height limitation for the zoning district in which it is located, or the maximum height of an accessory structure, as specified in section 74-426(d). The SES shall not project beyond the eaves of the roof.

**Finding 2:** The RRA District states that no building shall exceed six (6) stories. The existing building is two (2) stories in height. Also, the proposed solar panels are flush mounted and parallel to the pitched roof, and will stand approximately 5-7” above the roof ridge. This mounting strategy will meet this requirement. The panels will also not project beyond the eaves of the roof.

**Standard 3:** Wall-mounted SES. Wall-mounted SES shall not exceed the height of the building wall to which they are attached.

**Finding 3:** The proposed SES is not wall mounted.

**Standard 4:** Weight. SES mounted on the roof of a building shall be only of such weight as can safely be supported by the roof. If deemed necessary by the Building Official, proof thereof, in the form of certification by a professional engineer, shall be submitted.

**Finding 4:** The Applicant has supplied an analysis (dated September 12, 2025) by a structural engineer, who has reviewed the proposal and determined that the existing structure is adequate to support the proposed solar panel installation.

**Standard 5:** Attachment. SES that are roof- or wall-mounted or are otherwise attached to a building shall be permanently and safely attached to the building. Proof of the safety and reliability of the means of attachment shall be submitted.

**Finding 5:** The structural engineer’s analysis provided by the Applicant also states that the connections of the solar array to the existing roof is acceptable against wind (uplift).

**Standard 6:** Visual impact. Any parts of the SES that are visible from a street or road or adjacent properties, shall, to the maximum extent reasonably feasible, use materials, colors, textures, screening and landscaping that will blend SES components with the building, and use materials and be located to minimize glare on adjacent properties and roadways.

**Finding 6:** Given that the orientation of the Property’s roof is facing away from Goss Rd., the only part of the panels that will be visible from this street are the side edges. The panels have a dark colored edge, will recede from view, and be unobtrusive. Also, the building on the Property is screened from view of US-23 by the vegetation along the highway.

### **III. CONDITIONS**

Based on the Applicant’s submissions, the Report, comments at the November 3, 2025 public hearing, and the PC Resolution, the Township Board approves the Applicant’s CUP, subject to the conditions set forth in this Resolution:

1. Approval of the CUP is conditioned upon review and approval of the Applicant’s plans and drawings by the Township Zoning and Building Official to ensure the SES’s connections to the rooftop are adequate.

2. Approval of the CUP is conditioned upon subsequent review and approval of the Applicant's plans and drawings by the Township Zoning and Building Official and Fire Chief to ensure the SES does not present any special fire hazards.

AYES:

NAYES:

ABSTAIN:

**RESOLUTION DECLARED ADOPTED.**

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Diane O'Connell  
Ann Arbor Charter Township Supervisor

I certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Ann Arbor Charter Township, County of Washtenaw, State of Michigan at a regular meeting held on November 17, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Kristine Bolhuis  
Ann Arbor Charter Township Clerk

Dated: \_\_\_\_\_, 2025

Public Hearing: November 3, 2025

Planning Commission Recommendation: November 3, 2025

Board Action: \_\_\_\_\_, 2025

Publication: \_\_\_\_\_, 20\_\_

101-701-606.000  
702-000-280.257

**APPLICATION FOR CONDITIONAL USE PERMIT**

(Chapter 74, Article II, Division 3)

**Ann Arbor Charter Township**  
3792 Pontiac Trail, Ann Arbor, MI 48105  
Phone: 734-663-3418 Fax: 734-663-6678  
www.aatwp.org

**RECEIVED**  
**SEP 17 2025**  
**Ann Arbor Township**

Fee \$ 1900.00  
Paid BY CC  
Date Received Receipt 55831

File Number CUP - 01-25

Describe Proposed Project Roof mounted solar system - for offsetting customer's utility usage

Project Address 4200 Goss Rd, Ann Arbor, MI 48105

Property I.D. I-09-25-325-015 Parcel Size 34.4 acres

**Applicant:**

Harvest Solar Name 2218 E High Street Address

517-788-8800 x 751 Phone Jackson City MI State 49203 Zip  
Fax

cassidy@harvestsolar.com Email Cassidy Cecott Signature 8/15/25 Date  
Signer ID: N1VDELLW14...

**Owner:**

NSK Americas INC Name PO Box 134007 Address

734-680-6252 Phone Ann Arbor City MI State 48113 Zip  
Fax

jared.kimmitt@nsk.com Email See attached Letter of Authorization Signature Date

**REQUIRED INFORMATION**

- Applicant's name, address, telephone number
- Names and addresses of ALL owners of record and proof of ownership
- If the applicant is not the fee-simple owner, then a signed authorization for the application must be provided by the owner
- Legal description, address and tax parcel number of property
- Scaled and accurate survey drawing, correlated with the legal description showing all existing buildings, drives and other Improvements
- Detailed description of the proposed use
- A site plan, containing the information required of a preliminary site plan and including evidence showing that the proposed use meets all required standards as follows:
  - Will be harmonious, and in accordance with the objectives, intent, and purposes of this chapter.
  - Will be compatible with the natural environment and existing and future land uses in the vicinity.
  - Will be compatible with the master plan.
  - Will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for any such services.
  - Will not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property or the public welfare.
  - Will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

*Sign requirement* (section 74-61(g)). The applicant or owner of the property shall place a sign no less than four feet by four feet on each side of the affected property that abuts a street. The sign shall not be erected in the road right-of-way or in a manner that would obstruct the vision of motorists or pedestrians. Each sign shall be erected at least 21 days, but not more than 30 days, before the Township public hearing on the application, and shall remain in place through the date of the public hearing. Each sign shall be removed from the property no later than three business days following the public hearing or the adjourned or continued date of the public hearing, whichever is later. Each sign shall state in six inch letters as applicable "PROPERTY PROPOSED FOR CONDITIONAL USE PERMIT" and shall state in letters of no less than two inches the street address or tax code parcel number, acreage of the property proposed for development, the current zoning and any proposed zoning or conditional use for the property and the date, time and place of the initial public hearing on the application.

- Please submit four (4) large drawings (24"x36") and twenty-four (24) small drawings (11"x17") with your application.

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**OFFICE USE**

Public Hearing Date: \_\_\_\_\_

Planning Commission Recommendation:

Approval: \_\_\_\_\_

Conditions:

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Denied \_\_\_\_\_

Board of Trustees Decision:

Approved \_\_\_\_\_, Date: \_\_\_\_\_

Conditions of Approval:

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Denied: \_\_\_\_\_, Date: \_\_\_\_\_

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**Harvest Solar**  
2218 E High Street  
Jackson, MI 49203  
517-788-8800 x 751  
cassidy@harvestsolar.com

6/20/2025

**Letter of Authorization**

To Whom It May Concern,

I, **NSK Americas Inc.**, hereby authorize **Harvest Solar** and its designated representatives to act on my behalf in applying for and securing all necessary permits related to the scope of work at the property located at:

**4200 Goss Rd, Ann Arbor, MI 48105**

This authorization includes the submission of documents, communication with permitting authorities, and any other actions reasonably required to obtain the permits.

This Letter of Authorization is valid for the duration of the permitting process unless otherwise revoked in writing.

Sincerely,

---

**NSK Americas Inc**

James CW Roberts III, CIH  
NSK AMERICAS EHS Director

James CW Roberts III, CIH  
6-25-2025



Feature Details



☆ Parcel: I -09-24-325-015



4200 GOSS RD  
NSK AMERICAS INC

|                                       |                          |
|---------------------------------------|--------------------------|
| PIN                                   | I -09-24-325-015         |
| STATED AREA                           | 34.4                     |
| CVT DESCRIPTION                       | TOWNSHIP OF ANN ARBOR    |
| PROPERTY STREET                       | 4200 GOSS RD             |
| PROPERTY CITY                         | ANN ARBOR                |
| PROPERTY ZIP                          | 48105                    |
| SCHOOL DISTRICT                       | 81010                    |
| SCHOOL NAME                           | ANN ARBOR PUBLIC SCHOOLS |
| OWNER NAME                            | NSK AMERICAS INC         |
| OWNER STREET                          | PO BOX 134007            |
| OWNER CITY                            | ANN ARBOR                |
| OWNER ZIP                             | 48113-4007               |
| OWNER STATE                           | MI                       |
| PRINCIPAL RESIDENCE EXEMPTION (PRE) % | 0                        |
| ASSESSED VALUE                        | 8,750,200                |
| STATE EQUALIZED VALUE (SEV)           | 8,750,200                |
| TAXABLE VALUE                         | 8,750,200                |
| PROPERTY CLASS                        | 301                      |
| PROPERTY CLASS DESC                   | INDUSTRIAL               |

**Tax Description:**

REWRITE/SURVEY/C.D. \*\*\*\*FROM 0924325013 03/01/93 AA 24-7A-1A  
 COM AT W 1/4 COR SEC 24,  
 TH S 87-36-00 E 83.91 FT TO POB,  
 TH 523.44 FT ALNG CURV RT RAD=1372.40 FT CH=N 21-24-22 E 520.27 FT,  
 TH S 57-15-00 E 75.37 FT,  
 TH 328.68 FT ALNG CURV RT RAD=775.51 FT, CH=S 45-06-30 E 326.23 FT,  
 TH S 32-58-00 E 239.30 FT,  
 TH 562.35 FT ALNG CURV LFT RAD=861.51 FT CH=S 51-40-00 E 552.42 FT,  
 TH S 70-22-0 E 256.08 FT,  
 TH 548.48 FT ALNG CURV LFT RAD=1475.39 FT, CH= S 81-01-00 E 545.33 FT,  
 TH N 88-20-00 E 97.31 FT,  
 TH 259.09 FT ALN CURV RT RAD=2821.79 FT CH=S 01-50-13 W 259.00 FT,  
 TH N 85-32-00 W 150.00 FT,  
 TH S 33-30-00 W 360.00 FT,  
 TH S 68-30-00 W 158.85 FT,  
 TH S 83-03-19 W 647.34 FT,  
 TH N 33-53-50 W 236.09 FT,  
 TH S 73-02-20 W 83.42 FT,  
 TH N 40-43-30 W 880.04 FT,  
 TH N 00-13-20 W 294.02 FT,  
 TH S 87-36-0 E 0.38 FT,  
 TH 50.38 FT ALNG CURV RT RAD=1372.40 FT CH=N 09-25-42 E 50.38 FT TO POB. PT OF W 1/2 SEC 24, T2S-R6E. 34.40 AC.

Related Records

Sales Info (last 3 max) (2)

Drain Assessment (not including drain debts) (0)

☆  10/22/1999 WARRANTY DEED >

☆  11/19/1998 WARRANTY DEED >

**PLANNING COMMISSION  
ANN ARBOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION RECOMMENDING APPROVAL OF CONDITIONAL USE PERMIT FOR  
NSK AMERICAS INC.  
DATE: NOVEMBER 3, 2025.**

Resolution adopted at a public meeting of the Planning Commission of Ann Arbor Charter Township (the "Township"), Ann Arbor, Washtenaw County, Michigan, held at the Township offices, and also available to the public electronically via Zoom video conference (registration link and dial in number located on the website for the Township), on November 3, 2025, at 7:30 p.m.

PRESENT: Richard Bunch, John Allison, Karen Mendelson, Alex Cacciari, Daniel Rivkin

ABSENT: Lee Gorman, Randy Perry

Motion by: Karen Mendelson, Second: Daniel Rivkin

**I. RECITALS**

A. The Township received an application dated September 17, 2025 (the "Application") for a Conditional Use Permit ("CUP"), submitted by Harvest Solar on behalf of NSK Americas Inc (collectively, the "Applicant"), to install a roof mounted solar system on NSK Americas Inc.'s building located on 4200 Goss Road, Ann Arbor, Michigan 48105 (Parcel I.D. I09-25-325-015) ("Property").

B. The Applicant would like to install approximately 10,350 square feet of roof mounted solar panels on the Property for the purpose of offsetting the Property's utility usage. The Applicant is not proposing to make any other changes to the Property.

C. The Township Planner has reviewed Applicant's Application for the CUP and provided detailed comments and review in the Township Planner's report dated October 3, 2025 (the "Report"). A copy of the Report is attached as Exhibit A hereto. The Township Planner recommends the Planning Commission schedule a Public Hearing regarding the Conditional Land Use Permit as part of its November 3, 2025, meeting, and, if public comments generated by the hearing do not uncover new issues, recommends approval of the CUP by the Township Board.

D. The Planning Commission conducted a Public Hearing regarding the Conditional Land Use Permit as part of its November 3, 2025, meeting, prior to voting on this resolution.

## RESOLUTION

### II. FINDINGS AND STANDARDS

A. Pursuant to Section 74-136 of the Township Code of Ordinances, and based on the Applicant's submissions, the Report, and the comments at the public hearing, the Planning Commission makes the following findings regarding if the installation of a solar energy system (SES) at the Property meets the standards for issuance of a Conditional Land Use Permit:

**Standard 1:** The use will be harmonious, and in accordance with the objectives, intent, and purpose of this Chapter.

Chapter 74 – 1, lists the intent of Chapter 74, Zoning, as follows:

“...to ensure a wise and economical use of land, preserve property values, conserve natural resources, limit overcrowding in the use of land, limit congestion of population and transportation systems, limit over-use of public facilities, provide reasonable restrictions and regulations for land uses to the end that this chapter will promote the health safety and general welfare of the residents of the Township.”

**Finding 1:** Installation of solar panels on the roof of the Property will meet the intent of Chapter 74. The panels will be installed on the roof, which will not require clearing the land of any existing vegetation, and will limit overcrowding of the use of the land and public facilities. Further, the solar panels will generate a portion of the electricity used by the Property, resulting in a reduction in greenhouse gas emissions.

**Standard 2:** The use will be compatible with the natural environment and existing and future land uses in the vicinity.

**Finding 2:** Installation of solar panels on the roof of the Property will be compatible with the natural environment and existing and future land uses in the vicinity. Generating electricity via solar panels results in a reduction of greenhouse gas emissions (which would otherwise result from the same electricity being generated by the combustion of conventional fuels). Further, locating the panels on the roof of the building will not require the clearing of trees or otherwise desirable vegetation.

**Standard 3:** The use will be compatible with the general development plan.

**Finding 3:** Installation of solar panels on the roof of the Property will be compatible with the general development plan. Generating electricity via solar panels results in a reduction of greenhouse gas emissions (which would otherwise result from the same electricity being generated by the combustion of conventional fuels). Further, locating the panels on the roof of the building will not require the clearing of trees or otherwise desirable vegetation.

**Standard 4:** The use will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for any such services.

**Finding 4:** The Property is already adequately served by essential public facilities, and the addition of solar panels will not affect or adversely impact their service.

**Standard 5:** The use will not be detrimental, hazardous, or disturbing to existing or future uses, persons, property or the public welfare.

**Finding 5:** The installation of solar panels on the roof of the Property will not require any changes to the existing site design on the Property, and the building on the Property is sufficiently set back from the property boundary lines. Further, solar panels do not make any noise, emit any noxious odors, or present other impacts that could be hazardous or disturbing to neighbors or the public generally.

**Standard 6:** The use will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

**Finding 6:** The Planning Commission does not foresee that the proposed solar panels will require any additional public facilities at public cost.

**B.** Additionally, pursuant to Section 74-618, the Planning Commission makes the following findings based on the Applicant's submissions, the Report, and the comments at the public hearing, regarding if this proposed installation meets the standards outlined in Section 74-618(C)(5) for installing a solar energy system (SES) in the RRA District:

**Standard 1:** Setbacks. A building-mounted small-scale SES shall comply with Division 3. - Schedule of Area, Placement, and Height Regulations (section 74-501 through section 74-505) - related to setbacks for principal buildings of the zoning district in which the SES is located, or comply with section 74-426(d) related to setbacks for accessory buildings, as applicable to the placement of the SES.

**Finding 1:** The RRA District requires setbacks range from 75 to 100 ft. The existing building on the Property exceeds the setback requirement.

**Standard 2:** Height. SES that are mounted on the roof of a building shall not project more than five feet above the highest point of the roof and, in any circumstances, shall not exceed the maximum building height limitation for the zoning district in which it is located, or the maximum height of an accessory structure, as specified in section 74-426(d). The SES shall not project beyond the eaves of the roof.

**Finding 2:** The RRA District states that no building shall exceed six (6) stories. The existing building is two (2) stories in height. Also, the proposed solar panels are flush mounted and parallel

to the pitched roof, and will stand approximately 5-7" above the roof ridge. This mounting strategy will meet this requirement. The panels will also not project beyond the eaves of the roof.

**Standard 3:** Wall-mounted SES. Wall-mounted SES shall not exceed the height of the building wall to which they are attached.

**Finding 3:** The proposed SES is not wall mounted.

**Standard 4:** Weight. SES mounted on the roof of a building shall be only of such weight as can safely be supported by the roof. If deemed necessary by the Building Official, proof thereof, in the form of certification by a professional engineer, shall be submitted.

**Finding 4:** The Applicant has supplied an analysis (dated September 12, 2025) by a structural engineer, who has reviewed the proposal and determined that the existing structure is adequate to support the proposed solar panel installation.

**Standard 5:** Attachment. SES that are roof- or wall-mounted or are otherwise attached to a building shall be permanently and safely attached to the building. Proof of the safety and reliability of the means of attachment shall be submitted.

**Finding 5:** The structural engineer's analysis provided by the Applicant also states that the connections of the solar array to the existing roof is acceptable against wind (uplift).

**Standard 6:** Visual impact. Any parts of the SES that are visible from a street or road or adjacent properties, shall, to the maximum extent reasonably feasible, use materials, colors, textures, screening and landscaping that will blend SES components with the building, and use materials and be located to minimize glare on adjacent properties and roadways.

**Finding 6:** Given that the orientation of the Property's roof is facing away from Goss Rd., the only part of the panels that will be visible from this street are the side edges. The panels have a dark colored edge, will recede from view, and be unobtrusive. Also, the building on the Property is screened from view of US-23 by the vegetation along the highway.

### **III. CONDITIONS**

Based on the Applicant's submissions, the Report, and comments at the public hearing, the Planning Commission recommends the Township Board approve the Applicant's CUP, subject to the conditions set forth in this Resolution, and any additional conditions determined to be necessary by the Township Board:

1. Approval of the CUP is conditioned upon review and approval of the Applicant's plans and drawings by the Township Zoning and Building Official to ensure the SES's connections to the rooftop are adequate.

2. Approval of the CUP is conditioned upon subsequent review and approval of the Applicant's plans and drawings by the Township Zoning and Building Official and Fire Chief to ensure the SES does not present any special fire hazards.

AYES: All present

NAYES: None

ABSTAIN: None

**RESOLUTION DECLARED ADOPTED.**



Richard Bunch, Planning Commission Chair  
Ann Arbor Charter Township

I certify that the foregoing is a true and complete copy of a resolution adopted by the Planning Commission of Ann Arbor Charter Township, County of Washtenaw, State of Michigan at a regular meeting held on October 6, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Kristine Bolhuis, Clerk  
Ann Arbor Charter Township

**FEE SCHEDULE AND POLICY**  
**MARCH 15, 2004**

The Ann Arbor Charter Township Board of Trustees adopts the following Fee Schedule and Policy to defray the cost of processing and evaluating licenses, permits, requests and applications for approvals pursuant to Township ordinances.

All public hearing notices required by Ordinance must be paid by the Applicant within 15 days after the Applicant receives the Township's Invoice.

All Licenses, permits, requests and applications are subject to an Administrative Fee set forth below to pay the cost of administrative processing and any public hearings required by the Ordinance.

Certain applications require an additional Non-refundable Consultants Review Fee and a Refundable Deposit for the cost of review of the license, permit, request or application and related information by the Township's consultants, including, but not limited to, planning, engineering, wetland, natural features and attorney review.

Applicants are responsible for the cost of consultants' reviews of the applicable submission, and such costs and related information shall be first charges against the Non-Refundable Consultants Review Fee. In the event the cost of the consultant's reviews exceeds the Non-Refundable Consultants' Review Fee, the excess cost shall be deducted from the Refundable Deposit.

The applicant shall at all times maintain the Refundable Deposit at the initial level stated in the attached schedule. If deductions are made from the Refundable Deposit as described above, the applicant shall be notified and if the Refundable Deposit is not brought up to its initial level within thirty (30) days of such notice then no further review or processing of the application shall occur until the Refundable Deposit is restored to its initial amount.

Any unused portion of the Refundable Deposit shall be returned to the applicant six (6) months after final action by the Township (on the application where there is no on going review) or six (6) months after the Township consultants and Zoning Official have confirmed that the review is complete, if there is on going review.

## FEE SCHEDULE

|             |  | Admin. Fee                             | Nonrefundable<br>Consultant Fee | Refundable<br>Deposit |
|-------------|--|--|---------------------------------|-----------------------|
| <b>I.</b>   | <b>Special Meetings</b>  |  |                                 |                       |
| A.          | Board of Trustees  | \$ 800.00                              |                                 |                       |
| B.          | Planning Commission  | \$ 800.00                              |                                 |                       |
| C.          | Zoning Board of Appeals  | \$ 450.00                              |                                 |                       |
| D.          | Environmental Review Board   | \$ 450.00                              |                                 |                       |
| E.          | Special Conferences<br>(Conferences with developers or their agents<br>prior to or during<br>consideration of a site plan, not held at a<br>regular Township Board<br>or Planning Commission meeting.) | \$ 750.00                              |                                 |                       |
| <b>II.</b>  | <b>Licenses</b>  |  |                                 |                       |
| A.          | Used car   | \$ 350.00                              | per year                        |                       |
| B.          | Junk yard  | \$ 350.00                              | per year                        |                       |
| <b>III.</b> | <b>Micellaneous Permits and Fees</b>   |  |                                 |                       |
| A.          | Fence (includes 2 inspections)   | \$ 60.00                               |                                 |                       |
| B.          | Shared Driveway  | \$ 95.00                               |                                 |                       |
| C.          | Land Division  | \$ 75.00                               | per parcel                      |                       |
| D.          | Combining Land   | \$ 75.00                               | per parcel                      |                       |
| E.          | Conditional Use Permit   | \$ 400.00                              | \$ 500.00                       | \$ 1,000.00           |
| F.          | Demolition- Residential - <i>includes 2 inspections</i>  | \$ 150.00                              |                                 |                       |
| G.          | Demolition- Commercial - <i>includes 2 inspections</i>   | \$ 300.00                              |                                 |                       |
| H.          | Variance by Board of Trustees  | \$ 450.00                              |                                 |                       |
| <b>IV.</b>  | <b>Registration Fees (For the term of the license)</b>   |  |                                 |                       |
| A.          | Building   | Included in Building Permit Fee        |                                 |                       |
| B.          | Mechanical   | \$ 5.00                                | per term                        |                       |
| C.          | Electrical   | \$ 5.00                                | per term                        |                       |
| D.          | Plumbing   | \$ 5.00                                | per term                        |                       |
| E.          | Pavement sealant applicator  | \$ 45.00                               | per year                        |                       |
| <b>V.</b>   | <b>Annexation Release Fees (per parcel)</b>  |  |                                 |                       |
| A.          | Less than 5 acres  | \$ 400.00                              |                                 |                       |
| B.          | 5 to 10 acres  | \$ 600.00                              |                                 |                       |
| C.          | 11 to 25 acres   | \$ 900.00                              |                                 |                       |
| D.          | 26 to 49 acres   | \$ 1,500.00                            |                                 |                       |
| E.          | 50 or more acres   | \$ 1500 + \$20/acre each acre above 50 |                                 |                       |

ANN ARBOR CHARTER TOWNSHIP  
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|  | <u>Admin. Fee</u> | <u>Nonrefundable<br/>Consultant Fee</u> | <u>Refundable<br/>Deposit</u> |
|--|-------------------|---|-------------------------------|
| <b>VI. Rezoning Fees</b>   |                   |   |                               |
| A. From any zoning to agricultural or residential  |                   |   |                               |
| 1. Less than 10 acres  | \$650             | \$500                                   | \$1,000                       |
| 2. More than 10 acres  | \$650             | \$1,000                                 | \$2,000                       |
| B. From any zoning to non-residential all sizes:   |                   |   |                               |
| 1. C-1 Convenience Commercial  | \$650             | \$1,200                                 | \$2,400                       |
| 2. PL Public Lands   | \$650             | \$1,200                                 | \$2,400                       |
| 3. O Office  | \$650             | \$1,200                                 | \$2,400                       |
| 4. R-D Research & Development  | \$650             | \$1,200                                 | \$2,400                       |
| 5. I-1 Limited Industrial  | \$650             | \$1,200                                 | \$2,400                       |
| C. From any zoning to Special Districts:   |                   |   |                               |
| 1. PUD Planned Unit Development*   | \$650             | \$2,300                                 | \$4,600                       |
| 2. RRA Research & Research Application*  | \$650             | \$2,300                                 | \$4,600                       |
| 3. OP Office Park*   | \$650             | \$2,300                                 | \$4,600                       |
| *Also considered the area plan or preliminary site plan.   |                   |   |                               |
| D. From any Special District to another:   |                   |   |                               |
| 1. PUD Planned Unit Development*   | \$650             | \$2,300                                 | \$4,600                       |
| 2. RRA Research & Research Application*  | \$650             | \$2,300                                 | \$4,600                       |
| 3. OP Office Park*   | \$650             | \$2,300                                 | \$4,600                       |
| *Also considered the area plan or preliminary site plan.   |                   |   |                               |
| E. Petition to change Zoning Ordinance text  | \$650             | \$500                                   | \$1,000                       |
| Planning Commission review & recommendation  |                   |   |                               |
| <b>VII. Subdivision Review</b>   |                   |   |                               |
| A. Preliminary Site Plan   | \$650             | \$1,400                                 | \$2,800                       |
| B. Final Site Plan   | \$650             | \$3,700                                 | \$7,400                       |
| <b>VIII. Site Condo, Condominium, PUD Review</b>   |                   |   |                               |
| A. Preliminary Site Plan   | \$650             | \$1,400                                 | \$2,800                       |
| B. Final Site Plan   | \$650             | \$3,700                                 | \$7,400                       |
| C. Revision or redesign submitted by original applicant  |                   |   |                               |
| Review fees will be equal to 50% of the base review for the original submittal, if received by the Twp within 6 months of the date of the original submittal |                   |   |                               |
| <b>IX. Single Family Residential Review (over 5000 sq ft)</b>  |                   |   |                               |
| A. Preliminary Site Plan   | \$650             | \$800                                   | \$2,000                       |
| B. Final Site Plan   | \$650             | \$1,000                                 | \$3,000                       |

ANN ARBOR CHARTER TOWNSHIP  
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|              |   | Admin. Fee | Nonrefundable<br>Consultant Fee | Refundable<br>Deposit |
|--------------|---|------------|---------------------------------|-----------------------|
| <b>X.</b>    | <b>Multiple Family Residential Developments</b>   |            |                                 |                       |
| A.           | Preliminary Site Plan   |            |                                 |                       |
|              | 1. First 20 units   | \$650      | \$1,000                         | \$2,000               |
|              | 2. More than 20 units   | \$650      | \$1,000                         | \$2,000               |
|              |   |            | + \$5/unit                      | + \$10/unit           |
| B.           | Final Site Plan   |            |                                 |                       |
|              | 1. First 20 units   | \$650      | \$2,100                         | \$4,200               |
|              | 2. More than 20 units   | \$650      | \$2,100                         | \$4,200               |
|              |   |            | + \$5/unit                      | + \$10/unit           |
| C.           | Revision or redesign from original applicant  |            |                                 |                       |
|              | Review fees will be equal to 50% of the base review for the original submittal, if received by the Twp within 6 months of the date of the original submittal        |            |                                 |                       |
| <b>XI.</b>   | <b>Institutions, Schools, Churches Review Fees</b>  |            |                                 |                       |
| A.           | Preliminary Site Plan   | \$650      | \$1,000                         | \$2,000               |
| B.           | Final Site Plan   | \$650      | \$2,100                         | \$4,200               |
| C.           | Revision or redesign from original appl   |            |                                 |                       |
|              | Review fees will be equal to 50% of the base review for the original submittal, if received by the Twp within 6 months of the date of the original submittal        |            |                                 |                       |
| <b>XII.</b>  | <b>Office, Research, Commercial &amp; Industrial Review Fees</b>  |            |                                 |                       |
| A.           | Preliminary Site Plan   | \$650      | \$1,400                         | \$2,800               |
| B.           | Final Site Plan   | \$650      | \$3,700                         | \$7,400               |
| C.           | Revision or redesign from original appl   | *          | *                               | *                     |
|              | *Review fees will be equal to 50% of the base review for the original submittal, if received by the Township within 6 months of the date of the original submittal  |            |                                 |                       |
| <b>XIII.</b> | <b>Co-Location on Existing Cellular Tower</b>   |            |                                 |                       |
|              | \$750 for Engineer, Planning, Legal and Calculation review and processing of permit.  |            |                                 |                       |
|              | \$1000 for projects which require Planning Commission review.   |            |                                 |                       |
| <b>XIV.</b>  | <b>Major or Minor Change to Site Plan, Area Plan or Township Master Plan</b>  |            |                                 |                       |
|              | Planning Commission Review  | \$350      | \$300                           | \$400                 |
|              | Board of Trustees Review and Approval   | \$350      | \$300                           | \$400                 |
|              | (Review and determination of major/minor change)  |            |                                 |                       |
|              | Petition to Amend Master Plan   | \$650      | \$1,200                         | \$2,400               |
| <b>XV.</b>   | <b>Mobile Home Park Review Fees</b>   |            |                                 |                       |
| A.           | Site Plan   | \$650      | \$3,700                         | \$7,400               |
|              | (After final # of lots is determined, add \$6/lot)  |            | + \$6/lot                       |                       |
| B.           | Revision or redesign from original appl   | *          | *                               | *                     |
|              | *Review fees will be equal to 50% of the base review for the original submittal, if received by the Township within 6 months of the date of the original submittal. |            |                                 |                       |

**XVI. Private Road Review Fees**

|    |   |       |         |         |
|----|---|-------|---------|---------|
| A. | Permit - fees revised by Board 1/20/14  | \$650 | \$1,700 | \$3,400 |
| B. | Revision or redesign from original appl | *     | *       | *       |

\*Review fees will be equal to 50% of the base review for the original submittal, if received by the Twp within 6 months of the date of the original submittal

**XVII. Legal Fees**

**Any and all Ann Arbor Township legal fees associated with these actions must be paid by the applicant.**

**XVIII. Construction Permit Application**

Construction Permit - Applies to Stormwater Systems, Public Sanitary Sewer Mains and Leads, Public Water Main and Water Service Leads, and Private Roads. The applicant must provide Ann Arbor Township with construction cost estimates for improvements. Inspection deposit fees will be based on the following schedule:

|    | <u>Construction Cost</u>    | <u>Admin. Fee</u> | <u>Amount of Review /</u> | <u>Inspection Deposit</u> |
|----|-----------------------------|-------------------|---------------------------|---------------------------|
| A. | \$0 - \$125,000.00          | \$500.00          |                           | \$15,000                  |
| B. | \$125,000.00 - \$500,000.00 | \$500.00          | 12% of Construction cost  |                           |
| C. | Over \$500,000.00           | \$500.00          | 10% of Construction cost  |                           |

**NOTE:** If more than 75% of the Review/Inspection deposit is used to reimburse inspection and review costs, the Owner/Representative must bring the deposit to its initial level within 14 days after notice from the Township. If the deposit is not brought back to its initial level within the time required, then no further inspections/reviews shall occur, a stop work order may be issued and no permits or certificates of occupancy will be issued for any work on the Project until the deposit is brought to its initial level.

|            |  | <u>Admin. Fee</u> | <u>Nonrefundable<br/>Consultant Fee</u> | <u>Refundable<br/>Deposit</u> |
|------------|--|-------------------|---|-------------------------------|
| <b>XIX</b> | <b>Construction in Right-of Way Permit</b> |                   |   |                               |
|            | Permit                                     | \$100             | \$100                                   | *                             |

\* 3% of approved estimated construction cost with a minimum deposit of \$500.00

NOTE: Inspection Deposit - 3% of the approved construction cost with a minimum deposit of \$500.00. Any unused portion of the inspection deposit shall be refunded to the Applicant/Owner. If more than 75% of the Inspection Deposit is used to reimburse inspection and review costs, the Applicant/Owner must bring the Inspection Deposit to its initial level within 14 days after notice from the Township or a stop work order may be issued. Applicant/Owner is responsible for the cost of all Township reviews including consultant fees.

|           |                                 | <u>Admin. Fee</u> | <u>Nonrefundable<br/>Consultant Fee</u> | <u>Refundable<br/>Deposit</u> |
|-----------|---------------------------------|-------------------|---|-------------------------------|
| <b>XX</b> | <b>Industrial Tax Abatement</b> |                   |   |                               |
|           | A. Abatement                    | \$650.00          | \$1,200.00                              | \$2,400.00                    |

|            |                      | <u>Admin. Fee</u> | <u>Nonrefundable<br/>Consultant Fee</u> | <u>Refundable<br/>Deposit</u> |
|------------|----------------------|-------------------|---|-------------------------------|
| <b>XXI</b> | <b>IDD Districts</b> |                   |   |                               |
|            | A. Abatement         | \$650.00          | \$1,200.00                              | \$2,400.00                    |

**XXII. Sewer and Water Rates and Connection Charges**

**Wastewater Rates and Connection Charges  
 Effective Dates 7/1/23- 6/30/24**

**Commodity Rate**

| Community                             | Commodity Charge - Per 100 Cubic Feet |
|---------------------------------------|---------------------------------------|
| AATWP rates to AATWP customers        | \$8.87                                |
| AATWP rates to Superior Twp customers | \$8.87                                |

**Connection Fees\***

| Tap Size | Fee per tap* |
|----------|--------------|
| 1"       | \$1,300      |
| 1-1/2"   | \$2,925      |
| 2"       | \$5,200      |
| 4"       | \$20,800     |
| 6"       | \$46,801     |
| 8"       | \$83,202     |
| 10"      | \$130,003    |
| 12"      | \$187,204    |

\* Exclusive of City of Ann Arbor connection and other related fees, all of which will be added to the fee.

**Metered Water Rates and Connection Charges  
 Effective Dates 7/1/23 - 6/30/24**

**Commodity Rate**

| Community                             | Commodity Charge - Per 100 Cubic Feet |
|---------------------------------------|---------------------------------------|
| AATWP rates to AATWP customers        | \$8.48                                |
| AATWP rates to Superior Twp customers | \$8.48                                |

**Connection Fees\***

| Tap Size | Fee Per Tap* |
|----------|--------------|
| 1"       | \$5,229      |
| 1-1/2"   | \$11,766     |
| 2"       | \$20,917     |
| 4"       | \$83,666     |
| 6"       | \$188,249    |
| 8"       | \$334,665    |
| 10"      | \$522,915    |
| 12"      | \$752,997    |

\* Exclusive of City of Ann Arbor connection and other related fees, all of which will be added to the fee.

**XXIII Wetland Permit Fees**

|                                      | <b>Admin. Fee</b> | <b>Nonrefundable<br/>Consultant Fee</b> | <b>Refundable<br/>Deposit</b> |
|--------------------------------------|-------------------|---|-------------------------------|
| A. 2 acres or less                   | \$ 350            | \$ 200                                  | \$ 400                        |
| B. Greater than 2 acres to 10 acres  | \$ 350            | \$ 300                                  | \$ 600                        |
| C. Greater than 10 acres to 25 acres | \$ 350            | \$ 700                                  | \$ 1,400                      |
| D. Greater than 25 acres to 50 acres | \$ 350            | \$ 1,200                                | \$ 2,400                      |
| E. Over 50 acres                     | \$ 350            | \$ 1,700                                | \$ 3,400                      |

**NOTE:** If a Natural Feature Setback use permit is requested in conjunction with a wetland use permit then an additional \$100.00 shall be required to cover costs.

**XXIV Natural Features Permit Fees**

|                                      | <b>Admin. Fee</b> | <b>Nonrefundable<br/>Consultant Fee</b> | <b>Refundable<br/>Deposit</b> |
|--------------------------------------|-------------------|---|-------------------------------|
| A. 2 acres or less                   | \$ 350            | \$ 200                                  | \$ 400                        |
| B. Greater than 2 acres to 10 acres  | \$ 350            | \$ 300                                  | \$ 600                        |
| C. Greater than 10 acres to 25 acres | \$ 350            | \$ 700                                  | \$ 1,400                      |
| D. Greater than 25 acres to 50 acres | \$ 350            | \$ 1,200                                | \$ 2,400                      |
| E. Over 50 acres                     | \$ 350            | \$ 1,700                                | \$ 3,400                      |

ANN ARBOR CHARTER TOWNSHIP  
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**XXV Soil Erosion and Sedimentation Control Permit**

|    |   | Admin Fee | Escrow Deposit | Performance Guarantee                             |
|----|---|-----------|----------------|---|
| A. | Major Project                           | \$250.00  | \$10,000.00    | \$500.00 per<br>acre disturbed:<br>min: \$2000.00 |
| B. | Minor Project                           | \$250.00  | \$5,000.00     | " "   |
| C. | Single Family Residential Project *     | \$230.00  | \$0.00         | \$0.00  |
| D. | Permit Waiver (for <225 sqft disturbed) | \$ 35.00  | \$0.00         | \$0.00  |

**XXVI Rental Property Maintenance**

|   |                               |          |
|---|-------------------------------|----------|
| Registration                                    | 1 or 2 family detached        | \$40.00  |
| Registration                                    | multiple unit structures      | \$100.00 |
| Per Building Certification Inspection           | multiple unit structures      | \$20.00  |
| Per Dwelling Certification Inspection           | multiple unit structures      | \$20.00  |
| 1 or 2 Family Detached Certification Inspection |                               | \$75.00  |
| Re-Inspection                                   | per dwelling or per structure | \$20.00  |
| Re-Inspection                                   | 1or 2 family detached         | \$40.00  |
| Tenant Complaint                                | if valid                      | \$35.00  |
| Broken Appointment                              |                               | \$35.00  |
| Failure to Register                             |                               | \$150.00 |
| Search Warrant Administration Fee               |                               | \$100.00 |

**Fines / Costs:** In addition, the Owner of a Residential Rental Structure shall be responsible for all direct and indirect costs incurred by the Township in connection with the violation of the Property Maintenance Code, including reasonable consultants fees, attorneys fees, fees for service of process, fees for obtaining and enforcing search warrants, and shall be subject to a civil fine as set forth in Section 1-7 of the Township Code of Ordinances.

Fees adopted by resolution on June 15, 2009; amended by resolution October 19, 2009.

ANN ARBOR CHARTER TOWNSHIP  
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**XXVII Wind Energy Conservation System** (Fees adopted by Resolution on February 15, 2010)

| <b>Onsite WECS or TMT without Site Plan</b> | <b>Admin</b> | <b>Non Refundable</b> | <b>Refundable</b> | <b>Total</b> |
|---|--------------|-----------------------|-------------------|--------------|
| Conditional Use Permit Only                 | \$400.00     | \$500.00              | \$1,000.00        | \$1,900.00   |

| <b>Onsite WECS or TMT with Site Plan</b> |          |            |            |            |
|--|----------|------------|------------|------------|
| Conditional Use Permit                   | \$400.00 | \$500.00   | \$1,000.00 | \$1,900.00 |
| Preliminary Site Plan                    | \$650.00 | \$1,000.00 | \$2,000.00 | \$3,650.00 |
| Final Site Plan                          | \$650.00 | \$2,100.00 | \$4,000.00 | \$6,950.00 |

| <b>Commercial WECS or TMT</b> |          |            |            |            |
|-------------------------------|----------|------------|------------|------------|
| Conditional Use Permit        | \$400.00 | \$500.00   | \$1,000.00 | \$1,900.00 |
| Preliminary Site Plan         | \$650.00 | \$1,000.00 | \$2,000.00 | \$3,650.00 |
| Final Site Plan               | \$650.00 | \$2,100.00 | \$4,000.00 | \$6,950.00 |

**XXVIII Agricultural Business** (Fees adopted by resolution on April 9, 2013)  
**\$75.00**

Fee for administrative zoning compliance review for agricultural business uses not requiring a site plan/ Planning Commission review: farm markets, CSA distribution sites, agricultural storage facilities, wash and pack facilities, agricultural commercial kitchens, and agricultural education facilities.

**XXIX Tree/Woodland Removal Permit Fees** for projects that do not require a Site Plan  
(Fees adopted by resolution February 20, 2017)

| <b>Parcel size</b> | <b>Admin</b> | <b>Non Refundable Escrow</b> | <b>Refundable Escrow</b> | <b>Total</b> |
|--------------------|--------------|------------------------------|--------------------------|--------------|
| 1-2 acres          | \$350.00     | \$200.00                     | \$400.00                 | \$950.00     |
| 3-25 acres         | \$350.00     | \$300.00                     | \$600.00                 | \$1,250.00   |
| 25 + acres         | \$350.00     | \$700.00                     | \$1,400.00               | \$2,450.00   |

|   |   |
|---|---|
| <b>Tree/Woodland Removal Permit Amendment</b><br>(if received within 6 months of original approval) | 50% of base review for original submittal |
|---|---|

|   |       |
|---|-------|
| <b>Woodland Stewardship Plan Review Fee</b> | \$250 |
|---|-------|

## BUILDING PERMIT FEE SCHEDULE

| Total Valuation          | Fee  |
|--------------------------|--|
| \$1 to \$3,000           | \$60 Includes one inspection   |
| \$3,001 to \$10,000      | \$60 for the first \$3,000 plus \$10 for each \$1,000 over \$3,000           |
| \$10,001 to \$50,000     | \$130 for the first \$10,000 plus \$6 for each \$1,000 over \$10,000         |
| \$50,001 to \$250,000    | \$370 for the first \$50,000 plus \$5 for each \$1,000 over \$50,000         |
| \$250,001 to \$1,000,000 | \$1,370 for the first \$250,000 plus \$4 for each \$1,000 over \$250,000     |
| \$1,000,001 and above    | \$4,370 for the first \$1,000,000 plus \$3 for each \$1,000 over \$1,000,000 |

### **Miscellaneous fees:**

|                           |          |                             |          |
|---------------------------|----------|-----------------------------|----------|
| Re-roof over existing:    | \$100.00 | Window/Door replacement:    | \$100.00 |
| Tear-off Re-roof:         | \$125.00 | Siding/ Residing:           | \$125.00 |
| Demolitions: Residential: | \$150.00 | Permit Extension (one time) | \$100.00 |
| Commercial:               | \$300.00 |                             |          |

### **Plan examination fees:**

\$30.00 for small residential projects  
(Decks, porches, pools, gazebo, sheds, garage, etc.)

\$75.00 for Residential additions  
(All habitable spaces)

\$75.00 / hour New Residential Construction (under \$1,000,000.00)

20% of permit fee for all commercial and any residential projects valued at \$1,000,000.00 or more. (\$115.00 hour – third party – may be used)

### **Certificate of Occupancy:**

|  |          |
|--|----------|
| Final C of O – Commercial projects       | \$100.00 |
| Temporary C of O – Commercial projects   | \$200.00 |
| Final C of O – Residential projects      | \$ 25.00 |
| Temporary C of O – Residential projects  | \$ 75.00 |
| 30-day extension of all temporary C of O | \$ 75.00 |

October 20, 2025  
Ms. Diane O'Connell, Supervisor  
Ann Arbor Charter Township

Dear Ms. O'Connell,

The Ann Arbor Charter Township Compensation Commission held a public meeting on Monday, October 20, 2025, to review and to evaluate the salaries of the Supervisor, Clerk and the Treasurer of the Township, and to review the per meeting compensation for the Trustees. All members of the Commission were present with the exception of Ryan T. Ball. Supervisor O'Connell and Clerk Kristine Bolhuis were also in attendance. The Commission's review included:

1. The Ann Arbor Charter Township Compensation Ordinance No. 7- 89.
2. Comparison of compensation data for available Washtenaw County Townships.
3. There was no public commentary.
4. A statement of Supervisor O'Connell was reviewed.
5. Interview with Supervisor O'Connell and Clerk Bolhuis was extensive.
6. Historical Consumer Price Index changes for the past 3 years, and their impact on salary considerations was reviewed. Commission members Thompson and Felgner submitted detailed financial analysis that impacted final recommendations. The artificial intelligence applications and algorithms to work requirements were considered. Time required by Clerk Bolhuis to complete her duties was discussed.

The Commission was very pleased by the excellent job that the Township's elected officials have done in the past two years and welcomed Clerk Bolhuis to her position. The Commission also discussed future budgetary and administrative plans including anticipated cost of living increases.

With these considerations in mind the Commission recommends the following:

|             | 2026                  | 2027   |
|-------------|-----------------------|--|
| Supervisor: | \$110,250             | \$110,250  |
| Clerk:      | \$105,000             | \$105,000  |
| Treasurer:  | \$63,350              | \$63,350   |
| Trustee:    | \$250.00 per meeting. | \$275.00 per meeting including special meetings. |

The Commission requests that the Trustees review this recommendation and be open to reconsideration and revision based upon their input.

These are salaries only and exclude any Retirement or Health Coverage Benefits as determined separately by the Personnel Committee. These levels represent the considered and unanimous judgment of the Commission.

At conclusion of the discussion, the Commission Members elected Ryan T. Ball as the Commission Chairperson for 2026-2027.

Respectfully submitted by the Compensation Commission.

Gene Ragland, Chairperson (2024-2025)



# Memo

**To:** Ann Arbor Charter Township Board  
**From:** Mark Nicholai – Fire Chief  
**Cc:** N/A  
**Date:** November 13, 2025  
**Re:** Purchase Request – Records, Report, Management Software

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The annual renewal fee for the fire department's records, reporting, and management software is due. This software is essential for maintaining compliance with fire and EMS reporting requirements and supports numerous administrative and operational functions. The system's modules include:

- Incident Reporting – Fire / NFIRS
- Incident Reporting – EMS / ePCR
- Personnel Management
- Computer Aided Dispatch – CAD Integration with Central Dispatch
- Personnel Scheduling
- Training Records
- Events & Activities
- Assets & Inventory

I recommend that the Board authorize payment in an amount not to exceed **\$9,000** to our software vendor, **First Due**, for the annual subscription renewal.

***Mark A. Nicholai***

Fire Chief

**ANN ARBOR CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION APPROVING MICHIGAN NATURAL RESOURCES TRUST**  
**FUND DEVELOPMENT PROJECT AGREEMENT**

**For the Completion of the Dixboro Road Gap Trail**

**November 17, 2025**

Resolution Adopted at a regular meeting of the Board of Trustees of the Charter Township of Ann Arbor ("Board"), Washtenaw County, Michigan, held at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan on November 17, 2025 at 7:30 p.m.

PRESENT: John Allison, Kristine Bolhuis, Carlene Colvin-Garcia, Della DiPietro, Eric Kaldjian, Peter Kotila and Diane O'Connell.

ABSENT:

IT IS HEREBY RESOLVED:

That the Ann Arbor Township Board does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the Ann Arbor Township does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the period and to provide three hundred and thirty thousand (\$330,000) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

AYES:

NAYES:

ABSTAIN:

**RESOLUTION DECLARED ADOPTED**

---

Diane O'Connell  
Ann Arbor Charter Township Supervisor

I certify that the foregoing is a true and complete copy of a resolution relative to the Agreement with the Michigan Department of Natural Resources, which was adopted by the Ann Arbor Charter Township Board of Trustees, County of Washtenaw, State of Michigan, at a regular meeting held on November 17, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Kristine Bolhuis, Clerk

Dated: \_\_\_\_\_



## **2025 Summary of Activities:**

WRRMA continued to move forward with the goal of increasing the quantity of high-quality recycling for WRRMA communities. The effort to jointly contract services for hauling of trash, recycling, and yard waste for four WRRMA communities was unsuccessful. WRRMA Board members discussed where to focus their next effort and decided to continue to pursue a regular cycle of recycling education. The late 2024 recycling audit indicated that additional education should be pursued in 2025.

WRRMA has pursued joint hauling services for the last few years for any interested WRRMA community. A joint contract for services is anticipated to yield the following benefits:

- A unified approach to managing materials. A regional approach with neighboring communities allows for increased efficiencies when routing trucks which in turn decreases emissions and costs. Sending recycling to the same location as other WRRMA members enables common messaging and outreach. People travel between municipalities constantly; having differing recycling rules at work or a friend's house creates confusion.
- Increased negotiating power which could be leveraged to improve service, decrease costs, or both.
- Full time staffing provided by WRRMA. This would allow for increased education and municipal support when resolving issues with the hauler(s).
- Contract terms that incentivize accountability and waste diversion.

Reasons for not releasing a joint request for proposal in early 2025 as planned, include turnover in WRRMA delegates and elected officials at a crucial time, a gap in communication between WRRMA efforts and elected officials, and concerns about jointly selecting a hauler in light of widely reported service issues in southeast Michigan after Priority Waste acquired GFL routes. Delegates expressed an interest in mitigating these issues with improved communication and involvement of local decision makers over the next four years, so that when the next opportunity to collaborate on a joint contract emerges WRRMA will be better prepared to capitalize on the opportunity. To this end, WRRMA will be discussing changes in the authority's structure that may require a change of the Articles of Incorporation in 2026.

After the unsuccessful contracting effort, delegates expressed a desire to refocus on education and outreach. Staff started by providing each municipality with a series of recommendations to improve their municipal websites on trash and recycling. Staff also provided a digital recycling education social media kit for each community to use in their municipal outreach. The July meeting focused on electronics recycling which was followed up by an optional tour of an electronics processing facility. Delegates were also able to attend tours of the Ann Arbor Compost yard, Materials Recovery Facility, and Arbor Hills Landfill in August. WRRMA continued to provide a recycling search engine for residents to help them understand what is recyclable in their community. The "Waste Wizard" is incorporated into the front page of the WRRMA website. Several member municipalities incorporate the website into their waste and recycling page as a resource for residents. From 10/1/24-9/30/2025, the Waste Wizard had 1,955 sessions in which residents conducted 2,917 materials searches.

Last November, WRRMA conducted an audit of recycling materials to determine the amount of trash in residential recycling. The audit collected samples and indicates levels of contamination and what type of contamination exists. It not a comprehensive audit and should not be considered fully representative. Results indicate that contamination as a whole is similar to what it was in 2021 before WRRMA received grant funding and conducted the “Feet on the Street” campaign. Those results demonstrate that education requires frequent and consistent messaging. While most\* communities’ contamination rates were between 14-19% contamination rate, Ypsilanti Township and Pittsfield Township results were between 27-29% contamination showing a large opportunity for improvement. Bagged trash and recycling, which are both sent to the landfill, and unrecyclable paper represented the largest sources of contamination. Unrecyclable paper includes waxed paper, paper towels, wet or food soiled paper, shredded paper, and hardcover books. WRRMA will gather input from delegates about preferred methods of reaching residents and provide technical assistance, recommendations, and coordinate outreach to reduce contamination using the data from the audit.

\*The City of Ann Arbor conducts their own comprehensive audits. The City of Ann Arbor was not part of the sample audit noted above. As a member of WRRMA, they can participate in the creation and deployment of educational materials.



**DRAFT Washtenaw County Regional Resource Management Authority (WRRMA)  
Fiscal Year 2026 Budget**

Washtenaw County Regional Resource Management Authority's fiscal year begins January 1 and ends December 31. The proposed budget is prepared, discussed, and per the Articles of Incorporation, sent to Authority member's legislative bodies for objections each October. The WRRMA Board will review, and address objections received by December 1 and then set their budget at the December meeting. The members of the WRRMA are: The Charter Township of Ann Arbor, Pittsfield Charter Township, Scio Township, the Charter Township of Ypsilanti, the City of Ann Arbor, the City of Dexter, the City of Saline, and the City of Ypsilanti.

Revenue: Authority Members have agreed to provide membership dues to advance the goals and initiatives falling within the purposes of WRRMA. The membership dues are collected in arrears and invoiced in December. Eight municipal members contribute membership dues of \$5,000 each.

Expenditures: As of October 20, WRRMA has not applied for grants for FY2026, and no matching funds are anticipated. Expenditures in 2026 are budgeted for \$40,000. Most expenses are anticipated to go towards staffing and educational materials. More funds are directed towards printing, postage, and advertising than prior years to reflect a larger focus on education. Educational outreach may include items such as mailers or magnets.

Washtenaw County Staff time for administrative support includes staff time, overhead, and fringe. Staff time includes only work done on behalf of WRRMA. Time is tracked and reimbursed in accordance with the contract including coordination responsibilities, budget creation and tracking, contract creation, billing, grant application and coordination, meeting support, campaign creation, social media outreach and monitoring, website development, and any other education and outreach requirements requested by the Board. Printing, postage, and advertising are all anticipated to be used towards educational campaigns. The Contracts line is available for recycling search engine that municipalities can use on the WRRMA page or embed on their own page. Contracted legal support provides legal advice and opinions, WRRMA meeting attendance, occasional municipal board attendance, material review, contract assistance, and any litigation. Operating supplies covers insurance.

(Revenue and expense details on the next page)

**WRRMA BUDGET FY2026**

| <b>Description</b>        | <b>Amount</b>   |
|---------------------------|-----------------|
| <b>REVENUE</b>            | <b>Budgeted</b> |
| Member Contribution       | \$40,000        |
| State Revenue             | \$ -            |
| Local Revenue             | \$ -            |
| Total Revenue 2026        | \$ 40,000       |
| <br>                      |                 |
| <b>EXPENDITURES</b>       | <b>Budgeted</b> |
| Salaried                  | \$12,500        |
| Printing                  | \$5,000         |
| Postage                   | \$5,000 -       |
| Operating Supplies        | \$500           |
| Consultants and Contracts | \$5,500         |
| Advertising and Outreach  | \$3,500         |
| Legal                     | \$ 7,500        |
| Total Expenditures 2026   | \$ 40,000       |

\_\_\_\_\_  
**TOWNSHIP**  
**WASHTENAW COUNTY, MICHIGAN**  
**RES NO. \_\_\_\_\_**

**RESOLUTION TO APPOINT A DELEGATE AND ALTERNATE TO THE  
WASHTENAW REGIONAL RESOURCE MANAGEMENT AUTHORITY (WRRMA)**

DATE, 2025

At a regular meeting of the Board of Trustees of \_\_\_\_\_, Washtenaw County,  
Michigan held on at \_\_\_\_\_ on \_\_\_\_\_, 2025 at \_\_\_\_\_.

Present:

Absent:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, \_\_\_\_\_ is a member of the Washtenaw Regional Resource Management Authority; and

**WHEREAS**, the Board of Trustees has the authority to appoint a delegate as detailed in the WRRMA Articles of Incorporation; and

**WHEREAS**, the Board of Trustees has determined that the citizens of the community will be served well by the appointments of \_\_\_\_\_ to the role of WRRMA Delegate and \_\_\_\_\_ to the role of WRRMA Alternate.

**NOW THEREFORE BE IT RESOLVED** that \_\_\_\_\_ is hereby appointed as WRRMA Delegate, and \_\_\_\_\_ is hereby appointed as WRRMA Alternate; and

**BE IT FURTHER RESOLVED**, that the appointees \_\_\_\_\_ shall serve in the role during the next fiscal year or until his/her successor is appointed by this Board.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
EXECUTIVE OFFICE



PHILLIP D. ROOS  
DIRECTOR

November 3, 2025

VIA EMAIL

Anne M. Vogel, Regional Administrator  
United States Environmental Protection Agency  
Region 5  
77 West Jackson Boulevard  
Chicago, Illinois 60604

Dear Regional Administrator Vogel:

**SUBJECT:** Request for Accelerated Action on Finalizing the Gelman Sciences, Inc.,  
Site, Ann Arbor, Michigan, for the Superfund National Priorities List

On behalf of the Michigan Department of Environment, Great Lakes, and Energy (EGLE), I am writing to express our strong support for—and to request accelerated action on—the final listing of the Gelman Sciences, Inc. (Gelman), site in Ann Arbor, Michigan, to the Superfund National Priorities List (NPL).

As you know, the Gelman site has posed a persistent threat to public health and the environment due to widespread groundwater contamination from 1,4-dioxane. This contamination has impacted residential wells, surface water, and municipal resources across Ann Arbor and Scio Township. Despite decades of remedial efforts under State authority, the plume continues to migrate eastward, underscoring the need for comprehensive federal involvement and resources available through the Superfund Program.

The United States Environmental Protection Agency's (EPA) November 2023 determination confirmed the site's eligibility for NPL listing, and the subsequent public comment period concluded in May 2024. Given the significant community concern and the urgent need to advance a unified, long-term cleanup strategy, EGLE respectfully requests that the EPA finalize the Gelman site in the earliest possible rulemaking cycle.

Michigan remains committed to working closely with EPA Region 5 to ensure that this listing proceeds without delay and that the affected communities receive the full support and protection they deserve. I have included a letter from representatives of the local community, as well as a letter of support from Governor Gretchen Whitmer dated December 11, 2023.

Anne M. Vogel, Regional Administrator

Page 2

November 3, 2025

Thank you for your continued partnership and leadership on this critical matter. Please do not hesitate to contact me if additional information or coordination would assist in expediting the process.

Sincerely,



Phillip D. Roos

Director

517-284-6712

Enclosures

cc/enc: Senator Sue Shink  
Senator Jeff Irwin  
Representative Jason Morgan  
Representative Morgan Foreman  
Representative Carrie Rheingans  
Aaron B. Keatley, Chief Deputy Director, EGLE  
Gillian Gainsley, Chief of Staff, EGLE  
Dylan Gebhard, Legislative Liaison, EGLE  
Mike Neller, EGLE  
Kalan Briggs, EGLE



THE SENATE  
STATE OF MICHIGAN

MICHIGAN SENATE  
P.O. BOX 30036  
LANSING, MI 48909-7536

October 31, 2025

Phil Roos, Director  
Michigan Department of Environment, Great Lakes, and Energy  
P.O. Box 30473  
Lansing, MI 48909-7973

Dear Dir. Roos,

On behalf of our communities and constituents, we reiterate our support for adding the Gelman Sciences Inc. site to the Superfund National Priorities List without delay. Our communities have suffered the effects of 1,4 dioxane released by Gelman Life Sciences for 60 years, and we should not have to wait any longer for help from our federal government. The release has contaminated billions of gallons of groundwater, spreading in multiple plumes and impacting both residential and municipal drinking water wells.

We appreciate the support Governor Whitmer and the Michigan Department of Environment, Great Lakes and Energy have shown by concurring in the recommendation that the Gelman site be included in the NPL. Local municipalities affected by the Gelman release all support its inclusion as well. The Environmental Protection Agency's public comment period on the proposed NPL listing ended nearly six months ago. We believe the approximately 150 comments submitted during that period will reflect overwhelming community support for listing Gelman Sciences Inc. in the NPL.

We urgently need the EPA to list Gelman Sciences Inc on the NPL and intervene directly to help protect our communities. We have struggled for decades to use state law and the courts compel the responsible party to clean up the contamination and prevent its further spread. However, the 1,4 dioxane contamination has been allowed to expand for over four miles. It has forced the closure of the City of Ann Arbor's municipal drinking water well and now threatens the City's remaining drinking water source, the reservoir at Barton Pond. Averting this hazard will require better delineation of the plumes and more mass removal. EPA could bring to bear more protective criteria and unparalleled expertise and resources.

We ask that you please communicate to the EPA the overwhelming level of local and state support for adding Gelman Sciences Inc to the NPL as soon as possible. We hope that the EPA will attend to this urgent matter so that we can get the help we need to protect the groundwater and people of our communities.

Sincerely,



Sen. Sue Shink  
14<sup>th</sup> District



Sen. Jeff Irwin  
15<sup>th</sup> District



Rep. Jason Morgan  
23<sup>rd</sup> District



Rep. Morgan Foreman  
33<sup>rd</sup> District



Rep. Carrie Rheingans  
47<sup>th</sup> District

# November 2025 | Consultant Report

Ann Burke

## Completed Work

- Finalized content for November newsletter to be distributed mid November
- Continued feedback to website revision
- SEMCOG steering committee held on November 10 to finalize survey and next steps for grant project
- EIED grant budget revisions
- Finalized postcard for planning commission December event

## In progress:

- Steering committee meetings for SEMCOG Planning Assistance Grant
- Communication support for upcoming community engagements in fall/winter

## Next steps

- Provide ongoing support for communications, upcoming events, grants as needed
- Schedule end-of-year meeting with Supervisor O'Connell

## Clerk's Report – November 17, 2025

### I. **Election/Voter Registration Administration**

- a. November 4 Special Election – Both our Precinct and AV Count Board were in balance (number of ballots tabulated = number of voters). There were a few technical issues with equipment at the Precinct, but nothing major.
- b. Precinct turnout: 171 people voted in person at Solid Rock Church
- c. AV Ballots – 1818 AV Ballots were issued total, 956 were returned by voters on time. A much lower return rate than in “even year” state or federal elections.
- d. Turnout: Total Registered Voters: 4216 Total Voters: 1127 Turnout: 26.73%
- e. Ann Arbor Township received an award from a local organization for our commitment to maintaining clean and accurate voter rolls.

### II. **Records management/Open meetings/website**

- a. Website Update: We submitted final sitemap. Next step will be migration of data.
- b. Jill has been working on a major cleanup of building department and planning permit forms on the N:Drive . We only want to migrate updated forms the new website.
- c. Kristine is working on the next update to the Code of Ordinances – codification of Supplement 8 which will be the 2025 passed ordinances.
- d. Kristine is periodically deleting outdated/out of retention materials from the N:Drive
- e. Kristine is also working on paper records retention of documents in the Clerk's office.

### III. **Zoning Board of Appeals**

No November ZBA meeting due to lack of quorum.

There WILL be a December ZBA meeting with one or two items on the agenda 11/18.

### IV. **Other Projects/Responsibilities/**

The Clerk Department is working on picking up some of Iomar's workload.



Ann Arbor Charter Township

**UTILITIES  
DEPARTMENT  
MONTHLY REPORT**



October 2025

# **MAINTENANCE / PROJECTS**

1. **Water Samples to EGLE**
2. **Miss Dig Program**
3. **Sanitary Sewer Manhole Inspection**
4. **Generator routine Maintenance**
5. **Weekly Generator Run Test**
6. **Locate and Fix Stop Boxes**
7. **Weekly Station Checks**
8. **Read Water Meters**
9. **Fixed Radio Remotes**
10. **Checked SCADA Alarms**
11. **Water Samples All seasons**
12. **Cleaned Shop**
13. **Soil Erosion Inspections**
14. **Winterize Fire Hydrants**
15. **Worked on Sewer and Water Manholes and Water Boxes**
16. **Repair F 550**
17. **Mowed Grass**
18. **Cleaned Dixboro Trail**
19. **Step for Twp. Office**
20. **New Front Tires for Tractor**
21. **Checked Snowplows for Snow Season**
22. **Water Main Repairs**

## **MEETINGS – SEMINARS**

1. MWEA Maintenance Seminar Adam
2. Barton Ridge Lift Station Startup
3. Toyota Pre-app 1555 Trail
4. Tank Site Kick Off Meeting
5. Stein/Whitmore Lake Rd Property Meeting
6. Middle Huron Partners Meeting

## **PLAN REVIEWS**

1. FGRHS Athletic Field Improvements
- 2.
- 3.
- 4.

## **TOPICS TO DISCUSS**

- 1.
- 2.



## **ANN ARBOR TOWNSHIP FIRE DEPARTMENT** **INCIDENT REPORT / INVESTIGATION**

**Date of Incident:** August 23, 2025

**Time of Incident:** Approximately 3:45 p.m.

**Location of Incident:** Masko Building – Fire Hydrant Located on the South Side Parking Lot at the Building Entrance

**Personnel Involved:**

- Capt. Kempf
- FF Kelly
- FF Carter
- Rick Judkins – Ann Arbor Township Utilities
- Adam Haubenstricker – Ann Arbor Township Utilities

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### **Incident Summary**

During a driver training session at the Masko Building, several fire personnel were awaiting their scheduled rotations. While waiting, Firefighters Kelly and Carter recalled a prior discussion with Firefighter Fecker regarding the importance of proactively inspecting fire hydrants to identify potential issues before emergencies occur. Acting on this discussion, they requested permission from Captain Kempf to inspect and flow the hydrants located on the property. Captain Kempf approved the request but, did not directly supervise the hydrant operations.

When Firefighter Carter began flowing one of the last hydrants—located near the south entrance of the Masko Building—he reported feeling and hearing a “chatter” within the hydrant. In response, he slightly increased the rate of opening, consistent with standard hydrant operating procedures. Shortly afterward, water was observed surfacing through the pavement in two locations east of the hydrant. “Chatter” during hydrant operation can indicate potential mechanical or internal valve issues.

Captain Kempf was immediately notified and contacted Rick Judkins and Adam Haubenstricker from Ann Arbor Township Utilities. Both utility representatives responded promptly to assess the situation and determined that a water main break had occurred. Utilities personnel subsequently took control of the scene and initiated repairs.

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## **Background and Training Context**

Due to the historical reliability of the Township's water system, the fire department does not routinely test hydrants. However, hydrants are occasionally utilized during training evolutions and emergency operations. The process of opening, flowing, and closing a hydrant constitutes the standard method of testing its operational readiness, and is also the process for utilizing the hydrant for training or emergency operations. There are no operational differences in testing a hydrant, or using a hydrant for operations.

Hydrant operation is a fundamental skill taught in fire academy programs, reinforced during probationary firefighter training, and reviewed regularly as part of continuing education. Successful demonstration of hydrant operation is also a required component for Firefighter II certification in the State of Michigan. Both Firefighters Kelly and Carter hold Firefighter II certification.

---

## **Interviews and Findings**

Both Firefighters Kelly and Carter were interviewed following the incident. Each reported that the hydrant was operated according to standard procedure—initially opened slowly, then more rapidly once “chatter” began. This method aligns with accepted industry practices for hydrant operation.

When asked whether his additional experience working part-time for the Township Utilities Department would have influenced his actions, FF Kelly stated that he would not have acted differently. He affirmed that neither he nor FF Carter operated the hydrant improperly.

Upon inspection, the hydrant stem was found to be slightly bowed, possibly indicating the presence of a water hammer during operation, which could be new, or could be old.

---

## **Cause / Contributing Factors**

While it is probable that the water main break was initiated during hydrant use, there is no clear evidence that improper operation caused the failure. Based on the available information, it is reasonable to conclude that the water main could have failed at any time the hydrant was used, regardless of operator.

The hydrant in question was equipped with an older-style valve known to be prone to “chattering,” which may have been a contributing factor to the water main break. Other hydrants in the area, including the one located at Fire Station 2, have been retrofitted with a new hydrant seat.

---

## Conclusion and Corrective Actions

The actions of the firefighters were appropriate and consistent with department training and hydrant operation standards. However, the decision to operate the hydrant outside of a structured training or operational context was not consistent with normal department procedures.

All parties involved in this incident have been counseled on the acceptable parameters for fire department personnel operating hydrants.

Following this incident, the fire department and the utilities department collaboratively developed a **Standard Operating Procedure (SOP)** outlining authorized use of hydrants by fire department members.

A joint training session will be scheduled to review the new SOP and reinforce proper hydrant operation practices. This training will be conducted by both fire department staff, and representatives from the Utilities Department.

|   |  |   |
|---|--|---|
|  | <b>ANN ARBOR TOWNSHIP FIRE DEPARTMENT</b><br><b>Standard Operating Procedure</b> |   |
|   | <b>Reference Number:</b>   | 4023  |
|   | <b>Subject:</b>  | Fire Hydrant Operations   |
|   | <b>Effective Date:</b>   | November 15, 2025   |
|   | <b>Revision Number:</b>  | 1   |
|   | <b>Signature of Approval:</b>  | <i>Mark A. Nicholai</i><br><small>Fire Chief Mark A. Nicholai</small> |

## PURPOSE:

To establish a collaborative procedure between the Ann Arbor Township Fire Department, and the Ann Arbor Township Utilities Department to address fire hydrant utilization, and to assign roles and responsibilities for fire hydrant maintenance, and fire hydrant testing. Additionally, this SOP will identify the methods of communicating out-of-service hydrants.

## SCOPE:

This procedure is to be followed by all members and officers of the Ann Arbor Township Fire Department.

### 1. USE OF FIRE HYDRANTS:

- 1.1. Fire hydrants may be utilized by trained members of the fire department for fire operations, or for training purposes.
- 1.2. Anytime a fire hydrant is operated, a fire hydrant use form is to be completed and submitted.

### 2. FIRE HYDRANT MAINTENANCE:

- 2.1. Fire hydrants are maintained by the Ann Arbor Township Utilities Department.
- 2.2. Fire department members should not conduct fire hydrant maintenance other than what is permitted in this procedure in Section 5.
- 2.3. If any fire hydrant maintenance or if a member believes that a hydrant is in need of service, the utilities department shall be contacted, and a fire hydrant use form describing the concern is to be completed and submitted.

### 3. FIRE HYDRANT TESTING:

- 3.1. Hydrants are tested by the Ann Arbor Township Utilities Department on an annual basis.

4. WINTERIZED FIRE HYDRANTS:

4.1. The Ann Arbor Township Fire Department will be responsible for water removal from the barrels of the hydrants during winter operations.

4.1.1. The Ann Arbor Township Utilities Department will notify the fire department when they begin to winterize the hydrants. Once this notification is received, hydrants must be pumped out if it is utilized.

4.2. Immediately after using a fire hydrant, water should be removed from the hydrant by using hydrant pumps or hydrant blow-out appliances.

5. OUT OF SERVICE HYDRANTS:

5.1. Out-of-Service hydrants will be identified by them being covered with a large garbage bag.

5.2. The Ann Arbor Township Utilities Department will notify the Ann Arbor Township Fire Department of any out-of-service hydrants, and will notify the fire department when the hydrant returns to service.

5.3. This information will be posted on the digital dashboard.

Attachment - 1      Ann Arbor Township Utilities Hydrant Use Form

# Ann Arbor Charter Township

## Utilities Dept.

### *Fire Hydrant Usage Report*

1. Hydrant Location: \_\_\_\_\_
2. Hydrant Number: \_\_\_\_\_
3. Hydrant Manufacture: *East Jordyn Waterous Traverse City Muller*
4. Date: \_\_\_\_\_ Times Used from: \_\_\_\_:\_\_\_\_:\_\_\_\_
5. Personnel Operating hydrant: \_\_\_\_\_
6. Did hydrant operate correctly? Yes No
7. Was the hydrant easy to Open/ Close? If not explain below.
8. Hydrant Chatter? Yes No
9. All Caps Present? Yes No
10. Hydrant Pumped down? Yes NO If not why: \_\_\_\_\_

11. Reason for hydrant use:  
 \_\_\_\_\_  
 \_\_\_\_\_

12. Notes/ Concerns?  
 \_\_\_\_\_  
 \_\_\_\_\_

13. Water Flow Worksheet

$$GPM \times Duration\ of\ Flow = Total\ Gallons$$

| Appliance | GPM | Duration of Flow | Total Gallons |
|-----------|-----|------------------|---------------|
|           |     |                  |               |
|           |     |                  |               |
|           |     |                  |               |
|           |     |                  |               |
|           |     |                  |               |
|           |     |                  |               |

14. Total Overall Water Used: \_\_\_\_\_ Gallons

**ANN ARBOR CHARTER TOWNSHIP**  
**FIRE DEPARTMENT**  
**OCTOBER 2025 - TOWNSHIP BOARD REPORT**





# Fire Department Township Board Report for October 2025

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## Incident Summary

The department responded to a total of **107 incidents** during the month of October.

### Incident Breakdown:

- Structure Fire – 2 (1 Ann Arbor Twp. / 1 Chelsea)
- Vehicle Fire – 2 (1 Ann Arbor Twp. / 1 Superior Twp.)
- Other Fire - 2
- Smoke Scare - 2
- Fire Alarm - 8
- Haz-Mat/Gas Leak/CO - 4
- EMS - 42
- MVC - 14
- Vehicle vs Pedestrian - 1
- Search & Rescue - 1
- Extrication/Tech Rescue - 3
- Canceled before Arriving - 11
- Good Intent - 15

## Mutual Aid

The department provided mutual aid **12 times** and received mutual aid **10 times**.

### Mutual Aid Provided:

- Dispatched & Canceled En Route - 6
- Haz-Mat – 1
- Vehicle Fire – 1
- Elevator Rescue – 1
- Motor Vehicle Crash – 2
- Building Fire - 1

### Mutual Aid Received:

- Water Rescue - 1
- No Incident Found on Arrival - 1
- Vehicle Extrication – 1
- Haz-Mat – 1

- Dispatched & Canceled En Route – 1
  - Motor Vehicle Crash – 1
  - Fire Alarm – 2
  - Building Fire - 2
- 

## Paid-On-Call (POC) Activity

- Total Incidents: **107**
  - POC Participation: **67 incidents (63%)**
- 

## Recruitment & Retention

- **5 POC Firefighter / EMT applicants** have been hired and will begin their training / orientation in November.
  - **7 Additional POC Firefighter / EMT applicants** are in various stages of the hiring process.
- 

## Incidents

### October 5 – Vehicle Rollover, SB US-23 (West Triple Decker)

The fire department was dispatched to a report of a rollover accident with a person pinned inside the vehicle. Upon arrival, crews found a pickup truck that had rolled multiple times before coming to rest on its roof, trapping the driver. Two occupants were located: a passenger who had self-extricated, and a driver in critical condition. Firefighters stabilized the vehicle and used heavy hydraulic rescue tools (Jaws of Life) to extricate the driver. Both patients received emergency medical care on scene, and firefighter/EMTs assisted EMS with transport to the hospital. A leaking gas tank was secured, and crews mitigated fuel spillage and debris.



**October 15 – Gas Leak, Toyota Complex**

Crews were dispatched to a reported gas leak at the Toyota facility. Upon arrival, command was established, and crews met with staff who reported a nitric oxide leak from a pressurized tank. The building was evacuated and the area secured while the Washtenaw County Hazardous Materials Response Team was requested. Upon their arrival, HazMat personnel donned appropriate protective equipment, secured the leaking tank, and ventilated the affected area.



### **October 18 – Mutual Aid: Semi-Truck Fire, Superior Township**



The Ann Arbor Township Fire Department was requested by the Superior Township Fire Department to assist with a semi-truck fire on M-14 near Ford Rd. Crews arrived to find a tractor-trailer heavily involved with fire in the trailer, which contained UPS cargo. Firefighters deployed hose lines, quickly knocked down the fire, and placed it under control. Overhaul operations required removal of the remaining cargo to ensure complete extinguishment.

### **October 27 – Mutual Aid: Structure Fire, Chelsea Area Fire Authority – 2<sup>nd</sup> Alarm Fire**

Ann Arbor Township Fire Department responded to a mutual aid request from the Chelsea Area Fire Authority for a reported structure fire. Upon arrival, crews encountered a rapidly advancing attic fire. An aggressive interior attack was made, bringing the fire under control within approximately 40 minutes. AATFD members assisted with fire suppression, salvage, overhaul, and water supply operations.





**October 21 – Vehicle Fire, Washtenaw Community College**

The fire department was dispatched to a reported vehicle fire at Washtenaw Community College. Upon arrival, firefighters found a fully involved car with no nearby exposures. A hose line was deployed, and the fire was quickly knocked down. Crews conducted salvage and overhaul operations to ensure the fire was completely extinguished.



# **Training & Events**

## **EMT Academy – Class #7**

- Dates: October 2, 4, 6, 9, 11, 16, 18, 20, 23, 26, 27, and 30
- Topics Covered:
  - Airway Management
  - Airway - Oxygen / Ventilation
  - Airway - Supraglottic Airways
  - Airway - Suctioning / CPAP
  - Principles of Pharmacology / IV Maintenance
  - Shock
  - BLS Resuscitation
  - Respiratory Emergencies
  - Cardiovascular Emergencies
  - Neurologic Emergencies

## **Washtenaw Area Mutual Aid Association – Fire Chiefs Meeting**

- October 7: Chief Nicholai attended the monthly county fire chiefs meeting.

## **Explosives Awareness**

- October 7: the Michigan State Police – Bomb Squad presented an explosives awareness training program for fire department members.

## **Command Staff Meeting**

- October 14: fire department command officers attended the October Command Staff Meeting.

## **EMS Equipment Orientation**

- October 14: Fire department members attended a training / orientation session on EMS equipment system upgrades. Huron Valley Ambulance provided training on the use of new cots, and stair chairs, which now are utilized in Washtenaw County.

## **CPR Recertification**

- October 21: Firefighter / EMT's attended the annual CPR recertification training and certification program.

## **Michigan Mutual Aid Box Alarm System (MABAS) – Disaster Task Force Mobilization Drill**

- October 27: the fire department participated in a disaster task force mobilization drill. The task force, which consisted of 4 engine companies, 1 truck company, and 3 ambulances, participated in a mobilization drill. Chief Nicholai served as the task force leader.



Respectfully Submitted,

*Mark A. Nicholai*

Fire Chief

**BUILDING REPORT**

October *2025*

| Permit Record Type Totals | Records    | Revenue       | Records      | Revenue        |
|---------------------------|------------|---------------|--------------|----------------|
| <b>Building</b>           | 29         | 40,416        | <b>195</b>   | <b>270,602</b> |
| <b>Electrical</b>         | 60         | 16,248        | <b>282</b>   | <b>77,468</b>  |
| <b>Mechanical</b>         | 76         | 10,702        | <b>366</b>   | <b>59,037</b>  |
| <b>Plumbing</b>           | 9          | 1,370         | <b>172</b>   | <b>33,511</b>  |
| <b>ZONING-LAND USE</b>    | 1          | 75            | <b>5</b>     | <b>375</b>     |
| <b>Fence Permit</b>       | 1          | 60            | <b>2</b>     | <b>120</b>     |
| <b>Sign Permit</b>        | 2          | 160           | <b>3</b>     | <b>240</b>     |
| <b>Special Event</b>      | -          | -             | <b>13</b>    | <b>1,825</b>   |
| <b>Total</b>              | <b>178</b> | <b>69,031</b> | <b>1,038</b> | <b>443,178</b> |

| <b>Building</b>    |    |        |            |                |
|--------------------|----|--------|------------|----------------|
| Ann Arbor Township | 26 | 39,176 | <b>178</b> | <b>245,650</b> |
| Barton Hills       | 3  | 1,240  | <b>17</b>  | <b>24,952</b>  |

| <b>Electrical</b>  |    |        |            |               |
|--------------------|----|--------|------------|---------------|
| Ann Arbor Township | 58 | 15,902 | <b>271</b> | <b>75,688</b> |
| Barton Hills       | 2  | 346    | <b>11</b>  | <b>1,780</b>  |

| <b>Mechanical</b>  |    |        |            |               |
|--------------------|----|--------|------------|---------------|
| Ann Arbor Township | 75 | 10,545 | <b>346</b> | <b>55,860</b> |
| Barton Hills       | 1  | 157    | <b>20</b>  | <b>3,177</b>  |

| <b>Plumbing</b>    |   |       |            |               |
|--------------------|---|-------|------------|---------------|
| Ann Arbor Township | 9 | 1,370 | <b>164</b> | <b>31,768</b> |
| Barton Hills       | - | -     | <b>8</b>   | <b>1,743</b>  |

| <b>ZONING-LAND USE</b> |   |    |          |            |
|------------------------|---|----|----------|------------|
| Ann Arbor Township     | 1 | 75 | <b>5</b> | <b>375</b> |
| Barton Hills           | - | -  | <b>-</b> | <b>-</b>   |

| <b>Fence Permit</b> |   |    |          |            |
|---------------------|---|----|----------|------------|
| Ann Arbor Township  | 1 | 60 | <b>2</b> | <b>120</b> |
| Barton Hills        | - | -  | <b>-</b> | <b>-</b>   |

| <b>Sign Permit</b> |   |     |          |            |
|--------------------|---|-----|----------|------------|
| Ann Arbor Township | 2 | 160 | <b>3</b> | <b>240</b> |
| Barton Hills       | - | -   | <b>-</b> | <b>-</b>   |

| <b>Special Event</b> |            |               |              |                |
|----------------------|------------|---------------|--------------|----------------|
| Ann Arbor Township   | -          | -             | <b>12</b>    | <b>906</b>     |
| Barton Hills         | -          | -             | <b>1</b>     | <b>375</b>     |
|                      |            |               | <b>-</b>     | <b>-</b>       |
| <b>Total</b>         | <b>178</b> | <b>69,031</b> | <b>1,038</b> | <b>442,634</b> |